



State Board of Community Colleges

Caswell Building, 200 West Jones Street

Raleigh, North Carolina

January 20, 2017

9:00 a.m.

CALL TO ORDER

Following proper public notification, Chairman Scott Shook called the State Board of Community Colleges (SBCC) Meeting to order at 9:02 a.m. in the Dr. W. Dallas Herring State Board Room of the Caswell Building.

ROLL CALL

Mr. Bryan Jenkins called the roll and the following members were present:

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| Dr. Breeden Blackwell | Mr. Ernie Pearson | Ms. Kirsten Stovall |
| Ms. Lisa Estep | Dr. Samuel Powell | Mr. Jerry Vaughan |
| Representative Jimmie Ford | Mr. Lynn Raye | Mr. Hal Weatherman (rep for |
| Mr. Bobby Irwin | Mr. James Rose | Lt. Governor Dan Forest) * |
| Mr. Schorr Johnson (rep for | Dr. Darrell Saunders | |
| Treasurer Dale Folwell) | Mr. Scott Shook | |
| Ms. Janet Lowder | Mr. Robert Stephens | |
| Mr. Bill McBrayer | | |

*Attended by telephone

Absent: Mr. Todd Johnson, Mr. Clark Twiddy, and Dr. Candler Willis

ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST

Representative Ford reminded members of the Board of the ethical requirements for those who are public servants and requested that members identify any conflicts or potential conflicts of interest that they may have with respect to any item on the agenda. Having so requested, the Chair asked that the record reflect no conflicts.

APPROVAL OF THE MINUTES

Mr. Raye made a motion to approve the minutes of the November 18, 2016 meeting of the State Board of Community Colleges. Representative Ford seconded the motion and the minutes were unanimously approved.

Dr. Blackwell made a motion to approve the minutes of the December 20, 2016 meeting of the State Board of Community Colleges. Mr. McBrayer seconded the motion and the minutes were unanimously approved.

CHANGES TO AGENDA

The Chair polled the committee chairs as to any changes to the agenda and the results were as follows:

PERSONNEL COMMITTEE, Ms. Janet Lowder, Chair

Ms. Lowder stated Personnel Committee would like to move PER 2 from Future Action to Action.

FINANCE COMMITTEE, Mr. Lynn Raye, Chair

Mr. Raye stated Finance Committee has no changes.

PROGRAM SERVICES COMMITTEE, Dr. Samuel Powell, Chair

Dr. Powell stated Program Services Committee has no changes.

STRATEGIC PLANNING COMMITTEE, Dr. Darrell Saunders, Chair

Dr. Saunders stated Strategic Planning Committee has no changes.

ACCOUNTABILITY AND AUDIT COMMITTEE, Representative Jimmie Ford, Chair

Representative Ford stated Accountability and Audit Committee has no changes.

POLICY COMMITTEE, Mr. Ernest Pearson, Chair

Mr. Pearson stated Policy Committee would like to move POL 2 from Future Action to Action.

LEGISLATIVE AFFAIRS COMMITTEE, Mr. James Rose, Chair

Mr. Rose stated Legislative Affairs Committee would like to move LEG 2 from Future Action to Action.

APPROVAL OF THE AGENDA

Representative Ford made a motion to approve the agenda, Dr. Powell seconded the motion, and the motion was unanimously approved by voice vote.

APPROVAL OF THE CONSENT AGENDA

Mr. Raye made a motion to approve the consent agenda as recommended, Dr. Powell seconded the motion, and the motion was unanimously approved by voice vote.

Items approved on the Consent Agenda were as follows:

FINANCE COMMITTEE, Mr. Lynn Raye, Chair

BioNetwork Allocation Request for Host Colleges (Attachment FC 12)
NCWorks Career Coach Program Allocations (Attachment FC 13)
Service Agreement for ISIR Verification Services 2017-2018 (Attachment FC 14)
Construction and Property (Attachment FC 15)

PROGRAMS COMMITTEE, Dr. Sam Powell, Chair

Associate in Engineering (A10500) Program Applications (Attachment PROG 10)
Curriculum Program Application (Fast Track for Action) (Attachment PROG 11)
Curriculum Standard Revision (Attachment PROG 12)
Captive/Co-Opted Groups (Attachment PROG 13)

REPORTS:

Dr. Deborah Lamm, President of North Carolina Association of Community College Presidents

President Lamm stated that the Presidents' Association did not meet in December. The quarterly meeting will be January 25-27, 2017 at Nash Community College.

