

STATE BOARD OF COMMUNITY COLLEGES
Purchasing Delegation Request – Central Piedmont and Pitt Community College

Requests:

- A. The Board of Trustees of Central Piedmont Community College requests approval to increase their purchasing delegation authority. The approval of this request shall designate the college at Tier 3 with a delegation authority of \$50,000.

- B. The Board of Trustees of Pitt Community College requests approval to increase their purchasing delegation authority. The approval of this request shall designate the college at Tier 3 with a delegation authority of \$50,000.

Background: G.S. 115D-58.14, as amended by S.L. 2009-132, authorizes that the State Board of Community Colleges, in consultation with the Department of Administration, to increase or decrease the purchasing/delegation benchmark for each community college based on the college's overall capabilities, including staff resources, purchasing compliance reviews, and audit reports. 23 SBCCC 02C.0506 sets out the State Board's special purchasing delegation policy, including the application and evaluation processes. This policy provides for four tiers of purchasing delegation authority: (1) \$10,000, (2) \$25,000, (3) \$50,000, and (4) \$100,000. Currently six colleges (Central Piedmont CC, Guilford Tech CC, Johnston CC, Pitt CC, Vance-Granville CC, and Wake Tech CC) have Tier 2 (\$25,000) purchasing delegation authority; the remaining 52 colleges have Tier 1 (\$10,000) purchasing delegation authority. Both CPCC and Pitt CC followed the process to request an increase in their purchasing delegation. Their requests have been reviewed and are recommended for approval by both System Office staff and the Division of Purchase and Contract.

Conditions of Approval: If approved, the new delegation will be effective for two years, assuming the college does not receive a negative compliance review or demonstrate any other problems managing the increased delegation. At the end of those two years, the college may request an increase up to the next tier. The College understands and accepts the responsibilities of assuming an increase of delegation and continue to be subject to all other statutes and rules governing community college purchasing policies. A college that is granted an increase in purchasing delegation authority must agree to maintain a level of staffing, legal representation, and professional expertise that is consistent with what was represented on its increase in purchasing delegation application. If for any reason the college cannot maintain such a level, the college must notify the Administrative and Facility Services Section of the System Office.

Effective Date: June 1, 2013

Contact:

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