



State Board of Community Colleges
Forsyth Technical Community College
Dewitt E. Rhoades Conference Center, 1615 Miller Street
Winston Salem, North Carolina
August 17, 2018
9:00 a.m.

CALL TO ORDER

Following proper public notification, Chairman Scott Shook called the State Board of Community Colleges (SBCC) Meeting to order at 9:04 a.m. in the Dewitt E. Rhoades Conference Center of Forsyth Technical Community College.

ROLL CALL

Mr. Bryan Jenkins called the roll and the following members were present:

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|-------------------------|-------------------|---------------------|
| Ms. Lisa Estep * | Mr. Bill McBrayer | Mr. Robert Stephens |
| Ms. Toni Formato | Mr. Ernie Pearson | Mr. Burr Sullivan |
| Lt. Governor Dan Forest | Dr. Samuel Powell | Mr. Clark Twiddy |
| Mr. William Holder | Mr. Lynn Raye | Mr. Jerry Vaughan |
| Mr. Bobby Irwin | Mr. James Rose * | Ms. Ann Whitford |
| Mr. Frank Johnson * | Mr. Scott Shook | Dr. Candler Willis |
| Mr. Todd Johnson | | |

*Attended by telephone

Absent: Dr. Breeden Blackwell and Treasurer Dale Folwell

ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST

Dr. Willis reminded members of the Board of the ethics requirements and requested members identify any conflicts or potential conflicts of interest. Having so requested, the Chairman Shook asked the record to reflect no conflicts.

APPROVAL OF THE MINUTES

Mr. Raye made a motion to approve the July 20, 2018 minutes for the State Board of Community Colleges as presented. Mr. McBrayer seconded the motion and the minutes were unanimously approved.

CHANGES TO THE AGENDA

The Chair polled the committee chairs as to any changes to the agenda and the results were as follows:

CALENDAR COMMITTEE, Mr. Ernest Pearson, Chair

Mr. Pearson stated the Calendar Committee had no changes.

PERSONNEL COMMITTEE, Mr. Bill McBrayer, Chair

Mr. McBrayer stated the Personnel Committee has one item for ratification.

FINANCE COMMITTEE, Mr. Lynn Raye, Chair

Mr. Raye stated the Finance Committee has no changes.

PROGRAM SERVICES COMMITTEE, Dr. Samuel Powell, Chair

Dr. Powell stated Programs Committee would like to move the following from Future Action to Action:

- Customized Training Program Annual Report (Attachment PROG 01)
- Initiate Rulemaking Process to Amend 1D SBCCC 400.9 – “Curriculum Programs” (Attachment PROG 02)

STRATEGIC PLANNING COMMITTEE, Mr. Jerry Vaughan, Chair

Mr Vaughan stated Strategic Planning Committee has no changes.

POLICY COMMITTEE, Mr. Bob Stephens, Chair

Mr. Stephens, stated Policy Committee would like to move the following from Future Action to Action:

- Recommendations for Initial Proprietary School Licensure (Attachment POL 01)
- State Board of Proprietary Schools Recommendation to Revoke Licensure (Attachment POL 02)

APPROVAL OF THE AGENDA

Mr. McBrayer made a motion to approve the agenda, Dr. Powell seconded the motion, and the motion was unanimously approved by voice vote.

APPROVAL OF THE CONSENT AGENDA

Dr. Powell made a motion to approve the consent agenda, Mr. Holder seconded the motion, and the motion was unanimously approved by voice vote.

Items approved on the Consent Agenda were as follows:

FINANCE COMMITTEE, Mr. Lynn Raye, Chair

Allocation for Pamlico Community College Recidivism Pilot Project (Attachment FC 04)
Allocation for BioNetwork Host Colleges (Attachment FC 05)
Allocation for Customized Training – Regional Trainers (Attachment FC 06)
Construction and Property – August 2018 (Attachment FC 07)

PROGRAMS COMMITTEE, Dr. Samuel Powell, Chair

Curriculum Program Applications – New to the System (Attachment PROG 03)
Courses of Instruction – Captive/Co-opted Groups (Attachment PROG 04)
Combined Course Library – Continuing Education (Attachment PROG 05)

REPORTS:

The Honorable Virginia Foxx, United States House of Representatives, North Carolina 5th Congressional District

Representative Foxx welcomed the State Board to the 5th District of North Carolina. She stated community colleges are where the action is and are finally getting the recognition they deserve. As the Chair of the House Committee on Education and the Workforce, worked on a variety of beneficial programs. The committee emphasis has been on accountability and local control. Currently, the Committee is working on the Prosper Act, the first reform of post-secondary education since 1965.

