



**State Board of Community Colleges**

Caswell Building, 200 West Jones Street

Raleigh, North Carolina

February 16, 2018

9:00 a.m.

**CALL TO ORDER**

Following proper public notification, Vice-Chairman James Rose called the State Board of Community Colleges (SBCC) Meeting to order at 9:00 a.m. in the Dr. W. Dallas Herring State Board Room of the Caswell Building.

**ROLL CALL**

Mr. Bryan Jenkins called the roll and the following members were present:

Dr. Breeden Blackwell  
Ms. Lisa Estep  
Mr. Roderick Gooden  
Mr. William Holder  
Mr. Bobby Irwin  
Mr. Frank Johnson  
Mr. Todd Johnson

Mr. Bill McBrayer  
Mr. Ernie Pearson  
Dr. Samuel Powell  
Mr. Lynn Raye  
Mr. James Rose  
Mr. Scott Shook \*  
Mr. Robert Stephens

Mr. Burr Sullivan \*  
Mr. Clark Twiddy  
Mr. Jerry Vaughan  
Mr. Hal Weatherman (rep for  
Lt. Governor Dan Forest) \*  
Ms. Ann Whitford  
Dr. Candler Willis

\*Attended by telephone

Absent: Treasurer Dale Folwell

**ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST**

Mr. Raye reminded members of the Board of the ethics requirements and requested members identify any conflicts or potential conflicts of interest. Having so requested, the Vice Chair asked the record to reflect no conflicts.

Vice-Chairman Rose asked for a moment of silence to honor those killed/injured at Stoneman Douglas High School earlier in the week.

**APPROVAL OF THE MINUTES**

Mr. Raye made a motion to approve the January 19, 2018 minutes for the State Board of Community Colleges as presented. Mr. Stephens seconded the motion and the minutes were unanimously approved.

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**CHANGES TO THE AGENDA**

The Vice-Chair polled the committee chairs as to any changes to the agenda and the results were as follows:

**PERSONNEL COMMITTEE, Mr. Bill McBrayer, Chair**

Mr. McBrayer stated Personnel Committee would like to move PER 04 – Initiation of Rulemaking Process to Amend 1C SBCCC 200.94 – Holiday Leave from Future Action to Action.

**FINANCE COMMITTEE, Mr. Lynn Raye, Chair**

Mr. Raye stated Finance Committee had no changes

**PROGRAM SERVICES COMMITTEE, Dr. Samuel Powell, Chair**

Dr. Powell stated Programs Committee had no changes

**STRATEGIC PLANNING COMMITTEE, Mr. Clark Twiddy / Mr. Jerry Vaughan, Co-Chair**

Mr. Twiddy stated Strategic Planning Committee had no changes.

**ACCOUNTABILITY AND AUDIT COMMITTEE, Ms. Ann Whitford, Vice-Chair**

Ms. Whitford stated Accountability and Audit Committee had no changes.

**POLICY COMMITTEE, Mr. Ernest Pearson, Chair**

Mr. Stephens, stated Policy Committee would like to move POL 04 – Recommendations for Initial Proprietary School Licensure from Future Action to Action

**LEGISLATIVE AFFAIRS COMMITTEE, Dr. Breeden Blackwell, Chair**

Dr. Blackwell stated Legislative Affairs Committee had no changes.

**APPROVAL OF THE AGENDA**

Mr. Irwin made a motion to approve the agenda, Mr. McBrayer seconded the motion, and the motion was unanimously approved by voice vote.

**APPROVAL OF THE CONSENT AGENDA**

Dr. Powell made a motion to approve the consent agenda, Mr. Sullivan seconded the motion, and the motion was unanimously approved by voice vote.

