



State Board of Community Colleges

Caswell Building, 200 West Jones Street

Raleigh, North Carolina

February 14, 2019

1:00 p.m.

TELEPHONIC

CALL TO ORDER

Following proper public notification, Chairman Scott Shook called the telephonic State Board of Community Colleges (SBCC) Meeting to order at 1:00 p.m. in the AW North Carolina Conference Room of the Caswell Building.

ROLL CALL

Mr. Bryan Jenkins called the roll and the following members were present:

- | | | |
|------------------------|-------------------|--|
| Dr. Breeden Blackwell | Mr. Ernie Pearson | Mr. Clark Twiddy |
| Ms. Lisa Estep | Dr. Samuel Powell | Mr. Jerry Vaughan |
| Treasurer Dale Folwell | Mr. Lynn Raye | Mr. Steven Walker (designee
for Lt. Governor) |
| Ms. Toni Formato | Mr. James Rose | Ms. Ann Whitford |
| Mr. Bobby Irwin | Mr. Scott Shook | Dr. Candler Willis |
| Mr. Frank Johnson | Mr. Bob Stephens | |
| Mr. Bill McBrayer | Mr. Burr Sullivan | |

Absent: Mr. William Holder

ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST

Dr. Willis reminded members of the Board of the ethics requirements and requested members identify any conflicts or potential conflicts of interest. Having so requested, the Chairman Shook asked the record to reflect no conflicts.

APPROVAL OF THE MINUTES

Dr. Blackwell made a motion to approve the January 18, 2019 minutes, Mr. Raye seconded the motion, and the motion was unanimously approved by voice vote.

CHANGES TO THE AGENDA

The Chairman Shook polled the committee chairs as to any changes to the agenda and the results were as follows:

PERSONNEL COMMITTEE, Mr. Bill McBrayer, Chair

Mr. McBrayer stated the Personnel Committee would like to move one closed session item from Future Action to Action.

FINANCE COMMITTEE, Mr. Lynn Raye, Chair

Mr. Raye stated Finance Committee would like to move the following from Future Action to Action.

- State Board Reserve Funding for Hispanic Initiative (Attachment FC 01)
- FY 2018-19 Compensation Reserve Report (Attachment FC 02)
- Allocation for Small College Prison Program (Attachment FC 03)
- Service Agreement for Resources for Career Technical Education Faculty (Attachment FC 04)
- Construction and Property (Attachment FC 05)

PROGRAM SERVICES COMMITTEE, Dr. Samuel Powell, Chair

Dr. Powell stated Programs Committee would like to move the following from Future Action to Action.

- Legislative Reports for Career and College Promise and Cooperative Innovative High Schools (Attachment PROG 01)
- Association in Fine Arts Uniform Articulation Agreements (Attachment PROG 02)
- Curriculum Program Application – Fast Track for Action (FTFA) (Attachment PROG 03)
- Combined Course Library – Continuing Education (Attachment PROG 04)

ACCOUNTABILITY AND AUDIT COMMITTEE, Ms. Lisa Estep, Chair

Ms. Estep stated Accountability and Audit Committee has no changes. Would like to draw attention to AUD 01

LEGISLATIVE AFFAIRS COMMITTEE, Dr. Breeden Blackwell, Chair

Dr. Blackwell stated Legislative Affairs Committee would like to move the following from Future Action to Action.

- Start Up Funds for High Cost Workforce Programs (Attachment LEG 01)

STAFF OF THE YEAR AWARD COMMITTEE, Ms. Ann Whitford, Chair

Mr. Jenkins stated there will be a closed session discussion related to the Staff of the Year Award

APPROVAL OF THE AGENDA

Dr. Blackwell made a motion to approve the agenda, Mr. Sullivan seconded the motion, and the motion was unanimously approved by voice vote.

APPROVAL OF THE CONSENT AGENDA

Dr. Powell made a motion to approve the consent agenda, Dr. Blackwell seconded the motion, and the motion was unanimously approved by voice vote.

