



**State Board of Community Colleges**

Caswell Building, 200 West Jones Street

Raleigh, North Carolina

March 17, 2017

9:00 a.m.

**CALL TO ORDER**

Following proper public notification, Chairman Scott Shook called the State Board of Community Colleges (SBCC) Meeting to order at 9:30 a.m. in the Dr. W. Dallas Herring State Board Room of the Caswell Building.

**ROLL CALL**

Mr. Bryan Jenkins called the roll and the following members were present:

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| Dr. Breeden Blackwell                                  | Mr. Bill McBrayer    | Ms. Kirsten Stovall                                       |
| Ms. Lisa Estep   | Mr. Ernie Pearson    | Mr. Clark Twiddy  |
| Representative Jimmie Ford                             | Dr. Samuel Powell    | Mr. Jerry Vaughan   |
| Mr. Bobby Irwin  | Mr. Lynn Raye        | Mr. Hal Weatherman (rep for<br>Lt. Governor Dan Forest) * |
| Mr. Schorr Johnson (rep for<br>Treasurer Dale Folwell) | Mr. James Rose       | Ms. Ann Whitford  |
| Mr. Todd Johnson                                       | Dr. Darrell Saunders | Dr. Candler Willis  |
| Ms. Janet Lowder *                                     | Mr. Scott Shook      |   |
|  | Mr. Robert Stephens  |   |

\*Attended by telephone

**ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST**

Representative Ford reminded members of the Board of the ethical requirements for those who are public servants and requested that members identify any conflicts or potential conflicts of interest that they may have with respect to any item on the agenda. Having so requested, the Chair asked that the record reflect no conflicts.

**APPROVAL OF THE MINUTES**

Mr. Raye made a motion to approve the minutes of the February 16, 2017, February 17, 2017, and March 3, 2017 meetings of the State Board of Community Colleges. Mr. Rose seconded the motion and the minutes were unanimously approved.

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**CHANGES TO AGENDA**

The Chair polled the committee chairs as to any changes to the agenda and the results were as follows:

**PERSONNEL COMMITTEE, Ms. Janet Lowder, Chair**

Ms. Lowder stated Personnel Committee had no changes.

**FINANCE COMMITTEE, Mr. Lynn Raye, Chair**

Mr. Raye stated Finance Committee had no changes.

**PROGRAM SERVICES COMMITTEE, Dr. Samuel Powell, Chair**

Dr. Powell stated Program Services Committee would like to move PROG 7 Curriculum Standard Revisions and PROG 8 Curriculum Program Application to Captive/Co-opted Groups from Action to Consent Agenda.

**STRATEGIC PLANNING COMMITTEE, Dr. Darrell Saunders, Chair**

Dr. Saunders stated Strategic Planning Committee had no changes.

**ACCOUNTABILITY AND AUDIT COMMITTEE, Representative Jimmie Ford, Chair**

Mr. Vaughan stated Accountability and Audit Committee had no changes.

**POLICY COMMITTEE, Mr. Ernest Pearson, Chair**

Mr. Pearson stated Policy Committee in conjunction with the Accountability and Audit committee will have some additional items to be considered. Also there is an amended statutory provision.

**LEGISLATIVE AFFAIRS COMMITTEE, Mr. James Rose, Chair**

Mr. Rose stated Legislative Affairs Committee had no changes.

**APPROVAL OF THE AGENDA**

Representative Ford made a motion to approve the agenda, Mr. McBrayer seconded the motion, and the motion was unanimously approved by voice vote.

**APPROVAL OF THE CONSENT AGENDA**

Mr. Raye made a motion to approve the consent agenda as recommended, Dr. Powell seconded the motion, and the motion was unanimously approved by voice vote.

