State Board of Community Colleges

Caswell Building, 200 West Jones Street
Raleigh, North Carolina
August 15, 2014
9:00 a.m.

CALL TO ORDER

Following proper public notification, Chair Linwood Powell called the State Board of Community Colleges (SBCC) Meeting to order at 9:00 a.m. in the Dr. W. Dallas Herring State Board Room of the Caswell Building. The Chair welcomed those in attendance. Chair Powell gave a special thank you to Ms. Whitford and Ms. Haygood for their presentation about the status of the Program Audit Study Committee. Mr. Bryan Jenkins called the roll and the following members were present:

Mr. K. Ray Bailey, Vice Chair
Ms. Kendra Cotton (Rep. for Treasurer Janet Cowell)
Representative Jimmie Ford
Dr. Stuart Fountain
Mr. Clyde Higgs
Mr. Bobby Irwin
Ms. Janet Lowder*
Mr. Ernest Pearson
Dr. Linwood Powell, Chair
Dr. Samuel Powell
Mr. Lynn Raye*
Mr. La'Quon Rogers
Dr. Darrell Saunders
Mr. Scott Shook
Mr. Hal Weatherman (Rep. for Lt. Governor Dan Forest)
Ms. Ann Whitford
Mr. James Woody

*Participated by telephone
Absent: Mr. Wesley Fricks, Ms. Hilda Pinnix-Ragland, Mr. Jerry Vaughan, and Dr. Candler Willis

ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST

The Chair reminded members of the Board of the ethical requirements for those who are public servants and requested that members identify any conflicts or potential conflicts of interest that they may have with respect to any item on the agenda. Having so requested, the Chair asked that the record reflect there were no conflicts.

APPROVAL OF THE MINUTES

Ms. Whitford made a motion to approve the minutes of the July 18, 2014 meeting of the State Board of Community Colleges. Mr. Higgs seconded the motion and the minutes were unanimously approved.

CHANGES TO AGENDA

The Chair polled the committee chairs as to any changes they might wish to make to the agenda, and the results were as follows:

POLICY COMMITTEE, Mr. Lynn Raye, Chair

Ms. Whitford stated Policy Committee would like to suspend the rules and move Attachment POL 4 and Attachment POL 5 from Future Action to Action.

PROGRAM SERVICES COMMITTEE, Dr. Samuel Powell, Chair

Dr. Sam Powell stated Program Services Committee did not have any changes to the agenda.

FINANCE COMMITTEE, Mr. K. Ray Bailey, Chair

Mr. Bailey stated Finance Committee did not have any changes to the agenda.

STRATEGIC PLANNING COMMITTEE, Dr. Stuart Fountain, Chair

Dr. Fountain stated Strategic Planning Committee will present a report.

PERSONNEL COMMITTEE, Mr. Clyde Higgs, Chair

Mr. Higgs stated Personnel Committee had no changes to the agenda.

APPROVAL OF THE AGENDA

Dr. Sam Powell made a motion to approve the agenda, Mr. Shook seconded the motion, and the motion was unanimously approved by voice vote.

APPROVAL OF THE CONSENT AGENDA

Dr. Fountain made a motion to approve the consent agenda as recommended, Dr. Saunders seconded the motion, and the motion was unanimously approved by voice vote.

Items approved on the Consent Agenda were as follows:

PROGRAMS COMMITTEE, Dr. Sam Powell, Chair

Location Waiver Request for Cooperative Innovative High Schools (Attachment PROG 5)
New, Revised and Archived Curriculum Standards – Business Administration Alignment Project (BAAP) (Attachment PROG 6)
- Revised Curriculum Standards
  - Business Administration [A25120]
  - Business Administration/Hunting and Shooting Sports Management [A2512J]
- New Curriculum Standard
  - Global Logistics and Distribution Management Technology [A25xxx]
- Archived Curriculum Standards
  - Business Administration/Banking and Finance [A2512A]

Business Administration/Customer Service [A2512B]
Business Administration/Electronic Commerce [A2512I]
Business Administration/Human Resources Management [A2512C]
Business Administration/Import Export Compliance [A2512K]
Business Administration/International Business [A2512D]
Business Administration/Logistics Management [A2512E]
Business Administration/Marketing and Retailing [A2512F]
Business Administration/Operations Management [A2512G]
Business Administration/Public Administration [A2512H]
Global Logistics Technology [A25120]

Curriculum Program Applications (Fast Track for Action) (Attachment PROG 7)
Guilford Technical Community College
Aerostructure Manufacturing and Repair Technology [A50450]

Initiation of Rulemaking Process to Repeal 1A SBCCC 300.99 Instructional Service Agreements (Attachment PROG 8)