Items approved on the Consent Agenda were as follows:

PROGRAMS COMMITTEE, Dr. Samuel Powell, Chair

Cooperative Innovative High School Applications (CIHS) (Attachment PROG 06)

COMMITTEE REPORTS

PERSONNEL COMMITTEE, Mr. Bill McBrayer, Chair

Mr. McBrayer moved to enter closed session pursuant to North Carolina General Statute section 143-318.11(a)(1) to prevent the disclosure of information that is confidential or privileged pursuant to North Carolina General Statute sections 115D-27 and pursuant to North Carolina General Statute section 143-318.11(a)(6) to consider the qualifications, competence, performance, and fitness of individual prospective public employees and pursuant to North Carolina General Statute section 143-318.11(a)(2) to prevent the premature disclosure of an honorary prize. Mr. Raye seconded, and the Board entered closed session via voice vote.

The Board discussed the matters referenced above.

Mr. McBrayer made a motion to go into open session, seconded by Chairman Shook, approved via voice vote.

On behalf of the Personnel Committee, Mr. McBrayer recommended and moved the following item be approved by the board:

Ms. Andrea Poole, Deputy Chief of Staff effective April 1, 2019.

The motion was unanimously approved by voice vote.

FINANCE COMMITTEE, Mr. Lynn Raye, Chair

State Board Reserve Funding for Hispanic Initiative (Attachment FC 01)

Ms. Grovenstein stated this request is for \$20,060 for a professional development event to discuss how best to serve the System's Hispanic students. Ms. Grovenstein reviewed the allocation amounts.

On behalf of the Finance Committee, Mr. Raye recommended and moved the following item be approved by the board.

State Board Reserve Funding for Hispanic Initiative (Attachment FC 01)

The above item was approved by voice vote.

FY 2018-19 Compensation Reserve Report (Attachment FC 02)

Ms. Grovenstein stated this report is due to the General Assembly on March 1, 2019. The report shows how salary increase funding was utilized within the Community Colleges. The colleges had flexibility in allocation and distribution. Several colleges granted across-the-board increases with merit increases as well.

On behalf of the Finance Committee, Mr. Raye recommended and moved the following item be approved by the board.

FY 2018-19 Compensation Reserve Report (Attachment FC 02)

The above item was approved by voice vote.

Allocation for Small College Prison Program (Attachment FC 03)

Ms. Grovenstein stated this is a routine item that comes to the Board every year. The Department of Public Safety (DPS) designates how much to allocate for start-up programs for prison education courses and chooses which prisons are approved. Ms. Whitford asked if Pamlico Community College will receive funding. Ms. Grovenstein stated Pamlico Community College's program receives separate funding. Mr. Vaughan asked if the start up funds are used for other programs or just start up of prison education. The funding is specifically designated to start education and training programs for the initial year of instruction. FTE generates the funding for subsequent years. The Department of Public Safety identifies the needs in the prisons.

On behalf of the Finance Committee, Mr. Raye recommended and moved the following item be approved by the board.

Allocation for Small College Prison Program (Attachment FC 03)

The above item was approved by voice vote.

Service Agreement for Resources for Career Technical Education Faculty (Attachment FC 04)

Ms. Grovenstein shared this is a routine item with Occupational Research and Development and is funded with federal Perkins Funds. They provide a website, academies for faculty, and professional development for CTE. The North Carolina Community College System has been commended by US Department of Education for providing high quality career and technical education. The funding is the same amount as last year.

On behalf of the Finance Committee, Mr. Raye recommended and moved the following item be approved by the board.

Service Agreement for Resources for Career Technical Education Faculty (Attachment FC 04)

The above item was approved by voice vote.

Construction and Property (Attachment FC 05)

Ms. Grovenstein stated there are several items in each category. These categories are presented to the Board monthly. Ms. Grovenstein reviewed the projects. Category G is new based on funding from Hurricane Florence funds.

On behalf of the Finance Committee, Mr. Raye recommended and moved the following item be approved by the board.

Construction and Property (Attachment FC 05)

The above item was approved by voice vote.

PROGRAMS COMMITTEE, Dr. Samuel Powell, ChairLegislative Reports for Career and College Promise and Cooperative Innovative High Schools (Attachment PROG 01)

Dr. Chapman provided an overview of the report on Cooperative Innovative High Schools (CIHS) and Career and College Promise (CCP). The CIHS has met the needs of the students and the students have excelled in every way compared to other students not in the program. The Community College System is the partner for most of the CIHS programs. Dr. Powell shared that this program has been evolving over thirty years. Career and College Promise was developed in 2011 and is a leader in the nation.

