



**State Board of Community Colleges**

**Caswell Building, 200 West Jones Street**

**Raleigh, North Carolina**

**February 17, 2017**

**9:00 a.m.**

**CALL TO ORDER**

Following proper public notification, Chairman Scott Shook called the State Board of Community Colleges (SBCC) Meeting to order at 9:01 a.m. in the Dr. W. Dallas Herring State Board Room of the Caswell Building.

**ROLL CALL**

Mr. Bryan Jenkins called the roll and the following members were present:

- |  |                      |   |
|--|----------------------|---|
| Dr. Breeden Blackwell                                  | Mr. Bill McBrayer    | Ms. Kirsten Stovall                                       |
| Ms. Lisa Estep   | Mr. Ernie Pearson    | Mr. Clark Twiddy  |
| Mr. Bobby Irwin  | Dr. Samuel Powell    | Mr. Jerry Vaughan   |
| Mr. Schorr Johnson (rep for<br>Treasurer Dale Folwell) | Mr. Lynn Raye        | Mr. Hal Weatherman (rep for<br>Lt. Governor Dan Forest) * |
| Mr. Todd Johnson                                       | Mr. James Rose       |   |
| Ms. Janet Lowder *                                     | Dr. Darrell Saunders |   |
|  | Mr. Scott Shook      |   |

\*Attended by telephone

Absent: Representative Jimmie Ford, Mr. Robert Stephens, and Dr. Candler Willis

**ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST**

Mr. Rose reminded members of the Board of the ethical requirements for those who are public servants and requested that members identify any conflicts or potential conflicts of interest that they may have with respect to any item on the agenda. Having so requested, the Chair asked that the record reflect no conflicts.

**APPROVAL OF THE MINUTES**

Mr. Raye made a motion to approve the minutes of the January 20, 2017 and January 30, 2017 meetings of the State Board of Community Colleges. Dr. Blackwell seconded the motion and the minutes were unanimously approved.

**CHANGES TO AGENDA**

The Chair polled the committee chairs as to any changes to the agenda and the results were as follows:

**PERSONNEL COMMITTEE**

Chairman Shook stated Personnel Committee will request permission to meet prior to the next meeting.

**FINANCE COMMITTEE, Mr. Lynn Raye, Chair**

Mr. Raye stated Finance Committee would like to table FC 10 – Contract for Enterprise Resource Planning Project.

**PROGRAM SERVICES COMMITTEE, Dr. Samuel Powell, Chair**

Dr. Powell stated Program Services Committee would like to move PROG 4 – Cooperative Innovative High School Report, from Future Action to Action.

**STRATEGIC PLANNING COMMITTEE, Dr. Darrell Saunders, Chair**

Dr. Saunders stated Strategic Planning Committee has no changes.

**ACCOUNTABILITY AND AUDIT COMMITTEE, Mr. Jerry Vaughan, Vice-Chair**

Mr. Vaughan stated Accountability and Audit Committee has no changes.

**POLICY COMMITTEE, Mr. Ernest Pearson, Chair**

Mr. Pearson stated Policy Committee would like to move POL 2 – Recommendations for Initial Proprietary School Licensure, from Future Action to Action.

**LEGISLATIVE AFFAIRS COMMITTEE, Mr. James Rose, Chair**

Mr. Rose stated Legislative Affairs Committee has no changes.

**APPROVAL OF THE AGENDA**

Mr. Raye made a motion to approve the agenda, Dr. Blackwell seconded the motion, and the motion was unanimously approved by voice vote.

**APPROVAL OF THE CONSENT AGENDA**

Dr. Blackwell made a motion to approve the consent agenda as recommended, Mr. Twiddy seconded the motion, and the motion was unanimously approved by voice vote.

**Items approved on the Consent Agenda were as follows:**

**FINANCE COMMITTEE, Mr. Lynn Raye, Chair**

Annual Report to the State Building Commission of Capital Projects (Attachment FC 6)  
FY 2017-18 NC Community College Grant Program Payment Schedule (Attachment FC 7)  
FY 2017-18 State Financial Aid Allocation for the Targeted Assistance Student Program  
(Attachment FC 8)  
Construction and Property (Attachment FC 9)

**PROGRAMS COMMITTEE, Dr. Sam Powell, Chair**

NC Community Colleges Career and College Ready Report (Attachment PROG 8)

Cooperative Innovative High School Applications (CIHS) (Attachment PROG 9)  
Combined Course Library – Continuing Education (Attachment PROG 10)

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### **Introduction of New Presidents**

Mr. David Heatherly, President, Coastal Carolina Community College was introduced by President Emeritus Ronald Lingle.