Initiation of Rulemaking Process to Amend 1D SBCCC 300.97 Instructional Service Agreements (Attachment PROG 9)

Initiation of Rulemaking Process to Amend 1D SBCCC 400.96 Instructional Service Agreements (Attachment PROG 10)

Courses of Instruction to Captive/Co-opted Groups (Attachment PROG 11)
Continuing Education:
Pamlico Community College – Pamlico Correctional Institution
Veterinary Assistant (Veterinary Assistant I)
Southeastern Community College – Columbus Correctional Institution
Office Practices (Developing Office Skills Using MS Office)

Customized Training Program 2013-2014 Annual Report (Attachment PROG 12)

FINANCE COMMITTEE, Mr. K. Ray Bailey, Chair

Allocation for The Golden LEAF Scholars Program – Two-Year Colleges (Attachment FC 6)
Allocations for BioNetwork Host Colleges (Attachment FC 8)
Allocation for Customized Training – Regional Trainer (Attachment FC 9)
Allocation for Customized Training – Local Capacity Building (Attachment FC 10)
Construction and Property (Attachment FC 12)

Reports:

Dr. Garrett Hinshaw, President, North Carolina Association of Community College Presidents

Dr. Hinshaw stated it was his honor to serve as the new president of the North Carolina Association of Community College Presidents (NCACCP). He stated his parents were teachers at Surry Community College and he has worked with the community college system for twenty-five years.

One of the first things the Association is working on is a creation of a clarity of expectations for the Association members and how do we make sure we are moving this system forward by doing the things that are necessary for our students across the state. Dr. Bob Shackleford and Dr. Deborah Lamm will co-chair a committee who will work with the community college presidents, the State Board, the System Office and with the Trustees Association to assure those expectations are clear. The Legislative priorities for the NCACCP will be brought before the State Board at the planning

meeting in October for discussion. He hopes to have a solid foundation for the Board to consider for approval and endorsement for the November State Board meeting. Dr. Hinshaw said the Association would look at how the legislative message could be marketed so the people in the General Assembly understand the impacts our System has across the state.

Dr. Donny Hunter, President and CEO, North Carolina Association of Community College Trustees

Dr. Hunter stated that Ms. Lyn Austin has been chosen as the recipient of the ACCT's 2014 Southern Region Trustee Leadership Award. Ms. Austin will be presented this award at the Regional Awards Luncheon during the 45th Annual ACCT Leadership Congress in Chicago on October 24.

The 2014 NCACCT Leadership Conference will be held in Charlotte September 3 through September 5. At the September 4 opening luncheon, the Governor will be joined by John Lassiter, Chair of the NC Economic Development Board; Glenn Sherrill, former Chair of the Workforce & Education Committee of the NC Economic Development Board; and Dr. Scott Ralls. Secretary of Commerce Sharon Decker is also expected to participate. Ms. Linda Weiner will moderate a panel discussion on economic development in North Carolina.

N4CSGA, Mr. La'Quon Rogers, President

On August 7, Mr. Daniel Alvarado, Shane Bryson and Mr. Rogers did a follow-up visit to the N4CSGA conference hotel site, the Double Tree Hotel in Rocky Mount, NC to meet with the hotel executives. They tasted portions of conference hotel meals and further discussed marketing strategies.

The executive board has set the dates and confirmed locations for all three division meetings. Much thought has gone into the structure of these meetings. They plan to accomplish fifty percent of their second administrative goal, to educate and engage students about issues that affect the community college system, before the fall conference begins. Each division will be responsible for selecting an issue affecting the community college system and recommend a plan of action. The N4CSGA executive board's vacant positions are in the process of being filled.

Mr. Rogers left the board with this thought: *as leaders we should be as flexible as a palm tree and have the endurance of an oak tree*.

STANDING COMMITTEE REPORTS

POLICY COMMITTEE, Mr. Lynn Raye, Chair

On behalf of the Policy Committee, Ms. Whitford recommended and so moved the following items be approved by the board:

Review for Approval of Initial Proprietary School Licensure (Attachment POL 4)
- Caring For Life, LLC – Wilmington
- CNA – Health Courses
- Graceful Touch Health Institute, LLC
- The Iron Yard Academy

The above was unanimously approved by voice vote by the board.

On behalf of the Policy Committee, Ms. Whitford recommended and so moved the following item be approved by the board:

Initiate the Rulemaking Process to Amend 1D SBCCC 400.2 – "Admission to Colleges" – Accreditation (Attachment POL 5)

Ms. Martin reviewed the information from the Admission to Colleges rule and the changes to the language. The rule will enforce statue that legislature directed the State Board to adopt. The motion was approved by voice vote with one dissenting vote.