Ms. Whitford asked if this is one of the General Statute reports that the State Board is required to make. Ms. Shuping verified this report is required by Session Law or General Statute. Ms. Whitford stated the value of the report coming before the Board to be approved is to inform the whole Board as to how this program is doing. She stated if it is proposed we should do away with this report like occurred with several legislative reports last month this would come before the Board as information only. She stated the report being presented to the Board enables the members to learn a lot, so the value of this being approved is so that there can be discussion. Ms. Whitford wants everyone on the Board to think about whether it is wise to do away with General Assembly mandated reports. Ms. Whitford stated she has no comment about this report.

Mr. Stephens asked if the comments were premised on the belief that this report would no longer come before the Board for approval. Ms. Whitford stated the premise is to draw value of the report being presented to the Board for discussion versus if the General Statute were to be changed and it would come to the Board as For Information and not warrant any discussion. Mr. Stephens stated he is not clear why Ms. Whitford feels the Board would do away with the approval process. Ms. Whitford stated the Board set a precedent last month to do away with reports that she felt, after reading General Statute and looking at the reports, are valuable. Ms. Whitford stated she is holding on for the next round of proposals that we do away with more General Statute reports, she hopes that doesn't happen. Her goal is to draw distinction between how a report would come to the Board for approval and have valuable substance versus being stuck in the package as For Information. There is a reason those General Statutes say that the State Board approve those reports and we have witnessed to why it is important and why it is in General Statute. Mr. Stephens stated there is no proposal to change this report or how it is presented. The four proposed and voted on last month were non-discretionary reports which contained information only. There is no discretion to change, add, or delete the reports.

Mr. Stephens shared that is the reason those reports were presented to switch the reporting requirement. This report is different, so there is no consideration to change this report approval requirements. Ms. Whitford stated she doesn't understand why the reports being discretionary is part of the conversation. The information in the reports is prescribed by General Statute. The Board doesn't have anything to do with the facts in the report, but the report itself gives the Board information on the programs the Board is charged in the General Statute to govern. Ms. Whitford feels it is breathtaking that the Board would vote to take away General Statute language requiring the report come before members to give knowledge needed to govern programs and exercise the statutory responsibility. She expressed concerned that it damages the Board's governance and oversight ability.

Dr. Blackwell asked Ms. Shuping to review the four items acted on which Ms. Whitford referenced from the January 2019 meeting. He supports a member could review any report and could take anything off consent for further review and discussion. There is a vehicle by which any Board member can do that. There is nothing trying to hide or not let the Board be aware. The Governance Committee is trying to streamline what the Board does, but a member always has the right to ask that an item be on the agenda for discussion. Dr. Blackwell stated he doesn't understand the concern. Ms. Whitford stated she would rather finish the discuss next month. Chairman Shook agreed to table the governance conversation for a later date.

On behalf of the Programs Committee, Dr. Powell recommended and moved the following item be approved by the board.

Legislative Reports for Career and College Promise and Cooperative Innovative High Schools
(Attachment PROG 01)

The above item was approved by voice vote.

Association in Fine Arts Uniform Articulation Agreements (Attachment PROG 02)

Dr. Powell stated this agreement is with the North Carolina Independent Colleges and Universities (NCICU). To date, there are sixteen (16) agreements with the UNC System and NCICU. Dr. Chapman stated a process has been developed with the UNC System which has been updated to work with the independent partners establishing almost identical articulation agreements. Jen Selby from Rowan-Cabarrus was just as involved as she has been with past agreements. Dr. Chapman offered thanks to Dr. Carol Spalding for allowing the System Office to utilize Ms. Selby's time.

On behalf of the Programs Committee, Dr. Powell recommended and moved the following item be approved by the board.

Association in Fine Arts Uniform Articulation Agreements (Attachment PROG 02)

The above item was approved by voice vote.

