



## State Board of Community Colleges

Caswell Building, 200 West Jones Street  
Raleigh, North Carolina  
August 21, 2015  
9:00 a.m.

### **CALL TO ORDER**

Following proper public notification, Chair Scott Shook called the State Board of Community Colleges (SBCC) Meeting to order at 9:00 a.m. in the Dr. W. Dallas Herring State Board Room of the Caswell Building. The Chair welcomed those in attendance. Mr. Bryan Jenkins called the roll and the following members were present:

Ms. Priya Balakrishnan  
Dr. Breeden Blackwell  
Treasurer Janet Cowell  
Ms. Lisa Estep  
Representative Jimmie Ford  
Mr. Wesley Fricks  
Mr. Clyde Higgs  
Mr. Bobby Irwin  
Mr. Todd Johnson  
Ms. Janet Lowder  
Mr. Ernie Pearson

Dr. Samuel Powell  
Mr. Lynn Raye  
Mr. James Rose\*  
Dr. Darrell Saunders  
Mr. Scott Shook  
Mr. Clark Twiddy  
Mr. Jerry Vaughan  
Mr. Hal Weatherman (Rep. for Lt.  
Governor Dan Forest)\*  
Dr. Candler Willis

\*Attended by telephone

Absent: Mr. Bill McBrayer

### **ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST**

Representative Ford reminded members of the Board of the ethical requirements for those who are public servants and requested that members identify any conflicts or potential conflicts of interest that they may have with respect to any item on the agenda. Having so requested, the Chair asked that the record reflect no conflicts.

### **ADMINISTRATION OF THE OATH OF OFFICE**

Chairman Shook recognized Justice Paul Newby, Associate Justice NC Supreme Court and thanked him for coming to the meeting of the State Board.

The oath of office was administered to the following new members Ms. Priya Balakrishnan, Ms. Lisa Estep, Mr. Wesley Fricks, Mr. Todd Johnson, and Dr. Sam Powell.

**INTRODUCTION OF NEW COLLEGE PRESIDENTS**

The following presidents were introduced by their College Board of Trustee Chairs:

- Mr. Bill Turner introduced Dr. Amanda Lee, President of Cape Fear Community College
- Mr. Kevin Roberts introduced Dr. Raymond Staats, President of Craven Community College
- Ms. Gelynda Capel introduced Dr. Chad Bledsoe, President of Montgomery Community College
- Mr. Bucky Robbins introduced Dr. Robert Timothy Wright, President of Wilson Community College

**APPROVAL OF THE MINUTES**

Treasurer Cowell made a motion to approve the minutes of the July 17, 2015 meeting of the State Board of Community Colleges. Dr. Powell seconded the motion and the minutes were unanimously approved.

**CHANGES TO AGENDA**

The Chair polled the committee chairs as to any changes to the agenda and the results were as follows:

**PRESIDENTIAL SEARCH COMMITTEE, Mr. Clyde Higgs, Chair**

Mr. Higgs stated Presidential Search Committee would like to add the approval of the Presidential Search Consultant RFP.

**PERSONNEL COMMITTEE, Ms. Janet Lowder, Chair**

Ms. Lowder stated Personnel Committee has one item for approval.

**STRATEGIC PLANNING COMMITTEE, Dr. Darrell Saunders, Chair**

Dr. Saunders stated Strategic Planning Committee would like to move the following from Future Action to Action for the board's consideration:

- Proposed New Measure Earnings Gains (Attachment PLAN 5)
- NC Works Customized Training Annual Expenditures Report (Attachment PLAN 6)

**PROGRAM SERVICES COMMITTEE, Dr. Samuel Powell, Chair**

Dr. Powell stated Program Services Committee would like to remove Attachment PROG 5 – New and Archived Curriculum Standards from the agenda and Consent Agenda.

**FINANCE COMMITTEE, Mr. Clyde Higgs, Chair**

Mr. Higgs stated Finance Committee would like to move Attachment FC 4 – Initiation of Rulemaking Process to Repeal “1D SBCCC 700.99 – Live Projects from Future Action to Action for the board's consideration.

Mr. Fricks asked that Attachment FC 10 Allocation for CTE Leadership Grants – Career Pathways be removed from the Consent Agenda and put it on the For Action Agenda.

**ACCOUNTABILITY AND AUDIT COMMITTEE, Representative Jimmie Ford, Chair**

Representative Ford stated Accountability and Audit Committee had no changes to the agenda.

**POLICY COMMITTEE, Mr. Lynn Raye, Chair**

Mr. Raye stated Policy Committee would like to move the following from Future Action to Action:

- Recommendations for Initial Proprietary School Licensing (Attachment POL 4)
- Designate All of Washington County to be in the Service Area of Beaufort County Community College (Attachment POL 5)

**LEGISLATIVE AFFAIRS COMMITTEE, Mr. Wesley Fricks, Chair**

Mr. Fricks stated Legislative Affairs Committee had no changes to the agenda

**APPROVAL OF THE AGENDA**

Mr. Raye made a motion to approve the agenda, Mr. Fricks seconded the motion, and the motion was unanimously approved by voice vote.

