CALL TO ORDER
Following proper public notification, Chairman Scott Shook called the State Board of Community Colleges (SBCC) Meeting to order at 9:00 a.m. in the NE Lecture Hall of Wake Technical Community College North Campus. Chairman Shook thanked the college for hosting the State Board and recognized all of those that helped host the meeting. Chairman Shook also thanked President Scott for the informative Issues Luncheon was held on Thursday, May 18th.

ROLL CALL
Mr. Bryan Jenkins called the roll and the following members were present:

- Ms. Lisa Estep
- Mr. William Holder
- Mr. Bobby Irwin
- Mr. Frank Johnson
- Mr. Bill McBrayer
- Dr. Samuel Powell
- Mr. Lynn Raye
- Mr. James Rose *
- Mr. Scott Shook
- Mr. Burr Sullivan
- Mr. Jerry Vaughan
- Mr. Hal Weatherman (rep for Lt. Governor Dan Forest) *
- Ms. Ann Whitford
- Dr. Candler Willis
- Mr. Scott Shook *
- Mr. Burr Sullivan

*Attended by telephone
Absent: Treasurer Dale Folwell, Dr. Breeden Blackwell, Mr. Roderick Gooden, Mr. Todd Johnson, Mr. Ernie Pearson, Mr. Robert Stephens, and Mr. Clark Twiddy

ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST
Dr. Willis reminded members of the Board of the ethics requirements and requested members identify any conflicts or potential conflicts of interest. Having so requested, the Chairman Shook asked the record to reflect no conflicts.

APPROVAL OF THE MINUTES
Mr. Raye made a motion to approve the April 11, 2018 and April 20, 2018 minutes for the State Board of Community Colleges as presented. Mr. McBrayer seconded the motion and the minutes were unanimously approved.
**CHANGES TO THE AGENDA**
The Chair polled the committee chairs as to any changes to the agenda and the results were as follows:

**PERSONNEL COMMITTEE, Mr. Bill McBrayer, Chair**
Mr. McBrayer stated Personnel Committee had no changes.

**FINANCE COMMITTEE, Mr. Lynn Raye, Chair**
Mr. Raye stated the Finance Committee recommends tabling Allocation of Title II Adult Education and Family Literacy Act (AEFLA) (Attachment FC 02).

**PROGRAM SERVICES COMMITTEE, Dr. Samuel Powell, Chair**
Dr. Powell stated Programs Committee would like to move the following from Future Action to Action:
- Initiate Rulemaking Process to Amend 1G SBCCC 200.93 – “Reporting of Student Hours in Membership for Curriculum Classes” (Attachment PROG 01)
- Initiate Rulemaking Process to Amend 1G SBCCC 200.94 - “Reporting of Student Hours in Membership for Continuing Education Classes” (Attachment PROG 02)
- Initiate Rulemaking Process to Adopt 1D SBCCC 300.9 – “Clinical Practice” (Attachment PROG 03)
- Initiate Rulemaking Process to Adopt 1D SBCCC 300.10 – “Work-Based Learning” (Attachment PROG 04)

**POLICY COMMITTEE, Mr. Ernest Pearson, Chair**
Mr. Pearson stated Policy Committee would like to move the following from Future Action to Action:
- Recommendation for Renewal of Proprietary School Licensure (Attachment POL 01)
- Recommendation for Initial Proprietary School Licensure (Attachment POL 02)
- Request to Extend Proprietary License Renewal Date (Attachment POL 03)

**APPROVAL OF THE AGENDA**
Mr. McBrayer made a motion to approve the agenda, Mr. Irwin seconded the motion, and the motion was unanimously approved by voice vote.

**APPROVAL OF THE CONSENT AGENDA**
Dr. Powell made a motion to approve the consent agenda, Mr. Raye seconded the motion, and the motion was unanimously approved by voice vote.

Items approved on the Consent Agenda were as follows:

**FINANCE COMMITTEE, Mr. Lynn Raye, Chair**
Allocation for the North Carolina Motorcycle Safety Education Program (NCMSEP) (Attachment FC 03)
Allocation for Virtual Learning Community Centers (Attachment FC 04)
Contract for Integrated Library System (Attachment FC 05)
Contract for Environmental, Safety, and Health Compliance (Attachment FC 06)
Service Agreement for Resources for Career and Technical Education Faculty – Curriculum Development (Attachment FC 07)
Construction and Property (Attachment FC 08)
PROGRAMS COMMITTEE, Dr. Samuel Powell, Chair
Curriculum Program Applications – Fast Track for Action (Attachment PROG 06)
Curriculum Standard Revision (Attachment PROG 07)
Courses of Instruction – Captive/Co-Opted Groups (Attachment PROG 08)

INTRODUCTION OF NEW PRESIDENTS
Dr. Paul Hutchins of Martin Community College was introduced by Chair Helen Davis
Dr. Stanley Elliott of Roanoke-Chowan Community College was introduced by Chair Andre Lassiter
Dr. Bill Starling of Sampson Community College was introduced by Chair Erika Starling

REPORTS:
Dr. David Johnson, President of North Carolina Association of Community College Presidents
President Johnson stated the most recent NCACCP meeting was cancelled. In honor of the "sheetrock breaking" at Johnston Community College, President Johnson gave each member a chocolate hammer. The General Assembly is allowing the campus to create a regional training zone to build the new workforce development center.

