



State Board of Community Colleges

Caswell Building, 200 West Jones Street

Raleigh, North Carolina

September 16, 2016

9:00 a.m.

CALL TO ORDER

Following proper public notification, Chairman Scott Shook called the State Board of Community Colleges (SBCC) Meeting to order at 9:00 a.m. in the Dr. W. Dallas Herring State Board Room of the Caswell Building.

ROLL CALL

Mr. Bryan Jenkins called the roll and the following members were present:

Dr. Breeden Blackwell	Ms. Janet Lowder	Ms. Yolanda Stith*
Ms. Lisa Estep	Mr. Bill McBrayer	Ms. Kirsten Stovall
Representative Jimmie Ford	Mr. Ernie Pearson	Mr. Jerry Vaughan
Mr. Bobby Irwin	Dr. Samuel Powell	Mr. Hal Weatherman (rep for Lt. Governor Dan Forest)*
Mr. Schorr Johnson (rep for Treasurer Janet Cowell	Mr. Lynn Raye	Dr. Candler Willis
Mr. Todd Johnson	Dr. Darrell Saunders	
	Mr. Scott Shook	

*Attended by telephone

Absent: Mr. Lee Roberts; Mr. James Rose and Mr. Clark Twiddy

ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST

Representative Ford reminded members of the Board of the ethical requirements for those who are public servants and requested that members identify any conflicts or potential conflicts of interest that they may have with respect to any item on the agenda. Having so requested, the Chair asked that the record reflect no conflicts.

APPROVAL OF THE MINUTES

Dr. Powell made a motion to approve the minutes of the August 19, 2016 meeting of the State Board of Community Colleges. Mr. McBrayer seconded the motion and the minutes were unanimously approved.

CHANGES TO AGENDA

The Chair polled the committee chairs as to any changes to the agenda and the results were as follows:

CALENDAR COMMITTEE, Mr. Bobby Irwin, Chair

Mr. Irwin stated Calendar Committee has no changes.

PERSONNEL COMMITTEE, Ms. Janet Lowder, Chair

Ms. Lowder stated Personnel Committee have four items for consideration.

FINANCE COMMITTEE, Mr. Lynn Raye, Chair

Mr. Raye stated Finance Committee has no changes.

PROGRAM SERVICES COMMITTEE, Dr. Samuel Powell, Chair

Dr. Powell stated Program Services Committee would like to take Annual Report to the Joint Legislative Education Oversight Committee on NC Works Career Coach Program (Attachment PROG 5) off Consent Agenda.

STRATEGIC PLANNING COMMITTEE, Dr. Darrell Saunders, Chair

Dr. Saunders stated Strategic Planning Committee has no changes.

ACCOUNTABILITY AND AUDIT COMMITTEE, Mr. Jerry Vaughan, Vice-Chair

Mr. Vaughan stated Accountability and Audit Committee has no changes.

POLICY COMMITTEE, Mr. Ernest Pearson, Chair

Mr. Pearson stated Policy Committee would like to move POL 2 from Future Action to Action.

LEGISLATIVE AFFAIRS COMMITTEE, Dr. Breeden Blackwell, Vice-Chair

Dr. Blackwell stated Legislative Affairs Committee has no changes.

APPROVAL OF THE AGENDA

Representative Ford made a motion to approve the agenda, Dr. Blackwell seconded the motion, and the motion was unanimously approved by voice vote.

APPROVAL OF THE CONSENT AGENDA

Mr. Raye made a motion to approve the consent agenda as recommended, Ms. Estep seconded the motion, and the motion was unanimously approved by voice vote.

Items approved on the Consent Agenda were as follows:

FINANCE COMMITTEE, Mr. Lynn Raye, Chair

Allocation of Special Capital Improvement Appropriations (Attachment FC 3)
Allocations for Integrated English Literacy and Civics Education Programs (Attachment FC 4)
Forsyth Technical Community College Request for Off-Campus Center Approval (Attachment FC 5)
Specialized Course List for Public Safety Waivers Authorized Under G.S. 115D-5(b)(2) (Attachment FC 6)
Construction and Property (Attachment FC 8)

PROGRAMS COMMITTEE, Dr. Sam Powell, Chair

Special Program Application Process Modification (Attachment PROG 6)
Curriculum Program Application (Fast Track for Action) (Attachment PROG 7)
Curriculum Standard Revision (Attachment PROG 8)

Combined Course Library – Continuing Education (Attachment PROG 9)

REPORTS:

Dr. Deborah Lamm, President of North Carolina Association of Community College Presidents

President Lamm reviewed highlights of the NCACCP meeting held in Charlotte on September 8, 2016.

