



State Board of Community Colleges

Caswell Building, 200 West Jones Street

Raleigh, North Carolina

March 16, 2018

9:00 a.m.

CALL TO ORDER

Following proper public notification, Chairman Scott Shook called the State Board of Community Colleges (SBCC) Meeting to order at 9:00 a.m. in the Dr. W. Dallas Herring State Board Room of the Caswell Building.

ROLL CALL

Mr. Bryan Jenkins called the roll and the following members were present:

Dr. Breeden Blackwell
Ms. Lisa Estep
Mr. Roderick Gooden
Mr. William Holder
Mr. Bobby Irwin
Mr. Frank Johnson
Mr. Bill McBrayer

Mr. Ernie Pearson
Dr. Samuel Powell
Mr. Lynn Raye
Mr. James Rose *
Mr. Scott Shook
Mr. Robert Stephens

Mr. Burr Sullivan
Mr. Clark Twiddy
Mr. Hal Weatherman (rep for
Lt. Governor Dan Forest) *
Ms. Ann Whitford
Dr. Candler Willis

*Attended by telephone

Absent: Treasurer Dale Folwell, Mr. Todd Johnson, and Mr. Jerry Vaughan

ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST

Dr. Willis reminded members of the Board of the ethics requirements and requested members identify any conflicts or potential conflicts of interest. Having so requested, the Chairman Shook asked the record to reflect no conflicts.

APPROVAL OF THE MINUTES

Mr. Raye made a motion to approve the January 19, 2018 minutes for the State Board of Community Colleges as presented. Mr. McBrayer seconded the motion and the minutes were unanimously approved.

CHANGES TO THE AGENDA

The Chair polled the committee chairs as to any changes to the agenda and the results were as follows:

PERSONNEL COMMITTEE, Mr. Bill McBrayer, Chair

Mr. McBrayer stated Personnel Committee had no changes

FINANCE COMMITTEE, Mr. Lynn Raye, Chair

Mr. Raye stated Finance Committee had no changes

PROGRAM SERVICES COMMITTEE, Dr. Samuel Powell, Chair

Dr. Powell stated Programs Committee would like to move PROG 07 – Legislative Report – Short-Term Workforce Training Funding Implementation from Future Action to Action.

STRATEGIC PLANNING COMMITTEE, Mr. Clark Twiddy / Mr. Jerry Vaughan, Co-Chair

Mr. Twiddy stated Strategic Planning Committee had no changes.

ACCOUNTABILITY AND AUDIT COMMITTEE, Ms. Lisa Estep, Chair

Ms. Estep stated Accountability and Audit Committee had no changes.

POLICY COMMITTEE, Mr. Ernest Pearson, Chair

Mr. Pearson, stated Policy Committee would like to move POL 02 – Recommendations for Initial Proprietary School Licensure from Future Action to Action

APPROVAL OF THE AGENDA

Mr. Holder made a motion to approve the agenda, Mr. Irwin seconded the motion, and the motion was unanimously approved by voice vote.

APPROVAL OF THE CONSENT AGENDA

Mr. Raye made a motion to approve the consent agenda, Dr. Powell seconded the motion, and the motion was unanimously approved by voice vote.

Items approved on the Consent Agenda were as follows:

FINANCE COMMITTEE, Mr. Lynn Raye, Chair

Allocation for Sub-Orbital Student Competition Launch Day Activities (Attachment FC 04)
North Carolina Community College Grant Program Payment Schedule (Attachment FC 05)
State Financial Aid Allocation for the Targeted Assistance Student Program (Attachment FC 06)
Service Agreement for System-Wide Diagnostic Assessment System (Attachment FC 07)
Construction and Property (Attachment FC 08)

PROGRAMS COMMITTEE, Dr. Samuel Powell, Chair

Addition to Special Curriculum Program Application List (Attachment PROG 09)
Proposed Curriculum Standard Revisions (Attachment PROG 10)
Curriculum Program Application – Fast Track for Action (Attachment PROG 11)
Combined Course Library – Continuing Education (Attachment PROG 12)
Courses of Instruction – Captive/Co-opted Groups (Attachment PROG 13)

REPORTS:

Dr. David Johnson, President of North Carolina Association of Community College Presidents

President Johnson shared he is proud of the accomplishments being made by presidents on behalf of the NC Community College System.

President Johnson updated the board on NCACCP activities:

- NCACCP quarterly meeting was held on Wednesday, March 14, 2018.
 - Mr. Roderick Gooden was the guest speaker at the meeting and represented N4CSGA and the State Board well.
 - The following actions were taken:
 - Revisions to the annual performance measures were approved and will be presented to the State Board in the future.
 - Approved course revisions for Early Childhood Education Articulation Agreement which is submitted to the Board for approval today.
 - Robust conversations occurred around System Governance Task Force updates, Data Governance and State Board code, System Advisory Council, Holiday Leave Policy, Campus Security, Title II funding, Integrated Library System, RISE, Career and College Ready legislation, rulemaking for continuing education, high school credits for college courses less than 3 credits and, legal issues related to request of student Social Security number and reporting requirements.
 - Personnel and Professional Development committee continues to make headway with development of new president orientation
- Presidents are looking forward to the NCACCT meeting in April.