**APPROVAL OF THE CONSENT AGENDA**

Representative Ford made a motion to approve the consent agenda as recommended, Dr. Saunders seconded the motion, and the motion was unanimously approved by voice vote.

Items approved on the Consent Agenda were as follows:

**PROGRAMS COMMITTEE, Dr. Sam Powell, Chair**

Curriculum Program Application (New to the System) (Attachment PROG 4)

- Pitt Community College
  - Breast Sonography (Certificate) (C45xxx)
  - Tiered Funding Formula Recommendation – Breast Sonography

~~New and Archived Curriculum Standards (Attachment PROG 5) REMOVED from Agenda~~

- ~~• Information Technology Alignment Project (ITAP) for 2014-2015~~

Curriculum Standard Revision (Attachment PROG 6)

- Wake Technical Community College – Business Analytics (A25350)

Curriculum Program Applications (Fast Track for Action) (Attachment PROG 7)

- Pitt Community College
  - Nurse Aide (Certificate) (C45840)
  - Phlebotomy (Certificate) (C45600)

Combined Course Library – Continuing Education (Attachment PROG 8)

- New Course Approvals, Modification, and Tier Designations

Courses of Instruction to Captive/Co-opted Groups (Attachment PROG 9)

- Wake Technical Community College
  - NCCIW/Raleigh Correctional Center for Women
    - Motivation and Retention (Employment Motivation and Retention)
  - NC Correctional Institution for Women
    - Commercial Driver License (Commercial Driver License Permit)

**FINANCE COMMITTEE, Mr. Clyde Higgs, Vice-Chair**

Allocation for Male Minority Mentoring FY 2015-16 (Attachment FC 8)

Allocation for The Golden LEAF Scholars Program – Two-Year Colleges (Attachment FC 9)

~~Allocation for CTE Leadership Grants – Career Pathways (Attachment FC 10) REMOVED from Consent Agenda~~

Construction and Property (Attachment FC 11)

**REPORTS:**

**Dr. Robert Shackelford, President of North Carolina Association of Community College Presidents**

Dr. Shackelford said that there is a planning retreat coming up on Thursday, August 27<sup>th</sup> to discuss and set forth plans and priority issues for the coming year.

The priority issues that the presidents are discussing with their legislators include:

- Tuition – important that this is not implemented until at least January 2016.
- Summer Funding – It would be to the benefit of the state for students to be encouraged to take classes over the summer at the community colleges because of the cost differential.
- Pay Raises – The presidents are against only giving a raise to faculty as proposed in the Senate budget. If that were to happen they would have to cannibalize the budgets to find the money to give a pay raise to staff.
- Bond – The association is not pleased with the disparity in proposed allocations. The proposed allotment does not reflect colleges' needs or value.

**Ms. Lyn Austin, Chair, of North Carolina Association of Community College Trustees**

Ms. Austin reported that the Trustees' Association is preparing for the upcoming Leadership Seminar in Wilmington scheduled for September 9-11, 2015. She reviewed the schedule for the conference.

**N4CSGA, Ms. Priya Balakrishnan, President**

Mr. Rogers introduced the new N4CSGA President, Ms. Balakrishnan. She reported that nine of the twelve executive board positions have been filled. She reviewed the positions filled and what remains. They continue to collect applications to assemble a full team.

N4CSGA is working toward their conference which will be held October 30 – November 1 in Hickory, NC. She invited any board members who would like to attend to join them.

**STANDING COMMITTEE REPORTS**

**PRESIDENTIAL SEARCH COMMITTEE, Mr. Clyde Higgs, Chair**

Mr. Higgs reported that the committee discussed the next steps of getting a new leader. The committee had asked various stakeholders to provide feedback as to what they would like to see in the next leader. The NCACCP said they want a communicator that can bring together the diverse stakeholders that make up the system.

The committee finalized the Request for Proposal (RFP) that will be submitted to the State Controller's office for approval.

On behalf of the Presidential Search Committee, Mr. Higgs recommended and moved the following item be approved by the board:

Consultant RFP 2015-2016

The motion was unanimously approved by voice vote.

**PERSONNEL COMMITTEE, Ms. Janet Lowder, Chair**

The personnel committee went into closed session to discuss the agenda item.

On behalf of the Personnel Committee, Ms. Lowder recommended and moved the following items be approved by the board:

Consideration of candidate for Director of Engagement Services (Attachment PER 1)

The motion was unanimously approved by voice vote.

