

**STATE BOARD OF COMMUNITY COLLEGES**  
**System Office Contract Report as of December 31, 2012**

**State Board Requirement:** On November 15, 2012, the State Board approved an increase to the authority of the System President to sign and execute contracts without prior State Board approval, from a \$50,000 to a \$100,000 delegation to become effective November 15, 2012. Continuing on an action by the State Board on August 19, 2005, these contracts are to be presented “For Information” to the Finance and Capital Needs Committee on a semi-annual basis.

**Summary of Report:** During the period of July 1, 2012 through November 15, 2012, twenty-four contracts were approved below the \$50,000 delegation and are listed in this report. During the period November 16, 2012 through December 31, 2012 eight contracts were approved below the \$100,000 delegation and are listed in this report. The total of these contracts is \$432,123.95 of which \$285,147.88 (66%) are funded by federal or private grants or registration fees.

Of the 32 contracts, 7 contracts were issued to community colleges.

Academic & Student Services issued 18 contracts.

Office of the President issued 6 contracts.

Technology & Workforce Development issued 8 contracts.

## NORTH CAROLINA COMMUNITY COLLEGE SYSTEM

JULY 1, 2012 - DECEMBER 31, 2012

## MID-YEAR REPORT

Attachment FC 2

Vendor/Contractor Name	Source of Funds	Description	Start Date	End Date	Contract Amount	NCCCS Division	Division Contact
Frankowski, Sofi	Core to College Grant	Provide support, feedback and coordination of the content and instructional design for Core to College convenings.	12/31/12	10/15/13	\$5,000.00	Academic & Student Services	John Denning
Gwyn, Brian	Core to College Grant	Provide coordination and communications support for the production of Core to College marketing and communications tools.	12/31/12	06/30/13	\$5,000.00	Academic & Student Services	John Denning
Tilley, Donna	Core to College Grant	Provide coordination and communications support for the production of the Core to College website.	12/31/12	03/31/13	\$5,000.00	Academic & Student Services	John Denning
NC State University - Office of Prof. Development	Core to College Grant	Administrative fees for NC Core to College grant events: 8 Leadership Forums, 5 Alignment Team meetings, 3 Core to College Summits, 15 Awareness 201/301 Summits.	01/01/13	12/31/13	\$60,000.00	Academic & Student Services	John Denning
Catalyze Learning International	Voc Ed Grant	Dr. Mark Milliron will provide the opening key note presentation at the NC Community College System Conference on October 7, 2012.	10/07/12	10/07/12	\$5,000.00	Academic & Student Services	Bob Witchger
Johnstone, Robert	Voc Ed Grant	Present a session at the NC Community College System Conference on the benefits of promoting research inquiry to facilitate the identification of data needs on October 9, 2012.	10/09/12	10/09/12	\$2,000.00	Academic & Student Services	Bob Witchger
Shugart, Sanford	Voc Ed Grant	Provide a presentation on the strategies for working with the elements of Excellence within the Completion by Design framework at the NC Community College System Office Conference on Oct. 8, 2012.	10/08/12	10/08/12	\$5,000.00	Academic & Student Services	Bob Witchger
NC State University - Office of Prof. Development	Adult Education and Family Literacy Grant	Provide participant registration and tracking services as well as maintain CEU database for all trainings which are part of the NC Community College System Basic Skills Instructor Certificate.	07/18/12	06/30/13	\$39,638.00	Academic & Student Services	Nancye Gaj

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University of Michigan	Adult Education & Family Literacy Grant	Provide technical support to NC trainers and Distance Learning coordinators with the Project IDEAL sites; maintain and update web space for NC Project IDEAL; provide monthly reports on distance learning outcomes; provide questionnaires to NC Project IDEAL administrators, teachers, and learners; provide the 11th Annual Distance Education Workshop.	07/01/12	05/30/13	\$23,022.00	Academic & Student Services	Katie Waters
Stevens, Anne	College Access Challenge 11-12	Serve as co-instructor for the NC Community College Financial Aid Professionals Continuing Education Course at Central Piedmont CC.	07/01/12	07/31/12	\$1,000.00	Academic & Student Services	Van Wilson
Pettigrew, Cassandra	College Access Challenge 11-12	Serve as co-instructor for the NC Community College Financial Aid Professionals Continuing Education Course at Coastal Carolina CC.	07/01/12	07/31/12	\$1,076.50	Academic & Student Services	Van Wilson
Mercer, Brenda	College Access Challenge 11-12	Serve as co-instructor for the NC Community College Financial Aid Professionals Continuing Education Course at Durham CC and Wayne CC.	07/01/12	07/31/12	\$2,000.00	Academic & Student Services	Van Wilson
Oliver, Sharon	College Access Challenge 11-12	Serve as co-instructor for the NC Community College Financial Aid Professionals Continuing Education Course at Durham CC and Wayne CC.	07/01/12	07/31/12	\$2,153.00	Academic & Student Services	Van Wilson
Blackmon, Bruce	College Access Challenge 11-12	Serve as co-instructor for the NC Community College Financial Aid Professionals Continuing Education Course at Western Piedmont CC and Central Piedmont CC.	07/01/12	07/31/12	\$2,000.00	Academic & Student Services	Van Wilson
Dream Builders Communication	College Access Challenge 11-12	Serve as facilitator for the NC Community College Minority Male Mentoring Program Kick-Off.	09/03/12	09/06/12	\$3,750.00	Academic & Student Services	Van Wilson
Dream Builders Communication	College Access Challenge 12-13	Serve as facilitator for the NC Community College Minority Male Mentoring Program professional development training on Nov. 15, 2012.	11/15/12	11/16/12	\$5,977.00	Academic & Student Services	Van Wilson