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**Items approved on the Consent Agenda were as follows:**

**FINANCE COMMITTEE, Mr. Lynn Raye, Chair**

Allocation for Small College Prison Program (Attachment FC 13)

Construction and Property (Attachment FC 14)

**PROGRAMS COMMITTEE, Dr. Samuel Powell, Chair**

Curriculum Programs to be Archived (Attachment PROG 10)

Curriculum Program Applications – Fast Track for Action (Attachment PROG 11)

Curriculum Standard Revision (Attachment PROG 12)

**Items approved on the Consent Agenda were as follows (continued):**

**PROGRAMS COMMITTEE, Dr. Samuel Powell, Chair (continued)**

Combined Course Library – Continuing Education (Attachment PROG 13)  
Courses of Instruction – Captive/Co-opted Groups (Attachment PROG 14)  
Curriculum Program Applications – Captive/Co-opted (Attachment PROG 15)

**ACCOUNTABILITY AND AUDIT COMMITTEE, Ms. Lisa Estep, Chair**

System Office Internal Audit Plan FY 2018 (Attachment AUD 04)

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**RESOLUTION**

Vice-Chair Rose presented Mr. Mike Hughes, Vice President, Local Government and Community Relations and Ms. Amy Strecker, Principal Community Affairs Manager a Resolution Honoring Duke Energy for a Loyal Partnership with the North Carolina Community College System.

Mr. Hughes expressed his gratitude for the opportunity to recognize the partnership between Duke Energy and the North Carolina Community College System. Mr. Hughes and Ms. Strecker presented a \$5,000,000 check to represent the commitment.

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**SMALL BUSINESS CENTER RECOGNITION**

Ms. Anne Shaw, State Director of the Small Business Center Network recognized the Small Business Center Network Excellence Award winners.

- Rookie of the Year – Allen Cook, Mayland Community College
- Innovation Award – Programs and Seminars – Renee Hode, Central Piedmont Community College
- Innovation Award – Services and Collaboration – Katy Gould, Haywood Community College; Tiffany Henry, Southwestern Community College; and Katheryn Jenkins, Tri-County Community College
- Business Success Story – Most Impact – Martha Larson, Davidson Community College
- Business Success Story – Most Impact – Tanya Weary, Vance-Granville Community College
- Business Success Story – Overcoming Challenges – Barbara Hall, Rowan-Cabarrus Community College
- Director of the Year – Mark Hagenbuch, Guilford Technical Community College
- Director of the Year – Todd Lyden, Bladen Community College
- Boots on the Ground Award – Shareen Berkowitz, Pitt Community College

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**REPORTS:**

**Dr. David Johnson, President of North Carolina Association of Community College Presidents**

President Johnson updated the board on NCACCP activities:

- Presidents met on January 31 through Feb 2, 2018.
  - Presidents voted to approve moving forward in developing a position for logistical and administrative support of the association. Much of the conversation centered on defining job duties.
  - The Personnel and Professional Development Committee is heavily involved in designing an orientation program for new presidents led by Dr. John Enamait, President, Stanly Community College.

- Presidents approved making a request to the North Carolina State Education Assistance Authority (NCSEAA) for analysis of the Residency Determination Services (RDS) data to identify edits that simplify and shorten the RDS interview.
- Programs committee discussed Title II funding formula. There was no opposition expressed by presidents.
- President Haygood and her staff gave thorough and informative updates on behalf of the System. Suggestions were made and received, and, many of the comments from the meeting are reflected in draft language.
- Several speakers discussed topics of interest to include: Ms. Liz Murphy – CampusWorks/ERP, Dr. Rebecca Tippett – Carolina Demography, Mr. Brian Gouker, National Security Agency, and Mr. Scott Dorney – Military Business Center.
- The meeting agenda ended with a panel of NC legislators discussing the future of NC Community Colleges and taking questions from the presidents. Many thanks to Mary Shuping for organizing the discussion.
- Four NC Community Colleges were finalists in two (three categories available) Bellwether Award category areas.
  - Fayetteville Technical CC – Pathways for Transitioning Military to fill Workforce Gaps – Workforce Development Category
  - Rowan-Cabarrus CC– From Day One, Providing Affordable, Accessible, and Adaptable Digital Resources – Planning, Governance and Finance Category
  - Forsyth Technical CC – Community College Consortium for Bioscience Credentials – Workforce Development Category
  - Johnston CC – One College: New Operational Model for Community Colleges – Planning, Governance, and Finance Category