- The association thanks Dr. Blackwell for attending the September meeting and welcomes all members to visit.
- Discussed the legislative agenda and agreed to endorse the overarching priorities: budget stability, enrollment and completion, and recruitment and retention of faculty and staff. Funding strategies were identified for each of the priorities. These will be discussed again at the October meeting.
- The presidents discussed the legislative strategy of having a Rapid Response Team that would be comprised of system office staff and presidents who have influential legislators within their service area.
- An advocacy workshop will be held in October to help train presidents about lobbying and communicating with legislators.
- The Presidents are proposing a Community College Day of Celebration in the General Assembly in spring 2017.
 - Presidents, trustees, faculty, staff, and students would participate.
 - Meet in the auditorium of the legislative building for press conference.
 - Share the community colleges story and system's budget priorities.
 - Visit Chambers to be recognized.
 - Visit local legislative delegations.
 - Each prosperity zone would hold local press conference to discuss the system's budget priorities leading up to the central event in Raleigh.
- The Community College Coalition is being spearheaded by Dr. Hunter and Ms. Woodson of the Trustee's Association. The Presidents would help develop a coalition of Champions from businesses, associations, and other groups to tout how valuable community colleges are to their communities and regional workforce.
- The recommendation of faculty titles was discussed. The Presidents determined that the titles should be determined at the local level for the following reasons:
 - Not all colleges have titles, such as instructor, assistant professor, and professor.
 - Some colleges have money attached to each title and some do not and are in name only. Financing a system-wide initiative would take additional budget dollars.
 - Some colleges have turned over the initiative to the Faculty Senate for implementation or other comparable groups.
- Next association meeting will be held in conjunction with the System Office Conference, October 9 & 10, at the Raleigh Conference Center.

Dr. Donny Hunter, President, North Carolina Association of Community College Trustees

Dr. Donny Hunter updated the board on the Leadership Seminar.

- Largest attendance
- 55 of 58 colleges represented
- Thanked President Williamson for being keynote speaker as well as Ms. Shanté Martin for being on the law panel, Ms. Haygood and Ms. Shuping for participating.

- Both gubernatorial candidates were able to speak and took questions. They both spoke highly of the Community College System.
- The Trustees endorsed a concept of a coalition. The idea is to bring to all of the community college groups at one time. There will be people asked to participate from each area. Dr. Hunter stated that he hopes that the State Board will also endorse and participate in this idea.
- Thanked the members of the State Board who were able to attend the Leadership Seminar
- The Law and Legislative Seminar will be held this spring in Raleigh and encouraged the board members to attend. Ms. Estep asked for the date, Dr. Hunter said he will forward to State Board Affairs for the information to be distributed.

Ms. Kirsten Stovall, President of the North Carolina Comprehensive Community College Student Government Association

Ms. Stovall shared an update from N4CSGA

- N4CSGA held a meeting on August 27th and continued discussions for fall conference.
- The board discussed modernizations that would encourage students to continue attending conferences and divisional meetings. These changes would also allow the meeting to run smoother and more efficiently.
- Discussed the agenda for regional meetings which help students to prepare for the conference. They will participate in roundtables and workshops that will be similar to the conference events. These meetings will be held concurrently on September 24th at Johnston Community College, Gaston College, and Alamance Community College.
- The Local Interactions Survey will close September 16, 2016. The results will be presented for discussion at the division meetings.

COMMITTEE REPORTS

CALENDAR COMMITTEE, Mr. Bobby Irwin, Chair

On behalf of the Calendar Committee, Mr. Irwin recommended and moved the following item be approved by the board:

CAL 01 – 2017 SBCC Calendar

The motion was unanimously approved by voice vote.