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Porchia, Christine	College Access Challenge 11-12	Serve as the co-instructor for the NC Community College Financial Aid Professionals Continuing Education Course at Fayetteville Technical CC.	07/01/12	07/31/12	\$1,000.00	Academic & Student Services	Van Wilson
NC State University - Office of Prof. Development	Registration fees	Host 2012 System Office Conference	10/07/12	10/09/12	\$76,531.38	Academic & Student Services	Sharon Morrissey
Vester, Jonathan	CAPSEE grant	Create an Informer Training Workbook.	07/01/12	07/25/12	\$4,000.00	Office of the President	Bill Schneider
Vester, Jonathan	CAPSEE grant	Co-lead three training sessions called, Getting Started with Informer Training for Institutional Researchers.	09/01/12	10/31/12	\$3,600.00	Office of the President	Bill Schneider
John Davis Consulting	State	Keynote speech at the NC Business Advisors Professional Development Conference in Wilmington, NC and participate on a panel discussion titled "Navigating the New Reality".	11/14/12	11/14/12	\$1,152.07	Office of the President	George Millsaps
Mayland Community College	State	Provide office space and basic telephone services for the Western Regional Customized Training Director.	07/01/12	06/30/13	\$300.00	Office of the President	Maureen Little
South Piedmont Community College	State	Provide twenty hours of part-time administrative/clerical support services for the Associate Vice President for Customized Training.	07/01/12	06/30/13	\$27,524.00	Office of the President	Maureen Little
Forsyth Technical Community College	Critical Careers Grant	Redesign and install the interior layout of the mobile lab.	12/15/12	07/15/13	\$29,700.00	Office of the President	Matt Meyer
East Carolina University	State	Lease office space for Jonathan Sweetin for \$1 and long distance telephone services shall be billed quarterly at .05 per minutes and copier charges at .04 per copy.	07/01/12	06/30/13	\$1,000.00	Technology & Workforce	Wanda Barker
Leadership Success International, LLC	Registration Fees	Present the closing conference session at the 2012 Human Resources Development and Career Readiness Certification Training Academy.	12/14/12	12/14/12	\$1,200.00	Technology & Workforce	Barbara Boyce

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Dubose Entertainment	Registration Fees	Present the opening conference session at the 2012 Human Resources Development and Career Readiness Certification Training Academy and present two breakout sessions.	12/13/12	12/13/12	\$1,500.00	Technology & Workforce	Barbara Boyce
Mitchell Community College	State	Provide a facility, technical support and maintenance for a Colleague Training Center and the computers and equipment for that center.	07/01/12	06/30/13	\$20,000.00	Technology & Workforce	Patrick Fleming
Wayne Community College	State	Provide a facility, technical support and maintenance for a Colleague Training Center and the computers and equipment for the center.	07/01/12	06/30/13	\$20,000.00	Technology & Workforce	Patrick Fleming
Central Piedmont Community College	State	Provide a facility, technical support and maintenance for a Colleague Training Center and the computers and equipment for the center.	07/01/12	06/30/13	\$20,000.00	Technology & Workforce	Patrick Fleming
Asheville Buncombe Technical Community College	State	Provide a facility, technical support and maintenance for a Colleague Training Center and the computers and equipment for that center.	07/01/12	06/30/13	\$20,000.00	Technology & Workforce	Patrick Fleming
ACT, Inc.	Systemwide Projects	Renew annual license for WorkKeys.	09/01/12	08/31/13	\$37,000.00	Technology & Workforce	Barbara Boyce