State Board of Community Colleges

Caswell Building, 200 West Jones Street
Raleigh, North Carolina
May 21, 2021
9:00 a.m.

CALL TO ORDER

Following proper public notification, Vice Chair Bill McBrayer called the State Board of Community Colleges (SBCC) Meeting to order at 9:00 a.m. in the Dr. W. Dallas Herring State Board Room of the Caswell Building.

MOMENT OF REFLECTION

Vice Chair McBrayer thanked everyone for attending and asked for a moment of reflection.

ROLL CALL

Mr. Bryan Jenkins called the roll, and the following members were present:

Mrs. Lisa Estep	Mr. Bill McBrayer	Mr. Burr Sullivan
Mr. Jonathan Harris (representative for Lt. Gov. Mark Robinson)	Mr. Mark Merritt	Mr. Jerry Vaughan
	Mr. Hari Nath	Mr. Jesse Watts
	Dr. Samuel Powell	Ms. Ann Whitford
Mr. William Holder	Ms. Mary Ann Rice	
Mr. Bobby Irwin		

Absent: Dr. Breeden Blackwell, Mrs. Jena Gallagher, Mr. Bob Stephens, Treasurer Dale Folwell, and Dr. Ron Lingle.

ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST

Mr. Jenkins reminded members of the Board of the ethics requirements and requested members identify any conflicts or potential conflicts of interest. Having so requested, Mr. McBrayer asked the record to reflect no conflicts.

APPROVAL OF THE MINUTES, AGENDA, AND CONSENT AGENDA

There were no changes to the minutes or Consent Agenda as presented. The following changes were requested to the agenda.

PER – Mr. McBrayer stated the committee has seven (7) items for action.
PROG – Dr. Powell stated the committee has no changes.
PLAN – Mr. Sullivan stated the committee has no changes.
FC – Mrs. Estep stated the committee has no changes.
SBPG – Mr. Holder stated the committee has no changes.
AUD – Mrs. Estep state the committee has no changes.
LEG – Mr. Vaughan stated the committee has no changes.

Mr. Holder made a motion to approve in a combined vote the April 16, 2021 minutes, the May 21, 2021 agenda, and the Consent Agenda, Mrs. Estep seconded the motion; approved via roll call vote.

Items approved on the Consent Agenda were as follows:

PROGRAMS COMMITTEE, Dr. Samuel Powell, Chair

Curriculum Program Applications – Fast Track for Action (FTFA) (Attachment PROG 01)
Combined Course Library – Continuing Education (Attachment PROG 02)
Continuing Education Program Applications - Captive-Co/Opted Groups (Attachment PROG 03)

FINANCE COMMITTEE, Ms. Lisa Estep, Chair

Allocation for Virtual Learning Community Centers (Attachment FC 01)
Contract for Learning Management System, Online Helpdesk, Video Conferencing, and Software as a Service Hosting (Attachment FC 02)
Subscription Update Charges for Moodle® Hosting Services (Attachment FC 03)
Contract for Environmental, Safety, and Health Compliance (Attachment FC 04)
Contract for North Carolina Student Success Center Academic Director (Attachment FC 05)
Allocation for the NC Motorcycle Safety Education Program (Attachment FC 06)
Construction and Property – May 2021 (Attachment FC 07)

STATE BOARD POLICY GOVERNANCE COMMITTEE, Mr. Bob Stephens, Chair

Recommendation for Renewal of Proprietary School Licensure (Attachment SBPG 02)

REPORTS:

Dr. Kandi Deitemeyer, President of North Carolina Association of Community College Presidents

- During NCACCP meeting, the Association voted to approve recommendations during the Performance Measures Committee chaired by President Dale McInnis and Bill Schneider (System Office). Recommendations will be present to the SBCC Board in July.
- NCACCP is planning for the Summer Conference that will be held at Caldwell Community College and Technical Institute in late July
- Presidents and CFOs will meet in June to have conversation about HEERF.

Ms. Julie Woodson, President of North Carolina Association of Community College Trustees

- Ms. Woodson stated NCACCT is working collaboratively on legislative priorities.
- Ms. Woodson stated a draft letter was sent to Board Chairs at the local colleges with a given option to sign and send to their local media. The letter highlighted the colleges as a key to economic strength and recovery.
- Ms. Woodson discussed, NCACCT plans for an in-person Leadership Seminar, tentatively planned for September or October 2021

Mr. Jesse Watts, President of North Carolina Comprehensive Community College Student Government Association

- Mr. McBrayer congratulated Mr. Watts on his recent graduation from Fayetteville Technical Community College
- Mr. Watts stated N4CSGA is looking for new leadership. The Board is setting up interviews for applicants for Board positions.

