

**STATE BOARD OF COMMUNITY COLLEGES
System Office Contract Report as of June 30, 2013**

State Board Requirement: On November 15, 2012, the State Board approved an increase to the authority of the System President to sign and execute contracts without prior State Board approval, from a \$50,000 to a \$100,000 delegation to become effective November 15, 2012. Continuing on an action by the State Board on August 19, 2005, these contracts are to be presented “For Information” to the Finance and Capital Needs Committee on a semi-annual basis.

Summary of Report: During the period of January 1, 2013 through June 30, 2013, twenty contracts were approved below the \$100,000 delegation and are listed in this report. The total of these contracts is \$246,347 of which \$87,247 (35.4%) are funded by federal or private grants or registration fees.

Of the 20 contracts, 8 contracts were issued to community colleges.

Programs & Student Services Division issued 14 contracts.

Executive Division issued 4 contracts.

Technology Solutions & Distance Learning Division issued 1 contract.

Finance & Operations Division issued 1 contract.

North Carolina Community College System
January 1, 2013 - June 30, 2013
Year-End Report

Contractor Name	Contract Name	Source of Funds	Description	Start Date	End Date	Contract Amount	NCCCS Division	Division Contact
Hendrix-Frye, Helena	Civil Rights Monitoring Supervision	Vocational Education Grant	Supervise the building accessibility portion of the Methods of Administration civil rights review of Isothermal Community College and Wilkes Community College and format information gathered into a report suitable for inclusion in a letter of findings.	2/1/2013	5/15/2013	\$4,100.00	Programs & Student Services	Bob Witchger
Holloman, Larry	Civil Rights Monitoring	Vocational Education Grant	Participate as a member of a team to conduct the building accessibility portion of the Methods of Administration civil rights review for Isothermal Community College and Wilkes Community College.	2/1/2013	5/15/2013	\$2,378.00	Programs & Student Services	Bob Witchger
Ellucian	Custom CFI ISIR Verification Interface	State	Custom program the CFI and Colleague Interface including development, testing, delivery, training and project management services. Ellucian will invoice and College Foundation, Inc will pay for the custom programming.	2/8/2013	2/8/2014	\$42,975.00	Technology Solutions & Distance Learning	Angelica Pickett
Brossman, Martin	Small Business Center Directors Training	State	To provide training developed for Small Business Center Directors to enhance and update their web and social media marketing knowledge.	2/11/2013	2/20/2013	\$6,150.00	Executive Division	George Millsaps
Friday Center	NC Diagnostic Assessment and Placement	Developmental Education Initiative Grant	Rental fees, lunch and break expenses for the NC Diagnostic Assessment and Placement Standard Setting Meeting - Math.	2/14/2013	2/18/2013	\$16,719.00	Programs & Student Services	Cynthia Liston
Surry Community College	Virtual Learning Center (VLC)	Adult Education & Family Literacy Act	VLC hosted at Surry Community College will provide oversight and management of the development of two online professional development courses "Guide to Basic Skills" (one course for basic skills administrators, second course for basic skills faculty).	2/16/2013	6/30/2013	\$20,000.00	Programs & Student Services	Nancye Gaj
Ross, L. Veronica	Education Audit Review	State	Conduct an Education Program Audit Review for one NC community college in the eastern region in accordance with NCCCS standardized procedures for FY 2012-2013.	3/1/2013	6/14/2013	\$5,000.00	Executive Division	Elizabeth Self

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Attachment FC 3

Contractor Name	Contract Name	Source of Funds	Description	Start Date	End Date	Contract Amount	NCCCS Division	Division Contact
Gaston College/Learning Solutions Center	NCCCS Website Re-Design	State	Re-design the NCCCS website.	4/1/2013	4/1/2014	\$95,000.00	Executive Division	Megen Hoenk
Johnstone, Robert	Focus Area Team Training	CAPSEE	To present "Engaging Practitioners in a Culture of Inquiry: A Catalyst for Improving Student Outcomes" at the Data Initiative Focus Area Team Professional Developmental Training on April 11-12, 2013.	4/10/2013	4/12/2013	\$9,500.00	Executive Division	Joann Ingoglia
Richmond Community College	Financial Aid Instructor	College Access Challenge 12-13	Bruce Blackmon is designated person to serve as co-instructor for the NC Community College Financial Aid Professionals Continuing Education Course via one webinar at the Community College System Office and one face to face workshop at Johnston Community College and one face to face session at Fayetteville Technical Community College.	5/1/2013	7/15/2013	\$2,500.00	Programs & Student Services	Wanda White
Wayne Community College	Financial Aid Instructor	College Access Challenge 12-13	Brenda Mercer is designated person to serve as co-instructor for the NC Community College Financial Aid Professionals Continuing Education Course via one webinar at the Community College System Office and one face to face workshop at Edgecombe Community College and one face to face session at Western Piedmont Community College.	5/1/2013	7/15/2013	\$2,500.00	Programs & Student Services	Wanda White
Stevens, Anne	Financial Aid Instructor	College Access Challenge 12-13	To serve as co-instructor for the NC Community College Financial Aid Professionals Continuing Education Course via one webinar at the Community College System Office and one face to face workshop at Central Piedmont Community College and one face to face session at Forsyth Technical Community College.	5/1/2013	7/15/2013	\$2,500.00	Programs & Student Services	Wanda White

