



State Board of Community Colleges

Montgomery Community College
1011 Page Street, Troy, North Carolina
March 18, 2016
9:00 a.m.

CALL TO ORDER

Following proper public notification, Chairman Scott Shook called the State Board of Community Colleges (SBCC) Meeting to order at 9:00 a.m. in Building 200, Room 267 at Montgomery Community College. Mr. Bryan Jenkins called the roll and the following members were present:

Ms. Priya Balakrishnan	Mr. Lynn Raye
Dr. Breeden Blackwell	Mr. Lee Roberts
Mr. Schorr Johnson (Rep. for Treasurer Janet Cowell)	Mr. James Rose
Ms. Lisa Estep*	Dr. Darrell Saunders
Representative Jimmie Ford	Mr. Scott Shook
Mr. Bobby Irwin	Ms. Yolanda Stith
Ms. Janet Lowder	Mr. Clark Twiddy
Mr. Bill McBrayer	Mr. Jerry Vaughan
Mr. Ernie Pearson*	Mr. Hal Weatherman (Rep. for Lt. Governor Dan Forest)*
Dr. Samuel Powell	Dr. Candler Willis

*Attended by telephone

Absent: Mr. Todd Johnson

Chairman Shook welcomed Mr. Lee Roberts and Ms. Yolanda Stith and asked them to give a brief introduction to the board.

President Fouts spoke about the passing of Dr. Ben Fountain and his service to the community colleges.

Chairman Shook thanked President Bledsoe and his staff for hosting the committee and State Board meetings. Chairman Shook also thanked Dr. Blackwell and his wife, Cathy, for their hospitality.

ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST

Representative Ford reminded members of the Board of the ethical requirements for those who are public servants and requested that members identify any conflicts or potential conflicts of interest that

they may have with respect to any item on the agenda. Having so requested, the Chair asked that the record reflect no conflicts.

APPROVAL OF THE MINUTES

Mr. Raye made a motion to approve the minutes of the February 19, 2016 meeting of the State Board of Community Colleges. Mr. McBrayer seconded the motion and the minutes were unanimously approved.

CHANGES TO AGENDA

The Chair polled the committee chairs as to any changes to the agenda and the results were as follows:

PRESIDENTIAL SEARCH COMMITTEE, Mr. Jerry Vaughan, Chair

Mr. Vaughan stated Presidential Search Committee has no changes.

PERSONNEL COMMITTEE, Ms. Lowder, Chair

Ms. Lowder stated Personnel Committee has no changes.

FINANCE COMMITTEE, Mr. Lynn Raye, Chair

Mr. Raye asked on behalf of Finance Committee to move FC 3 – Asheville-Buncombe Technical Community College Request for Multi-Campus Center Approval and FC 4 – Flexibility to Use State Funds for Campus Security Expenses from future action to action.

PROGRAM SERVICES COMMITTEE, Dr. Samuel Powell, Chair

Dr. Powell asked on behalf of Program Services Committee to move PROG 8 – Associate in Engineering (A10500) Program Applications to the consent agenda.

STRATEGIC PLANNING COMMITTEE, Dr. Darrell Saunders, Chair

Dr. Saunders asked on behalf of Strategic Planning Committee to move PLAN 2 – NCCCS Data Governance Committee Scope and Procedures from future action to action.

POLICY COMMITTEE, Mr. Bobby Irwin, Member

Mr. Irwin asked on behalf of Policy Committee to move POL 2 – Initiation of the Rulemaking Process to Amend 3C SBCCC 200.1 – “Rule Formatting Specifications”, POL 4 – Recommendations for Initial Proprietary School Licensure, and POL 5 – Refusal to Recommend Initial Proprietary School Licensure for One or More Programs from future action to action.

APPROVAL OF THE AGENDA

Representative Ford made a motion to approve the agenda, Mr. McBrayer seconded the motion, and the motion was unanimously approved by voice vote.