PERSONNEL COMMITTEE, Ms. Janet Lowder, Chair

The Board went into closed session pursuant to North Carolina General Statute sections 143-318.11(a)(1) and 143-318.11 (a)(6) following a motion by Ms. Lowder, Mr. McBrayer seconded and approved via voice vote.

Mr. Jenkins reviewed the information on the two college presidential candidates.

President Williamson reviewed the search process used to select Mr. Jim Parker who is currently the Deputy State CIO, IT Procurement and Strategic Sourcing at Department of Information Technology. There was discussion about the salary, the diversity of the candidates, and Mr. Parker's reasoning for wanting this position.

Ms. Lowder moved to go back into open session with second from Mr. Raye, approved via voice vote.

On behalf of the Personnel Committee, Ms. Lowder recommended and moved the following item be approved by the board:

Approval of Mr. David Heatherly as President of Coastal Carolina Community College

The motion was unanimously approved by voice vote.

On behalf of the Personnel Committee, Ms. Lowder recommended and moved the following item be approved by the board:

Approval of Dr. Kandi Deitemeyer as President of Central Carolina Community College

The motion was unanimously approved by voice vote.

On behalf of the Personnel Committee, Ms. Lowder recommended and moved the following item be approved by the board:

Approval of Mr. Jim Parker as Senior Vice President of Technology Solutions and Distance Learning effective September 19, 2016 at a salary of \$165,000

The motion was unanimously approved by voice vote.

On behalf of the Personnel Committee, Ms. Lower recommended and moved the following item to be approved by the board:

Authorization for the Personnel Committee to meet telephonically prior to October 21, 2016 if necessary to approve system office EPA position recommendations subject to the ratification by the board.

The motion was unanimously approved by voice vote.

FINANCE COMMITTEE, Mr. Lynn Raye, Chair

ERP System Planning

Mr. Raye asked Ms. Batchelor and Ms. Haygood to review the status of the ERP (Enterprise Resource Planning) system design and planning. Ms. Haygood reminded the board that the in this year's budget bill, there was a provision that directed the State Board, in consultation with Department of IT, to begin the design and planning for a modernized or replacement ERP. The current ERP is a customized version of Colleague developed by Ellucian. The System Office will review business requirements and will likely issue an RFP for vendors to bid on a modernized or replacement ERP. Ms. Haygood stated Ms. Batchelor has led this project. This will be one of the most ambitious and largest operational projects the system will undertake over the next several years. The vendor hired to help us with planning project segment of the search would not be eligible to apply to host the solution. The current software solution is hosted at the System Office and at the local colleges. One consideration will be a cloud or hosting mechanism.

Much of the current software used by the system is highly modified. One of the goals is for the system to be less customized. Ms. Batchelor stated there will be two RFPs; a vendor helping research the solution and the actual solution.

Mr. Vaughan inquired about the effect of legislation consolidating Community College IT under Department of IT on the ERP. Ms. Haygood stated the system will have to give a report in 2018 about the impact on the system. Ms. Haygood stated the ERP solution needs to be updated to meet our technology needs.

State Board Reserve Funding for the Implementation of the Future of Community College Nursing Education Recommendations (Attachment FC 7)

Ms. Haygood shared this is a request to use State Board Reserve funds to continue with the activities identified to create better pathways for RN to BSN completion and improve the communication of the pathways with the students. This money would be used for marketing and media campaigns to help communicate information to the students as well as development of a RN to BSN competency based education program.

Ms. Stith asked about the history of this issue. Dr. Chapman briefed the board about the work done by the ad hoc committee. Ms. Haygood and Dr. Chapman reviewed how much has been spent and how the funds approved will be utilized. Ms. Estep requested a report on the communications strategy. Dr. Chapman agreed to provide that information.

On behalf of the Finance Committee, Mr. Raye recommended and moved the following item be approved by the board:

State Board Reserve Funding for the Implementation of the Future of Community College
Nursing Education Recommendations (Attachment FC 7)

The above item was approved by voice vote.

RN to BSN Competency-Based Education (Attachment FC 9)

Ms. Haygood stated this item is to delegate the authority to President Williamson to select and award \$75,000 Perkins Fund grant to a UNC Institution. President Williamson approving this award will allow the institution to start their work effective October 1, 2016.

