

## LEGISLATIVELY MANDATED REPORTS – FY 2015-16

**PART I. SBCC REPORTS.** The following are reports that the State Board of Community Colleges must submit to the General Assembly.

STATE BOARD OF COMMUNITY COLLEGES REPORTS TO THE GENERAL ASSEMBLY	
Background/Explanation	Due Date
<p><b>Customized Training:</b> The purpose of the Customized Training Program is to offer programs and training services to assist new and existing business and industry to remain productive, profitable, and within the State. The SBCC is required to report to the Joint Legislative Education Oversight Committee on 1) the total amount of funds received by a company; 2) the types of services sought by the company, whether for new, expanding, or existing industry; 3) the amount of funds per trainee received by that company; 4) the amount of funds received per trainee by the community college delivering the training; 5) the number of trainees trained by the company and community college; and, 6) the number of years that company has been funded.</p>	Annually
<p><b>Performance Measures.</b> The SBCC has implemented performance measures for community colleges. At least once every three years, the SBCC is required to review, and revise if necessary, the accountability measures and performance standards to ensure that they are appropriate for use in recognition of successful institutional performance. If the SBCC determines that accountability measures and performance standards should be revised, the SBCC must report to the Joint Legislative Education Oversight Committee prior to the implementation of any proposed revisions.</p>	Prior to implementing any revisions.
<p><b>NEW. Colleges Earn Budget FTE for All Curriculum Courses.</b> One of the priorities of the 2015 legislative session was to enable community colleges to earn year-round funding for all curriculum courses. This priority was enacted in the Appropriations Act. The Appropriations Act also requires the SBCC to report to the Joint Legislative Education Oversight Committee on FTE for the summer 2015 term.</p>	12/01/2015
<p><b>Program Approvals.</b> A community college may not offer a new program without the approval of the SBCC. The SBCC must report annually on all new programs it approved during the year.</p>	01/01/2016
<p><b>NEW. Service Area Review for Split County Service Areas.</b> As a part of legislation enacted in 2015 to place all of Washington County in the Beaufort Community College service area, the legislature is requiring the SBCC to review, at least every five years, service areas that include counties assigned to more than one community college and the feasibility of continuing to assign those counties to more than one community college. The legislation also directs the SBCC to revise service areas as needed to ensure that counties are served effectively, and report its findings and any revisions to the Joint Legislative Education Oversight Committee.</p>	03/01/2016 & every 5 years thereafter

<b>STATE BOARD OF COMMUNITY COLLEGES REPORTS TO THE GENERAL ASSEMBLY</b>	
<b>Background/Explanation</b>	<b>Due Date</b>
<p><b>NEW. NC Guaranteed Admission Program (NC GAP).</b> As a part of the Appropriations Act, the General Assembly directed the UNC-BOG and the SBCC to jointly study and evaluate a deferred admission program – NCGAP -- for students identified as academically at risk. NCGAP would be a deferred admission program that requires a student who satisfies the admission criteria of a UNC institution, but whose academic credentials are not as competitive as other students, to earn an associate degree from an NC community college prior to enrolling as a student at the UNC institution. A student who earns an associate degree within three years from the date of the deferred acceptance is guaranteed admission at that UNC institution to complete the requirements for a baccalaureate degree. As part of the study, the Board of Governors and State Board of Community Colleges must consider the best procedure for implementing NCGAP and the fiscal impact it may have with respect to enrollment. Based on these recommendations, each UNC institution will be required to design a NCGAP deferred admission program to be implemented at the institution beginning with the 2016-2017 fiscal year and applied to the institution's admission process for the 2017-2018 academic year and each subsequent academic year.</p>	03/01/2016
<p><b>NEW. Community Colleges' Compensation Increases.</b> One of the SBCC's and community college presidents' priorities for the 2015 legislative session was to obtain funds for salary increases for community college faculty and staff. In the Appropriations Act, the General Assembly provided \$10 million for the 2015-16 fiscal year and an additional \$10 million for the 2016-17 fiscal year and directed that those funds may be used for: (i) merit pay, (ii) across-the-board increases, (iii) recruitment bonuses, (iv) retention increases, and (v) any other compensation increase pursuant to policies adopted by the SBCC. The SBCC is required to a report on the use of these funds to the General Assembly.</p>	03/01/2016
<p><b>NEW. Career-and-College Ready Graduates.</b> As a part of the Appropriations Act, the General Assembly required the SBCC, in consultation with the State Board of Education (SBOE), to develop a program for implementation in the 2016-2017 school year that introduces college developmental (remedial) mathematics, and reading and English curriculums in the high school senior year and provides opportunities for college remediation for students prior to high school graduation. These remedial courses would be mandatory for students who do not meet readiness indicators by their junior year. The SBCC and the SBOE are required to report on progress of implementation of the program to the Joint Legislative Education Oversight Committee.</p>	03/15/2016
<p><b>NEW. NC WORKS Career Coaches.</b> The General Assembly established the NC WORKS Career Coach Program to place community college career coaches in high schools to assist students with determining career goals and identifying community college programs to help achieve those goals. The legislature also appropriated \$500,000 in matching funds for fiscal year 2015-16 and an additional \$500,000 in matching funds for fiscal year 2016-17 to fund career coaches at the selected locations. The SBCC is required to report on the recipients and funding to the Joint Legislative Education Oversight Committee.</p>	10/01/2016

