



State Board of Community Colleges

Caswell Building, 200 West Jones Street
Raleigh, North Carolina
July 18, 2014
9:00 a.m.

CALL TO ORDER

Following proper public notification, Chair Linwood Powell called the State Board of Community Colleges (SBCC) Meeting to order at 9:00 a.m. in the Dr. W. Dallas Herring State Board Room of the Caswell Building. The Chair welcomed those in attendance. Chair Powell gave a special thank you to Dr. Scott Ralls and his wife, Lisa, for their gracious hospitality on Thursday night. Mr. Bryan Jenkins called the roll and the following members were present:

Mr. K. Ray Bailey, Vice Chair
Treasurer Janet Cowell*
Representative Jimmie Ford
Dr. Stuart Fountain*
Mr. Clyde Higgs
Mr. Bobby Irwin
Ms. Janet Lowder
Mr. Ernest Pearson
Ms. Hilda Pinnix-Ragland

Dr. Linwood Powell, Chair
Mr. Lynn Raye*
Mr. La'Quon Rogers
Dr. Darrell Saunders
Mr. Scott Shook*
Mr. Jerry Vaughan
Ms. Ann Whitford
Dr. Candler Willis
Mr. James Woody

*Participated by telephone

Absent: Lt. Governor Dan Forest, Mr. Wesley Fricks and Dr. Samuel Powell

ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST

The Chair reminded members of the Board of the ethical requirements for those who are public servants and requested that members identify any conflicts or potential conflicts of interest that they may have with respect to any item on the agenda. Having so requested, the Chair asked that the record reflect there was one conflict or potential conflict of interest was reported or identified. Mr. K. Ray Bailey said he would like to recuse himself on the Personnel item that had to do with Asheville-Buncombe Technical Community College.

OATH OF OFFICE

The oath of office was administered by Justice Barbara Jackson to new board members, Mr. Ernest Pearson and Mr. La'Quon Rogers.

APPROVAL OF THE MINUTES

Mr. Higgs made a motion to approve the minutes of the May 16, 2014 meeting of the State Board of Community Colleges. Ms. Whitford seconded the motion and the minutes were unanimously approved. Ms. Pinnix-Ragland made a motion to approve the minutes of the June 26, 2014 telephonic meeting of the State Board of Community Colleges. Mr. Higgs and Mr. Irwin seconded the motion and the minutes were unanimously approved.

CHANGES TO AGENDA

The Chair polled the committee chairs as to any changes they might wish to make to the agenda, and the results were as follows:

POLICY COMMITTEE, Mr. Lynn Raye, Chair

Ms. Whitford stated Policy Committee would like to suspend the rules and move Attachment POL 3 from Future Action to Action.

PROGRAM SERVICES COMMITTEE, Dr. Samuel Powell, Chair

Dr. Sam Powell stated Program Services Committee would like to suspend the rules and move Attachment PROG 5 from Future Action to Action.

FINANCE AND CAPITAL NEEDS COMMITTEE, Mr. K. Ray Bailey, Chair

Mr. Bailey stated Finance and Capital Needs Committee had one item for ratification.

ACCOUNTABILITY AND AUDIT COMMITTEE, Mr. Jimmie Ford, Chair

Mr. Ford stated Accountability and Audit Committee would like to suspend the rules and move AUD 5 and AUD 6 from Future Action to Action.

STRATEGIC PLANNING COMMITTEE, Dr. Stuart Fountain, Chair

Dr. Fountain stated Strategic Planning Committee did not have anything to come before the board.

PERSONNEL COMMITTEE, Mr. Clyde Higgs, Chair

Mr. Higgs stated Personnel Committee needs to add two additional items to the agenda.

APPROVAL OF THE AGENDA

Mr. Ford made a motion to approve the agenda, Ms. Lowder seconded the motion, and the motion was unanimously approved by voice vote by the Board.

APPROVAL OF THE CONSENT AGENDA

Ms. Pinnix-Ragland made a motion to approve the consent agenda as recommended, Mr. Ford seconded the motion, and the motion was unanimously approved by voice vote by the Board.

