



**NC COMMUNITY  
COLLEGES**  
CREATING SUCCESS

## State Board of Community Colleges

Caswell Building, 200 West Jones Street

Raleigh, North Carolina

March 19, 2020

9:00 a.m.

### **CALL TO ORDER**

Following proper public notification, Chairman Breeden Blackwell called the State Board of Community Colleges (SBCC) Meeting to order at 9:00 a.m. in the Dr. W. Dallas Herring State Board Room of the Caswell Building.

### **MOMENT OF REFLECTION**

Chairman Blackwell thanked everyone for attending and asked for a moment of reflection.

### **ROLL CALL**

Mr. Bryan Jenkins called the roll, and the following members were present:

Dr. Breeden Blackwell	Mr. Bill McBrayer	Mr. Bob Stephens
Ms. Lisa Estep	Mr. Hari Nath	Mr. Burr Sullivan
Ms. Jena Gallagher	Dr. Samuel Powell	Mr. Jerry Vaughan
Mr. William Holder	Ms. Mary Ann Rice	Mr. Jesse Watts
Mr. Bobby Irwin	Lt. Gov. Mark Robinson	Ms. Ann Whitford

Absent: Treasurer Dale Folwell and Dr. Ronald Lingle

### **ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST**

Mr. Jenkins reminded members of the Board of the ethics requirements and requested members identify any conflicts or potential conflicts of interest. Having so requested, Chairman Blackwell asked the record to reflect no conflicts.

### **APPROVAL OF THE MINUTES, AGENDA, AND CONSENT AGENDA**

There were no changes to the minutes or Consent Agenda as presented. The following changes were requested to the agenda.

PER – Mr. McBrayer stated the committee will address six (6) items in closed session.

PROG – Dr. Powell stated the committee has no changes.

PLAN – Mr. Sullivan stated the committee has no changes.

FC – Ms. Estep stated the committee has no changes.

AUD – Ms. Estep stated the committee has no changes.

SBPG – Mr. Stephens stated the committee has no changes.

LEG – Mr. Vaughan stated the committee has no changes.

Dr. Sam Powell made a motion to approve the February 19, 2021 minutes, Mr. Burr Sullivan seconded the motion; approved via roll call vote. Mr. Bill McBrayer made a motion to approve the March 19, 2021 agenda, Mr. Bob Stephens seconded the motion; approved via roll call vote. Mr. Burr Sullivan made a motion to approve the Consent Agenda, Mr. Bill McBrayer seconded the motion; approved via roll call vote.

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**Items approved on the Consent Agenda were as follows:**

**PROGRAMS COMMITTEE, Dr. Samuel Powell, Chair**

Curriculum Program Applications – Fast Track for Action (FTFA) (Attachment PROG 02)

Combined Course Library – Continuing Education (Attachment PROG 03)

**FINANCE COMMITTEE, Ms. Lisa Estep, Chair**

FY 2021-22 NC Community College Grant Program Payment Schedule (Attachment FC 01)

Targeted Assistance and Less Than Half Time Grant Program (Attachment FC 02)

Construction and Property – March 2021 (Attachment FC 03)

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**REPORTS:**

**Dr. Kandi Deitemeyer, President of North Carolina Association of Community College Presidents**

- Apologies for prior absence due to college's security cyber incident, thanked Dr. Mark Porch, VP of NCACCP, for filling in.
- Presidents met this week, thanked Mr. Bryan Jenkins and Mr. Jon Harris for attending to discuss legislative matters, presidents gave feedback.
- Discussed Vaccine role out, colleges in Group 3 of Vaccination. Some colleges have been hosting vaccine clinics.
- Reminded board that NC Community Colleges have not closed through pandemic; technical and career education programs continued.
- Discussed Cyber security incidents at colleges and upgrading IT systems.

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**Ms. Julie Woodson, President of North Carolina Association of Community College Trustees**

- The NCACCT Executive Board met March 8 with President Stith who provided a legislative update.
  - Law and Legislative Seminar, which will be held Friday, April 23.
  - Trustees are also actively engaged with their Presidents in advocating for the systemwide legislative priorities.
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**Mr. Jesse Watts, President of North Carolina Comprehensive Community College Student Government Association**

- N4CSGA held division meetings on 20 February.
- Spring Conference 2021 will be held on March 26-27.
- N4CSGA will hold elections for the upcoming academic year. The current board's term ends in June.

**COMMITTEE REPORTS**

**PERSONNEL COMMITTEE, Mr. Bill McBrayer, Chair**

Mr. McBrayer reviewed the updates to the NC Community Colleges Systems Office EHRA (EPA) Personnel Manual.

On behalf of Personnel Committee Mr. McBrayer recommended and moved the updates to the EHRA (EPA) Manual be approved. Approved via roll call vote.

Mr. McBrayer moved to go into closed session pursuant to North Carolina General Statute section 143-318.11(a)(1) to prevent the disclosure of information that is confidential or privileged pursuant to North Carolina General Statute sections 115D-27 and 126-22. Additionally, I move to go into closed session pursuant to North Carolina General Statute section 143-318.11(a)(6) to consider the qualifications, competence, performance, and fitness of individual prospective public employees and to consider the conditions of appointment for an individual public employee. Mr. Stephens seconded the motion; approved via roll call vote.

The Board discussed the matters referenced above.

Mr. McBrayer moved to return to open session. Dr. Powell seconded the motion; approved via roll call vote.