On behalf of the Finance Committee, Mr. Raye recommended and moved the following item be approved by the board:

RN to BSN Competency Based Education (Attachment FC 9)

The above item was approved by voice vote.

Ms. Haygood stated this item is a correction to the 2016-17 Allocation Policies. Ms. Stith asked what we will do in the future to assure that an error will not occur again. Ms. Haygood stated the division is reviewing internal changes to the process to assure this will not occur in the future.

On behalf of the Finance Committee, Mr. Raye recommended and moved the following item be approved by the board:

Allocation Supplement for Small Business Centers (Attachment FC 10)

The above item was approved by voice vote.

Mr. Raye pointed out that over 100 Construction and Property proposals have been approved in the last few months.

PROGRAMS COMMITTEE, Dr. Sam Powell, Chair

Dr. Powell asked Dr. Chapman to review the information item, Career and College Promise Operating Procedures Update 2016 Pre-ACT College Readiness Benchmarks (Attachment PROG 1). Dr. Chapman shared in 2012, the legislature directed the State Board of Education and the State Board of Community Colleges to establish Career and College Promise. This project is allows dual enrollment and creates stronger pathways for students.

Dr. Powell asked Dr. Chapman to review Attachment PROG 5. Dr. Chapman stated this report is for the first year of the Career Coach Program. The legislation requires annual reporting from the local partnerships and then the system compiles the information to be reported to the Joint Legislative Education Oversight Committee. The State Board is asked to establish the benchmarks of the effectiveness of the program.

Twenty-eight colleges and local school systems applied and fourteen partnerships were awarded. Recommendations were focused and based on partnership connected to local impact. The fourteen college service area partnerships awarded are serving 52 high schools. Dr. Chapman reviewed the meetings, activities, and areas of focus since the career coaches were hired.

On behalf of the Programs Committee, Dr. Powell recommended and moved the following item be approved by the board:

Annual Report to the Joint Legislative Education Oversight Committee on NC Works Career Coach Program (Attachment PROG 5)

The above item was approved by voice vote.

STRATEGIC PLANNING COMMITTEE, Dr. Darrell Saunders, Chair

Dr. Saunders drew attention to the updated October Planning Meeting schedule.

ACCOUNTABILITY AND AUDIT COMMITTEE, Representative Jimmie Ford, Chair

Mr. Jenkins updated the board on activities in relation to Martin CC and South Piedmont CC. Chairman Shook appointed a task force made up of Bryan Jenkins, James Williamson, Jennifer Haygood, Scott

Shook, Lisa Estep, Linwood Powell, and George Fouts. After discussion, the Accountability and Audit Committee decided to further clarify the issues to be reviewed at each college.

On behalf of the Accountability and Audit Committee, Representative Ford recommended and moved the following item be approved by the board:

To amend the portion of the motion previously adopted directing System Office staff or other representatives to obtain and Martin Community College and South Piedmont Community College to provide, any information related to: 1) the most recent financial audit; 2) employee turnover; 3) spending issues; 4) insurance procurement; 5) organizational structure; 6) strategy to rectify any deficiencies in items 1 through 5 above by replacing it with the following:
To assess Martin Community College's ability to maintain prescribed standards of administration and instruction, I move that the State Board of Community Colleges direct System Office staff or other representatives to obtain and Martin Community College to provide, any information related to: 1) the most recent financial audit; 2) employee turnover; 3) spending issues; 4) procurement; 5) organizational structure; 6) local board governance; 7) strategies to rectify any deficiencies in items 1 through 6 above and

Direct System Office staff or other representatives to inquire of and obtain information from South Piedmont Community College related to financial audit findings and the planned response to address said findings.

The above item was approved by voice vote.

Mr. Raye shared that South Piedmont has had a lot of turnover in board and president over the past few years. Hopefully their issues have been primarily due to those changes.

POLICY COMMITTEE, Mr. Ernest Pearson, Chair

Mr. Pearson asked Mr. Corl to give an update about the investigation into Priority Nursing College.