**Items approved on the Consent Agenda were as follows:**

**FINANCE COMMITTEE, Mr. Lynn Raye, Chair**

Allocation for Small College Prison Program Start-Up (Attachment FC 3)

Contract for Learning Management System, Online Helpdesk and Video Conferencing  
(Attachment FC 4)

Contract for North Carolina Learning Object Repository (NCLOR) (Attachment FC 5)

Construction and Property (Attachment FC 7)

**PROGRAMS COMMITTEE, Dr. Sam Powell, Chair**

Curriculum Program Applications (Fast Track for Action) (Attachment PROG 6)  
Curriculum Standard Revisions (Attachment PROG 7)  
Curriculum Program Application to Captive/Co-opted Groups (Attachment PROG 8)  
Courses of Instruction to Captive/Co-opted Groups (Attachment PROG 9)

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**REPORTS:**

**Dr. Deborah Lamm, President of North Carolina Association of Community College Presidents**

President Lamm reviewed the schedule of regional Community College Day celebrations as well as the schedule for Community College Day at the Legislature on Wednesday, March 29, 2017.

**Ms. Kirsten Stovall, President of the North Carolina Comprehensive Community College Student Government Association**

Ms. Stovall updated the board on N4CSGA activities:

- The N4CSGA Executive Board met February 18, 2017 at Randolph Community College.
  - Continued preparations for the spring division meetings and the spring conference to be held April 7-9, 2017
  - The Executive Board approved a state-wide service project and approved A Child's Place in Charlotte, NC.
- Annual Spring Division meetings were held on February 25, 2017. These meetings allowed for networking, sharing activities on campuses, providing updates to students, and preparing students for the upcoming spring conference.
  - Western Division was at Forsyth Technical Community College with 87 people representing 10 colleges.
  - Eastern Division was at College of the Albemarle with 74 people representing 11 colleges.
  - Central Division was at Rowan-Cabarrus Community College with 88 people representing 11 colleges.
- March 4, 2017 the N4CSGA had a conference call to further discuss the Spring Conference
- The next Executive Board meeting is scheduled March 18, 2017 at Randolph Community College.
  - Finalizing Spring Conference planning
  - Continue planning for Community College Day on March 29, 2017.

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**COMMITTEE REPORTS**

**PERSONNEL COMMITTEE, Ms. Janet Lowder, Chair**

Review Public Comments for 1C SBCCC 200.94 – Local College Personnel Policies (Attachment PER 2)

Ms. Lowder asked Ms. Martin to review the item. Ms. Martin stated this is a rule in rule-making process. A comment was received from Martin Community College. Staff agreed colleges could define year based on local family medical leave policy in relation to donation of sick leave within a year.

On behalf of the Personnel Committee, Ms. Lowder recommended and moved the following item be approved by the board:

Review Public Comments for 1C SBCCC 200.94 – Local College Personnel Policies  
(Attachment PER 2)

The motion was unanimously approved by voice vote.

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**FINANCE COMMITTEE, Mr. Lynn Raye, Chair**

State Board Reserve Funding for Demographic Analysis for Strategic Planning (Attachment FC 6)

Ms. Grovenstein reviewed what the State Board Reserve Funds can be utilized for and what has been approved so far this fiscal year. The request is to contract with Carolina Demography for a contract up to the amount of \$40,500 for demographic analysis. The contract and the work will be completed by June 30, 2017. Carolina Demography spoke to the Strategic Planning Committee in February.

Dr. Blackwell asked how much remains in the fund. Ms. Grovenstein stated \$70,100 remaining in the fund. Ms. Whitford asked if remaining funds remaining roll over. Ms. Grovenstein stated the funds revert unless there is a statutory appropriation to allow it to be carried forward.

On behalf of the Finance Committee, Mr. Raye recommended and moved the following item be approved by the board:

State Board Reserve Funding for Demographic Analysis for Strategic Planning (Attachment FC 6)

The above item was approved by voice vote.

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On behalf of the Finance Committee, Mr. Raye recommended and made a motion, seconded by Mr. Stephens for the following item be approved by the board.