**STRATEGIC PLANNING COMMITTEE, Dr. Darrell Saunders, Chair**

Dr. Saunders asked Mr. Bill Schneider to review the Proposed New Measure Earning Gains. Chairman Shook asked where the data within the report is collected. Mr. Schneider said that there are agreements in place with Commerce to collect the data from employers. This does not include people working outside the state of North Carolina, self-employed, or work for federal government. In the next three to four years, he hopes for record collection across state lines or to federal jobs. President Ralls said that the data collection has always been a hurdle for the system to be able to report the success rate. The approval of this recommendation will allow the system office to go to the NC General Assembly during the short session and request to add this measure.

On behalf of the Strategic Planning Committee, Dr. Saunders recommended and moved the following items be approved by the board:

Proposed New Measure Earnings Gains (Attachment PLAN 5)

The motion was unanimously approved by voice vote.

Dr. Saunders asked Ms. Maureen Little to review the report. She gave a brief overview of what NC Works Customized Training program does and why it is important to the state of North Carolina. Mr. Raye asked if the Chamber of Commerce is involved in the economic development in local areas. Ms. Little said that it varies from area to area. Mr. Vaughan said that this program shows the true power of the Community College System and helps make the state attractive to new businesses. Mr. Pearson said that as a board, we need to dedicate ourselves to make sure that we have the facilities to provide the high tech training needed. Ms. Little said one advantage of our program is that the training can be done on the college campus, at the facility, or in a leased space. President Ralls said that this program is designed to move at the speed of business and it is important to have the local community college connection with the business coming into the area. Mr. Fricks asked how involved NC Works is in recruitment of potential employees. Ms. Little explained how people apply online and the process of screening, assessment, and career readiness certification (when required) for applicants. Mr. Fricks asked if we have encountered situations where we were not able to find people to fill the jobs. Ms. Little said there have been times that the candidates were not readily available, but the colleges have worked to show the training developed to create that pipeline of candidates. This program was created to help close the skills gap.

On behalf of the Strategic Planning Committee, Dr. Saunders recommended and moved the following items be approved by the board:

NC Works Customized Training Annual Expenditures Report (Attachment PLAN 6)

The motion was unanimously approved by voice vote.

**PROGRAMS COMMITTEE, Dr. Sam Powell, Chair**

Dr. Powell said there were no items discussed in committee that were not on the consent agenda.

**FINANCE COMMITTEE, Mr. Clyde Higgs, Chair**

Mr. Higgs introduced the following items for action.

On behalf of the Finance Committee, Mr. Higgs recommended and moved that the following item be approved by the board:

Initiation of Rulemaking Process to Repeal “1D SBCCC 700.99 – Live Projects  
(Attachment FC 4)

The motion was approved by voice vote.

Ms. Haygood reviewed the process followed on FC 5 and vetting of the proposed amendments prior to it being brought to the State Board for approval.

On behalf of the Finance Committee, Mr. Higgs recommended and moved that the following item be approved by the board:

Initiation of Rulemaking Process to Amend “Title 1, Chapter H – Fiscal Management”  
(Attachment FC 5)

The motion was approved by voice vote.

Ms. Haygood said this addresses residual balances left and is a cross reference to another section of code.

On behalf of the Finance Committee, Mr. Higgs recommended and moved that the following item be approved by the board:

Initiation of Rulemaking Process to Amend “1E SBCCC 700.7– Excess Fee Receipts”  
(Attachment FC 6)

The motion was approved by voice vote.

Mr. Higgs said that the approval is for up to \$75,000 for the search to hire the next president of the system. Mr. Shook informed the members that the \$75,000 budget includes all costs associated with the process, not just the consultant fee.

On behalf of the Finance Committee, Mr. Higgs recommended and moved that the following item be approved by the board:

State Board Reserve Funds for Presidential Search (Attachment FC 7)

The motion was approved by voice vote.

**APPROVED MINUTES: August 21, 2015**

Mr. Higgs asked Dr. Bob Witchger to present information about the federally funded grant. This is used to enhance the College Technical Education programs as well Leadership. These programs set up career pathways for students and the grant is to fund the testing of the elements created for these pathways.

As the first year was near completion, evaluations were done to assure that the 20 colleges who were funded last year were being successful. A two day planning summit was held in June to share what had been learned within the consortiums. Employers are partners and drive the process in this project with the local colleges and workforce boards. The colleges, employers, and workforce board worked together to determine where the need and critical shortages may be within the community. It was determined that each college has made enough project to support funding them for another year.

Mr. Higgs asked about the Carl Perkins grant. Dr. Witchger reviewed the requirements of the grant.

Mr. Fricks said the request is to pull this item and allow for review by the Program Committee. None of the reports or information has come to the Program Committee for review and oversight to assure accountability that the program is performing prior to approving a second year of \$700,000, totaling \$1.4 million in less than a year. Dr. Blackwell seconded the motion to hold the vote on allocation of the funds.