**PART II. CC SYSTEM OFFICE REPORTS.** The following are reports that the Community College System Office must submit directly to the General Assembly or other State agencies.

<b>COMMUNITY COLLEGE SYSTEM OFFICE REPORTS TO THE GENERAL ASSEMBLY OR OTHER AGENCIES</b>	
<b>Background/Explanation</b>	<b>Due Date</b>
<b>Cost of Litigation.</b> The head of each State agency, including the Community College System, is required to report to the Office of State Human Resources the cost of defense or settlement of grievances and lawsuits filed by current or former State employees or applicants.	Quarterly, if necessary
<b>NEW. Information Technology Procurement Reporting.</b> Every State agency, including the Community College System Office, that makes a direct purchase of information technology using the services of the Department of Information Technology is required to report directly to the Department of Administration all information required by that Department.	As necessary
<b>Human Resources Efficiencies.</b> The head of each State agency, including the Community College System, must report to the Office of State Human Resources on any human resources functions or actions as may be requested by the Director of the Office of State Human Resources in order for the Office to evaluate the efficiency, productivity, and compliance of the State agency including, but not limited to, the compensation of State employees, voluntary shared-leave programs, equal employment opportunity plans and programs, and work options programs.	As requested by OSHR
<b>NEW. State Funded IT Contracts.</b> For all information technology contracts that receive any State funds, State agencies, including the Community College System Office, and vendors must provide copies of contract documents and any subsequent amendments, modifications, or other changes upon request of the Joint Legislative Oversight Committee on Information Technology or the General Assembly's Fiscal Research Division.	If requested
<b>NEW. Impediments to Coastal Community Colleges Offering Commercial Fishing &amp; Aquaculture Courses.</b> In 2015, the General Assembly urged all community colleges serving the coastal area of the State to offer classes on commercial fishing and aquaculture. As part of this legislation, the General Assembly is requiring the Community Colleges System Office to report to the Joint Legislative Education Oversight Committee on any fiscal and administrative issues it identifies that limit colleges' ability to offer such courses.	No date in legislation. <i>(Will provide by April 1<sup>st</sup>)</i>
<b>NEW. Grant Awards.</b> State agencies, including the Community College System, may spend funds received from grant awards that are for less than \$2,500,000, do not require State matching funds, and will not be used for a capital project, upon approval from the State Budget Director. For these grant expenditures, the agency does not have to consult with the Joint Legislative Commission on Governmental Operations but must report to the Commission within 30 days of receipt of the grant.	Within 30 days of receiving grant funds
<b>High School Freshmen &amp; Sophomore Students in Industrial &amp; Engineering Programs.</b> The Community Colleges System Office is required to report to the Joint Legislative	10/01/15

