



**NC COMMUNITY
COLLEGES**
CREATING SUCCESS

State Board of Community Colleges

Caswell Building, 200 West Jones Street

Raleigh, North Carolina

July 16, 2021

9:00 a.m.

CALL TO ORDER

Following proper public notification, Chairman Breeden Blackwell called the State Board of Community Colleges (SBCC) Meeting to order at 9:06 a.m. in The Auditorium of Wake Technical Community College's RTP Campus. Chairman Blackwell introduced the new members of the Board, Dr. Shirley Carraway, Mr. Andy Penry, Senator Sam Searcy, Mr. Ray Trapp, and Ms. Sarah West.

MOMENT OF REFLECTION

Chairman Blackwell thanked everyone for attending and asked for a moment of reflection.

ROLL CALL

Mr. Bryan Jenkins called the roll, and the following members were present:

Dr. Breeden Blackwell

Dr. Shirley Carraway

Mrs. Lisa Estep

Treasurer Dale Folwell*

Ms. Jena Gallagher

Mr. Jonathan Harris (Lt. Gov.

Mark Robinson delegate)

Mr. William Holder

Mr. Bobby Irwin

Mr. Bill McBrayer

Mr. Mark Merritt

Mr. Hari Nath

Ms. Mary Ann Rice*

The Hon. Sam Searcy

Mr. Burr Sullivan

Mr. Ray Trapp

Mr. Jerry Vaughan*

Mr. Jesse Watts

Ms. Sarah West

Ms. Ann Whitford

* Attended via telephone

ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST

Mr. Jenkins reminded members of the Board of the ethics requirements and requested members identify any conflicts or potential conflicts of interest. Having so requested, Chairman Blackwell asked the record to reflect no conflicts.

ELECTION OF OFFICERS

Mr. Irwin, Chair of the Nomination Committee, reviewed the process for the election of the Board Chair and Vice-Chair. Mr. Irwin stated the Board received one (1) candidate name for Chair, which is Dr. Breeden Blackwell. Mr. Irwin opened the floor to the Board for any other nominations of Chair; seeing no nominations from the floor, the nominations were closed for Chair. Mr. Irwin stated the candidate for the Chair of the Board is Dr. Breeden Blackwell. Mr. Irwin stated, secondly the Board received one (1) candidate for Board Vice Chair, Mr. Bill Mr. Brayer. Mr. Irwin opened the floor to the Board for any other nominations; seeing no nominations from the floor, the nominations were closed for Vice-Chair. Mr. Irwin stated the candidate for the Vice-Chair of the Board is Mr. Bill McBrayer.

Mr. Irwin moved to elect Dr. Breeden Blackwell as Chair and Mr. Bill McBrayer as Vice-Chair to the North Carolina State Board of Community Colleges; Mr. Sullivan seconded the motion, and the motion was unanimously approved.

Mr. Holder took a moment to acknowledge and congratulate the candidates and he stated they have both led the Board very well in a non-partisan manner.

Dr. Blackwell thanked the Board. Mr. McBrayer thanked the Board for its confidence in him to serve as Vice-Chair.

APPROVAL OF THE MINUTES,

Mr. Holder made a motion to approve the May 21, 2021, and June 02, 2021 minutes. Mr. Nath seconded the motion, and the motion was unanimously approved by voice vote

APPROVAL OF AGENDA, AND CONSENT AGENDA

There were no changes to the Consent Agenda as presented. The following changes were requested to the agenda.

PER – Mr. McBrayer stated the committee has three (3) action items for open session and eight (8) items for closed session.

PLAN – Mr. Sullivan stated the committee has no changes.

PROG – Mr. Irwin stated the committee has no changes.

SBPG – Mr. Holder stated the Committee will move SBPG Attachment 02 from Action to For Future Action.

AUD – Mrs. Estep state the committee has no changes.

FC – Mrs. Estep stated the committee has no changes.

LEG – Mr. Vaughan stated the committee has no items.

Mr. Irwin made a motion to approve the Consent Agenda, Mr. Holder seconded the motion; approved by voice vote. Mr. Sullivan made a motion to approve the the agenda, Mr. McBrayer seconded the motion; approved by voice vote.