- The theme will be "NC Community Colleges: Economic Catalysts and Education Advocates."
- Sessions will be held discussing legislative advocacy. The Association is considering which options to endorse.
- Speakers will be:
 - Kelly Steinhilper, VP of Communications for SC Technical College System
 - Christopher Chung, CEO of the Economic Development Partnership of NC
 - Norris Tolson, CEO of the Carolinas Gateway Partnership
 - David Baime, Senior VP of Government Relations and Policy Analysis for AACC
- The Winter Meeting promises to be informative as presidents, in collaboration with trustee and system office staff, make decisions about how NCACCP will move community colleges forward.

Dr. Donny Hunter, President, North Carolina Association of Community College Trustees

Dr. Donny Hunter greeted the board. The trustees are preparing for the Law and Legislative Seminar in Raleigh on March 29-31, 2017.

- The NCACCT Staff is working with the Presidents Association to plan a Legislative visit day.
- Last Friday there was a trustees meeting to discuss what can be done about employing a lobbyist to work with the Community College System.
- Discussions about a coalition continue. The first meeting will be occurring next Monday. There has been a good response and interest in forming the coalition.
- The trustees are focusing on forming a Community College Caucus.
- The trustees are working on restructuring the Community College PAC.

Ms. Kirsten Stovall, President of the North Carolina Comprehensive Community College Student Government Association

Ms. Stovall updated the board on N4CSGA activities

- The N4CSGA Executive Board hosted a conference call meeting on December 17, 2016. The board discussed the Spring Division meetings which will be held February 25, 2017 and the annual Spring Conference which will be April 7-9, 2017 at the Sheraton Imperial in Raleigh/Durham.
- N4CSGA Executive Board accepted the resignations of two board members due to personal reasons. On behalf of the Executive Board, the board is sad to see them leave. The members' hard work contributed to the success of the N4CSGA during the fall semester.
- The next N4CSGA meeting is scheduled for January 28, 2017. At this meeting the board will be holding interviews for the Campus Activities Chair and the Parliamentarian position. Planning for the Spring Division meetings and Spring Conference will continue.

ADMINISTRATION OF THE OATH OF OFFICE

Associate Justice Paul Newby of the North Carolina Supreme Court administered the oath of office to the new State Board member, Mr. Robert Stephens. Chairman Shook thanked Justice Newby.

Chairman Shook gave Mr. Stephens a few moments to introduce himself.

COMMITTEE REPORTS

PERSONNEL COMMITTEE, Ms. Janet Lowder, Chair

Initiate the Rulemaking Process to Amend 1C SBCCC 200.94 – Local College Personnel Policies (Attachment PER 2)

Ms. Lowder asked Ms. Martin to review the item. Ms. Martin stated that this rule change would give community college employees the same flexibility for shared leave as system office and other state employees currently have.

On behalf of the Personnel Committee, Ms. Lowder recommended and moved the following item be approved by the board:

Initiate the Rulemaking Process to Amend 1C SBCCC 200.94 – Local College Personnel Policies
(Attachment PER 2)

The motion was unanimously approved by voice vote.

The Board went into closed session pursuant to North Carolina General Statute section 143-318.11(a)(1) to prevent the disclosure of information that is confidential or privileged pursuant to North Carolina General Statute section 115D-27 and pursuant to North Carolina General Statute section 143-318.11(a)(6) to consider the qualifications, competence, performance, and fitness of individual prospective public employees following a motion by Ms. Lowder, a second by Mr. McBrayer, approved via voice vote.

Mr. Jenkins presented the candidate submitted by the Board of Trustees as Acting President at Martin Community College and answered questions from the members.

Ms. Lowder moved to go back into open session with second from Representative Ford, approved via voice vote.

On behalf of the Personnel Committee, Ms. Lowder recommended and moved the following item be approved by the board:

Dr. Brian Busch to serve as Acting President of Martin Community College retroactive to January 18, 2017

The motion was unanimously approved by voice vote.

FINANCE COMMITTEE, Mr. Lynn Raye, Chair

Information

Connect NC Bond Status Report (Attachment FC 4)

Mr. Raye shared that the Connect NC Bond report has been delivered to the General Assembly.

Amend 1E SBCCC 800.2 – “General Provisions” (Attachment FC 8)

Ms. Grovenstein stated this code change was reviewed at the November 2016 meeting and has received no comments. This rule clarifies the SBCC Code pertaining to student waiver status.

On behalf of the Finance Committee, Mr. Raye recommended and moved the following item be approved by the board:

Amend 1E SBCCC 800.2 – “General Provisions” (Attachment FC 8)

The above item was approved by voice vote.