PROGRAMS COMMITTEE, Dr. Sam Powell, Chair

Dr. Sam Powell stated all their items that needed approval were on the consent agenda

FINANCE COMMITTEE, Mr. K. Ray Bailey, Chair

Mr. Bailey introduced Ms. Haygood who gave an overview of the $1.3 billion budget.

On behalf of the Finance Committee, Mr. Bailey recommended and so moved that the following items be approved by the board:

FY 2014-15 State Aid Allocations and Budget Policies (Attachment FC 3)
Amend 1E SBCCC 900.4 – Military Refund (Attachment FC 4)
Allocation for Job-Driven National Emergency Grant (Attachment FC 5)
Allocation for Information Technology Alignment Project (Attachment FC 7)
State Board Reserve Allocation – Credit for Military Training and Competency Based Education (Attachment FC 11)

The above items were unanimously approved by voice vote.

ACCOUNTABILITY & AUDIT COMMITTEE, Mr. Jimmie Ford, Chair

Mr. Ford stated there were not any items that needed approval.

PERSONNEL COMMITTEE, Mr. Clyde Higgs, Chair

The Personnel Committee met on Wednesday, August 13 to discuss two items.

Attachment PER 1 was for future action and was a discussion based on EPA positions. Adoption of this item would give management flexibility with AVP positions within the System Office.
Ms. Haygood asked the board members to review and contact her with any questions.

On behalf of the Personnel Committee, Mr. Higgs recommended and so moved the following item be approved by the board:

Salary Increases Greater than 10% (Attachment PER 2)

The motion was unanimously approved by voice vote.

STRATEGIC PLANNING COMMITTEE, Dr. Stuart Fountain, Chair

Dr. Fountain gave Align4NCWorks and Other NCWorks updates. Ms. Linda Weiner (Vice President, Engagement and Strategic Innovation); Dr. Matt Meyer (Associate Vice President, STEM

Innovations); and Ms. Anne Bacon (Director of Strategic Innovations) shared a NC Works presentation. Board members were encouraged to review the NC Works information on the North Carolina Community College System's website. More discussion on the topic will take place at the planning meeting in October.

NEW BUSINESS

Dr. Linwood Powell discussed the idea of offering the four year baccalaureate degree in the health profession. Fifty two percent of the nurses in North Carolina last year were trained at community colleges. Dr. Ralls would like to bring professionals in the nursing field together to establish a committee to review this issue. The co-chairs will be Dr. Sam Powell (State Board member) and Dr. Mary Rittling (President, Davidson County Community College). There will be representation from NCACCP (Dr. Steve Scott, Wake Technical Community College; Dr. Pamela Hilbert, Robeson Community College; Dr. Barbara Parker, Haywood Community College; and Dr. Pat Skinner, Gaston College); nursing directors; employers; healthcare facilities; State Board of Nursing; local trustees; and health personnel. Hopefully, the chairs of the committee will report to the State Board in March 2015.

PRESIDENT'S REPORT TO THE STATE BOARD OF COMMUNITY COLLEGES

President Ralls presented the "System Office MVP Award" to Ms. Megen Hoenk for August, 2014.

President Ralls' report is available on the NCCCS website, as listed below, and will be included as Exhibit B in the official State Board records.

http://www.nccommunitycolleges.edu/sites/default/files/presidents-reports/august2014-boardreport.pdf

BOARD MEMBERS QUESTIONS/COMMENTS

Representative Ford commended the leadership at the North Carolina Community College System Office.

Dr. Saunders mentioned the impressive turnaround of the State Aid Allocation package.

Dr. Fountain encourage the members to the read the 50th anniversary book.

Ms. Whitford acknowledged Ms. Haygood for her work on the Program Audit Study Committee.

Dr. Linwood Powell asked Board Members to complete the evaluations of President Ralls. The evaluation is to be sent back to the attention of Dr. Linwood Powell and addressed to the System Office. The discussion with Dr. Ralls is usually done at the October Planning Meeting but has been moved to a breakfast meeting on September 19.

DATE OF NEXT MEETING

The next State Board Meeting will be held on Thursday, September 18, 2014 and Friday, September 19, 2014 in the Dr. W. Dallas Herring State Board Room located in the Caswell Building in Raleigh, North Carolina. More information regarding this meeting will be communicated.

EXPIRING TERMS AND VACANCIES

There are currently no terms expiring and no vacancies for the membership of the State Board.

ADJOURNMENT

There being no further business to come before the Board, Chair Linwood Powell made a motion to adjourn the meeting at 10:58 a.m. The motion was seconded by Mr. Ford and unanimously approved by voice vote.

RESPECTFULLY SUBMITTED BY:
Secretary

APPROVED BY:

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Dr. R. Scott Ralls, System President

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Dr. Linwood Powell, Chair