Items approved on the Consent Agenda were as follows:**PROGRAMS COMMITTEE, Dr. Samuel Powell, Chair**

Curriculum Program Applications – Fast Track for Action (FTFA) (Attachment PROG 03)
 Combined Course Library – Continuing Education (Attachment PROG 04)
 Courses of Instruction to Captive/Co-Opted Groups (Attachment PROG 05)
 Associate in Engineering (A10500) Program Application (Attachment PROG 06)

FINANCE COMMITTEE, Ms. Lisa Estep, Chair

Allocation for Golden LEAF Scholars Program – Two Year Colleges (Attachment FC 03)
 Contract for Moodle Hosting Services (Attachment FC 04)
 Contract for Migration and Support of College Information System (CIS) in the Cloud (Attachment FC 05)
 Allocation of Title II Adult Education & Family Literacy Act (AEFLA) Section 231 (Attachment FC 06)
 Allocation of Title II, Adult Education & Family Literacy Act (AEFLA) Section 225, Corrections Education and Other Institutionalized Individuals (Attachment FC 07)
 Allocation of Title II, Adult Education and Family Literacy Act (AEFLA) Section 243, Integrated English Literacy & Civics Education (IELCE) (Attachment FC 08)
 Allocation for Customized Training - Regional Trainers (Attachment FC 09)
 Allocation for BioNetwork Host Colleges (Attachment FC 10)
 Construction and Property -July 2021 (Attachment FC 11)

REPORTS:**Dr. Kandi Deitemeyer, President of North Carolina Association of Community College Presidents**

- Dr. Deitemeyer recapped her remarks from her first report to the Board in August 2020.
- Dr. Deitemeyer stated, during the past year, she has heard from her colleagues about the enthusiasm of student’s resilience during the extraordinary circumstances (referring to the COVID-19 pandemic).
- Dr. Deitemeyer stated, there is no roadmap for our colleges for the fall ahead.
- Dr. Deitemeyer stated, “we must stay committed to telling our story, narrating our successes, and ensuring that our call to action continues with the NC general assembly to receive a minimum of 5% pay increases to ensure we have top tier faculty and staff.”
- Dr. Deitemeyer stated NCACCP is encouraged by the recent government funding, as a significant and critical opportunity for students impacted during these unprecedented times.
- Dr. Deitemeyer highlighted to partnership with the trustees, system team, and the State Board as critical to conquer the challenges. She stated she see many more opportunities than challenges.
- Dr. Deitemeyer closed with letting the Board know Dr. Mark Poarch will lead the association in the coming year. Dr. Poarch is president of Caldwell Community College and Technical Institute.

Ms. Julie Woodson, President of North Carolina Association of Community College Trustees

- Ms. Woodson stated NCACCT is engaged at the state and local level in legislative advocacy.
- NCACCT will host an in-person Leadership Seminar, which will be held at the Hotel Ballast in downtown Wilmington Sept. 22-24, with a variety of speakers focusing on issues and topics that are important to our colleges.
- NCACCT is working towards returning to in-person events and providing the training to trustees.

Mr. Jesse Watts, President of North Carolina Comprehensive Community College Student Government Association

- Mr. Watts stated there is no N4CSGA report for this month, the N4CSGA is currently without a student executive board. The current association is discussing with advisors what can be done to increase student participation.
- Mr. Watts stated this will be his last meeting as President of N4CSGA, and he thanked the Board for its support.

COMMITTEE REPORTS**PERSONNEL COMMITTEE, Mr. Bill McBrayer, Chair****For Action**

Mr. McBrayer stated there are three (3) open-session action items.

Mrs. Artis discussed the EHRA (EPA) Personnel Policy Manual, she highlighted the changes to 1B, Criteria for Exempt Positions.