Items approved on the Consent Agenda were as follows:

PROGRAMS COMMITTEE, Dr. Sam Powell, Chair

- Career and College Promise Transfer Pathway Revisions (Attachment PROG 11)
- Career and College Promise (CCP) Operating Procedures Revisions (Attachment PROG 12)
- Addition to Special Curriculum Program Application Title List (Attachment PROG 13)
 - Computer Technology Integration [A25500]
- Curriculum Standard Revisions (Attachment PROG 14)
 - Forsyth Technical Community College – Interventional Cardiac and Vascular Technology [A45410]
 - Montgomery Community College – Human Services Technology/Developmental Disabilities [A4538A]
 - Pitt Community College – Therapeutic Recreation Assistant [A45770]
- Curriculum Program Applications (Fast Track for Action) (Attachment PROG 15)
 - Asheville-Buncombe Technical Community College – Central Sterile Processing (Certificate) [C45180]
 - Brunswick Community College – Marine Biotechnology [A20170]
 - Caldwell Community College & Technical Institute – Hospitality Management [A25110]
 - Cape Fear Community College
 - Cardiovascular Sonography [A45160]
 - Emergency Medical Science [A45340]
 - College of The Albemarle – Computer Technology Integration [A25500]
 - Rowan-Cabarrus Community College
 - Advertising and Graphic Design [A30100]
 - Nursing Assistant (Certificate) [C45480]
 - South Piedmont Community College
 - Baking and Pastry Arts [A55130]
 - Culinary Arts [A55150]
 - Southwestern Community College
 - Computed Tomography & Magnetic Resonance Imaging Technology (Diploma) [D45200]
 - Mechatronics Engineering Technology [A40350]
 - Tri-County Community College – Hospitality Management [A25110]
 - Wake Technical Community College
 - Collision and Repair and Refinishing Technology [A60130]
 - Heavy Equipment Operator (Diploma) [D34520]
 - Wilkes Community College – Applied Animal Science [A15280]
- Continuing Education Master Course List (Attachment PROG 16)
 - New Course Approvals, Modifications and Tier Designations
- Courses of Instruction to Captive/Co-opted Groups (Attachment PROG 17)
 - Basic Skills:
 - Lenoir Community College – Greene Correctional Institution
 - Basic Skills: ABE/GED (HSED)/ESL
 - Continuing Education:
 - Montgomery Community College – Southern Correctional Institution
 - NC REAL Entrepreneurship (Starting a Business)

FINANCE COMMITTEE, Mr. K. Ray Bailey, Chair

Allocation of Basic Skills Funds for Community Based Organizations (Attachment FC 10)

Allocation of Basic Skills Funds for Transition Grants (Attachment FC 11)

Construction and Property (Attachment FC 12)

Reports:

Dr. Donny Hunter, President and CEO, North Carolina Association of Community College Trustees

Dr. Hunter said the Trustee training is continuing. Forty-two colleges has completed the training and the attendance has been growing. Themes that have developed within the Presidents and Trustees is wanting student success. There is some concern about how student success is measured.

Dr. Hunter said the Trustees Association is working on 2014 fall seminar in Charlotte. There will be a variety of presentations. He highlighted ones on reducing defaults and assaults on campuses.

The Trustees Association has done more training and invited the State Board to attend any of the sessions if they would like. The meetings start at 9:00 a.m. and run to 3:00 p.m. Contact Dr. Hunter's office and he will share with you a schedule. The Trustees are waiting for the General Assembly to finish session.

N4CSGA, Mr. La'Quon Rogers, President

Mr. Rogers stated this year has skyrocketed to a great start. As president, he is confident in this year's dynamic N4CSGA executive board. It is his firm belief that proper planning and accountability will produce favorable results.

On June 18, 2014, Mr. Daniel Alvarado, Shane Bryson and Mr. Rogers went to the N4CSGA conference hotel site, the Double Tree Hotel in Rocky Mount, NC to meet with the hotel executives.

The N4CSGA had two transitioning and bonding sessions which took place at Randolph Community College June 27-28, 2014. Thanks to the strong leadership of the previous board, the transition was smooth. There were soft skill workshops and one-on-one training with past officers

On June 28, 2014, the N4CSGA Executive Board unanimously approved their goals and objectives for the year. The three main administrative goals are as follows:

- Fill the executive board with students who demonstrate dedication and understand the mission of the N4CSGA
- Educate and engage students about issues that affect the community college system
- Inform students about the value of the N4CSGA and encourage attendance while seeking ways to strengthen the organization.

STANDING COMMITTEE REPORTS

POLICY COMMITTEE, Mr. Lynn Raye, Chair

On behalf of the Policy Committee, Ms. Whitford recommended and so moved the following items be approved by the board:

Refusal to Recommend Proprietary License Renewal for Providence Training Institute
(Attachment POL 3)

Review Public Comments for and Amend Title 2, "Proprietary Schools" (Attachment POL 5)

Both were unanimously approved by voice vote by board.

Ms. Martin gave an overview of how the State Board is working to update the code. The Proprietary Schools Board has been working on this section to update. While out for public comments, only one comment was received. NASCAR had requested that instead of requiring transcripts that a diploma be acceptable. This would expedite the process and be less costly. When the Proprietary Schools Board reviewed the request, they agreed they could accept a certified diploma. When the Policy Committee reviewed this request, they determined that the same cost and timing would go into obtaining a certified diploma as a transcript, so they voted to keep the language as it was originally presented.