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**Mr. Roderick Gooden, President of the North Carolina Comprehensive Community College Student Government Association**

Mr. Gooden updated the board on N4CSGA activities:

- The N4CSGA Executive Board met on January 20<sup>th</sup>.
- Continued planning for the upcoming Fall 2018 N4CSGA Conference
- Student representatives attended the National Summit of the Association of Community College Trustees with DCCC President, Dr. Mary Rittling.
- The N4CSGA is reviewing their website to identify changes that need to be made to assure it is a helpful resource for students who want information about the association.
- Mr. Gooden extended an invitation to State Board members who would like to attend the Spring 2018 N4CSGA conference on April 6-8, 2018 at the Durham Sheraton Imperial.

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**COMMITTEE REPORTS**

**PERSONNEL COMMITTEE, Mr. Bill McBrayer, Chair**

**Initiation of Rulemaking Process to Amend 1C SBCCC 200.94 – Holiday Leave (Attachment PER 04)**

President Haygood reviewed the proposed SBCCC language. President Haygood highlighted language on line 25 of page 7, “Local community college boards of trustees shall determine when holidays are scheduled on the college calendar and require employees to take annual leave, special leave granted by the General Assembly, accumulated compensatory leave, or leave without pay during time on days other than holidays when classes are not scheduled to be in session.”

Mr. McBrayer recommended and moved the following item be approved by the board:

Initiation of Rulemaking Process to Amend 1C SBCCC 200.94 – Holiday Leave  
(Attachment PER 04)

The motion was unanimously approved by voice vote.

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The Board entered into closed session pursuant to North Carolina General Statute section 143-318.11(a)(1) to prevent the disclosure of information that is confidential or privileged pursuant to North Carolina General Statute section 115D-27; North Carolina General Statute section 143-318.11(a)(6) to consider the qualifications, competence, performance, and fitness of individual prospective public employees; and North Carolina General Statutes 132-1.2(l)(c.) and 143-52(a) and Title 1, Chapter 5B, section 0103 and section 0309 of the North Carolina Administrative Code following a motion by Mr. McBrayer, a second by Mr. Stephens, and a voice vote by the Board.

The Board discussed the matters referenced above.

Mr. Raye made a motion to go into open session, seconded by Dr. Powell.

The Board took recess from 10:41 a.m. till 10:49 a.m.

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Mr. McBrayer recommended and moved the following item be approved by the board:

Dr. Paul Hutchins to serve as President of Martin Community College effective March 1, 2018.

The motion was unanimously approved by voice vote.

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**FINANCE COMMITTEE, Mr. Lynn Raye, Chair**

**Catawba Valley Community College Multi-Campus Center Request (Attachment FC 08)**

Ms. Grovenstein reviewed the requirements a college must meet to request preliminary approval for a multi-campus center (MCC). Staff found Catawba Valley Community College did not meet the minimum 300 budget FTE requirement outlined in section nine. The data provided included FTE at the Alexander Center as well as the nearby prison. Staff recommends the request be tabled until the Alexander Center location has achieved 300 budget FTE for instruction occurring at the location exclusive of the Alexander Correctional Institution.

Chairman Raye requested that President Hinshaw from Catawba Valley Community College come speak to the Board at a future meeting.

On behalf of the Finance Committee, Mr. Raye recommended this request to be tabled until minimum of 300 budget FTE is met based on recommendations by staff, seconded by Mr. Stephens

Catawba Valley Community College Multi-Campus Center Request (Attachment FC 08)

The above item is tabled until the minimum 300 budget FTE requirement is met.

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Surry Community College Multi-Campus Center Request (Attachment FC 09)

Ms. Grovenstein stated Surry Community College also does not satisfy the 300 budget FTE and staff recommends the request be tabled until the Yadkin Center can qualify based on instruction occurring at that location, exclusive of the online student enrollment.