FY 2016-17 Supplemental State Aid Allocation (Attachment FC 9)

Ms. Grovenstein stated that additional allocation to the colleges is the result of action by Office of State Budget and Management. The retirement and health insurance rates changed for the second half of the fiscal year. This allocation from state funds will cover any additional costs to the college.

On behalf of the Finance Committee, Mr. Raye recommended and moved the following item be approved by the board:

FY 2016-17 Supplemental State Aid Allocation (Attachment FC 9)

The above item was approved by voice vote.

Purchasing Delegation Request – Davidson County Community College (Attachment FC 10)

Ms. Grovenstein shared that in the State Board Code (1H SBCCC 500.2) there are four levels of purchasing delegation. Davidson County Community College has requested to increase from \$10,000 to \$25,000. Division of Purchase of Contract has not replied with any concerns, so consistent with SBCC Code, the staff recommends approval of the request.

- Chairman Shook asked about types of purchases the delegation allows. Ms. Grovenstein stated the delegation includes purchasing of goods and services. The colleges can purchase up to the delegated amount without having to go through the Division of Purchase and Contract. The college still have to abide by the rules set about by Division of Purchase and Contract.
- Chair Shook asked if the two-year renewal is automatic and Ms. Grovenstein stated the delegation automatically renews as long as there are no issues. The college does have to wait at least two years to request any additional delegation increases.
- Mr. Vaughan recollected an issue with a college and vendor contract in the past in relation to delegation. Ms. Haygood stated that an issue occurred where a college attempted to bifurcate the contract in order to avoid reaching the delegated authority and thereby avoiding having to ask for approval by Division of Purchase and Contract. There was no such activity at Davidson County Community College.
- Mr. McBrayer verified most colleges are under Tier 1. Ms. Grovenstein agreed and reviewed the Tier 1 and Tier 2 colleges. Mr. Pearson asked why Tier 4 exists if no college falls under Tier 4. Ms. Haygood stated no college has made such a request.

On behalf of the Finance Committee, Mr. Raye recommended and moved the following item be approved by the board:

Purchasing Delegation Request – Davidson County Community College (Attachment FC 10)

The above item was approved by voice vote.

Purchasing Delegation Request – Fayetteville Technical Community College (Attachment FC 11)

Ms. Grovenstein stated this is identical to Attachment FC 10 only for Fayetteville Technical Community College. All requirements were completed.

On behalf of the Finance Committee, Mr. Raye recommended and moved the following item be approved by the board:

Purchasing Delegation Request – Fayetteville Technical Community College (Attachment FC 11)

The above item was approved by voice vote.

Construction and Property (Attachment FC 15) [CA]

Mr. Raye shared that there are twenty-seven new projects requested for approval and two new projects have been completed.

PROGRAMS COMMITTEE, Dr. Sam Powell, Chair

Initiation of the Rulemaking Process to Amend Title 1, Chapter G – Full-Time Equivalent (FTE)
(Attachment PROG 7)

Dr. Powell shared this item is currently for Future Action, but will be voted on at the next board meeting. The members are encouraged to take time to review this item.

Ms. Haygood shared that this rule doesn't substantively change how FTE is defined, however it does codify and clean up the rule. The primary purpose of the rule is to enable the System President, on a limited basis, to establish an academic calendar outside of the traditional reporting year. This change was made at the request of the colleges.

Ms. Haygood reviewed the funding model of community colleges and discussed the difference between the community college mode and the university system.

Cambridge Course Weighting Request (Attachment PROG 8)

Dr. Powell stated Cambridge Course Weighting made a presentation during the committee meeting. The group will be back to present information to the full board in February.

STRATEGIC PLANNING COMMITTEE, Dr. Darrell Saunders, Chair

Dr. Saunders stated the committee reviewed the future action items on the agenda. The committee is happy to have Ms. Haygood as System Office staff to the committee.

ACCOUNTABILITY AND AUDIT COMMITTEE, Representative Jimmie Ford, Chair

Wayne Community College Investigative Audit (Attachment AUD 1)

Representative Ford asked Mr. Jenkins to review the audit report issued in December by the Office of the State Auditor (OSA). Mr. Jenkins shared OSA received a hotline tip pertaining to concerns at Wayne Community College in the early fall. An instructor in the Turfgrass Management curriculum was awarding credit to a student without the student doing the coursework. This student works as an employee at Wayne Community College. Over a 12-month period, Wayne Community College awarded the employee 28 course credit hours without evidence of class attendance. There is no evidence the college employee took any quizzes, exams, tests, or participated in any projects. The college employee was not listed on the course grade sheets. In addition, the college employee did not purchase textbooks for four of the five classes that required textbooks. It was also discovered by the auditor that the instructor owns a side landscaping business where the student works with him doing landscaping work.

