



**State Board of Community Colleges**

**Caswell Building, 200 West Jones Street**

**Raleigh, North Carolina**

**October 18, 2019**

**9:00 a.m.**

**CALL TO ORDER**

Following proper public notification, Chairman Breeden Blackwell called the State Board of Community Colleges (SBCC) Meeting to order at 9:01 a.m. in the Dr. W. Dallas Herring State Board Room of the Caswell Building.

**MOMENT OF REFLECTION AND PLEDGE OF ALLEGIANCE**

Chairman Blackwell shared feedback from a majority of members, a moment of reflection is preferred.

The Board recited the Pledge of Allegiance and recognized a moment of reflection.

Mr. Holder shared that he feels that prayer is a time to ask for leadership and guidance. He requested that the Board discuss in person how to move forward. Chairman Blackwell said he is open to how the Board will conduct business. The history of the discussion was reviewed for the new members.

**ROLL CALL**

Mr. Bryan Jenkins called the roll and the following members were present:

- |                          |                     |                             |
|--------------------------|---------------------|-----------------------------|
| Dr. Breeden Blackwell    | Mr. Bobby Irwin     | Mr. Burr Sullivan           |
| Dr. Catherine Edmonds    | Mr. Frank Johnson * | Mr. Clark Twiddy            |
| Ms. Lisa Estep *         | Mr. Bill McBrayer * | Mr. Steven Walker           |
| Treasurer Dale Folwell * | Dr. Samuel Powell   | (designee for Lt. Governor) |
| Mr. William Holder       | Ms. Mary Ann Rice   | Mr. David Willis            |

\* Attended by telephone

Absent: Mr. Hari Nath, Mr. James Rose, Mr. Scott Shook, Mr. Bob Stephens, Mr. Jesse Watts, and Ms. Ann Whitford

**ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST**

Mr. Twiddy reminded members of the Board of the ethics requirements and requested members identify any conflicts or potential conflicts of interest. Having so requested, the Chairman Blackwell asked the record to reflect no conflicts.

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### **NEW MEMBERS**

Chairman Blackwell welcomed the new members and asked them to introduce themselves.

- Ms. Mary Ann Rice stated she is honored to be part of this Board. Thanked everyone for helping to provide information. Ms. Rice is a former Chair of the Asheville-Buncombe Community College Board of Trustees.
- Dr. Catherine Edmonds shared she is from Elizabeth City and serves as the Superintendent for Elizabeth City Pasquotank Public Schools. She has 20+ years of education experience in both K-12 and higher education.

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### **APPROVAL OF THE MINUTES**

Mr. Walker made a motion to approve the September 20, 2019 minutes, Mr. Twiddy seconded the motion, and the motion was unanimously approved by voice vote.

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### **CHANGES TO THE AGENDA**

Chairman Blackwell polled the committee chairs as to any changes to the agenda and the results were as follows:

#### **PERSONNEL COMMITTEE, Mr. Bill McBrayer, Chair**

Mr. McBrayer stated the Personnel Committee would like to move the following from Future Action to Action:

- Repeal of 1C SBCCC 300.96 – Administrative (Attachment PER 01)
- Proposed Amendment of 1C SBCCC 300.97 – Faculty (Attachment PER 02)
- Recodification of 1C SBCCC 300.98 – Evaluation of Presidents (Attachment PER 03)
- Recodification of 1C SBCCC 300.99 – Employment of Retired Persons (Attachment PER 04)

Mr. McBrayer stated there are two (2) items to be presented from closed session for the Personnel Committee.

#### **STATE BOARD POLICY AND GOVERNANCE, Mr. William Holder, Vice-Chair**

Mr. Holder stated the State Board Policy and Governance Committee would like to remove the following from the agenda and hold over till November:

- Adoption of 1D SBCCC 400.2 – Admission to Colleges (SSNs) (Attachment POL 01)

#### **STRATEGIC PLANNING COMMITTEE, Mr. Clark Twiddy, Chair**

Mr. Twiddy stated there are no changes for Strategic Planning Committee.

