



State Board of Community Colleges

Caswell Building, 200 West Jones Street

Raleigh, North Carolina

November 18, 2022

9:00 a.m.

CALL TO ORDER

Following proper public notification, Chairman Burr Sullivan called the State Board of Community Colleges (SBCC) Meeting to order at 9:00 a.m. in Dr. W. Dallas Herring State Board Room of the Caswell Building . Chairman Sullivan welcomed the Board.

MOMENT OF REFLECTION AND PLEDGE OF ALLEGIANCE

Mr. Irwin led the Board in the pledge of allegiance. Following Chairman Sullivan called for a moment of reflection and asked Dr. Campbell to share an oral moment of reflection. Dr. Campbell shared words of reflection.

ROLL CALL

Ms. Artis called the roll, and the following members were present:

Ms. LaTasha Bradford

Dr. Grant Campbell

Dr. Shirley Carraway

Ms. Lisa Estep

Treasurer Dale Folwell*

Mr. Jonathan Harris (Lt. Gov. designee)*

Mr. Bobby Irwin

Mr. Tom Looney

Mr. Bill McBryer

Mr. Mark Merritt

Mr. Hari Nath

Mr. Andy Penry*

The Hon. Ray Russell

Ms. Julie Ryan (Labor Comr. designee)*

The Hon. Sam Searcy*

Mr. Burr Sullivan

The Hon. Terry Van Duyn*

Mr. Jerry Vaughan

Ms. Sarah West

Ms. Ann Whitford

* Attended via Zoom

Absent: Mr. Ray Trapp

ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST

Ms. Artis reminded members of the Board of the ethics requirements and requested members identify any conflicts or potential conflicts of interest. The Hon. Searcy noted he was abstaining a vote on Attachment PROG 05 due to a conflict regarding Atrium Health.

APPROVAL OF THE MINUTES

Mr. Sullivan asked for a motion to approve the October 21, 2022 and October 21, 2022 Closed Session meeting minutes. Dr. Carraway motioned to approve, Dr. Campbell seconded the motion, and the motion was unanimously approved by voice vote.

APPROVAL OF THE AGENDA, AND CONSENT AGENDA

Chairman Sullivan asked for a motion to approve the November 18, 2022 agenda, Ms. Whitford made a motion to approve. Mr. McBrayer seconded the motion, and the motion was unanimously approved by voice vote.

There were no changes to the Consent Agenda as presented. The following additional changes were requested to the agenda.

- FC – Ms. Estep stated the committee has no changes.
- PER – Mr. McBrayer stated the committee will add six (6) action items for consideration in closed session.
- PROG – Mr. Irwin stated the committee moved Attachments PROG 01, PROG 02, and PROG 03 from For Future Action to For Action.
- AUD – Mr. Merritt stated the committee has one (1) recommendation added as For Action.
- SBPG – Mr. Vaughan stated the committee has moved Attachment SBPG 01 from For Future Action to For Action
- PLAN – Ms. Whitford stated the committee has no changes

Chairman Sullivan asked for a motion to approve the November 18, 2022 consent agenda, Dr. Carraway made a motion to approve. Mr. Irwin seconded the motion, and the motion was unanimously approved by voice vote.

Items approved on the Consent Agenda were as follows:

FINANCE COMMITTEE, Ms. Estep, Chair

Allocation for Career Pathways (Attachment FC 04)

Construction and Property – November 2022 (Attachment FC 05)

PROGRAMS COMMITTEE, Mr. Bobby Irwin, Chair

Curriculum Program Applications – Fast Track for Action (Attachment PROG 06)

Combined Course Library – Workforce Education and College & Career Readiness (Attachment PROG 07)

Courses/Programs of Instruction to Captive/Co-Opted Groups (Attachment PROG 08)

REPORTS:

Dr. Jeff, President of the North Carolina Association of Community College Presidents (NCACCP)

**SBCC
12/16/2022**

Dr. Cox greeted the Board. Dr. Cox presented the following:

- Dr. Cox shared his gratitude with the Board for their work. He acknowledged the work regarding the strategic plan. He stated the strategic plan will serve as guidance for the collective vision and gather support.
- Dr. Cox stated the Presidents Associated met at Durham Technical Community College this week; he stated the meeting focused on workforce development. He noted a reoccurring issue that gathered feedback was regarding the IT developments.
- Dr. Cox acknowledged the partnership of the Belk Center and their work on initiatives that support the Community Colleges including professional development.
- Dr. Cox acknowledged President Janet Spriggs for her speech at the Dallas Herring Lecture.
- Dr. Cox announced Ms. MC Pilon announced a twenty-five (25) million-dollar gift to the System over the next (ten) years through the Belk Center.
- Dr. Cox shared a student success story.