APPROVAL OF THE CONSENT AGENDA

Mr. Raye made a motion to approve the consent agenda as recommended, Mr. McBrayer seconded the motion, and the motion was unanimously approved by voice vote.

Items approved on the Consent Agenda were as follows:

FINANCE COMMITTEE, Mr. Lynn Raye, Chair

- Allocation for Small College Prison Program Start-Up (Attachment FC 5)
- Contract for Learning Management System, Online Helpdesk and Video Conferencing (Attachment FC 6)
- Contract for Moodle Hosting Services (Attachment FC 7)
- Contract for North Carolina Learning Object Repository (NCLOR) (Attachment FC 8)
- Contract for Integrated Library System (Attachment FC 9)
- FY 2016-17 NC Community College Grant Program Payment Schedule (Attachment FC 10)
- FY 2016-17 State Financial Aid Allocation for the Targeted Assistance Student Program (Attachment FC 11)
- Construction and Property (Attachment FC 14)

PROGRAMS COMMITTEE, Dr. Sam Powell, Chair

- Associate in Engineering (A10500) Program Applications (Attachment PROG 8)
 - Haywood Community College
 - Wayne Community College
- Basic Skills Plus Program Request for Cleveland Community College (Attachment PROG 10)
- Curriculum Standard Revision (Attachment PROG 11)
 - Randolph Community College – Photographic Technology (A30280)
- Curriculum Program Applications (Fast Track for Action) (Attachment PROG 12)
 - Sampson Community College
 - Emergency Management (A55460)
 - Emergency Medical Science (A45340)
 - Medical Assisting (A45400)
- Courses of Instruction to Captive/Co-opted Groups (Attachment PROG 13)
 - Continuing Education
 - Halifax Community College – Odom Correctional Institution
 - Custodial/Environmental Services (Commercial Cleaning)
 - Richmond Community College – Morrison Correctional Institution
 - Truck Driver Training (Truck Driver Training/CDL Prep)
 - Vance-Granville Community College – Polk Correctional Institution
 - Hotel & Lodging Operations (Hospitality START Program)
 - Vance Granville Community College – Warren Correctional Institution
 - Hotel & Lodging Operations (Hospitality START Program)

REPORTS:

Dr. Robert Shackleford, President of North Carolina Association of Community College Presidents

President Shackleford reviewed the following activities of NCACCP:

- The association met Wednesday in Raleigh. Celebrated the passing of the bond. The association is grateful to all who supported and participated in passing the bond. Thank you to Mr. Rose. Looking forward to the improvements which are long overdue.
- Finance committee reviewed and tweaked the legislative priorities document.
- Programs committee is getting involved in research on a few topics
 - Multiple measures
 - How can colleges maximize student success in online courses?

- How to develop better training for Financial Aid staff? It is a very important position on the college campus.
- Institutional Effectiveness/Research training.
- SACS report hit usually comes on staff certification and institutional effectiveness.
- Wednesday, March 23, 2016 is the collaboration work session with Public School Superintendents and community colleges.
- April, the presidents will have their meeting in conjunction with the Law and Legislative conference. Legislative Reception will be on April 21, 2016.

Ms. Lyn Austin, Chair, North Carolina Association of Community College Trustees

Ms. Austin shared that the Law and Legislative Seminar will conduct training for the trustees. Sessions on primaries and general elections and how that will affect the colleges. She invited the State Board members and asked each member to invite their legislators to attend. The conference will be held at the Crabtree Marriott on April 20-22, 2016.

N4CSGA, Ms. Priya Balakrishnan, President

Ms. Balakrishnan shared

- Three division meetings were conducted in February where leadership workshops, advisor and delegate roundtable discussions, issue management sessions, and a business meeting occurred.
- Connect NC Bond campaign went well. N4CSGA is very glad that it has passed.
- Spring conference planning is in full swing. It will be in Durham on April 1 – 3, 2016. Mr. Fouts and Ms. Shuping will be speaking and the N4CSGA invites all members and system staff to attend.
- Leadership Retreat will be this weekend on the Outer Banks.
- Introduced two SGA officers.