On behalf of the Personnel Committee, Mr. McBrayer recommended and moved approval of the following actions:

- Dr. Murray Jean Williams as of President Roanoke-Chowan Community College.
- Wanda Forster Artis in the position of General Counsel effective April 5, 2021.
- Sharon Gladwell in the position of Executive Director of Communication effective April 12, 2021
- Salary increase Brandy Andrews in position of Associate Vice President of College Finance and Operations effective March 19, 2021.
- Conversion of Position #60013033, Information & Communication Specialist III from SHRA (SPA) to EHRA (EPA)
- Conversion of Position #65031278, Information & Communication Specialist I from SHRA (SPA) to EHRA (EPA)

All above items were unanimously approved via roll call vote.

**PROGRAMS COMMITTEE, Dr. Samuel Powell, Chair**

Adoption of 1D SBCCC 800. – Credit for Prior Learning (Attachment PROG 01)

On behalf of the Programs Committee, Dr. Powell recommended and moved the following item be approved by the board.

Adoption of 1D SBCCC 800. – Credit for Prior Learning (Attachment PROG 01)

The above item was approved via roll call vote.

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**STRATEGIC PLANNING COMMITTEE, Mr. Burr Sullivan, Chair**

**For Information**

Progress of Strategic Plan Tactics – 2020 Q3 and Q4 (Attachment PLAN 01)

Mr. Sullivan provided an update on Attachment PLAN 01.

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**FINANCE COMMITTEE, Ms. Lisa Estep, Chair**

**For Information**

Estimated Receipts (Attachment FC 04)

Ms. Estep reviewed Attachment FC 04 along with Ms. Grovenstein.

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**ACCOUNTABILITY AND AUDIT COMMITTEE, Ms. Lisa Estep, Chair**

**For Information**

College Financial Audit Findings 5 Year Summary (Attachment AUD 01)

Ms. Estep highlighted the details of Attachment AUD 01.

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**STATE BOARD POLICY AND GOVERNANCE COMMITTEE, Mr. Bob Stephens, Chair**

Amendment of 1A SBCCC 300.3 – Service Area Assignments (Attachment SBPG 01)

On behalf of the State Board Policy and Governance Committee, Mr. Stephens recommended and moved the following item be approved by the board.

Amendment of 1A SBCCC 300.3 – Service Area Assignments

The above item was approved via roll call vote.

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**LEGISLATIVE AFFAIRS, Mr. Jerry Vaughan**

2021 Budget Provision Request (Attachment LEG 01)

On behalf of the Legislative Affairs Committee, Mr. Vaughan recommended and moved the following items be approved by the board.

2021 Budget Provision Request (Attachment LEG 01)

The above item was approved via roll call vote.

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**PRESIDENT'S REPORT**

President Stith spoke about the following:

- Remember Brian Long as a key member of the NC Community College System and long service to North Carolina.
  - Discussed excitement to work with the System Office team.
  - President Stith announced retirement of Ms. Maureen Little, VP of Economic Development. Ms. Maureen Little briefly discussed her time with the System Office and 34 years working with community colleges.
  - President Stith discussed engagement with SBCC, NCACCP, NCACCT, and N4CSGA.
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**NEW BUSINESS**

Planning is underway for a return to in-person meetings and the 2021 Planning Meeting.

Chairman Blackwell read a Resolution honoring Brian Long.

Resolution  
Honoring  
*Brian Andrew Long*  
For Service and Devotion to the  
North Carolina Community College System

WHEREAS, the State Board of Community Colleges receives great benefit from the superior qualities and tremendous dedication of North Carolina citizens who have served its Community College System; and

WHEREAS, Brian Long, through unselfish public service to the people of North Carolina for nearly thirty (30) years in a variety of roles to include Director of Public Affairs for the North Carolina Department of Agriculture and Consumer Services and Executive Director of Communications for the North Carolina Community College System, has both demonstrated and modeled a dedication to higher education, a belief in its value, and a desire to ensure its best quality; and

WHEREAS, Brian Long, served as Executive Director of Communications for the North Carolina Community College System, working directly with the System President, Senior Team, State Board of Community Colleges, Community College Presidents, Community College Chief Information Officers, and the NC Association of Community College Trustees; and

WHEREAS, Brian Long increased the social media following of the North Carolina Community College System by more than 30% through creativity and innovation; and

WHEREAS, Brian Long served as the Communications Director for ApprenticeshipNC, working with colleagues to provide all news releases, speeches, fact sheets, and other materials to promote ApprenticeshipNC; and

WHEREAS, Brian Long served as the liaison for the Your Hire Education marketing campaign from the design of a Request for Proposals, the review and selection of a vendor, and the execution of the contract in a timely and efficient manner; and

WHEREAS, Brian Long, as a connoisseur of fine food, was always at the ready with a restaurant recommendation; and

WHEREAS, Brian Long, as a consummate professional, exemplifies and embodies the core values – Accountability, Collaboration, Integrity, and Service - of the North Carolina Community College System; and

WHEREAS, Brian Long has faithfully and consistently expressed and demonstrated his belief in the importance of service to the citizens of North Carolina and the United States of America.

NOW, THEREFORE BE IT RESOLVED:

That the State Board of Community Colleges expresses its esteem and gratitude to Brian Long, for his exemplary service, for his commitment to public education, and for his endless pursuit of opportunities for the people of this State and the mission of the North Carolina Community College System, on this 19<sup>th</sup> Day of March 2021, in the City of Raleigh.

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**DATE OF NEXT MEETING**

The next State Board meeting is scheduled for Thursday, April 15, 2021 and Friday, April 16, 2021 in the Dr. W. Dallas Herring State Board Room located in the Caswell Building in Raleigh, NC.

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**EXPIRING TERMS AND VACANCIES**

There are currently no terms expiring and four (4) vacancies for the members of the State Board.

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**ADJOURNMENT**

The Board adjourned at 11:12 a.m.

RESPECTFULLY SUBMITTED BY:

*Secretary*

APPROVED BY:

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Mr. Thomas Stith III, System President

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Dr. Breeden Blackwell, Chair