Dr. Michael Elam, President, Halifax Community College was introduced by Chairman Michael Felt.

Dr. Kimberly Gold, President, Robeson Community College was introduced by Chairman Sammy Cox.

Dr. Maria Pharr, President, South Piedmont Community College was introduced by Mr. Jarvis Woodburn.

### **REPORTS:**

#### **Dr. Deborah Lamm, President of North Carolina Association of Community College Presidents**

President Lamm updated the board on NCACCP activities:

- Quarterly meeting held in January at Nash CC in Rocky Mount.
  - The meeting focused on economic development and education advocacy.
  - After much discussion at the quarterly meeting, NCACCP voted not to move forward with hiring a lobbyist, but agreed to support the Coalition concept.
- Presidents are already meeting with their legislative delegations to educate them on the 2017-19 budget priorities.
- Community College Day
  - Scheduled Wednesday, March 29 in Raleigh.
  - Presidents and trustees, along with any students and staff who can attend, will convene at the legislative complex at 12 noon for a statewide press conference. The association is asking a few legislators to speak on behalf of community colleges. A few students will speak about what the community college means to them.
  - Presidents will spend the afternoon visiting with legislators and visit the Senate and House Chambers.
  - Events will conclude with a reception at the Raleigh Marriot Crabtree Valley hotel.
  - Local Press Conferences will be scheduled in the 8 prosperity zones prior to March 29<sup>th</sup>.
- Feb Meeting was held on February 15, 2017.
  - Freshman Majority Leader Destin Hall, spoke during lunch.
  - Received updates on Transfer Advisory Committee and Residency Determination Service.
- Next meeting will be in conjunction with Trustees' Association on March 29-31.

#### **Dr. Donny Hunter, President, North Carolina Association of Community College Trustees**

Dr. Hunter updated the board on NCACCT activities:

- The ACCT conference occurred in Washington DC.
  - Seventy people attended from local colleges.
  - Trustees are required to be trained when appointed and retrained when re-appointed to the board. This requirement by the General Assembly is unique to North Carolina.
  - One of the primary topics at this conference was year-around pell grants.
- March 29-31, 2017 is the Law/Legislative Seminar at Raleigh Marriott Crabtree Valley. Members are invited to participate.

- Spending time at the General Assembly. Focusing on getting the \$20 million this session that was not received last year.
- Dr. Hunter and Dr. Lamm are planning a new presidents' seminar to be held at University of North Carolina. This session will show the presidents how the North Carolina system is a hybrid between states where community colleges have total autonomy and states that have a centralized system run from a single office. This would educate the new presidents as to how the North Carolina system operates, the roles within the system, and who is responsible for what. The faculty for the sessions will be the current presidents and others that know the system well.
- Dr. Hunter spoke to the issues at Martin Community College:
  - The system is 53 years old and there have been problems, but problems have been solved by predecessors as recently as 10 years ago either by the State Board or the system staff.
  - The past resolutions were done under the existing rules. The only change in the 53 years was due to the issue at Halifax 10 years ago. The system did away with rolling contracts. Ms. Haygood said there had been conversation about not allowing rolling contracts, but it was never put into a policy or rule. Dr. Hunter stated the issues with rolling contracts is discussed in training sessions for trustees.
  - Forty years ago there were issues with instructors collecting the money for courses. The resolution was completed by putting rules in place. The solution was to create a new program which colleges suffered under. Just a few years ago, that was able to be mediated to the point that it is not as much of a burden on the colleges.
  - Requested members mull over the changes that need to be made to deal with problems. There are often times when the board considers making a change, there is concern about how the trustees and presidents will react. When anyone comes forward with change, people get antsy because what the system has had for 52 years has stood up well. The trustees will support what the board chooses to do in the best interest of the 58 colleges. The case needs to be made on why the change is needed and how the change will make the system better.
- Dr. Hunter took questions from the State Board members:
  - Mr. Irwin asked how many of the members go through training. Dr. Hunter stated all trustees go through training when they become a new trustee. If reappointed, the trustees must take advanced trustee training. The only way to not take the training is to not be on the board. The trustees take the training seriously.
  - Mr. Vaughan asked if Dr. Hunter feels if there should not be rolling contracts for Presidents, shouldn't the trustees also be limited to how long they can serve. Dr. Hunter stated the trustees have a contract in a sense that they must do the training and are all appointed.
  - Dr. Hunter stated Mr. David Sullivan, when he was here, developed a prototype contract for the colleges that Dr. Hunter still provides colleges when requested.
  - Mr. Vaughan restated concern that there are no term limits for trustees. Dr. Hunter stated trustees are limited to two terms, the same as the State Board. Ms. Austin shared there is not a term limit. Dr. Hunter stated terms are limited due to changes within local government. Dr. Hunter stated he doesn't know if there should be term limits, that is a decision for the General Assembly. With the last election, a lot of local appointing groups are setting (imposing) terms on how many terms they will reappoint a trustee.