COMMITTEE REPORTS

PRESIDENTIAL SEACH COMMITTEE, Mr. Jerry Vaughan, Chair

The Board went into closed session pursuant to North Carolina General Statute sections 143-318.11(a)(1) and 143-318.11 (a)(6) following a motion by Mr. Vaughan, seconded by Mr. Raye, and approved via voice vote.

Mr. Vaughan updated the board on candidate information and the interviews.

The board remained in closed session to discuss personnel committee items.

Ms. Lowder moved to go back into open session with second from Mr. Raye, approved via voice vote.

PERSONNEL COMMITTEE, Ms. Janet Lowder, Chair

On behalf of the Personnel Committee, Ms. Lowder recommended and moved the following items be approved by the board:

Ms. Margaret Robert be approved as Associate Vice President, Continuing Education at a salary of \$105,000 effective April 1, 2016.

The motion was unanimously approved by voice vote.

FINANCE COMMITTEE, Mr. Lynn Raye, Chair

On behalf of the Finance Committee, Mr. Raye recommended and moved that the following item be approved by the board:

Asheville-Buncombe Technical Community College Request for Multi-Campus Center Approval
(Attachment FC 3)

Ms. Haygood reviewed the purpose for the campus. The request for preliminary approval must have viable criteria which include serving at least 300FTE and provide administrative services. If State Board approves, then the General Assembly will have to fund. The item would then return to the State Board for final approval.

The location is owned by the county and they plan to do a long term usage agreement. Staff has requested the college to strengthen the agreement. The county is open to the changes. The campus will be a regional hub for emergency services training.

The above item was approved by voice vote.

On behalf of the Finance Committee, Mr. Raye recommended and moved that the following item be approved by the board:

Flexibility to Use State Funds for Campus Security Expenses (Attachment FC 4)

Ms. Haygood stated the board previously asked about security on campuses and staff has conducted a survey to determine what is on the campus. Out of that survey it was found that the majority of the colleges want the ability to use more state funds for security.

Mr. Irwin asked how the state funds are split for multi campus locations. Ms. Haygood stated it is up to the local board of trustees to distribute.

The above item was approved by voice vote.

On behalf of the Finance Committee, Mr. Raye recommended and moved that the following item be approved by the board:

State Board Reserve Funding for Career Development Facilitators (Attachment FC 12)

Ms. Haygood stated the funding is for career development facilitator training. The agenda item outlines the outcome goals.

The above item was approved by voice vote.

On behalf of the Finance Committee, Mr. Raye recommended and moved that the following item be approved by the board:

State Board Reserve Funding for Align4NCWorks Pilot – Taste of Industry (Attachment FC 13)

Ms. Haygood said this would enable colleges to have a better knowledge of industry needs.

At Mr. Vaughan’s request, Ms. Haygood shared the total State Board Reserve is \$250,000. A large amount has been spent on the Presidential Search.

The above item was approved by voice vote.

PROGRAMS COMMITTEE, Dr. Sam Powell, Chair

On behalf of the Programs Committee, Dr. Powell recommended and moved that the following item be approved by the board

College and Career Readiness Report (Attachment PROG 6)

Dr. Chapman said this report, once approved, will be presented to the Joint Legislative Education Oversight Committee. The legislation suggested that the branches of education work together to develop a program that will be administered by K-12. There will be regional pilots, an assessment after a year, and then a statewide plan will be implemented.

She reviewed from the report on how the models, partnerships, and programs would work.

Mr. Vaughan said this is an important project and reminds him of what was presented in Strategic Planning committee about Montgomery’s apprenticeship program. That program is funded by private industry. How will this program be funded? Dr. Chapman said there will be funding implications, but there is a request for funding for future years. Alternate funding sources are being researched as well.

Mr. Raye verified that juniors will be the focus in the program assessment. Dr. Chapman said there is also an assessment to determine the success of the student at the end of the program.

The above item was approved by voice vote.