President Johnson shared it is a privilege and delight to speak on behalf of NCACCP in welcoming President Hans to the System. A meeting is scheduled next week where President Hans will meet with outgoing NCACCP President Johnson and incoming NCACCP President Shockley.

Ms. Julie Woodson, President of North Carolina Association of Community College Trustees
Ms. Woodson welcomed President Hans and thanked Jennifer Haygood for her leadership during the interim. She also thanked President Hans and Ms. Shuping for reaching out and including NCACCT in connecting with legislators as the session begins. Due to the fast pace of the short session, the June 26th breakfast will not happen.

Ms. Woodson welcomed the new presidents.

The NCACCT office continues to strengthen training resources for trustees. Ms. Woodson introduced Ms. Caroline Hipple, NCACCT Director of Communication and Events.

COMMITTEE REPORTS
PERSONNEL COMMITTEE, Mr. Bill McBrayer, Chair
The Board entered into closed session pursuant to North Carolina General Statute section 143-318.11(a)(1) to prevent the disclosure of information that is confidential or privileged pursuant to North Carolina General Statute section 115D-27; 126-22, and 143-748. Additionally, moved to go into closed session pursuant to North Carolina General Statute section 143-318.11(a)(6) to consider the qualifications, competence, performance, and fitness of individual prospective public employees and to consider the conditions of appointment for an individual public employee following a motion by Mr. McBrayer, a second by Mr. Raye, and a voice vote by the Board.

The Board discussed the matters referenced above.

Mr. Raye made a motion to go into open session, seconded by Dr. Powell, approved via voice vote.
Mr. McBrayer recommended and moved the following item be approved by the board:

Ms. Susan Barbitta, Student Success Center Director effective July 1, 2018.

The motion was unanimously approved by voice vote.

Mr. McBrayer recommended and moved the following item be approved by the board:

Ms. Kimberly Van Metre, Associate Vice President for State Level Accounting and Operations effective July 9, 2018.

The motion was unanimously approved by voice vote.

Mr. McBrayer recommended and moved the following item be approved by the board:

Mr. Mark Lorence, Interim President of Edgecombe Community College

The motion was unanimously approved by voice vote.

Mr. McBrayer recommended and moved the following item be approved by the board:

Dr. Lawrence Rouse, President of Pitt Community College

The motion was unanimously approved by voice vote.

**FINANCE COMMITTEE, Mr. Lynn Raye, Chair**

*Wachovia Technical Scholarship Fund (Attachment FC 01)*

Ms. Grovenstein reviewed the background of the Wachovia Technical Scholarship. The North Carolina Community College Foundation will become trustee and administer the scholarship.

On behalf of the Finance Committee, Mr. Raye recommended and moved the following item be approved by the board.

*Wachovia Technical Scholarship Fund (Attachment FC 01)*

The above item was approved by voice vote.

Mr. F. Johnson asked for more information about the Foundation. Mr. Jenkins gave historical, structure, and current event information about the NC Community College Foundation.

The Board and staff discussed that there is no connection between the North Carolina Community Colleges Foundation and local college foundations.
Allocation of Title II Adult Education and Family Literacy Act (AEFLA) (Attachment FC 02)
Ms. Grovenstein shared the reasoning behind the request to table this item till a later meeting. The scoring information will be presented to the Board at a telephonic meeting in June. At that time, the Board will be asked to take action.

PROGRAMS COMMITTEE, Dr. Samuel Powell, Chair
Initiate Rulemaking Process to Amend 1G SBCCC 200.93 – “Reporting of Student Hours in Membership for Curriculum Classes” (Attachment PROG 01)
Initiate Rulemaking Process to Amend 1G SBCCC 200.94 - “Reporting of Student Hours in Membership for Continuing Education Classes” (Attachment PROG 02)
Initiate Rulemaking Process to Adopt 1D SBCCC 300.9 – “Clinical Practice” (Attachment PROG 03)
Initiate Rulemaking Process to Adopt 1D SBCCC 300.10 – “Work-Based Learning” (Attachment PROG 04)

Dr. Chapman discussed reasoning behind the updates to code and impact of the changes.

Ms. Haygood stated the Accountability and Audit Committee discussion highlighted the confusion about clinical hours during compliance reviews.

On behalf of the Programs Committee, Dr. Powell recommended and moved the following items be approved by the board.