**Ms. Kirsten Stovall, President of the North Carolina Comprehensive Community College Student Government Association**

Ms. Stovall updated the board on N4CSGA activities:

- Executive Board met on January 28, 2017
  - Conducted interviews to fill the last two positions on the board. Which have been filled.
  - Continued to plan the annual spring division meetings and spring conference.
- At the Central Division meeting at Rowan-Cabarrus Community College, the students will host a clothing drive for a local homeless shelter.
- The Local Interactions Chair met with Ms. Shuping to discuss the upcoming Community College Day on March 29, 2017.
- At the Spring Conference, Ms. Stovall is proposing a statewide N4CSGA service project to benefit A Child's Place in Charlotte, NC. If approved, the schools would bring baskets of supplies to the Spring Conference on April 7-9, 2017.
- Next Executive Board meeting is February 18, 2017.
- Ms. Stovall thanked the Board and System Office Employees for their hard work and dedication to the students.

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**COMMITTEE REPORTS**

**PERSONNEL COMMITTEE, Ms. Janet Lowder, Chair**

On behalf of the Personnel Committee, Chairman Shook recommended and moved the following item be approved by the board:

Authorization for the Personnel Committee to meet telephonically prior to March 17, 2017 if necessary to approved recommendations subject to ratification by the board.

The motion was unanimously approved by voice vote.

**FINANCE COMMITTEE, Mr. Lynn Raye, Chair**

**Decrease Purchasing Delegation Request – Johnston Community College (Attachment FC 4)**

Ms. Grovenstein reviewed the delegation policy and the request to reduce the amount of purchasing delegation for Johnston Community College due to issues during their compliance review. The college is taking a number of actions to address the issues.

Mr. Pearson said it is admirable that the college is addressing the issue before it becomes a problem.

On behalf of the Finance Committee, Mr. Raye recommended and moved the following item be approved by the board:

Decrease Purchasing Delegation Request – Johnston Community College (Attachment FC 4)

The above item was approved by voice vote.

Compensation Reserve Report FY 2016-17 (Attachment FC 5)

Ms. Grovenstein reviewed the Compensation report. The report is required by the General Assembly. The legislation provided options on how the funds could be used. The report outlines how colleges utilized the funds for both recurring and non-recurring purposes. Most colleges used the funds for across the board but merit and recruitment increases did occur also. The report is to be submitted March 1, 2017.

On behalf of the Finance Committee, Mr. Raye recommended and moved the following item be approved by the board:

Compensation Reserve Report FY 2016-17 (Attachment FC 5)

The above item was approved by voice vote.

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Contract for Enterprise Resource Planning Project (Attachment FC 10)

Mr. Raye said agenda item is tabled. Request that the state Board authorize the FC to meet prior to the March 17, 2017 meeting.

On behalf of the Finance Committee, Mr. Raye recommended and moved the following item to be approved by the board:

Authorization for the Finance Committee to meet telephonically prior to March 17, 2017 if necessary to approved recommendations subject to ratification by the board.

The motion was unanimously approved by voice vote.

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Mr. Raye commented on the fact that President Pharr has hit the ground running at South Piedmont Community College. He is looking forward to what Dr. Pharr will bring to the college.

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**PROGRAMS COMMITTEE, Dr. Sam Powell, Chair**

Cooperative Innovative High School Report (Attachment PROG 4)

Dr. Chapman reviewed the report that is submitted annually to the General Assembly. This report is worked on in conjunction with colleagues at Department of Public Instruction. The report evaluates the success of the Cooperative Innovative programs. Dr. Chapman stated this report not only includes how well the student does in the program but also how well they do once they have finished the program. North Carolina is a leader in the nation in this area. There is a lot of benefit to students, giving them a support network and a smaller environment on a college campus with a powerful academic setting for the students. Early colleges can also be found at four year institutions but the bulk of them are located at community colleges. The report is due in March.