Authorization for the Finance Committee to meet telephonically prior to April 21, 2017 if necessary to approved recommendations subject to ratification by the board.

The above item was approved by voice vote.

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Ms. Grovenstein stated there was a request for more information about the Financial Aid programs provided for in the Governor's budget. A handout was provided to the members.

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**PROGRAMS COMMITTEE, Dr. Sam Powell, Chair**

Associate in Fine Arts Uniform Articulation Agreement (Attachment PROG 5)

Dr. Powell reviewed the history of the main articulation agreement the need for the Fine Arts Uniform Articulation Agreement. Dr. Chapman reviewed the agreements that have been signed over the past few years. The Fine Arts programs were so unique that a separate agreement has been developed with specific needs in mind.

Ms. Jenn Selby from Rowan-Cabarrus Community College thanked the State Board for the approval of this item.

On behalf of the Programs Committee, Dr. Powell recommended and moved the following item be approved by the board:

Associate in Fine Arts Uniform Articulation Agreement (Attachment PROG 5)

The above item was approved by voice vote.

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**STRATEGIC PLANNING COMMITTEE, Dr. Darrell Saunders, Chair**

Dr. Saunders stated Mr. Parker presented information about the status of the technology throughout the system.

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**ACCOUNTABILITY AND AUDIT COMMITTEE, Mr. Jerry Vaughan, Vice-Chair**

Representative Ford stated Accountability and Audit Committee items would be addressed as part of the Policy Committee report.

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**POLICY COMMITTEE, Mr. Ernest Pearson, Chair**

Amend 3B SBCCC Subchapter 400 – “Temporary Rules” (Attachment POL 2)

Mr. Pearson reviewed the proposed rule. This rule would allow the State Board to adopt temporary rules in emergency situations. The rule could only stay in place for 60 days. If the board does not act to make the rule permanent, it would expire.

On behalf of the Policy Committee, Mr. Pearson recommended and moved the following item be approved by the board:

Amend 3B SBCCC Subchapter 400 – “Temporary Rules” (Attachment POL 2)

The above item was unanimously approved by voice vote.

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Staff Response to State Board Direction re: System Governance Options (Attachment POL 2)

Mr. Pearson spoke about the meetings leading up to the recommended rules presented by staff.

On behalf of the Accountability & Audit Committee and the Policy Committee, Mr. Pearson recommended and moved the following be approved by the board:

Direct Staff to Initiate the Rule Making Process

The above item was unanimously approved by voice vote.

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System Governance Options – G.S. 115D-19 (Attachment POL 6)

Based on a recommendation by the Southern Association of Colleges and Schools (SACS) the committee is proposing changes to the proposed legislation. Highlighted in yellow are the changes to the original language approved at the March 3<sup>rd</sup> meeting. The State Board cannot assume control of a local board of trustees. Preliminary steps must be taken to replace the existing board with a 5-member board that would serve temporarily. Mr. Pearson reviewed the steps.

Ms. Whitford asked for clarification on the State Board’s proposed authority to appoint the temporary board. State Board members could not take positions as members of the local board.

Dr. Willis mentioned Roberts Rules of Order. Page 401 states that if the requirement is a two-thirds vote, then that is two-third of the votes cast, present, or eligible. Discussed and agreed it should be 2/3 of the members voting.

Dr. Willis made a motion to amend the language on lines 35-36 of System Governance Options G.S. 115D-19 to “...by at least two-thirds of the members voting” and delete the language “in attendance at the meeting”, seconded by Dr. Saunders. The item was unanimously approved by voice vote.

On behalf of the Accountability & Audit Committee and the Policy Committee, Mr. Pearson recommended and moved the following amended item be approved by the board:

Revised version of System Governance Options – G.S. 115D-19

The above item was unanimously approved by voice vote.

Mr. Pearson stated in committee he misspoke about the timing on bill filing. It would be two years till this issue could go through legislature if this was not addressed during this session.

Mr. Shook thanked everyone for their participation and input on the governance issues.