Mr. Pearson asked if the 300 FTE is statutory. President Haygood shared the criteria were set by the State Board in 2014. Mr. Pearson recommended allowing an exception. Mr. McBrayer stated that he feels the State Board needs to be consistent across the system. Mr. Sullivan feels the policy is out of sync with what is needed in North Carolina. Ms. Grovenstein shared staff is working on the following: 1) look at the history and analysis in establishment of 300 FTE, 2) the concerns in relation to online or distance learning, 3) size of counties, and 4) develop the state board code in collaboration with the presidents. Mr. T. Johnson stated there can be exceptions to policy, but that is a treacherous path to set the precedence by making exceptions for rural counties. The best route would be to review the current policy in conjunction with the presidents and vet the criteria.

President Haygood reiterated the criteria may need to be reviewed. She outlined the difference between a multi campus center versus an off-campus center. The importance of getting preliminary approval is for there to be a substantive presence to support the extra costs of duplicative services. A college is not prohibited to provide instruction in the counties. The money is for duplicative services and a request to the General Assembly.

Vice Chair Rose stated his thought of tabling both items FC 08 and FC 09 to be discussed again after research.

Mr. Raye shared he would like Dr. Shockley to speak to the Board at a future meeting.

Ms. Grovenstein stated she and President Haygood will be consulting with Mr. Kennon Briggs about how the criteria were developed originally.

On behalf of the Finance Committee, Mr. Raye recommended this request to be tabled until minimum of 300 budget FTE is met based on recommendations by staff, seconded by Mr. Stephens

Surry Community College Multi-Campus Center Request (Attachment FC 09)

The above item is tabled until the minimum 300 budget FTE requirement is met.

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Proposed Title II Adult Education and Family Literacy Act (AEFLA) Allocation Formula (Attachment FC 10)

The State Board is asked to approve the funding allocation formula for all Title II AEFLA funds awarded through a competitive RFP process. The formula was developed by a committee which began its work in March of 2017 which was a cross representation of current providers. Will supersede current formulas. Ms. Grovenstein reviewed the details of the funding.

Mr. F. Johnson moved to amend the mitigation section of FC 10 and replace it with the following, seconded by Mr. Stephens:

Mitigation

The allocations associated with this proposed new formula will be calculated using FY 2017-18 data and compared against the calculation using the FY 2017-18 formula and FY 2017-18 data for the first year's allocation under this new formula. For providers who received an FY 2017-18 allocation, the FY 2018-19 allocations will be adjusted such that the amount will be no less than 15% below the amount calculated using the FY 2017-18 formula.

Mr. F. Johnson stated the proposed amendment would lessen the impact to the Community Based Organizations (CBOs) and community colleges.

Mr. T. Johnson stated is not against the CBOs; however, the Board must make sure that everyone is held to the same standard and make the largest impact.

Mr. F. Johnson stated CBOs are serving students in smaller groups as opposed to thirty students at a time like community colleges. Mr. Raye shared the vote on the original motion was all in favor except for Mr. F. Johnson. Ms. Estep stated that vote was prior to the substitute motion being presented. She shared her hesitation about approving the amendment due to time and effort invested in the original formula. Mr. T. Johnson reminded the Board community colleges may lose funding. A committee of stakeholders derived the formula after much discussion. Ms. Estep shared she had heard there were some "loud voices" at those meetings and the approval of the formula was not unanimous.

Mr. F. Johnson stated the first-year bumper will be for the betterment of the state.

Mr. Holder stated as a Board, members should respect items the committee brings forth but this needs to be addressed.

Vice Chair Rose reminded the Board the amount of funding does not increase if the allocation if the formula changes.

Ms. Rubio-Festa stated the proposed formula is in the spirit of what is needed. There was a lot of statistical analysis behind the decisions.

Mr. Sullivan stated the amended proposal is well-stated and thought-out.

Chairman Rose asked about the differences between original formula and proposed formula. Ms. Rubio-Festa stated some would get less for others to get more. Ms. Grovenstein stated the federal amount would be about \$13 million. Until data is received the formula applied, a solid figure of the difference cannot be determined.

Chair Rose shared the primary driver is access and performance, it seems like we run the risk of subsidizing poor performers by taking funding away from high performers. Mr. F. Johnson stated the goal of the amendment is to cushion the blow.