PROGRAMS COMMITTEE, Dr. Sam Powell, Chair

On behalf of the Programs Committee, Dr. Darrell Saunders recommended and so moved that the following item be approved by the board:

Basic Skills Plus Career Pathway Requests (Attachment PROG 5)

The above was unanimously approved by voice vote by the board.

FINANCE COMMITTEE, Mr. K. Ray Bailey, Chair

Mr. Bailey explained to the board that the Finance Committee met telephonically to discuss the House budget proposed 50 cent per credit hour increase. In the expectation of that increase being passed by the General Assembly, he committee recommends to approve the increase. If the increase does not pass the General Assembly, then the amount will be refunded or credited to the student. Mr. Woody asked if the State Board has the authority to raise tuition without General Assembly approval. Ms. Haygood reviewed the statute that outlines the authority of the State Board and stated that if the General Assembly does not pass the increase, the tuition rate will go back to what it was.

On behalf of the Finance Committee, Mr. Bailey recommended and so moved that the following item be approved by the board:

Tuition Increase in Effect for 2014-2015 Academic Year (Attachment FC 9)

The above item was unanimously approved by voice vote.

ACCOUNTABILITY & AUDIT COMMITTEE, Mr. Jimmie Ford, Chair

Ms. Haygood gave a brief overview on Attachment AUD 5 and Attachment AUD 6 and answered questions.

On behalf of the Accountability & Audit Committee, Mr. Ford recommended and so moved that the following items be approved by the board:

Request to Amend Education Program Audit Review for Audits Conducted FY 2014-2015
(Attachment AUD 5)

Findings Included in Education Program Audit Reports for Audits Conducted Fiscal Year 2014-2015 (Attachment AUD 6)

The above items were unanimously approved by voice vote.

PERSONNEL COMMITTEE, Mr. Clyde Higgs, Chair

On behalf of the Personnel Committee, Mr. Higgs recommended and so moved that Attachment PER 1 – Request to Provide Salary Increases Greater than 10% be approved by the board. The request to approve salary increases was unanimously approved by voice vote.

Mr. Higgs moved to go into closed session pursuant to 143-318.11(a)(1) to prevent the disclosure of information that is confidential or privileged pursuant to North Carolina General Statute section 115D-27 and pursuant to North Carolina General Statute section 143-318.11(a)(6) to consider the qualifications, competence, performance, and fitness of individual prospective public employees. He also moved to go into closed session pursuant to North Carolina General Statute section 143-318.11(a)(3) to consult with our General Counsel employed by the State Board of Community Colleges to protect attorney-client privileged discussion concerning litigation. Mr. Ford seconded the motion and it was unanimously approved by voice vote.

Mr. Higgs made a motion to reconvene into open session, Mr. Ford seconded, and the motion was unanimously approved by voice vote.

On behalf of the Personnel Committee, Mr. Higgs recommended and so moved the following:

Dr. Dennis King as President of Asheville-Buncombe Technical Community College with an effective date of August 1, 2014

Dr. William C. Aiken to serve as Interim President at Rockingham Community College with an effective date of July 28, 2014

The motions were unanimously approved by voice vote.

NEW BUSINESS

No new business was presented.

PRESIDENT'S REPORT TO THE STATE BOARD OF COMMUNITY COLLEGES

President Ralls presented the "System Office MVP Award" to Ms. Marva Bell the May 2014 and Ms. Temeka Hester for July 2014.

President Ralls' report is available on the NCCCS website, as listed below, and will be included as Exhibit B in the official State Board records.

http://www.nccommunitycolleges.edu/sites/default/files/presidents-reports/july2014_boardreport.pdf

BOARD MEMBERS QUESTIONS/COMMENTS

DATE OF NEXT MEETING

The next State Board Meeting will be held on Thursday, August 14, 2014 and Friday, August 15, 2014 in the Dr. W. Dallas Herring State Board Room located in the Caswell Building in Raleigh, North Carolina. More information regarding this meeting will be communicated.

EXPIRING TERMS AND VACANCIES

There are currently no terms expiring and no vacancies for the membership of the State Board.

ADJOURNMENT

There being no further business to come before the Board, Chair Linwood Powell made a motion to adjourn the meeting at 10:37 a.m. The motion was seconded by Mr. Ford and unanimously approved by voice vote.

RESPECTFULLY SUBMITTED BY:

Secretary

APPROVED BY:

Dr. R. Scott Ralls, System President

Dr. Linwood Powell, Chair