Chairman Shook ask how many students are enrolled in the program statewide. Sneha Shah-Coltrane, Director, Advanced Learning Division at Department of Public Instruction shared that there are about 5,000 students total in the program.

On behalf of the Programs Committee, Dr. Powell recommended and moved the following item be approved by the board:

Cooperative Innovative High School Report (Attachment PROG 4)

The above item was approved by voice vote.

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Initiation of the Rulemaking Process to Amend Title 1, Chapter G – Full-Time Equivalent (FTE)  
(Attachment PROG 6)

Dr. Chapman reviewed the changes reflected in the rule. This rule clarifies language as well allowing a mechanism to authorize an August 14 start date for the 2017 academic year. In the current rule, the term can only start on or after August 15. There is additional language which allows more flexibility.

On behalf of the Programs Committee, Dr. Powell recommended and moved the following item be approved by the board:

Initiation of the Rulemaking Process to Amend Title 1, Chapter G – Full-Time Equivalent (FTE)  
(Attachment PROG 6)

The above item was approved by voice vote.

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Cambridge Course Weighting Request (Attachment PROG 7)

Dr. Powell stated a request came from the Charlotte Mecklenburg schools to consider allowing the Cambridge Courses to have the same GPA rating as the advance placement and international baccalaureate courses. The system of courses has been used worldwide but have only been in North Carolina for two years.

Deputy Regional Director, Ms. Sherry Reach from Cambridge International and Learning Community Superintendent, Dr. Matthew Hayes from Charlotte Mecklenburg schools presented information about the Cambridge. The program provides rigorous courses K-12 with testing as well as training for teachers. Dr. Hayes said a parent had recommended the program to the school system and upon comparing to the existing programs, it was as good or better with a better assessment program.

Dr. Powell shared that this request has already been discussed at the University of North Carolina Board of Governors meeting on October 10, 2016. The Board of Governors approved the rating. The request is for the North Carolina Community College System to also give approval of the higher rating. If approved, the students would have the opportunity to receive up to a GPA of 5.0 for their classes. In the first year of the program being offered in Charlotte there were 200 students and 600 this year. The hope is it will spread across the state.

On behalf of the Programs Committee, Dr. Powell recommended and moved the following item be approved by the board:

Cambridge Course Weighting Request (Attachment PROG 7)

The above item was approved by voice vote.

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**STRATEGIC PLANNING COMMITTEE, Dr. Darrell Saunders, Chair**

Dr. Saunders shared information from the article “Why engage in Strategic Planning” that President Williamson gave the committee at their meeting.

Michael Wilkinson, CEO of Leadership Strategies, Inc., proposes 5 compelling reasons that every organization should be involved in strategic planning:

1. To set directions and priorities
2. To get everyone on the same page
3. To simplify decision-making
4. To drive alignment
5. To communicate our message

**For Information**

**UNC Strategic Plan (Attachment PLAN 1)**

Ms. Haygood stated that the UNC Board of Governors reviewed and adopted their strategic plan last month. The document establishes definitions of five themes which has one or two goals associated with each theme as well as metrics to measure those goals:

- Access
- Student Success
- Affordability and Efficiency
- Economic Impact and Community Engagement
- Excellent and Diverse Institutions

Ms. Haygood drew attention to Goal 2: Improve the Transition from K-12 to College under the Access section. It envisions our cooperation and the establishment of a working group that will come up with recommended policies and strategies.

Ms. Haygood asked the board to take time to review the full document.

On behalf of the Strategic Planning Committee, Mr. Pearson recommended and moved the following item be approved by the board:

The State Board endorse the UNC Board of Governor’s goal to improve student transitions from high school to college and community college to the University through better alignment of K-12, community college, and University policies, practices, and standards. Further, I move that the State Board direct that appropriate System Office staff participate in a multi-agency working

group that would recommend to the State Board by 2018 policies and strategies designed to improve readiness and the transition to postsecondary education.

The above item was approved by voice vote.

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Strategic Planning Committee Charter (Attachment PLAN 2)

Ms. Haygood reviewed the highlights of the Strategic Planning Committee Charter. The committee would stay abreast of key trends: workforce, educational, technology, etc. Focus on critical issues facing the system and how they can be used to focus the strategic plan.