Dr. Blackwell asked Ms. Rubio-Festa how the stakeholders were chosen for the committee. Ms. Rubio-Festa gave the demographics of the committee. Each representative had to make a year commitment

and there were 15 people on committee. Dr. Blackwell asked what was the input SO staff on the committee. Ms. Rubio-Festa stated staff provided space and facilitated. The committee dictated its decisions to staff.

Mr. Pearson made the motion to call a vote on substitute motion. Mr. Jenkins conducted a roll call vote.

<b>For:</b>		<b>Against:</b>	
Mr. Weatherman	Mr. Pearson	Dr. Blackwell	Mr. Shook
Mrs. Estep	Dr. Powell	Mr. T. Johnson	Mr. Twiddy
Mr. Holder	Mr. Stephens	Mr. McBrayer	Mr. Vaughan
Mr. Irwin	Mr. Sullivan	Mr. Raye	Dr. Willis
Mr. F. Johnson	Mrs. Whitford	Mr. Rose	

Final tally – 10 for and 9 against, motion carried.

The amended item was approved for:

Proposed Title II Adult Education and Family Literacy Act (AEFLA) Allocation Formula  
(Attachment FC 10)

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Allocation for Tobacco Trust Fund Commission (Attachment FC 11)

Ms. Grovenstein stated the funding through “Project Skill-UP” – Tobacco Trust Fund Commission (TTFC) provide scholarships for students in short-term workforce training programs who live in areas adversely impacted by changes in the tobacco-related sector of the economy.

Mr. Irwin asked if the allocation goes to the primary county the community college serves. Ms. Robertson stated the Tobacco Trust Fund allocations are to the college. The college is responsible for establishing award criteria which align with the TTFC mission.

On behalf of the Finance Committee, Mr. Raye recommended and moved the following item be approved by the board.

Allocation for Tobacco Trust Fund Commission (Attachment FC 11)

The above item was approved by voice vote.

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FY2017-18 Compensation Reserve Report (Attachment FC 12)

Ms. Grovenstein reviewed the Compensation Reserve Report which will be submitted to the General Assembly. There were no questions.

On behalf of the Finance Committee, Mr. Raye recommended and moved the following item be approved by the board.

FY2017-18 Compensation Reserve Report (Attachment FC 12)

The above item was approved by voice vote.



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**PROGRAMS COMMITTEE, Dr. Samuel Powell, Chair**

Legislative Report - Progress on the Implementation of the Career and College Readiness Graduates Program (Attachment PROG 07)

Dr. Chapman reviewed the information about the Career and College Alignment project and the report. The project has been being phased in over the past couple of years. Information on the models and the refinement being done is included in the report.

On behalf of the Programs Committee, Dr. Powell recommended and moved the following item be approved by the board.

Legislative Report - Progress on the Implementation of the Career and College Readiness Graduates Program (Attachment PROG 07)

The above item was approved by voice vote.

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Cooperative Innovative High School (CIHS) Approval Request (Attachment PROG 08)

Dr. Powell shared the request is to approve applications for four new Cooperative Innovative High Schools. These applications were reviewed by joint advisory committee.

On behalf of the Programs Committee, Dr. Powell recommended and moved the following item be approved by the board.

Cooperative Innovative High School (CIHS) Approval Request (Attachment PROG 08)

The above item was approved by voice vote.

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Legislative Reports – Career and College Promise (CCP) Study; Career and College Promise (CCP) Annual Report; Cooperative Innovative High School (CIHS) Annual Report (Attachment PROG 09)

Dr. Chapman reviewed the three reports which highlighted the following:

- Impact of Cooperative Innovated High Schools and cost of concurrent enrollment. The study information is in Appendix A of the third report.
- Evaluation of success of students participating in Career and College Promise and Cooperative Innovative High Schools.
- Successes measured by high school retention, completion, dropout, certification and associates degree completion, admission to four-year institutions, post-graduation employment in career or study related fields, and employer satisfaction of employees who participated in and graduated from the schools.