Ms. Julie Woodson, President of North Carolina Association of Community College Trustees

Ms. Woodson thanked Chairman Shook for asking her to report from the Trustees' Association.

Ms. Woodson updated the board on NCACCT activities:

- Ms. Woodson has worked with System Office staff to develop a strategic plan for the association with goals and strategies for 2018. The plan was approved by the NCACCT Executive Board at their January meeting. Major areas of focus are:
 - Legislative Advocacy
 - Quality Trustee Training
 - Communication and Collaboration with the State Board, System Office, and presidents
- NCACCT has hired a lobbyist, Jim Harrell. Mr. Harrell and Ms. Woodson met with President Haygood and Ms. Shuping to discuss the system's legislative priorities.
- Planning a legislative breakfast on June 26, 2018 in the Legislative Cafeteria. Working with Ms. Shuping to determine activities.
- Gearing up for the Law-Legislative Seminar on April 11-13, 2018.
- The association is working to improve the training for trustees by working with Dr. Lisa Chapman to discuss options for web-based on demand on-boarding for trustees.
- The association is committed to open communication and collaboration on common goals.

COMMITTEE REPORTS

PERSONNEL COMMITTEE, Mr. Bill McBrayer, Chair

The Board entered into closed session pursuant to North Carolina General Statute section 143-318.11(a)(1) to prevent the disclosure of information that is confidential or privileged pursuant to North Carolina General Statute section 115D-27; 126-22, and 143-748. Additionally, moved to go into closed session pursuant to North Carolina General Statute section 143-318.11(a)(6) to consider the qualifications, competence, performance, and fitness of individual prospective public employees and to consider the conditions of appointment for an individual public employee following a motion by Mr. McBrayer, a second by Mr. Stephens, and a voice vote by the Board.

The Board discussed the matters referenced above.

Mr. Raye made a motion to go into open session, seconded by Dr. Powell.

Mr. McBrayer recommended and moved the following item be approved by the board:

Dr. Jason Hurst to serve as President of Cleveland Community College effective April 1, 2018.

Mr. Holder abstained from voting. The motion was unanimously approved by voice vote.

Mr. McBrayer recommended and moved the following item be approved by the board:

Salary increase for Mr. Bill Schneider, Associate Vice President for Research and Performance Management effective April 1, 2018.

The motion was unanimously approved by voice vote.

FINANCE COMMITTEE, Mr. Lynn Raye, Chair

Allocation for Construction Outreach and Pilot Summer Camps (Attachment FC 02)

Ms. Grovenstein stated Durham Technical Community College will lead a construction outreach and pilot summer camp to augment the construction and contractor careers. It is part of a project from the Legislature to re-brand construction and contractor careers and identify the appropriate messaging for marketing materials targeting traditional high school students, minorities, females, veterans, and underserved adults.

On behalf of the Finance Committee, Mr. Raye recommended and moved the following item be approved by the board.

Allocation for Construction Outreach and Pilot Summer Camps (Attachment FC 02)

The above item was approved by voice vote.

FINANCE COMMITTEE, Mr. Lynn Raye, Chair (continued)

State Board Reserve Funding for RISE Model and Pilot Development (Attachment FC 03)

Ms. Grovenstein reviewed the State Board Reserve funding purposes and parameters. This funding will support professional development for the proposed revisions to the System's Developmental Education/Remediation program. The professional development and planning would be toward the 2019 implementation of the pilot. Wake Tech Technical Community was selected to lead based on its work with CCRG.

On behalf of the Finance Committee, Mr. Raye recommended and moved the following item be approved by the board.

State Board Reserve Funding for RISE Model and Pilot Development (Attachment FC 03)

The above item was approved by voice vote.

PROGRAMS COMMITTEE, Dr. Samuel Powell, Chair

Legislative Report - Short-Term Workforce Training Funding Implementation (Attachment PROG 07)

Dr. Powell presented the Short-Term Workforce Training Report for discussion and approval.

On behalf of the Programs Committee, Dr. Powell recommended and moved the following item be approved by the board.

Legislative Report - Short-Term Workforce Training Funding Implementation
(Attachment PROG 07)

The above item was approved by voice vote.

Early Childhood Education Articulation Agreement (Attachment PROG 08)

Dr. Powell shared that programs staff continue to work through articulations which benefit our students and their ability to move to senior institutions.

Staff has worked to develop a standard format for articulation agreements and more will be presented in future months. Ms. Estep asked how the agreements impact students already in the program of study. Dr. Chapman advised students should work with their advisor. Dr. Blackwell asked about independent colleges articulations for the same areas. Dr. Chapman stated they are being worked on.

On behalf of the Programs Committee, Dr. Powell recommended and moved the following item be approved by the board.