Curriculum Program Application – Fast Track for Action (FTFA) (Attachment PROG 03)

Dr. Chapman stated colleges see a need and begin to set up a program. The System Office wants to support them in the process. Staff works with the colleges to assure the program application meets

specific criteria in order to be considered for Fast Track For Action. Dr. Chapman reviewed the guidelines and proposed programs.

On behalf of the Programs Committee, Dr. Powell recommended and moved the following item be approved by the board.

Curriculum Program Application – Fast Track for Action (FTFA) (Attachment PROG 03)

The above item was approved by voice vote.

Combined Course Library – Continuing Education (Attachment PROG 04)

Dr. Chapman reviewed the approval and modification requests.

Mr. Vaughan stated he supports these new courses and modification but is curious what drives the number of hours recommended for a course. Does this impact how long it takes to get a worker into the workforce? Dr. Chapman stated colleges and the System Office need to respond efficiently to a request. New courses have a bare minimum number of recommended hours. When the course leads to a certification, the hours are driven by a third party who is requiring the number of hours required by the certification.

On behalf of the Programs Committee, Dr. Powell recommended and moved the following item be approved by the board.

Combined Course Library – Continuing Education (Attachment PROG 04)

The above item was approved by voice vote.

Progress on the Implementation of the Career and College Ready Graduates Program
(Attachment PROG 05)

Dr. Chapman reviewed the purpose of this program and the progress which has been made. In the 2016-17 academic year, the college/high school partnership models were voluntary. Dr. Chapman reviewed the results of the pilot.

On behalf of the Programs Committee, Dr. Powell recommended and moved the following item be approved by the board.

Progress on the Implementation of the Career and College Ready Graduates Program
(Attachment PROG 05)

The above item was approved by voice vote.

LEGISLATIVE AFFAIRS COMMITTEE, Dr. Breeden Blackwell, Chair**Start Up Funds for High Cost Workforce Programs (Attachment LEG 01)**

Ms. Shuping stated this is a report without information because the funding for the program has been reallocated, but the reporting requirement remains in Statute.

On behalf of the Legislative Affairs Committee, Dr. Blackwell recommended and moved the following item be approved by the board.

Start Up Funds for High Cost Workforce Programs (Attachment LEG 01)

The above item was approved by voice vote.

STAFF OF THE YEAR AWARDS COMMITTEE, Ms. Ann Whitford, Chairman**Staff of the Year Award Selection**

Mr. Jenkins reminded Chairman Shook this item was on for Future Action and was not moved to Action prior to approval of the agenda. Ms. Whitford stated she had discussed with Mr. Jenkins as to whether this would be time sensitive. She shared her thought that it could stay on Future Action and come as Consent Agenda item next month. Mr. Jenkins agreed with Ms. Whitford's proposed process but shared the Board acted in closed session to approve the award, but the item was on For Future Action. Ms. Martin said that what occurred earlier is appropriate, the item does not need to be voted on in open session, but since the Board voted on the item, moving it from Future Action to Action, since it didn't happen while approving the agenda, is something the Board should consider. Upon discussion it was decided for efficiency to suspend the rules and move it forward For Action.

Ms. Whitford made a motion to suspend the rules to move Staff of the Year Award Selection from Future Action to Action, and it was seconded by Chairman Shook. Approved via voice vote.

PRESIDENTS REPORT

President Hans shared a few thoughts about the Legislative Session since it started.

One item of considerable discussion is another bond issuance. There are significant needs in terms of buildings related to workforce development, and technology, which is part of capital and infrastructure.

President Hans shared his goal is for community colleges to be included at the table and is grateful community colleges are being included.

BOARD MEMBER QUESTIONS / COMMENTS

None

DATE OF NEXT MEETING

The next State Board meeting is scheduled for Thursday, March 14, 2019 through Friday, March 15, 2019 at Richmond Community College and Sandhills Community College. More information regarding this meeting will be communicated.

EXPIRING TERMS AND VACANCIES

There are currently no terms expiring and one vacancy for the membership of the State Board.

ADJOURNMENT

Mr. McBayer motioned to adjourn, seconded by Mr. Stephens, unanimously approved by voice vote at 2:33 p.m.

RESPECTFULLY SUBMITTED BY:
Secretary

APPROVED BY:

Peter Hans, System President

Mr. Scott Shook, Chair