Ms. Julie Woodson, President of the North Carolina Association of Community College Trustees (NCACCT) Executive Board

Ms. Woodson greeted the Board and President Carver.

- Ms. Woodson discussed the support of trustees through meetings and retreats. She stated SACS requires the evaluation of the boards and the Trustees Association is working with trustees to help.
- Ms. Woodson stated trustees are reaching out to newly elected officials and reelected officials in the General Assembly to congratulate them, as well as to invite them to the colleges and share the legislative priorities.
- Ms. Woodson stated NCACCT is working the System Office to plan the 2023 Community College Day at the General Assembly on March 29, 2023. She discussed the planned activities for the Community College Day.
- Ms. Woodson discussed the upcoming Law-Legislative Seminar in 2023.
- Ms. Woodson discussed the trustee who won elected seats.

Ms. LaTasha Bradford, President of the North Carolina Comprehensive Community College Student Government Association (N4CSGA)

Ms. Bradford greeted President Carver and the Board and discussed the following:

- Ms. Bradford stated N4CSGA is reviewing the 2022 Annual Student Survey, she discussed the preliminary data included increase participation, program and pathway participation and the top barriers. Ms. Bradford reviewed details mental health as a top barrier.
- Ms. Bradford acknowledge the contributors of the Annual Student Survey.

NC Community Colleges Foundation, Mr. Grant Godwin, Executive Director

Mr. Godwin greeted the Board and reviewed the following:

- Mr. Godwin stated the Foundation as invested about four hundred and seventy thousand dollars into the System for purposes including teaching grants, awards, and scholarships.
- Mr. Godwin discussed the funding for student who attended the leadership academy.
- Mr. Godwin discussed the search for an Executive Director for the Foundation, he noted he is currently serving as Interim Executive Director.
- Mr. Godwin stated the Foundation is accessing the capacity for a philanthropic campaign to fundraise for the Foundation. He discussed review of how funding will be used including underserved populations, wrap-around services, equipment needs, and funding grant writers.

Staff Recognition

Dr. Gold introduce Mr. Nathan Hardin as the new Communication Director. Dr. Gold reviewed Mr. Hardin's background in communications and marketing. Mr. Hardin greeted the Board and introduced himself.

COMMITTEE REPORTS

FINANCE COMMITTEE, Ms. Lisa Estep, Chair

For Action

Allocation for Build Back Better Regional Challenge Grant (Attachment FC 01)

Ms. Estep reviewed the grant funding received and discussed the intention of the grant. She stated it is a four (4) year grant.

On behalf of the Finance Committee, Ms. Estep recommended and moved the approval of FC 01, approved via voice vote.

Allocations for Apprenticeship Building America Grant Program (Attachment FC 02)

Ms. Estep reviewed the grant funding received and discussed the intention of the grant. She stated it is a three (3) year grant.

On behalf of the Finance Committee, Ms. Estep recommended and moved the approval of FC 02, approved via voice vote.

Ms. Estep stated fifty-six (56) out of the fifty-eight (58) colleges have Apprenticeship programs. She stated she would like to challenge all colleges to have registered programs. Dr. Carver and Dr. Mack both stated they accept the challenge and will work to ensure each college has a program.

Mr. Looney stated in the General Assembly Apprenticeships are a key program in the State, he stated this is a time for the System to use this within the Strategic Plan to build out the ApprenticeshipNC program further.

For Consent Approval

Ms. Estep summarized each of the Consent Agenda items below.