On behalf of the Programs Committee, Dr. Powell recommended and moved the following item be approved by the board.

Legislative Report - Progress on the Implementation of the Career and College Readiness Graduates Program (Attachment PROG 07)

The above item was approved by voice vote.

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Uniform Articulation Agreement Between North Carolina Independent Colleges and Universities RN to BSN Programs and North Carolina Community College System Associate Degree Nursing Programs (Attachment PROG 16)

Ms. Renee Batts provided a summary of the agreement. The agreement is between the community colleges and several independent colleges and universities. Ms. Batts highlighted the student benefits due to this agreement.

On behalf of the Programs Committee, Dr. Powell recommended and moved the following item be approved by the board.

Uniform Articulation Agreement Between North Carolina Independent Colleges and Universities RN to BSN Programs and North Carolina Community College System Associate Degree Nursing Programs (Attachment PROG 16)

The above item was approved by voice vote.

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**STRATEGIC PLANNING COMMITTEE, Mr. Clark Twiddy and Mr. Jerry Vaughan, Co-Chairs**  
NC Community Colleges: Putting Education to Work – 2018-22 Strategic Plan (Attachment PLAN 03)

Mr. Twiddy asked Mr. McBrayer to present. President Haygood reviewed the work behind developing the Strategic Plan document and reminded members of the discussion at the planning meeting in October 2017. Once approved, bound copies will be produced and distributed to stakeholders and leaders.

On behalf of the Strategic Planning Committee, Mr. McBrayer recommended and moved the following item be approved by the board.

NC Community Colleges: Putting Education to Work – 2018-22 Strategic Plan  
(Attachment PLAN 03)

The above item was approved by voice vote.

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**POLICY COMMITTEE, Mr. Ernest Pearson, Chair**  
Adoption of 1A SBCCC 200.3 – “Authority to Waive a SBCC Code Provision” (Attachment POL 01)

Mr. Stephens shared this item is based on recommendations made by the State Board of Proprietary Schools.

On behalf of the Policy Committee, Mr. Stephens recommended and moved the following item be approved by the board.

Adoption of 1A SBCCC 200.3 – “Authority to Waive a SBCC Code Provision” (Attachment POL 01)

The above item was approved by voice vote.

**LEGISLATIVE AFFAIRS COMMITTEE, Dr. Breeden Blackwell**

Discussion of Legislative Priorities / Advocacy (Attachment LEG 01)

Dr. Blackwell stated a copy of the updated legislative priorities is available at member seats.

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**NEW BUSINESS**

Mr. Raye commended staff on getting everything ready for the meeting with the understanding staff was out of place for 7 business days.

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**PRESIDENTS REPORT**

President Haygood provided an update with the following highlights:

- Though a wild start to 2018 which could distract and discourage, really good work continues.
- Celebrating:
  - Nursing articulation agreement
  - New strategic plan
  - Improved communication and dialogue within our System
  - Modifications made to SB420 through productive civil discourse with representatives from the Presidents' Association, Trustees' Association, and State Board.
  - Constructive discussions at the NCACCP meeting to address the holiday leave policy.
  - Building relationships with leadership of NCACCT to achieve mutual goals and transparent communications on issues of disagreement.

President Haygood presented the January MVP award to Susan Barbitta.

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**DATE OF NEXT MEETING**

The next State Board Meeting will be held on Thursday, March 15, 2018 through Friday, March 16, 2018 in the Dr. W. Dallas Herring State Board Room located in the Caswell Building in Raleigh, North Carolina. More information regarding this meeting will be communicated.

**EXPIRING TERMS AND VACANCIES**

There are currently no terms expiring and no vacancies for the membership of the State Board.

**ADJOURNMENT**

There being no further business to come before the Board, Mr. McBrayer motioned to adjourn, seconded by Chairman Shook, unanimously approved by voice vote at 12:20 p.m.

RESPECTFULLY SUBMITTED BY:  
*Secretary*

APPROVED BY:

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Jennifer Haygood, Acting System President

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Mr. Scott Shook, Chair