Mr. Pearson asked if there will be a timing issue if there is a delay in releasing the funding. Dr. Witchger said it could cause a problem if there is a break in funding. Mr. Fricks said that he understands that it could cause problems, but the job of the board is to assure that there is accountability.

Mr. Fricks said that we will have to figure out how to continue this program once the funding runs out. Making sure that program is working is important before we decide where that funding will come from.

Mr. Higgs said reminded the board that this is federal funding through Department of Education. This is not something coming through North Carolina funds.

On behalf of the Programs Committee, Mr. Fricks motioned that the following item approval be delayed until after a proper review is conducted by the Programs Committee for approval at next month's meeting:

Allocation for CTE Leadership Grants – Career Pathways (Attachment FC 10)

The motion failed by voice vote.

On behalf of the Finance Committee, Mr. Higgs recommended and moved that the following item be approved by the board:

Allocation for CTE Leadership Grants – Career Pathways (Attachment FC 10)

The motion was approved by voice vote with two dissenting votes by Mr. Fricks and Dr. Blackwell.

**ACCOUNTABILITY AND AUDIT COMMITTEE, Representative Jimmie Ford, Chair**

Representative Ford reported that the Accountability and Audit Committee discussed information items and there is nothing for action.

**POLICY COMMITTEE, Mr. Lynn Raye, Chair**

Mr. Raye presented the following items for approval. These items have already been approved by the Proprietary Schools governing board.

Mr. Scott Corl reviewed the report for the board. Dr. Willis asked of the school closures, how many were non-renewal. Mr. Corl referred him to page 5, table B which outlines the information.

On behalf of the Policy Committee, Mr. Raye recommended and moved that the following items be approved by the board:

Recommendations for Initial Proprietary School Licensing (Attachment POL 4)

The above item was unanimously approved by voice vote.

President Ralls said this item is a legislative change that the board is directed to approve.

On behalf of the Policy Committee, Mr. Raye recommended and moved that the following item be approved by the board:

Designate All of Washington County to be in the Service Area of Beaufort County Community College (Attachment POL 5)

The above item was unanimously approved by voice vote.

**LEGISLATIVE AFFAIRS COMMITTEE, Mr. Wesley Fricks, Chair**

Mr. Fricks asked Ms. Shuping to give an update. The system is still concentrating on our main priorities which Dr. Shackelford reviewed in his report. The other big item is the consolidation of IT to Department of Information Technology.

Ms. Shuping said that Thursday, August 20, 2015 was the last day that the legislature could approve the bond to get it on the November ballot. She reviewed the details of the bond and where we stand currently. There is a lot of support with regard to the higher education part of the bond. We don't expect action on the bond until after the budget Mr. Raye said that it is important that we emphasize that we would prefer there not be a matching requirement. Mr. Vaughan said he appreciates that many of the requests from the college are based on need, but he wonders if there is a way to present based on a value. Ms. Shuping said that it is hard to present a quantifiable argument. Mr. Pearson said that we really need to figure out a way to get grassroots campaigns to show the legislators the community college value.

**PRESIDENT'S REPORT TO THE STATE BOARD OF COMMUNITY COLLEGES**

Chairman Shook recognized Ms. Hilda Pinnix-Ragland and thanked her for being here.

President Ralls recognized Rondra McMillan as MVP for the month of August 2015.

The presidents' report can be reviewed at the website

[http://www.nccommunitycolleges.edu/sites/default/files/presidents-reports/august\\_2015\\_presidents\\_report\\_final.pdf](http://www.nccommunitycolleges.edu/sites/default/files/presidents-reports/august_2015_presidents_report_final.pdf)



**BOARD MEMBERS QUESTIONS/COMMENTS**

Chairman Shook presented President R. Scott Ralls with a resolution to thank him for his service to the North Carolina Community College System.

Ms. Weiner and Chairman Shook recognized Representative Craig Horn who thanked President Ralls for his guidance and patience dealing with the legislature. On behalf of the legislature, thank you for your leadership and friendship.

**DATE OF NEXT MEETING**

The next State Board Meeting will be held on Thursday, September 17, 2015 through Friday, September 18, 2015 in the Dr. W. Dallas Herring State Board Room located in the Caswell Building in Raleigh, North Carolina. More information regarding this meeting will be communicated.

**EXPIRING TERMS AND VACANCIES**

There are currently no terms expiring and no vacancies for the membership of the State Board.

**ADJOURNMENT**

There being no further business to come before the Board, Chair Shook declared the meeting adjourned Representative Ford made the motion, seconded by Mr. Pearson at 11:29 a.m. unanimously approved by voice vote.

RESPECTFULLY SUBMITTED BY:  
*Secretary*

APPROVED BY:

---

Dr. R. Scott Ralls, System President

---

Mr. Scott Shook, Chair