- Allocation for Career Pathways (Attachment FC 04) [CA]
- Construction and Property – November 2022 (Attachment FC 05) [CA]

For Information

The following items were provided as for information:

- Estimated Receipts – October 2022 (Attachment FC 06)
- Summary of 2021-22 State Funded Financial Aid Programs for Community College Students (Attachment FC 07)
- Connect NC Bond Funds Conversion to SCIF Funds (Attachment FC 08)
- Labor Market Adjustment Reserve Report (Attachment FC 09)
- Discuss State Board Reserve (Attachment FC 10)

PERSONNEL COMMITTEE, Mr. Bill McBrayer, Chair

For Action

Request for State Board to Create Positions (Attachment PER 01)

Mr. McBrayer reviewed four (4) grant funded positions within the Economic Development Division: Grant Director, Curriculum Developer, E-Learning Developer, and Virtual Reality Developer. He stated the funding is from the Build Back Better grant approved during this Board meeting.

On behalf of the Personnel Committee, Mr. McBrayer recommended and moved the approval of PER 01, approved via voice vote.

Mr. McBrayer moved to enter closed session pursuant to North Carolina General Statute section 143-318.11(a)(1) to prevent the disclosure of information that is confidential or privileged pursuant to North Carolina General Statute sections 115D-27 and 126-22. Additionally, pursuant to North Carolina General Statute section 143-318.11(a)(6) to consider the qualifications, competence, performance, and fitness of individual prospective public employees and to consider the conditions of appointment for an individual public employee. The motion was seconded by Dr. Campbell.

The Board moved into closed session.

After returning from closed session Mr. McBrayer presented the following for action items as approved during closed session:

Consideration of Halifax Community College Presidential Candidates and Finalist

Mr. McBrayer stated the recommendation for Halifax Community College President. Mr. McBrayer noted the College has request the announcement of the approve President be withheld until the College has notified the candidate and negotiate the salary.

Consideration of Johnston Community College Presidential Candidates

Mr. McBrayer reviewed the five (5) candidates approved:

1. Dr. John Boyd
2. Dr. Patrice Davis
3. Dr. Irene Rios
4. Dr. Camille Reese
5. Dr. Vern Lindquist

Consideration of Sandhills Community College Interim President

Mr. McBrayer stated the recommendation for Sandhills Community College President. Mr. McBrayer noted the College has request the announcement of the approve President be withheld until the College has notified the candidate and negotiate the salary.

Salary Adjustment- Position: 60088139 Michelle Lair, Title: Director of Academic Programs

Mr. McBrayer reviewed the recommendation for the salary adjustment of four-point eight (4.8) percent .

New Hire - Barbra Boyce , Title: Interim Associate Vice President of Workforce and Continuing Education

Mr. McBrayer reviewed the recommendations.

New Hire - Position: 65034087 David Webb, Title: Information Security Offices

Mr. McBrayer reviewed the recommendation.

Dr. Carraway asked are their other funded position outside of position allotment and grant funded. Dr. Gold responded that additional funding also come from federal funding and grant funding, but the System does not have local funding.

The following items were presented as for information:

- System Office Vacancy Report – November 2022 (Attachment PER 02)
- College Presidential Status Report – November 2022 (Attachment PER 03)

PROGRAMS COMMITTEE, Mr. Bobby Irwin, Chair

For Action

RISE Up Credential Year I Report (Attachment PROG 01)

Dr. Brown reviewed Attachment PROG 01, he stated it is a training for cooperative high school students. Dr. Brown reviewed the program and opportunities within the program.

On behalf of the Programs Committee, Mr. Irwin recommended and moved the approval of PROG 01, approved via voice vote.

Curriculum Program Application – New to the System (Attachment PROG 02)

Mr. Irwin reviewed the program application stating the program is for 911 Communication and Operations.

On behalf of the Programs Committee, Mr. Irwin recommended and moved the approval of PROG 02, approved via voice vote.

Proposed Amendment of 1D SBCCC 300.4 - Program Management (Attachment PROG 03)

Mr. Irwin and Dr. Brown reviewed the SBCC Code changes as presented.

On behalf of the Programs Committee, Mr. Irwin recommended and moved the approval of PROG 03, approved via voice vote.