Mr. Corl shared a summary of the investigative report. Priority Nursing College has been investigated and the recommendation by the State Board of Proprietary Schools is revocation of the license based on the following:

- The nature and seriousness of the violations.
 - Failed to maintain adequate standards of instruction
 - The school owner failed to maintain good reputation and character.
 - Students do not feel safe attending and are supported by the Guilford County Workforce who provides funding.
 - Charges are still pending and the owner was charged with filing a false police report
- The treatment of the students in the matter.
 - The owner did nothing on the behalf of the students to be make them whole.
 - The students were kept administratively enrolled even after told that they would be withdrawing. The students were told that they would be financially responsible for not only what was owed, but also for their scholarship amount.

Ms. Martin stated if the board approves the motion to revoke the school's license, the owner will receive a notice of intent. The school will have 10 business days to request an informal hearing which will be conducted by Ms. Martin's office. If the school owner does not ask for a hearing, the revocation will official.

Ms. Stovall asked if the license is revoked, will the owner be allowed to start a new school. Mr. Corl stated his reputation may prevent him from getting another license approved.

Ms. Estep asked how the students can be helped. Mr. Corl said that the students are at NCA&T finishing the program. Most of the money owed will be to NC Works which sponsored the students. If the revocation takes place, the bond would take effect once the school is closed.

On behalf of the Policy Committee, Mr. Pearson recommended and moved the following item be approved by the board:

Initiate the process to revoke the license of Priority Nursing College based on the Priority Nursing College Initial Recommendation and Investigative Report – September 2016 (Attachment POL 02)

The above item was unanimously approved by voice vote.

LEGISLATIVE AFFAIRS COMMITTEE, Dr. Breeden Blackwell, Vice-Chair

Dr. Blackwell stated Legislative Affairs had a guest speaker, Senator Ralph Hise.

Ms. Shuping gave an update on the Legislative Priority Items and the hope is that these items will be approved at the October Planning Meeting. The System plans to align the plan with Align4NC Works so that our goals fit into a multi-year plan.

The goal is to bring a legislative agenda to the State Board at the October Planning Meeting.

PRESIDENT'S REPORT TO THE STATE BOARD OF COMMUNITY COLLEGES

President Williamson shared that the following events have been occurring since the last board meeting:

- Three more Regional Tours have been held since the last meeting. These meetings have been beneficial and President Williamson has been asked to start conducting these sessions every two years.
- Meetings with key legislators and state leaders continue.
- President Williamson met with the Beaufort County Community College about their upcoming presidential search.
- Visited with President Britt at Martin Community College.
- Spoke at the Trustee Association Leadership meeting in Charlotte.
- Completed all of the internal division meetings with the System Office.
- Visited with President Hinshaw Mr. McBrayer and toured the Manufacturing Solutions Center, the Furniture Academy, and Lexington Home Brands facilities.

Upcoming events:

- OSBM presentation Sept 23 where the system is being asked to present suggestions for a two percent reduction and what our funding priorities are for the next fiscal year. Ms. Haygood said that there are high level conversations with all agencies to discuss budget priorities and the 2% reduction.
- Remaining three Regional meetings this month
- Answering questions at the system level about the funding formula.

President Williamson presented the MVT award:

- IT Contract Team (Reeves, Kaminsky, and Rogers) for September 2016 – recommended by Anne Shaw

BOARD MEMBERS QUESTIONS/COMMENTS

Ms. Stith requested the status of the construction projects and are they meeting timeline for completion. Would like update on numbers in relation to HUB participation. Ms. Haygood said the colleges are required to track HUB participation in Interscope. Currently no Connect NC Bond money has been expended yet.

DATE OF NEXT MEETING

The next State Board Meeting will be held on Wednesday, October 19, 2016 through Friday, October 21, 2016 at Pitt Community College in Greenville, North Carolina. More information regarding this meeting will be communicated.

EXPIRING TERMS AND VACANCIES

There are currently no terms expiring and no vacancies for the membership of the State Board.

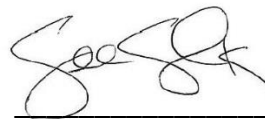
ADJOURNMENT

There being no further business to come before the Board, Representative Ford made the motion to adjourn, seconded by Mr. Raye unanimously approved by voice vote at 10:57 a.m.

RESPECTFULLY SUBMITTED BY:

Secretary

APPROVED BY:



James C. Williamson, PhD, System President

Mr. Scott Shook, Chair