Representative Foxx reviewed highlights of the proposed bill.

Ms. Lyn Austin, Member of North Carolina Association of Community College Trustees

Ms. Austin provided an update from NCACCT:

- NCACCT continues to work toward the Leadership Seminar scheduled September 5-7, 2018 in Asheville. Looking to have over 250 attendees.
- The inaugural meeting of the System Advisory Council will occur immediately after the Leadership Seminar on Friday, September 7. The council will lead efforts to continue communication and collaboration among all North Carolina Community College System partners.
- Ms. Woodson and Ms. Hipple participated in the western Presidents trustee training which occurred on August 3, 2018. Looking forward to additional regional meetings and on-line training opportunities in the future.

Ms. Toni Formato, President of NC Comprehensive Community College Student Government Association (N4CSGA)

Ms. Formato provided an update of N4CSGA activities:

- The N4CSGA executive board has filled all vacant positions
- Three board members have been chosen to attend the National Conference on Student Leadership on November 15th – 17th.
- The N4CSGA is currently working on finding workshop presenters and guest speakers for the Fall Conference. Workshops will focus on educating delegates of LGBTQ+ students, and how to advocate and support these students.

President David Shockley, President of North Carolina Association of Community College Presidents

President Shockley provided an update of NCACCP activities:

- The NCACCP will be working closely with NC State to develop the New Presidents Academy. A lot of talent will be lost this year due to retirements, but this is an opportunity to bring in new ideas.
- A major priority for the year is to work closely with the SBCC, NCACCT and System Office staff to develop a long-range legislative plan of action. A goal is for the process of developing legislative priorities to become parallel and less sequential.
- President Shockley stated he is very excited by the creation of the System Advisory Council which will promote greater communication among the System's stakeholders.
- It is time for the Presidents, System, and all of our stakeholders to be proud of working for our system. Everyone is going to be active and accountable in reaching out to General Assembly members and communities.

Chairman Shook told President Shockley he looks forward to working with him this year.

President Green, President Forsyth Technical Community College

President Green thanked the State Board for its support of the colleges. Appreciate leadership of President Hans and Chairman Shook.

Chairman Shook thanked President Green for hosting the State Board meeting.

COMMITTEE REPORTS

CALENDAR COMMITTEE, Mr. Ernest Pearson, Chair

Mr. Pearson presented the proposed 2019 calendar. Chairman Shook brought attention to the change in the April date. SBCC meeting will be held jointly with the NCACCT meeting in Raleigh. The item will be presented for approval next month.

PERSONNEL COMMITTEE, Mr. Bill McBrayer, Chair

Ratification of the hiring of Mr. Seth Riggins to serve as Assistant to the President

President Hans shared information about Mr. Riggins' work experience and the additional duties of the position.

On behalf of the Personnel Committee, Mr. McBrayer recommended and moved the following item be ratified by the board.

Mr. Seth Riggins to serve as Assistant to the President

The above item was approved by voice vote.

FINANCE COMMITTEE, Mr. Lynn Raye, Chair

FY 2018-2019 State Aid Allocations and Budget Policies (Attachment FC 01)

Ms. Grovenstein reminded the State Board this item was reviewed on Thursday.

On behalf of the Finance Committee, Mr. Raye recommended and moved the following item be approved by the board.

FY 2018-2019 State Aid Allocations and Budget Policies (Attachment FC 01)

The above item was approved by voice vote.

Legislative Report Community College Workforce Study (Attachment FC 02)

Ms. Grovenstein reviewed Attachment FC 02.

On behalf of the Finance Committee, Mr. Raye recommended and moved the following item be approved by the board.

Legislative Report Community College Workforce Study (Attachment FC 02)

The above item was approved by voice vote.

Contract for Moodle Hosting Services FY 2018-19 (Attachment FC 03)

Ms. Grovenstein reviewed Attachment FC 03.

On behalf of the Finance Committee, Mr. Raye recommended and moved the following item be approved by the board.

Contract for Moodle Hosting Services FY 2018-19 (Attachment FC 03)

The above item was approved by voice vote.