#### **FINANCE COMMITTEE, Mr. Burr Sullivan**

Mr. Sullivan stated there are no changes for Finance Committee.

#### **PROGRAMS COMMITTEE, Dr. Samuel Powell, Chair**

Dr. Powell stated the Programs Committee would like to move the following from Future Action to Action:

- Amendment 1D SBCCC 400.11 “Education Services through Career and College Promise (Curriculum)” (College Transfer Pathway requirements for Freshmen and Sophomores) (Attachment PROG 01)

**ACCOUNTABILITY AND AUDIT COMMITTEE, Mr. Clark Twiddy, Vice-Chair**

Mr. Twiddy stated there are no changes for Accountability and Audit Committee.

**LEGISLATIVE AFFAIRS COMMITTEE, Mr. Scott Shook, Chair**

Chairman Blackwell stated that President Hans and Ms. Shuping will provide an update.

**APPROVAL OF THE AGENDA**

Mr. Holder made a motion to approve the agenda, Mr. Twiddy seconded the motion, and the motion was unanimously approved by voice vote.

**APPROVAL OF THE CONSENT AGENDA**

Chairman Blackwell asked for a motion to approve the Consent Agenda. Mr. Twiddy made a motion to approve, Mr. Sullivan seconded the motion, and the motion was unanimously approved by voice vote.

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**Items approved on the Consent Agenda were as follows:**

**FINANCE COMMITTEE, Mr. Jim Rose, Chair**

Allocation for Community College Apprenticeship NC Coordinators (Attachment FC 03)

Contract for Integrated Library System (Attachment FC 04)

Contract for Online Computer Library Center (Attachment FC 05)

Service Agreement for Residency Determination Services (Attachment FC 06)

Construction and Property (Attachment FC 07)

**PROGRAMS COMMITTEE, Dr. Samuel Powell, Chair**

Curriculum Program Applications – Fast Track for Action (FTFA) (Attachment PROG 03)

**ACCOUNTABILITY AND AUDIT COMMITTEE, Ms. Lisa Estep, Chair**

Internal Audit Plan FY 2019-20 (Attachment AUD 01)

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**REPORTS:**

**The Honorable Walter Dalton, President of North Carolina Association of Community College Presidents**

President Dalton provided an update from NCACCP.

- President Dalton thanked the Board for its leadership and President Hans for his leadership as well as his work with My Future NC.
- The presidents approved supporting the My Future NC Program at the October 16, 2019 meeting. The goal of the program is to recruit, retain, and help students complete their degree.
- The presidents applaud the report on the Comprehensive Articulation Agreement that Dr. Powell will share during the committee report from Programs Committee.
- Next meeting will be Wednesday, November 13, 2019 in Raleigh

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**Mr. Julian Philpot, Member of the Executive Board of North Carolina Association of Community College Trustees**

Mr. Philpot provided an update from NCACCT:

- Chairman Philpot shared that he is Chair of the Board of Trustees at Central Carolina Community College and has recently been elected to the Executive Committee of NCACCT.
- Ms. Woodson and Ms. Austin are attending the national conference for trustees and will be meeting with the Gate Foundation to discuss North Carolina's participation in funded programs.
- Ms. Woodson continues to provide trustee training to local community colleges with assistance from System Office Staff.
- NCACCT continues to work with System Office Staff on legislative priorities.

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**COMMITTEE REPORTS**

**PERSONNEL COMMITTEE, Mr. Bill McBrayer, Chair**

On behalf of the Personnel Committee, Mr. McBrayer recommended and moved the following item be approved by the board. Ms. Haygood provided background information on the candidate.

Ms. Melissa Singler to serve as President of Robeson Community College

The motion was unanimously approved by voice vote.

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On behalf of the Personnel Committee, Mr. McBrayer recommended and moved the following item be approved by the board. Ms. Haygood provided background on the situation and the candidate.

Dr. William Aiken to serve as Interim President of Southeastern Community College  
Dr. Beverly Nance to serve as Acting President until Dr. Aiken is available to serve at Southeastern Community College.