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**LEGISLATIVE AFFAIRS COMMITTEE, Mr. James Rose, Chair**

Legislative Update – 2017-19 Biennium

Ms. Shuping gave an update on the Legislative Session

- Presentations on workforce will be made at a meeting Wednesday, March 22, 2017 to the joint Education Appropriation Subcommittees and Natural Resource Subcommittees.
- Community College Committee is active. Ms. Shuping reviewed the bills being monitored.
- Asked members to contact their legislators to remind them about the importance of our budget and the requested legislation
- Discussions going on with various associations and getting support for our legislative agenda.
- Mr. Raye asked if there is any conversation about early college. Ms. Shuping said we are waiting to see if they get funded this year. The 13 current early college programs have not gotten additional funding. Discussed the importance of the programs in some areas and why they may not receive funding.

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**NEW BUSINESS**

Dr. Blackwell recommended a meeting between that Dr. Hunter be NCACCT, Dr. Lamm be for NCACCP, Chairman Shook for State Board, and President Williamson for State Board. Chairman Shook agreed but would like Chairman Randy Vinson in the meeting as well.

Ms. Stovall asked for clarification on terms on POL 4. Chairman Shook explained.

Mr. Pearson stated legislators need to know conversations are ongoing about the proposed language changes may be made to the language.

Mr. Vaughan stated that based on a conversation with Dr. Deitemeyer, there is concern about the process and possible distractions from the core business and core legislative agenda. Mr. Vaughan stated no one on the board seems distracted and the concern from the presidents have been heard. The State Board would like for presidents to help share the information.

Mr. Raye emphasized the need to speak to legislators and communicating the importance of community colleges.

Mr. Schorr Johnson shared this is his last meeting. He has taken a job with Department of Revenue and Ms. Chris Pharr will assume his duties. She serves and Treasurer Folwell's Chief of Staff.

Mr. Shook apologized to Mr. McBrayer for not being able to recognize the Furniture Academy.

Chairman Shook shared in a committee meeting on March 16, 2017, he made statements which he felt needed to be made. However, he apologized for the statement unfortunately seeming to be directed at the wrong person, President Dale McInnis. Chairman Shook shared he apologized privately but wanted to make a public apology as well.

**PRESIDENT’S REPORT TO THE STATE BOARD OF COMMUNITY COLLEGES**

President Williamson presented the MVP award to Marcus Howard.

President Williamson shared the following activities:

- Counsel on Association for Employment met on March 10, 2017 to discuss projected needs. The focus of the March meeting was manufacturing related industries. The information gained is being compiled to determine where to go for the future. Healthcare and Information Technology and Business discussions will be held in the next few months. These meetings will help the system become more responsive to the needs.
- Appeared before Joint Appropriations Committee to present the NC Community College System priorities. The other presentations that morning were Department of Public Instruction and the UNC System. Each group was given eight minutes to present.
- Organizing internally to work on the Strategic Planning Process and hope to fold together with the local college plans. There are two things that are important: The heavy lift that needs to be done in Information Technology; Strategic Planning Initiative; and Branding of the system.
- Governor’s budget was released and the system fared well. Reviewed the highlights and process.

**DATE OF NEXT MEETING**

The next State Board Meeting will be held on Thursday, April 20, 2017 through Friday, April 21, 2017 in the Dr. W. Dallas Herring State Board Room located in the Caswell Building in Raleigh, North Carolina. More information regarding this meeting will be communicated.

**EXPIRING TERMS AND VACANCIES**

There are currently no terms expiring and no vacancies for the membership of the State Board.

**ADJOURNMENT**

There being no further business to come before the Board, Rev. Ford made the motion to adjourn, seconded by Mr. McBrayer unanimously approved by voice vote at 10:44 a.m.

RESPECTFULLY SUBMITTED BY:  
*Secretary*

APPROVED BY:

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James C. Williamson, PhD, System President

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Mr. Scott Shook, Chair