Initiate Rulemaking Process to Amend 1G SBCCC 200.93 – “Reporting of Student Hours in Membership for Curriculum Classes” (Attachment PROG 01)
Initiate Rulemaking Process to Amend 1G SBCCC 200.94 - “Reporting of Student Hours in Membership for Continuing Education Classes” (Attachment PROG 02)
Initiate Rulemaking Process to Adopt 1D SBCCC 300.9 – “Clinical Practice” (Attachment PROG 03)
Initiate Rulemaking Process to Adopt 1D SBCCC 300.10 – “Work-Based Learning” (Attachment PROG 04)

The above item was approved by voice vote.

Location Waiver Request for Cooperative Innovative High Schools (CIHS) (Attachment PROG 05)
Dr. Chapman explained how requests are reviewed. Mr. Raye asked if the Cooperative Innovative High Schools are required to be on campus. Dr. Chapman answered in the affirmative adding unless a waiver is approved.

On behalf of the Programs Committee, Dr. Powell recommended and moved the following item be approved by the board.

Location Waiver Request for Cooperative Innovative High Schools (CIHS) (Attachment PROG 05)

The above item was approved by voice vote.
POLICY COMMITTEE, Mr. Jim Rose

Recommendation for Renewal of Proprietary School Licensure (Attachment POL 01)
Recommendation for Initial Proprietary School Licensure (Attachment POL 02)
Request to Extend Proprietary License Renewal Date (Attachment POL 03)

Mr. Rose reviewed recommendations for Proprietary School renewal and licensure. The committee was satisfied with the recommendations of the State Board of Proprietary Schools.

On behalf of the Policy Committee, Mr. Rose recommended and moved the following item be approved by the board.

Recommendation for Renewal of Proprietary School Licensure (Attachment POL 01)
Recommendation for Initial Proprietary School Licensure (Attachment POL 02)
Request to Extend Proprietary License Renewal Date (Attachment POL 03)

The above item was approved by voice vote.

Initiate Rulemaking to Adopt 1A SBCCC 200.5 – “System Advisory Council” (Attachment POL 05)

Ms. Martin stated the purpose of this rule is to implement the System Advisory Council. Ms. Martin reviewed the proposed representation, meeting timing, and purpose. This rule would enable the System to be proactive rather than reactive. Most of the language is from the System Governance Task Force with input from the Policy Committee.

On behalf of the Policy Committee, Mr. Rose recommended and moved the following item be approved by the board.

Initiate Rulemaking to Adopt 1A SBCCC 200.5 – “System Advisory Council” (Attachment POL 05)

The above item was approved by voice vote.

Review of Public Comments 1A SBCCC 200.4 – “Sound and Fiscal Management Practices”
(Attachment POL 06)

Ms. Martin shared the public comments. Based on the changes, the item will go out for another five-day comment period.

On behalf of the Policy Committee, Mr. Rose recommended and moved the following item be approved by the board.

Review of Public Comments 1A SBCCC 200.4 – “Sound and Fiscal Management Practices”
(Attachment POL 06)

The above item was approved by voice vote.

LEGISLATIVE AFFAIRS COMMITTEE, Dr. Breeden Blackwell, Chair

Legislative Update
Ms. Shuping provided a brief update.
NEW BUSINESS
There was no new business.

PRESIDENTS REPORT
President Hans provided an update with the following highlights:

- Thanked Dr. Scott and his team for hosting the meeting as well as being a mentor to him for a few decades.
- Requested input from the members what they would like to hear him report on monthly.
- It has been an enjoyable and busy first few weeks of his presidency.
- Thanked the Board members for their warm welcome. The plan is to communicate regularly between meetings.
- Appreciates how welcoming the presidents and trustees have been.
- Short session and time at the Legislature will be a priority the first few months. Once short session ends, more time on the road visiting colleges.
- Traveled to South Piedmont with Ms. Maureen Little to attend the opening of the new Health Science Center.

Chairman Shook thanked President Hans for starting work five minutes after the announcement was made.

BOARD MEMBERS QUESTIONS/COMMENTS
Mr. Irwin shared that Allegany County and Wilkes CC awarded scholarships in the amount of $500,000 to 100 local students which they do each year. There is also $400,000 available from private scholarships.

Mr. Raye said you can tell by being on the Wake Technical Community College campus that things are working well.

Mr. Vaughan stated with the hiring of President Hans and the overall energy building, there is strong momentum with the System. Chairman Shook stated the System Office and State Board are poised to work with the presidents and local trustees to assure we are all successful.

DATE OF NEXT MEETING
The next State Board Meeting will be held on Thursday, July 19, 2018 through Friday, July 20, 2018 at Martin Community College and Pitt Community College. More information regarding this meeting will be communicated.

EXPIRING TERMS AND VACANCIES
There are currently no terms expiring and no vacancies for the membership of the State Board.
ADJOURNMENT
There being no further business to come before the Board, Mr. Raye motioned to adjourn, seconded by Mr. McBrayer, unanimously approved by voice vote at 10:43 a.m.

RESPECTFULLY SUBMITTED BY: Secretary

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Peter Hans, System President

APPROVED BY:

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Mr. Scott Shook, Chair