The motion was unanimously approved by voice vote.

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**Repeal of 1C SBCCC 300.96 – Administrative (Attachment PER 01)**

Mr. Harris stated that all four of the changes presented are to “clean up” code. The first change is a repeal of 300.96 titled Administrative.

On behalf of the Personnel Committee, Mr. McBrayer recommended and moved the following item be approved by the board:

Repeal of 1C SBCCC 300.96 – Administrative (Attachment PER 01)

The motion was unanimously approved by voice vote.

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Proposed Amendment of 1C SBCCC 300.97 – Faculty (Attachment PER 02)

Mr. Harris shared that this is an amendment to the existing rule. The updated language is more precise and clarifying section (a)(3).

On behalf of the Personnel Committee, Mr. McBrayer recommended and moved the following item be approved by the board:

Proposed Amendment of 1C SBCCC 300.97 – Faculty (Attachment PER 02)

The motion was unanimously approved by voice vote.

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Recodification of 1C SBCCC 300.98 – Evaluation of Presidents (Attachment PER 03)

Mr. Harris stated this change re-codifies the item. The numbering will change and there are no other changes Will not go through the notice and comment period. It will be posted for 10 days and at the end of 10 days will be a change to the code.

On behalf of the Personnel Committee, Mr. McBrayer recommended and moved the following item be approved by the board:

Recodification of 1C SBCCC 300.98 – Evaluation of Presidents (Attachment PER 03)

The motion was unanimously approved by voice vote.

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Recodification of 1C SBCCC 300.99 – Employment of Retired Persons (Attachment PER 04)

Mr. Harris stated that this is another recodification to change the numbering and will be posted for 10 days.

On behalf of the Personnel Committee, Mr. McBrayer recommended and moved the following item be approved by the board:

Recodification of 1C SBCCC 300.99 – Employment of Retired Persons (Attachment PER 04)

The motion was unanimously approved by voice vote.

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**STATE BOARD POLICY AND GOVERNANCE, Mr. William Holder, Vice-Chair**

Adoption of 1G SBCCC 200.1 – General Provisions (inclement weather policy) (Attachment POL 02)

Mr. Harris stated that this item has been reviewed. No comments have been received. Initially this was a temporary rule in April 2018.

On behalf of the State Board Policy and Governance Committee, Mr. Holder recommended and moved the following item be approved by the board:

Recodification of 1C SBCCC 300.99 – Employment of Retired Persons (Attachment PER 04)

The motion was unanimously approved by voice vote.

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Hearing Officer's Recommendation to the SBCC Regarding Apex Health Care Academy's Proprietary School License (Attachment POL 03)

Mr. Harris stated this is an information item. He shared the findings of the hearing. The final decision will be brought forward for action in November.

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**FINANCE COMMITTEE, Mr. Burr Sullivan**

Allocation for Hurricane Florence Enrollment (FTE) Losses (Attachment FC 01)

Ms. Grovenstein stated the General Assembly provided resources immediately after the hurricane that helped impacted colleges, but this addresses FTE losses. Data was tracked, student by student to show impact of FTE. The data was calculated in March to show impact of lost enrollments. The \$6.4 million is allocated based on reported losses. Mr. Sullivan stated we need to make sure we thank the General Assembly for their support on this request.

On behalf of the Finance Committee, Mr. Sullivan recommended and moved the following item be approved by the board.

Allocation for Hurricane Florence Enrollment (FTE) Losses (Attachment FC 01)

The above item was approved by voice vote.

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State Board Reserve Allocations (Attachment FC 02)

Ms. Grovenstein reviewed the fact that the State Board Reserve is an appropriation every year for \$250,000 for studies, initiatives, and ideas that are a one-time basis. This request includes the following:

- \$35,000 support Open Education North Carolina – allows faculty to adopt and incorporate into the teaching. Will help replace text books and gives access to library resources.
- \$5,000 to support Reverse Transfer Initiative with independent and private universities.