Review of Comments for Proposed Amendment of 1B SBCCC 100.1 - Definitions (Attachment PROG 04)

Dr. Brown reviewed the correction to the 1B SBCCC 100.1 code. He reviewed the process of this review and the support received to move forward with the definition of Hy-Flex.

On behalf of the Programs Committee, Mr. Irwin recommended and moved the approval of PROG 04, approved via voice vote.

Curriculum Program Application (Attachment PROG 05)

Dr. Brown reviewed the program application at South Piedmont Community College for Surgical Technology. Dr. Brown reviewed the program predictions with regards to the needs in the labor market. Dr. Brown reviewed the impact assessment.

On behalf of the Programs Committee, Mr. Irwin recommended and moved the approval of PROG 05, approved via voice vote.

For Consent Approval

Dr. Brown summarized each of the Consent Agenda items below.

- Curriculum Program Applications – Fast Track for Action (Attachment PROG 06) [CA]
- Combined Course Library – Workforce Education and College & Career Readiness (Attachment PROG 07)
- [CA]
- Courses/Programs of Instruction to Captive/Co-Opted Groups (Attachment PROG 08) [CA]

For Information

Dr. Brown reviewed the following For Information item:

- NC Community College Child Care Grant Program Report FY 2021-22 (Attachment PROG 09)
- Curriculum Program Terminations as Approved by the System President (Attachment PROG 10)

ACCOUNTABILITY AND AUDIT COMMITTEE, Mr. Mark Merritt, Chair

Mr. Merritt noted the Internal Auditor resigned to take another position and the System Office is currently without an Internal Auditor. He stated the position has been posted, he stated in the meantime external resource may be needed to complete the Eagle Audit to meet the submission deadline.

For Information

Accountability and Audit Calendar (Attachment AUD 01)

Mr. Merritt reviewed the annual audits required and the higher risk areas and stated the Committee discussed a proposed calendar for a later approval in January.

Risk Assessment from Jefferson Wells (Attachment AUD 02)

Mr. Merritt stated a recommendation from the Committee was brought forward to ask Jefferson Wells to assist in the risk assessment in the absence of the Internal Auditor.

The recommendation is the pay the additional expenses to Jefferson Wells as an outside auditor to perform and assess audits of risk that have been identified. He stated the next step will be to meet with Jefferson Wells to discuss the identified risk further to gather understanding of the report. He stated the Board is asked to approve paying additional funding to Jefferson Wells to complete the audit assessment.

STATE BOARD POLICY GOVERNANCE COMMITTEE, Mr. Jerry Vaughan, Chair

For Action

Proposed Amendment of 2A SBCCC 300.6 North Carolina Proprietary School Fee Schedule (Attachment SBPG 01)

Mr. Vaughan reviewed the update to the fee schedule for the North Carolina Proprietary Schools, he discussed the changes.

On behalf of the State Board Policy Governance Committee, Mr. Vaughan recommended and moved the approval of SBPG 01 approved via voice vote.

Recommendation for Initial Proprietary School Licensure (Attachment SBPG 02)

On behalf of the State Board Policy Governance Committee, Mr. Vaughan recommended and moved the approval of SBPG 02 approved via voice vote.

State Board Handbook (Attachment SBPG 03)

Mr. Vaughan reviewed the updates to the handbook. Ms. Estep asked to consider adding the legislative and budget process to the handbook. Ms. Artis stated the updates could be made as necessary and will be reviewed annually.

On behalf of the State Board Policy Governance Committee, Mr. Vaughan recommended and moved the approval of SBPG 03 approved via voice vote.

For Information

Mr. Vaughan. reviewed the following For Information item:

- Report from Governance Subcommittee on Board Engagement
 - Mr. Merritt stated the Governance Subcommittee will review the leadership and governance outlines with respect to the Board and management. He stated a recommendation is to reach a consensus with how the Board manages prior to the next president starting. He stated a session on the topic of governance will review the lines of is appropriate oversight and inappropriate micromanagement and what level the staff should engage Board members in matters.