On behalf of the Personnel Committee, Mr. McBrayer recommended the approval of the following actions:

- Revised EHRA (EPA) Personnel Policy Manual
- Conversion of Position #60095041, Agency Legal Consult II, from SHRA (SPA) to EHRA (EPA), effective July 16, 2021
- Conversion of Position #60088010, AVP Chief Technology Officer, from SHRA (SPA) to EHRA (EPA), effective September 1, 2021

Mr. McBrayer moved to enter closed session pursuant to North Carolina General Statute section 143-318.11(a)(1) to prevent the disclosure of information that is confidential or privileged pursuant to North Carolina General Statute sections 115D-27 and 126-22. Additionally, pursuant to North Carolina General Statute section 143-318.11(a)(6) to consider the qualifications, competence, performance, and fitness of individual prospective public employees and to consider the conditions of appointment for an individual public employee. Mr. Holder seconded, and the Board entered closed session via voice vote.

The Board discussed items several personnel items.

Mr. McBrayer moved to return to open session. Mr. Holder seconded, approved via voice vote.

On behalf of the Personnel Committee, Mr. McBrayer recommended and moved approval of the following actions:

- Ms. Judy Kay Jefferson to the position of Deputy Chief of Staff, effective July 19, 2021
- Mr. Kevin Daniels to the position of Director of Community Engagement, effective July 26, 2021
- Ms. Deloris Ali to the position of Executive Director of the Student Success Center, effective August 11, 2021
- Mr. Patrick Fleming to the position of Interim Chief Information Officer, effective August 1, 2021
- Ms. Emily Sisk to the position of Executive Director of Bio Network, effective August 1, 2021
- Ms. Deloris Quesenberry to the position of Communications Director, August 2, 2021
- Mr. Ricky Lane Freeman to the position of Director of Online Learning, August 1, 2021
- Dr. Patricia Pfeiffer, as Interim President of Wayne Community College

The items were unanimously approved by voice vote.

STRATEGIC PLANNING COMMITTEE, Mr. Burr Sullivan, Chair

Approval of Recommendations for Current and Future State Performance Measures (Attachment PLAN 01)

Mr. Sullivan reviewed the System State Performance Members report

On behalf of the Strategic Planning Committee, Mr. Sullivan moved for approval of Attachment PLAN 01. The item was approved by voice vote.

Approval of 2021 State Performance Measures Report (Attachment PLAN 02)

Mr. Sullivan reviewed of the Future State Performance Measures recommendations.

On behalf of the Strategic Planning Committee, Mr. Sullivan moved for approval of Attachment PLAN 02. The item was approved by voice vote.

PROGRAMS COMMITTEE, Mr. Bobby Irwin, Chair

For Action

Proposal for a Uniform Articulation Agreement Between the University of North Carolina System Educator Preparation Programs and the North Carolina Community College System Associate in Arts in Teacher Preparation and Associate in Science in Teacher Preparation Programs (Attachment PROG 02)

Dr. Gold briefly reviewed the item.

On behalf of the Programs Committee, Mr. Irwin recommended and moved for approval of Attachment PROG 02. The item was approved by voice vote.

Mr. McBrayer stated he would like to have a liaison from the UNC Board of Governors attend North Carolina Community College State Board meetings and vice versa as an ongoing practice. Dr. Blackwell stated he agrees with the recommendation. Mr. Nath stated he also agrees.

The following items were approved via the Consent Agenda:

- Curriculum Program Applications – Fast Track for Action (FTFA) (Attachment PROG 03) [CA]
- Combined Course Library – Continuing Education (Attachment PROG 04) [CA]
- Courses of Instruction to Captive/Co-Opted Groups (Attachment PROG 05) [CA]
- Associate in Engineering (A10500) Program Application (Attachment PROG 06) [CA]

STATE BOARD POLICY AND GOVERNANCE COMMITTEE, Mr. William Holder, Chair

For Action

2021 Service Area Review Report (Attachment SBPG 01)

Dr. Gold reviewed the item.

On behalf of the State Board Policy Governance Committee, Mr. Holder moved for approval of Attachment SBPG 01. The item was approved by voice vote.

Review of Comments for Proposed Adoption of Title 4 Chapter A - ApprenticeshipNC General Provisions (Attachment SBPG 02)

Mr. Holder stated the item has been moved to For Future Action.