Early Childhood Education Articulation Agreement (Attachment PROG 08)

The above item was approved by voice vote.

POLICY COMMITTEE, Mr. Ernest Pearson, Chair

Recommendations for Initial Proprietary School Licensure (Attachment POL 02)

Mr. Pearson reviewed recommendations.

On behalf of the Policy Committee, Mr. Pearson recommended and moved the following item be approved by the board.

Recommendations for Initial Proprietary School Licensure (Attachment POL 02)

The above item was approved by voice vote.

Proposed Modifications to SB420 (Attachment POL 03)

Mr. Pearson presented SB420. Ms. Martin gave an overview of the amended bill. The bill is a result of collaboration with the Trustees' Association, Presidents' Association and State Board.

None of the bill parameters are done lightly, so there are specifications and repetition to assure that the language is understood.

Chairman Shook thanked those who served on the committee to complete this task. Dr. Johnson stated that Presidents were involved from the start and were very active in soliciting and sharing feedback. There has not been an official vote, but the consensus was they are in favor of the results. Ms. Estep noted that in the beginning, everyone had differing opinions about the bill and she feels everyone's opinions have morphed. This gives us the interim steps that were needed. Ms. Woodson stated she appreciates the collaboration. She will be bringing to her Executive Board in April in the effort to have the Trustees' Association vote to support this bill.

On behalf of the Policy Committee, Mr. Pearson recommended and moved the following item be approved by the board.

Proposed Modifications to SB420 (Attachment POL 03)

The above item was approved by voice vote.

Initiation of Rulemaking Process to Adopt 1A SBCCC 200.4 – "Sound and Fiscal Management Practices"
(Attachment POL 04)

Mr. Pearson stated that this rule would codify management principles which should be followed. President Haygood stated the highlighted area is language added or changed based on conversations with college business officers.

On behalf of the Policy Committee, Mr. Pearson recommended and moved the following item be approved by the board.

Initiation of Rulemaking Process to Adopt 1A SBCCC 200.4 – "Sound and Fiscal Management Practices" (Attachment POL 04)

The above item was approved by voice vote.

NEW BUSINESS

Apprenticeship Council will be requesting a recommendation for its advisory board.

Mr. Irwin commended staff for the number of articulation agreements which have been approved in recent years.

PRESIDENTS REPORT

President Haygood provided an update with the following highlights:

- President Haygood reviewed for the members the items at their seats:
 - The final Strategic Plan booklet with additional talking points which support the plan. The books will be distributed to Presidents, Board of Trustee Chairs, System Office Employees, and key stakeholders of the System.
 - The March 2018 issue of Business NC which includes a sponsored section about community colleges starting on page 38-39.
 - New Community College Laws of North Carolina books. The colleges will be receiving copies soon.
- President Haygood updated on the Caswell building renovations.
- The System Office team has continued to be very busy since the last meeting.
 - At the invitation of Dr. Hauser, President of Carteret Community College, met with the Carteret CC BOT along with Ms. Grovenstein to discuss roles and responsibilities of the System Office, the State budget, and legislative process.
 - Meeting with Alamance Board of Trustees today.
 - Have met with trustees from Forsyth Tech, Brunswick, Wake Tech, and Davidson County CC Boards of Trustees about the presidential selection process.
- While each board has reflected the unique characteristics of their communities, my interactions have been consistently positive. Yes, I have encountered a few instances where trustees were a bit apprehensive. There is clearly lingering distrust and baggage. Nevertheless, I found that by reinforcing a desire to maintain open lines of communication and focusing on the mutual goal of promoting better outcomes for students, trustees typically warmed up to my visit.
- Through the System Governance Task Force, recommending the State Board establish a System Advisory Council comprised of State Board members, trustees, and college presidents to serve as a forum to discuss issues of system-wide and intercollege importance. The System President would be responsible for coordinating and convening the Council, but all members would be responsible of suggesting issues for discussion. Shared the proposal with the President's Association on Wednesday and received positive feedback. Seeking college input over the coming weeks and present this idea to the SBCC in April.

Ms. Whitford shared she was at the presentation President Haygood and Ms. Grovenstein at Carteret and has received positive feedback.

Chairman Shook asked for members to be engaged with the legislators during this short session.

In May, the SBCC will meet on the north campus of Wake Tech.

DATE OF NEXT MEETING

The next State Board Meeting will be held on Thursday, April 19, 2018 through Friday, April 20, 2018 in the Dr. W. Dallas Herring State Board Room located in the Caswell Building in Raleigh, North Carolina. More information regarding this meeting will be communicated.

EXPIRING TERMS AND VACANCIES

There are currently no terms expiring and no vacancies for the membership of the State Board.

ADJOURNMENT

There being no further business to come before the Board, Mr. McBrayer motioned to adjourn, seconded by Chairman Shook, unanimously approved by voice vote at 10:58 a.m.

RESPECTFULLY SUBMITTED BY:

Secretary

APPROVED BY:

Jennifer Haygood, Acting System President

Mr. Scott Shook, Chair