STRATEGIC PLANNING COMMITTEE, Ms. Ann Whitford, Chair

For Action

Year One Tactics (Attachment PLAN 01)

Ms. Whitford reviewed the Attachment PLAN 01, she stated these items are the first steps in the plan of tactics that should be addressed first. She reviewed the breakdown of details for each tactic and the lead partners for each tactic.

Dr. Crane stated the attachment prioritized the activities of the strategic plan. He stated this item is requesting review if the Board agrees the priorities tactics are agreed to that the staff can begin developing the plans further.

On behalf of the Strategic Planning Committee, Ms. Whitford recommended and moved the approval of PLAN 01 approved via voice vote.

PRESIDENTIAL SEARCH COMMITTEE

For Action

Presidential Search Committee Update

Dr. Carraway reviewed the Committee's progress. Dr. Carraway discussed the approval of the recommended vendor. She stated the Committee is awaiting approval by the Division of Purchasing and Contracts. She stated the Committee met to discuss the survey report of feedback from the stakeholders. She discussed step forward including the process of the presidential profile that will be completed by the search firm.

Mr. McBrayer asked if the presidential profile can review including the General Assembly and Governor to the building of relationships. Dr. Carraway agreed an asked for the feedback to be included and asked the Board to share any additional feedback.

LEGISLATIVE COMMITTEE, Mr. Bill McBrayer, Chair

For Information

Legislative Update

Mr. McBrayer reviewed the legislative handout provided by Mr. Fagg, he encouraged the Board to review the document and use it as a reference tool.

The Board discussed their relationship building with legislators.

NCCCS PRESIDENT'S REPORT

President Carver greeted the Board and discussed the following:

- President Carver thanked Ms. Bradford for her dedication to the N4CSGA organization and acknowledge her full-time work in the organization as a full-time student.
- President Carver introduced Ellucian representative who discussed the following:
 - Ms. Epton introduced herself as President of Ellucian and her colleagues including the CFO and the Business Director in the Southeast.
 - Ms. Epton reviewed Ellucian's background with community colleges and their work within the System, including the Colleague System used by the Community College System
 - She discussed how Ellucian works to develop the ERP student information system.
 - Ms. Epton discussed how Ellucian support the ERP system in detail.
 - She reviewed the goals of the partnerships and the vision Ellucian provides. She discussed the modernization of the system and how Ellucian is implement the developments and building out the current data.

Mr. Nath discussed the shortage of career coaches and asked if the platform can be used to leverage students in higher enrollment. Ms. Epton discussed how the data and technology can be used to pair the coaching and advising with the students.

Ms. Epton further discussed Ellucian's vision for the data of students in the State of North Carolina.

NEW BUSINESS

Ms. Artis stated Board is seeing an increase in public records request and noted one is an ongoing request which will be continuously reported on. She stated she will reach out to the members in the coming weeks and asked the Board members to monitor their emails for additional information.

Chairman Sullivan stated the Foundation is dependent on financial contributions and encouraged the Board to make contributions to the Foundation.

Chairman Sullivan commented on the anniversary of the John M Belk Endowment r. He provided a video that highlighted the Belk Endowment and Ms. MC Pilon with regards to the Endowment supporting the Community College System.

The Hon Russell recommended a book titled Healing Our Path From Mental Illness to Mental Health by Dr. Thomas Insel, he noted mental health as a reoccurring topic in the meeting and recommended the

book to the Board. Chairman Sullivan stated the mental health topic is necessary to address and thanked Ms. Bradford for bringing up the topic and her work on the issue. Dr. Carver noted Dr. Kelley's recent workshop on the topic and noted him as a resource on the issue.

EXPIRING TERMS AND VACANCIES

There is currently no term expiring and one (1) vacancy for the membership of the State Board.

DATE OF NEXT MEETING

The next State Board meeting is scheduled for Friday, December 16, 2022 which will probably be a virtual meeting. More information regarding this meeting will be communicated.

ADJOURNMENT

The Board adjourned at 12:20 p.m.

RESPECTFULLY SUBMITTED BY:

Secretary

APPROVED BY:

Dr. Bill Carver, Interim System President

Mr. Burr Sullivan, Chair