AUDIT AND ACCOUNTABILITY COMMITTEE, Mrs. Lisa Estep, Chair

For Information

College Financial Audit Findings 5 Year Summary (Attachment AUD 01)

College Financial Audits with Findings FY 2019-20 (Attachment AUD 02)

Badge Access Controls Audit Report (Attachment AUD 03)

Ms. Estep stated the Committee was unable to review all the items and tabled Attachment AUD 02 and Attachment AUD 03. Ms. Estep stated there were Financial Audit Finding for Roanoke-Chowan Community College and Rowan-Cabarrus Community College and the Committee requested follow-up on the findings.

FINANCE COMMITTEE, Mrs. Lisa Estep, Chair

For Action

Allocation for Student Support Services (Longleaf Commitment) (Attachment FC 01)

Ms. Estep reviewed the item.

On behalf of the Finance Committee, Mrs. Estep moved for approval of Attachment FC 01. The item was approved by voice vote.

Allocation for Longleaf Complete (Attachment FC 02)

Ms. Estep reviewed the item.

On behalf of the Finance Committee, Mrs. Estep moved for approval of Attachment FC 02. The item was approved by voice vote.

Construction Delegation Request (Attachment FC 12)

Mrs. Estep stated the request is for Fayetteville Technical Community College to receive an increase in construction delegation responsibility for capital improvement projects. She briefly discussed the request and concerns regarding the guidelines, established in 2012 by System Office.

On behalf of the Finance Committee, Mrs. Estep moved for approval Attachment FC 03, the item was approved by voice vote.

Treasurer Folwell discussed the State's funding and gave an update on Department of Revenue matters that impact or influence the Community College System and employees.

The following items were approved via the Consent Agenda:

- Allocation for Golden LEAF Scholars Program – Two Year Colleges (Attachment FC 03)
- Contract for Moodle Hosting Services (Attachment FC 04)
- Contract for Migration and Support of College Information System (CIS) in the Cloud (Attachment FC 05)
- Allocation of Title II Adult Education & Family Literacy Act (AEFLA) Section 231 (Attachment FC 06)
- Allocation of Title II, Adult Education & Family Literacy Act (AEFLA) Section 225, Corrections Education and Other Institutionalized Individuals (Attachment FC 07)
- Allocation of Title II, Adult Education and Family Literacy Act (AEFLA) Section 243, Integrated English Literacy & Civics Education (IELCE) (Attachment FC 08)
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- Construction and Property -July 2021 (Attachment FC 11)

For Information

Mrs. Estep pointed out the information items and highlighted Attachment FC 17 and recommended the new members to review.

LEGISLATIVE AFFAIRS, Mr. Jerry Vaughan

Mr. Vaughan stated a legislative update will be given during the President's report.

PRESIDENT’S REPORT

President Stith spoke about the following:

- The vision for the System, including serving as first choice for affordable education in North Carolina, leading the State’s economic recovery and economy, and becoming a national model for diversity and inclusion.
- Introduced the updated System Office Executive Team
- Discussed the following:
 - Phased-In approach of employees returning to the System Office
 - Spring Cleaning at the System Office
 - System Office Beautification and partnership with Alamance Community College to bring living plants to the office
 - Vaccine Clinic at System Office
 - Highlighted the accomplishments of the System Office divisions
 - Legislative updates, reviewed previous budget request and current budget announce by the Senate
 - Recent college visits
 - the marketing initiative
 - Funding and grants, including Longleaf Commitment Grant
- Congratulated and thank Dr. Deitemeyer for her work as President of NCACCP

NEW BUSINESS

Mr. Nath discussed new member orientation for new members and suggested the Board and new members visit some of the community colleges. President Stith reminded the Board he will reach out to members within the area of the colleges he visits to invite them.

DATE OF NEXT MEETING

The next State Board meeting is scheduled for Thursday, August 19, 2021, and Friday, August 20, 2021, in the Dr. W. Dallas Herring State Board Room located in the Caswell Building in Raleigh, NC. More information regarding this meeting will be communicated.

EXPIRING TERMS AND VACANCIES

There are currently three (3) terms expiring and two (2) vacancies for the membership of the State Board.

ADJOURNMENT

The Board adjourned at 11:51 a.m.

RESPECTFULLY SUBMITTED BY:
Secretary

APPROVED BY:

Mr. Thomas Stith III, System President

Dr. Breeden Blackwell, Chair