PROGRAMS COMMITTEE, Dr. Samuel Powell, Chair

Initiate Rulemaking Process to Amend 1D SBCCC 400.9 – “Curriculum Programs” (Attachment PROG 02)
Adopt 1D SBCCC 300.9 – “Clinical Practice”, Adopt 1D SBCCC 300.10 – “Work-Based Learning”, Amend
1G SBCCC 200.93 – “Reporting of Student Hours in Membership for Curriculum Classes”, Amend
1G SBCCC 200.94 – “Reporting of Student Hours in Membership for Continuing Education
Classes” (Attachments PROG 06-09)

Ms. Martin reviewed the items presented.

Programs item 02 – Will delegate the authority for the President to approve curriculum standard. It would only come to the State Board if there is conflict between colleges. There would be an information item later to inform the State Board of the change.

Programs items 06-09 – Ms. Martin explained these items are related, but in separate sections of the State Board Code. These items are based on collaboration and feedback on the clinical program rules in relation to hours.

Dr. Powell asked when the items would be updated online. Ms. Martin stated notices will be distributed by Tuesday, August 21, 2018 and the items will be effective and updated on September 1st.

On behalf of the Programs Committee, Dr. Powell recommended and moved the following items be approved by the board.

Initiate Rulemaking Process to Amend 1D SBCCC 400.9 – “Curriculum Programs”
(Attachment PROG 02)

Adopt 1D SBCCC 300.9 – “Clinical Practice” (Attachment PROG 06)

Adopt 1D SBCCC 300.10 – “Work-Based Learning” (Attachment PROG 07)

Amend 1G SBCCC 200.93 – “Reporting of Student Hours in Membership for Curriculum Classes”
(Attachment PROG 08)

Amend 1G SBCCC 200.94 – “Reporting of Student Hours in Membership for Continuing Education
Classes” (Attachment PROG 09)

The above item was approved by voice vote.

POLICY COMMITTEE, Mr. Bob Stephens, Chair

Recommendations for Initial Proprietary School Licensure (Attachment POL 01)

Mr. Stephens provided a summary of the information contained in Attachment POL 01.

On behalf of the Policy Committee, Mr. Stephens recommended and moved the following item be approved by the board.

Recommendations for Initial Proprietary School Licensure (Attachment POL 01)

The above item was approved by voice vote.

State Board of Proprietary Schools Recommendation to Revoke Licensure (Attachment POL 02)

Mr. Corl presented information contained in Attachment POL 02.

On behalf of the Policy Committee, Mr. Stephens recommended and moved the following item be approved by the board.

State Board of Proprietary Schools Recommendation to Revoke Licensure (Attachment POL 02)

The above item was approved by voice vote.

NEW BUSINESS

Mr. Vaughan spoke about the presentation done by Dr. Jewel Cherry during the Strategic Planning Committee meeting. Dr. Cherry presented information about the program at Forsyth Tech related to student retention.

Dr. Chapman stated people are working to be more focused on advising. There is a group of 10 colleges looking at research analysis on proactive advising.

Mr. Stephens shared New Horizons Computer Learning Center – Charlotte, a proprietary school, chose to increase its bond at its own initiative. It is recommended the Board authorize the Chairman to approve the requested additional bond. Mr. Corl shared the increase to the bond would provide better protection for students.

Mr. Stephens motioned to authorize Chairman Shook to approve the requested additional bond for New Horizons Computer Learning Center – Charlotte. Mr. Pearson seconded, and the motion was approved by the Board via voice vote.

PRESIDENTS REPORT

President Hans thanked Forsyth Technical Community College for being a gracious host.

President Hans discussed issues community colleges are seeing with Residency Determination Service (RDS). The cost is approx. \$2.6 million to the community colleges because more community college students going through the process. It is an access question because it is not a simple process. It is overseen by SEAA (State Education Administration Association). Has impacted approx. 6,000 students who start the process but don't complete because of the difficulty. Seeking relief on expense and ease of access for our students. The impact is felt by community colleges, independent colleges/universities, and UNC. Approx. 60% of the cost is falling on community colleges because of the number of applicants.

DATE OF NEXT MEETING

The next State Board Meeting will be held on Thursday, September 20, 2018 through Friday, September 21, 2018 at Wilson Community College in Wilson, NC and System Office in Raleigh, NC. More information regarding this meeting will be communicated.

EXPIRING TERMS AND VACANCIES

There are currently no terms expiring and no vacancies for the membership of the State Board.

ADJOURNMENT

Mr. Raye motioned to adjourn, seconded by Mr. McBrayer, unanimously approved by voice vote at 11:24 a.m.

RESPECTFULLY SUBMITTED BY:

Secretary

APPROVED BY:

Peter Hans, System President

Mr. Scott Shook, Chair