COMMITTEE REPORTS

PERSONNEL COMMITTEE, Mr. Bill McBrayer, Chair

For Action

On behalf of the Personnel Committee, Mr. McBrayer recommended and moved approval of the following actions:

- Dr. Bruce Mack in the position of Vice President of Economic Development, effective June 14, 2021
- Dr. Manju Shaw in the position of Chief Data Officer, effective June 1, 2021
- Conversion of Position #60088132, Executive Director of NC Student Success Center, from SHRA (SPA) to EHRA (EPA)
- Conversion of Position #60088007, Director of Applications Development, from SHRA (SPA) to EHRA (EPA)
- Conversion of Position #60088085, Director of IT Infrastructure, from SHRA (SPA) to EHRA (EPA)
- Conversion of Position #60088077, Director of IT Operations, from SHRA (SPA) to EHRA (EPA)
- Conversion of Position #60088038, Cloud Systems Engineer, from SHRA (SPA) to EHRA (EPA)

The items were unanimously approved via roll call vote.

PROGRAMS COMMITTEE, Dr. Samuel Powell, Chair

Vice Chairman McBrayer acknowledged Dr. Powell for his service on the Board as today will be his last official meeting. Dr. Powell shared his thoughts and appreciation to serve on the Board.

For Action

The following items were approved via the Consent Agenda:

- Curriculum Program Applications – Fast Track for Action (FTFA) (Attachment PROG 01) [CA]
- Combined Course Library – Continuing Education (Attachment PROG 02) [CA]
- Curriculum Captive Program Applications (Attachment PROG 03) [CA]

STRATEGIC PLANNING COMMITTEE, Mr. Burr Sullivan, Chair

Mr. Sullivan discussed Thursday's Committee meeting to include -

- Ms. Maureen Little discussed BioPharma Apprenticeship Program and Dr. Leatherwood discussed working with five (5) Community Colleges involved in the Pratt and Whitney Project.

FINANCE COMMITTEE, Ms. Lisa Estep, Chair

For Action

Ms. Estep moved to go into closed session pursuant to Subsection a(1) of North Carolina General Statute section 143-318.11(a)(1) to prevent the disclosure of information that is confidential or privileged pursuant to North Carolina General Statute sections 132-1.21(c) and 143(b)-1350 and Title 9, Chapter 6, Subchapter 6(b)(0103) and (0309) of the North Carolina Administrative Code. Dr. Powell seconded the motion; approved via roll call vote.

Amendment to Contract for College Information System Enhancement and Support Services Agreement (Attachment FC 08)

On behalf of the Finance Committee, Ms. Estep moved approval of Attachment FC 08. The item was approved via roll call vote.

Mr. McBrayer moved to return to open session. Ms. Whitford seconded the motion; approved via roll call vote.

STATE BOARD POLICY AND GOVERNANCE COMMITTEE, Mr. Bob Stephens, Chair

For Action

Recommendation for Initial Proprietary School Licensure (Attachment SBPG 01)

On behalf of the State Board Policy and Governance Committee, Mr. Holder recommended and moved the following item be approved by the board.

Recommendation for Initial Proprietary School Licensure (Attachment SBPG 01)

The above item was approved via roll call vote.

Mr. Holder discussed an informational item, Board Self-Evaluation. Board may consider at a future meeting. He reviewed the discussion of self-evaluations during Thursday's Committee Meeting. Mr. Jenkins gave a scope to the Board of the idea and considerations of having the Board complete a self-evaluation.

ACCOUNTABILITY AND AUDIT, Ms. Lisa Estep

Ms. Estep briefly reviewed Thursday's Committee meeting.

LEGISLATIVE AFFAIRS, Mr. Jerry Vaughan

Mr. Vaughan briefly reviewed Thursday's Committee meeting.

PRESIDENT'S REPORT

President Stith spoke about the following:

- Overview of the proposal by Governor Cooper of funds that have been distributed to each state
  - President Stith briefly reviewed the budget proposal to the Board
- President Stith reviewed HEERF program
- Mr. Holder noted this is a one-time allocation from the Federal Government

- Discussed the Phase II return of employees to the office and the upcoming Phase III return
- Discussed Vaccine Clinic at System Office
- Discussed the presidential transition at Roanoke-Chowan Community College
- Discussed recent college visits
- President Stith presented a video created by Higher Ed Works about the Community College System that highlight achievements and advancements coming

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NEW BUSINESS

Dr. Powell gave a report of the Nominating Committee, the next item of business will be to elect the officers of the Board. The Nominating Committee consist of Dr. Powell, Mr. Irwin, and Mrs. Rice.

DATE OF NEXT MEETING

The next State Board meeting is scheduled for Thursday, July 15, 2021, and Friday, July 16, 2021, at Wake Technical Community College, RTP Campus, in The Auditorium.

EXPIRING TERMS AND VACANCIES

There are currently no terms expiring and (3) three vacancies for the members of the State Board.

ADJOURNMENT

The Board adjourned at 11:07 a.m.

RESPECTFULLY SUBMITTED BY:
Secretary

APPROVED BY:

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Mr. Thomas Stith III, System President

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Dr. Breeden Blackwell, Chair