Mr. Johnson asked how much is left in the reserve. Ms. Grovenstein said there will be a report updating at the next meeting.

On behalf of the Finance Committee, Mr. Sullivan recommended and moved the following item be approved by the board.

State Board Reserve Allocations (Attachment FC 02)

The above item was approved by voice vote.

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**PROGRAMS COMMITTEE, Dr. Samuel Powell, Chair**

Amendment 1D SBCCC 400.11 "Education Services through Career and College Promise (Curriculum)" (College Transfer Pathway requirements for Freshmen and Sophomores) (Attachment PROG 01)

Dr. Gold reviewed the code change for pathway changes which start on page 4 of 12. The change expands access for 9th and 10th grade students considered to be academically gifted. The language has been shared with stakeholders.

On behalf of the Programs Committee, Dr. Powell recommended and moved the following item be approved by the board.

Amendment 1D SBCCC 400.11 "Education Services through Career and College Promise (Curriculum)" (College Transfer Pathway requirements for Freshmen and Sophomores) (Attachment PROG 01)

The above item was approved by voice vote.

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Comprehensive Articulation Agreement Report (Attachment PROG 02)

Dr. Powell said that the committee is extremely proud of the Comprehensive Articulation Agreement Report and the work done to move the colleges forward. The current agreement was signed in 2014. There are some issues being addressed by the Transfer Advisory Committee.

Dr. Gold highlighted parts of the report. Mr. Johnson said that transferability of credits is probably the most common question. Thank you to those that work to make progress.

On behalf of the Programs Committee, Dr. Powell recommended and moved the following item be approved by the board.

Comprehensive Articulation Agreement Report (Attachment PROG 02)

The above item was approved by voice vote.

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**ACCOUNTABILITY AND AUDIT COMMITTEE, Mr. Clark Twiddy, Vice-Chair**

Mr. Twiddy stated that the committee reviewed the Internal Audit Plan for the System Office and it has been approved via the Consent Agenda.

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**LEGISLATIVE AFFAIRS COMMITTEE AND PRESIDENTS REPORT:**

President Hans said there was strong and bi-partisan support by the legislation due to the partnership between System Office, NCACCT, and NCACCP. The budget remains in a stalemate. The Legislature have been supportive of doing mini budgets for the community colleges, we would be the first agency to receive. To be the first and only state agency is a testament to partnership efforts.

Ms. Shuping shared a copy of the Budget & Legislative Priority Update. One of the successes is IT staff will not be transferred to DIT.

The Board discussed considering a resolution to express gratitude to the General Assembly.

Mr. Holder stated that he has learned so much about the community colleges and he applauds the work done by Ms. Shuping and the President.

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**BOARD MEMBER QUESTIONS / COMMENTS**

Mr. Twiddy said thank you to all the Board members, especially for hurricane funding. The actions of this Board can change the trajectory of the students' lives. Mr. Sullivan shared the work and fundraising that Mr. Twiddy has accomplished as chairman of Outer Banks Foundation to help the people of Ocracoke.

Chairman Blackwell stated there will be some tough decisions to make in the next year or so. Mr. Shook's task force will address enrollment. The president and staff are looking at the enrollment challenges.

New Member Orientation is Nov 13-14, 2019.

Chairman Blackwell thanked the staff for accepting the challenges and bringing us good information.

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**DATE OF NEXT MEETING**

The next State Board meeting is scheduled for Thursday, November 14, 2019 and Friday, November 15, 2019 in the Dr. W. Dallas Herring State Board Room located in the Caswell Building in Raleigh, NC. More information regarding this meeting will be communicated.

**EXPIRING TERMS AND VACANCIES**

There are currently no terms expiring and one (1) vacancy for the members of the State Board.

**ADJOURNMENT**

Chairman Blackwell motioned to adjourn, seconded by Mr. Irwin, unanimously approved by voice vote at 10:35 a.m.

RESPECTFULLY SUBMITTED BY:

*Secretary*

APPROVED BY:

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Peter Hans, System President

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Dr. Breeden Blackwell, Chair