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Contractor Name	Contract Name	Source of Funds	Description	Start Date	End Date	Contract Amount	NCCCS Division	Division Contact
Ewing, Kamesia	Financial Aid Instructor	College Access Challenge 12-13	To serve as co-instructor for the NC Community College Financial Aid Professionals Continuing Education Course via one webinar at the Community College System Office and one face to face workshop at Johnston Community College and one face to face session at Fayetteville Technical Community College.	5/1/2013	7/15/2013	\$2,500.00	Programs & Student Services	Wanda White
Oliver, Sharon	Financial Aid Instructor	College Access Challenge 12-13	To serve as co-instructor for the NC Community College Financial Aid Professionals Continuing Education Course via one webinar at the North Carolina Community College System Office and one face to face workshop at Edgecombe Community College and one face to face workshop at Western Piedmont Community College.	5/1/2013	7/15/2013	\$2,500.00	Programs & Student Services	Wanda White
Pettigrew, Cassandra	Financial Aid Instructor	College Access Challenge 12-13	To serve as co-instructor for the NC Community College Financial Aid Professionals Continuing Education Course via one webinar at the Community College System Office and one face to face workshop at Central Piedmont Community College and one face to face session at Forsyth Technical Community College.	5/1/2013	7/15/2013	\$2,500.00	Programs & Student Services	Wanda White

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Contractor Name	Contract Name	Source of Funds	Description	Start Date	End Date	Contract Amount	NCCCS Division	Division	Contact
Blue Ridge Community College	ECADA Mentor	Race to the Top	To support State Agency activities to assist NC community colleges in their efforts to achieve Early Childhood Associate Degree Accreditation (ECADA) from the National Association for the Education of Young Children (NAEYC). Brenda Blackburn will serve as the primary Subject Matter Expert for Catawba Valley Community College, Cleveland Community College, Edgecombe Community College, and Haywood Community College; and serve as secondary Subject Matter Expert for Bladen Community College, Johnston Community College, Nash Community College, Stanly Community College, and Southeastern Community College.	6/1/2013	11/30/2014	\$5,400.00	Programs & Student Services		Doug Long
Davidson County Community College	ECADA Mentor	Race to the Top	To support State Agency activities to assist NC community colleges in their efforts to achieve Early Childhood Associate Degree Accreditation (ECADA) from the National Association for the Education of Young Children (NAEYC). Margaret H. Annunziata will serve as the primary Subject Matter Expert for Coastal Carolina Community College, Halifax Community College, Johnston Community College, Nash Community College, and Stanly Community College; and serve as secondary Subject Matter Expert for Beaufort County Community College, Caldwell Community College and Technical Institute, Catawba Valley Community College, and Durham Technical Community College.	6/1/2013	11/30/2014	\$5,400.00	Programs & Student Services		Doug Long

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Contractor Name	Contract Name	Source of Funds	Description	Start Date	End Date	Contract Amount	NCCCS Division	Division	Contact
Sandhills Community College	ECADA Mentor	Race to the Top	To support State Agency activities to assist NC community colleges in their efforts to achieve Early Childhood Associate Degree Accreditation (ECADA) from the National Association for the Education of Young Children (NAEYC). Ronda Hawkins will serve as the primary Subject Matter Expert for Beaufort County Community College, Bladen Community College, Caldwell Community College and Technical Institute, Durham Technical Community College, and Southeastern Community College; and serve as secondary Subject Matter Expert for Cleveland Community College, Coastal Carolina Community College, Edgecombe Community College, and Haywood Community College.	6/1/2013	11/30/2014	\$5,400.00	Programs & Student Services		Doug Long
Stanly Community College	Development Reading and English (DRE) Curriculum	Adult Education & Family Literacy Act	Research and development of a curriculum designed to serve the needs of students testing below the state-proposed "floor" for the new Development Reading and English (DRE) Curriculum.	6/1/2013	6/1/2014	\$3,350.00	Programs & Student Services		Katie Waters
Saul Ewing LLP	Legal Counsel and Guidance on the Affordable Care Act	System wide Projects	Provide Legal Guidance and Counsel on the Affordable Care Act.	6/10/2013	8/15/2013	\$9,975.00	Finance & Operations		Matt Williams

\$246,347.00