On behalf of the Strategic Planning Committee, Dr. Saunders recommended and moved the following item be approved by the board:

Strategic Planning Committee Charter (Attachment PLAN 2)

The above item was approved by voice vote.

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Strategic Planning Process (Attachment PLAN 3)

Ms. Haygood reviewed the outline of a five phased approach to the Strategic Planning process.

- Phase 1: Initial Definition of Plan Purposes, Scope, and Process (Why go through this process?)
- Phase 2: Environmental Scan and Early Stakeholder Engagement (Where are we currently?)
- Phase 3: System Strategic Plan Development with the Colleges (Where do we as a System want to go, how will we get there, and how will we know it?)
- Phase 4: System Office Plan Development (How will the System Office serve colleges -- and ultimately, students and businesses?)
- Phase 5: Plan Implementation, Monitoring, Evaluation, and Adjustments (How do we need to adjust based on changing circumstances and stakeholder feedback?)

On behalf of the Strategic Planning Committee, Dr. Saunders recommended and moved the following item be approved by the board:

Strategic Planning Process (Attachment PLAN 3)

The above item was approved by voice vote.

Mr. Twiddy commended the staff on presenting such a strong strategic outline.

Strategic Planning Timeline (Attachment PLAN 4)

Ms. Haygood stated staff presented both option A and option B to the committee and recommended option B based in response to feedback from the General Assembly. To be effective legislatively there needs to be a well-defined and concise plan in time for the short session. Chairman Shook stated it is imperative we look at the overall mission and how it relates to workforce development in the changing demographics of the State of North Carolina.

On behalf of the Strategic Planning Committee, Dr. Saunders recommended and moved the following item be approved by the board:

Strategic Planning Timeline (Attachment PLAN 4)

The above item was approved by voice vote.

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**ACCOUNTABILITY AND AUDIT COMMITTEE, Mr. Jerry Vaughan, Vice-Chair**

Mr. Vaughan and Mr. Richard Cowan, trustee at Martin Community College shared a conversation they had before the meeting. Mr. Vaughan asked Mr. Cowan, "could the State Board have acted sooner?" Mr. Cowan stated when appointed to the Martin Community College Board, he reviewed the performance measures and that was an early indicator that something was wrong. When applying values to each of the measures, the user can rank the colleges from 1-58. Coastal Carolina Community College ranks first. If the college analyzes the data, not only can they see where they rank, but also see trend lines showing if college is getting better or worse. The performance measures were never presented to the Martin board until he found the information and shared it.

Update on Martin Community College

Mr. Jenkins stated the board passed a motion at the January meeting to hire Dr. Linwood Powell to assist in the board and college transition at Martin Community College. Since January 31<sup>st</sup>, there have not been any calls of concern from the college. Mr. Jenkins introduced the new Board Chair, Ms. Helen Davis, and Interim President Ken Boham.

Ms. Davis thanked the board and staff for all they have done. There is so much light at the end of the tunnel. In the two weeks that Dr. Powell was there, it was like a whirlwind. Dr. Boham has been a blessing and Martin is excited.

Dr. Boham thanked the Board of Trustees at Martin Community College for hiring him to work with them, Dr. Powell for paving the way for a smooth transition, and the State Board for approving him to do the job. Dr. Herring had a great vision of placing colleges within commuting distances of communities in North Carolina, which is just as crucial today as it was fifty years ago.

A freestanding Martin Community College is important to the community. Currently the college underserves the community, but that will not be the case in the future. Martin Community College is able and capable of self-governance and serving the citizens well. President Boham commended the State Board for patience and restraint so not to erode that which makes the North Carolina colleges

great. The board may have hit on a good template for future issues. Engage people who can help move a college forward in times of trouble and a strong interim.

Chairman Shook stated the update this month is vastly different compared to last month. The State Board can be thankful the college is going in the right direction due to everyone's input. The college is on the path to become a highly functioning college again.

Chairman Shook asked President Boham what challenges Martin Community College is facing. Overall, President Boham stated he feels like he is drinking from a firehose. President Boham had the opportunity to speak to a legislative delegation to inform them about what is being done to secure the future. President Boham met with school superintendents, business owners, county commissioners, and other stakeholders. Several of the meetings were to work on image repair. The institution has great bones, the staff, faculty, and students are strong. President Boham stated there are pent up frustrations and people want solutions tomorrow. Some solutions can be done quickly but others will take time. He is working on short term changes to reassure people.