<b>COMMUNITY COLLEGE SYSTEM OFFICE REPORTS TO THE GENERAL ASSEMBLY OR OTHER AGENCIES</b>	
<b>Background/Explanation</b>	<b>Due Date</b>
Education Oversight Committee on the number of high school freshmen and sophomore students served in industrial and engineering programs at community colleges.	
<b>Mobile Device Reporting.</b> Every executive branch agency, including the Community College System, is required to report annually to the General Assembly and the Office of State Budget and Management on changes to the mobile device policy; new mobile devices; and, the number and cost of the devices.	Annually
<b>Comprehensive Articulation Agreement.</b> The University of North Carolina and the North Carolina Community College System are required to conduct biannual joint reviews of the Comprehensive Articulation Agreement to ensure that the agreement is fair, current, and relevant for all students and institutions. UNC and the Community College System must report their findings to the Joint Legislative Education Oversight Committee, including all revisions to the CAA and reports of noncompliance.	11/01/15
<b>NEW. Transition Plan to Department of Information Technology.</b> In 2015, the legislature created a new cabinet agency, the Department of Information Technology. As requested by the State Board and community college presidents, the Community College System Office IT functions are not transitioning to the new Department. However, the legislature is requiring that the Community College System Office work with the State CIO to plan their transition to the Department. By October 1, 2018, the System Office and the State CIO must report to the Joint Legislative Oversight Committee on Information Technology and the Fiscal Research Division on the transition plan.	10/01/2018

**PART III. REPORTS TO THE GENERAL ASSEMBLY FROM OTHER AGENCIES.** The following are reports for which the Community College System Office may have to provide information. The reporting agency compiles the information from all State agencies and transmits it to the General Assembly.

<b>INFORMATION PROVIDED TO OTHER AGENCIES FOR REPORTS TO GENERAL ASSEMBLY</b>	
<b>Background/Explanation</b>	<b>Reporting Agency</b>
<b>Legislative Liaisons, Public Information Officers, Salary Reserve/Lapsed Salary.</b> The General Assembly is requiring a report on the number of legislative liaisons and public information officers, their salaries and job descriptions for all State agencies, including the Community College System Office. The General Assembly is also requiring a report on the amount of salary reserve and lapsed salary.	OSBM
<b>Align Agency Budgets to Actual Expenditures.</b> The General Assembly is requiring State agencies to undertake various actions to align the agencies' budgets to actual expenditures. Agencies must report these actions to the Office of State Budget & Management.	OSBM

<b>INFORMATION PROVIDED TO OTHER AGENCIES FOR REPORTS TO GENERAL ASSEMBLY</b>	
<b>Background/Explanation</b>	<b>Reporting Agency</b>
<b>Data Centers/Consolidation.</b> The General Assembly is requiring an inventory of data center operations and the development and implementation of a plan for consolidation of agency data centers.	State CIO
<b>Study State Agency Use of Utility-Based Computing.</b> The General Assembly is requiring a study of the use of and cost savings associated with the adoption of utility-based cloud computing services by State agencies. For the purposes of this section, "utility-based computing" means the process of providing computing service through an on-demand, pay-per-use billing method, metering the offered services.	State CIO
<b>Education Opportunities for Students with Disabilities.</b> The General Assembly is requiring the Department of Health and Human Services with the assistance of the Department of Public Instruction, The University of North Carolina, and the North Carolina Community College System, and others to develop a plan to support students with disabilities, including postsecondary employment and education opportunities.	DHHS
<b>Study Rent-Based Model for State-Owned Facilities.</b> The General Assembly is requiring a study of charging State agencies rent to cover the cost of facility management, maintenance, and related costs that are attributable to those agencies.	OSBM
<b>IT Personal Services Contracts.</b> The General Assembly is requiring reports on the standardization of IT personal service contracts, the number and cost of contracts in State agencies, and other information.	State CIO
<b>Temporary Employees.</b> The General Assembly is requiring that all State agencies use the Temporary Solutions Program to meet agencies' temporary employment needs. As a part of this requirement, the Office of State Human Resources must monitor the employment of temporary employees by State agencies and the compliance with this requirement.	OSHR
<b>Use of Funds Appropriated for Legislatively Mandated Salary Increases/Bonuses.</b> The General Assembly is requiring information on the expenditure of funds for legislatively mandated salary increases and bonuses.	OSBM
<b>Monitor Other Salary Increases.</b> The General Assembly is requiring a report on non-legislative salary increases in State agencies, including those in the Community College System. These increases include promotion, reallocation, career progression, salary adjustment, and any similar actions increasing employee pay; and, the number and annual amount of those increases.	OSBM OSHR