On behalf of the Programs Committee, Dr. Powell recommended and moved that the following item be approved by the board

NC GAP Report (Attachment PROG 7)

Dr. Powell shared with the board the legislation that this report is addressing. The members were given an addendum added at the Programs meeting yesterday.

The legislation is due to the number of 6 year baccalaureate degrees. This program would allow at risk students to complete their associates degree within 3 years and the college will hold a spot for the student and would have a guaranteed acceptance.

The board discussed the fact that the report is recommending a way to incentivize the student. Dr. Chapman said there is concern from UNC about holding a spot with the risk that the student will not complete their associates or decide to go to another college.

Dr. Powell stated the committee does not recommend approving the report and made the motion that the State Board of Community Colleges receive the report and direct staff to forward the report along with the addendum to the General Assembly.

The above item was approved by voice vote.

On behalf of the Programs Committee, Dr. Powell recommended and moved that the following item be approved by the board

Initiation of the Rulemaking Process to Amend 1D SBCCC Subchapter 300 - Continuing Education
(Attachment PROG 9)

Ms. Martin reviewed the SBCC code changes. This will open the chapter for feedback from the public.

The above item was approved by voice vote.

STRATEGIC PLANNING COMMITTEE, Dr. Darrell Saunders, Chair

No items for discussion on the agenda.

ACCOUNTABILITY AND AUDIT COMMITTEE, Mr. Jimmie Ford, Chair

No items for discussion on the agenda.

POLICY COMMITTEE, Mr. Bobby Irwin, Member

On behalf of the Policy Committee, Mr. Irwin recommended and moved that the following items be approved by the board:

Initiation of the Rulemaking Process to Amend 3C SBCCC 200.1 – “Rule Formatting Specifications”
(Attachment POL 2)

Ms. Martin said this covers formatting changes to the code.

The above item was unanimously approved by voice vote.

On behalf of the Policy Committee, Mr. Irwin recommended and moved that the following items be approved by the board:

Recommendations for Initial Proprietary School Licensure (Attachment POL 4)

The above item was unanimously approved by voice vote.

On behalf of the Policy Committee, Mr. Irwin recommended and moved that the following items be approved by the board:

Refusal to Recommend Initial Proprietary School Licensure for One or More Programs
(Attachment POL 5)

Ms. Martin stated the school in question will only be approved for the one program. The school will have an opportunity to request an informal hearing to be re-evaluated. Mr. Raye asked if the review would be done by Proprietary School or State Board. Ms. Martin stated her office will conduct the informal hearing.

The above item was unanimously approved by voice vote.

NEW BUSINESS

Chairman Shook thanked Mr. Rose for all of his work on the Connect NC Bond Campaign. Mr. Rose stated there was a great team involved and recognized Ms. Balakrishnan, Dr. Shackleford, and Interim President Fouts as MVPs.

Linda Weiner provided information via handouts on community college business impact. Each handout contained graphics detailing said impact.

PRESIDENT'S REPORT TO THE STATE BOARD OF COMMUNITY COLLEGES

Interim President Fouts recognized Chreatha Alston as MVP for the month of March 2016. The President's Report can be reviewed on the NC Community College website: [President's Report](#)

BOARD MEMBERS QUESTIONS/COMMENTS

DATE OF NEXT MEETING

The next State Board Meeting will be held on Thursday, April 14, 2016 through Friday, April 15, 2016 in the Dr. W. Dallas Herring State Board Room located in the Caswell Building in Raleigh, North Carolina. More information regarding this meeting will be communicated.

EXPIRING TERMS AND VACANCIES

There are currently no terms expiring and no vacancies for the membership of the State Board.

ADJOURNMENT

There being no further business to come before the Board, Mr. Raye made the motion to adjourn, seconded by Mr. McBrayer at 11:23 p.m., unanimously approved by voice vote.

RESPECTFULLY SUBMITTED BY:

Secretary

APPROVED BY:

Mr. George Fouts, Interim System President

Mr. Scott Shook, Chair