Mr. Raye asked if the current board schedule of meeting once a quarter would enable the trustees to get work done. President Boham stated Chair Davis has a plan.

Mr. Irwin asked how the students are doing. President Boham stated the students seem optimistic and he is visiting and meeting with them. He has a meeting scheduled with the SGA president next week. The students are some of the people that want instant solutions. There are things that need to be acted on immediately but others that need to be considered to see what can be done. The college is currently bleeding over 200 students to Pitt CC, Beaufort CC, and Edgecombe CC. Martin CC can provide the programs students are bypassing the college to go take somewhere else. The under 18 population is being served well but need to address the 18-24 population. The college is serving the local industry but more can be done.

Mr. Vaughan asked if the local press has been welcoming. President Boham said that he was interviewed for WITN the first day at work and that went well. The print media has been generous as well.

Mr. McBrayer asked if there has been fallout from business and industry. President Boham has been in meetings with people from business and industry and he plans to concentrate on workforce. Resources will be a challenge across the board but he is working to garner the resources to get back in the game.

Chairman Shook thanked the trustees for all their hard work and not giving up on the college.

Chairman Powell thanked the committee/task force for their hard work. He is happy that Chair Davis was willing to take on the position of Chair.

**POLICY COMMITTEE, Mr. Ernest Pearson, Chair**

Recommendations for Initial Proprietary School Licensure (Attachment POL 2)

Mr. Pearson reviewed the recommendation by the Proprietary School Board.

On behalf of the Policy Committee, Mr. Pearson recommended and moved the following item be approved by the board:

Recommendations for Initial Proprietary School Licensure (Attachment POL 2)

The above item was unanimously approved by voice vote.

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**LEGISLATIVE AFFAIRS COMMITTEE, Mr. James Rose, Chair**

Legislative Update – 2017-19 Biennium

Ms. Shuping gave an update on the Legislative Session

- Community College Day is coming on March 29, 2017
- The Community College Caucus is in process with both the House and the Senate
- Budget presentations to appropriations committees beginning the week of Feb 20.
- Heads of the education sector will be participating in a meeting and will be appearing before the joint House and Senate Education committees.
- Bill filing has started. A few that staff is paying attention to:
  - HB 12 and HB 14 for Montgomery and Stanly Community College Board of Trustees. The bills would take away Governor appointees and put them in the General Assembly. System Office position is not who should appoint, but that they should all be appointed by the same authority in the same way across all 58. Currently there have been local acts making changes to a handful of schools in the past. Dr. Blackwell asked about the sponsors. Ms. Shuping stated the sponsors are Representative Burr, Representative Iler, and Representative J. Bell.

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**NEW BUSINESS**

Mr. Vaughan stated there were a few items identified during the Governance discussion. Would like to also include page 2 option 3 about term limits.

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**PRESIDENT'S REPORT TO THE STATE BOARD OF COMMUNITY COLLEGES**

President Williamson thanked the board for recognizing the importance of planning. It is exciting to begin the journey. All stakeholders will be included as the system moves forward with the funding initiatives.

- Have been meeting with legislative leaders in both the House and Senate. There has not been pushback on the budget priorities from the legislative body, but there have been a lot of questions.
- Attended the ACCT Summit and took the opportunity to meet with legislators. Got to know some of the education staff people in the Congress offices.

- Continues to visit the colleges and have been to 31 of the 58 colleges, some of them multiple times.
- Due to the activity in the college leadership, there is opportunity for new and creative ideas.
- President Williamson shared he has become a Rotary Club member in the area.

Mr. Raye told the presidents to remember the State Board is here to help.

Mr. Irwin shared a story about visiting several hospitals and rehab centers. Everyone he spoke to had graduated from a community college.

**DATE OF NEXT MEETING**

The next State Board Meeting will be held on Thursday, March 16, 2017 through Friday, March 17, 2017 in the Dr. W. Dallas Herring State Board Room located in the Caswell Building in Raleigh, North Carolina. More information regarding this meeting will be communicated.

**EXPIRING TERMS AND VACANCIES**

There are currently no terms expiring and one vacancy for the membership of the State Board.

**ADJOURNMENT**

There being no further business to come before the Board, Ms. Stovall made the motion to adjourn, seconded by Mr. Raye unanimously approved by voice vote at 11:12 a.m.

RESPECTFULLY SUBMITTED BY:  
*Secretary*

APPROVED BY:

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James C. Williamson, PhD, System President

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Mr. Scott Shook, Chair