The recommendations from OSA:

- Wayne Community College should repay the United States Department of Education \$5,775
- Wayne Community College should repay the North Carolina Community College System \$3,770
- Wayne Community College should consider disciplinary action against the instructor and college employee

President Thomas Walker responded via letter on behalf of the college. The letter stated the college would act on the recommendations. Disciplinary action was taken in accordance with the college's procedural manual. The Accountability and Audit Committee has instructed staff to reach out to the president of Wayne Community College to gather details about the actions taken and report to the committee next month.

Update on Martin Community College

Mr. Jenkins shared with the board Martin Community College held a Board of Trustees meeting on Tuesday, January 17, 2017 and reassigned Dr. Ann Britt to a new role at the college and approved Dr. Brian Busch to serve as Acting President effective January 18, 2016.

Per the request of the board, Chair Jackie Gilliam attended to give an update to the State Board of Community Colleges. Chair Gilliam provided the State Board members a copy of her notes.

- Significant changes at Martin Community College by Board of Trustees
 - Modified Leadership Structure: Dr. Brian Busch is now Acting President.
 - Dr. Britt has assumed duties of Special Assistant to the Acting President and will retire March 2017. Dr. Britt will work from home and assist Dr. Busch as needed.
- The Martin Community College Board of Trustees has established a Search Committee for Interim President which includes representatives from each appointing entity.
- In response to the Martin Community College Corrective Action Plan, Chair Gilliam would like to clarify a few things:
 - The Corrective Action Plan submitted to the State Board in December had not been approved by the full Martin Community College Board of Trustees.
 - The payment to Dr. Britt of \$199,115.27 is not for extra, unused vacation time. In 2008, the Board of Trustees, at that time, wanted reward Dr. Britt monetarily. The board could not give the president an increase in salary at that time. An attorney, who was a board member, advised the board to give the president bonus and sabbatical days. The Martin Community College Board of Trustees has given other county employees bonus days when they could not give a salary increase. The days were given as unrestricted bonus days. When those days were given, the board hoped the president would use some or all of the days. That did not happen due to the 2014 fraud and abuse allegations. After the extensive investigative audit by the State Auditor's Office there were no findings.
- Progress on Governance/Bylaws
 - The bylaws have been amended to require the Board to ratify actions of the Executive Committee at the next Board meeting. The minutes reflect that all Executive Committee actions have been ratified by the full Board and the Executive Committee has never tried to circumvent a majority of the trustees. A similar change was made to the section on committees and a majority vote of the Board is required.
 - The bylaws were amended to remove one of the Vice-Chair positions.
 - The bylaws have been updated effective January 17, 2017 to clear up the appearance of two sets of bylaws. History notes will be added to the bylaws as requested when they are reprinted. New board members are provided a copy of the bylaws as well as a copy of General Statute 115D. Each member is encouraged to read and understand the General Statutes.

- Divisiveness and partisanship have not historically been the norm within the Martin Community College Board of Trustees. There have been differing opinions but everyone was working toward the good of the school. Recent additions to the Board of Trustees has changed the environment. A majority of the Board of Trustees remain willing to share opinions and abide by the majority vote.

Chair Gilliam stated that the corrective action plan sent to the State Board of Community Colleges was not reviewed and approved by the full Martin Community College Board of Trustees. There is a plan to address that error. Mr. Vaughan asked if that means Martin Community College did not submit a corrective action plan by the deadline. Chair Gilliam stated a committee of two people were assigned to work on the action plan. The Chair expected to call a special meeting to review and approve the plan. The committee composed a list of responses and emailed the document to those Board members who have email. The members were to respond by the next day with any comments or questions to the committee. Many of the Martin Community College Board of Trustee members do not review their emails daily and the committee did not wait for the Board to respond to the proposed corrective action plan. The attorney for the board advised the Martin Community College Board of Trustees the primary things that the State Board wanted were change to the leadership structure and the Bylaws. The other items to be included in the Corrective Action Plan were a short paragraph from the CFO and Human Resources. Information from the CFO and Human Resources were not included. The corrective action plan received by the State Board, did not come from the Martin Community College Board of Trustees.

Chair Gilliam thanked the State Board for allowing her to speak and shared System Office staff has been very helpful through this process. The Chair committed to providing quarterly reports to the State Board and keeping them apprised as the Martin Community College Board of Trustees moves forward.

Mr. Raye asked how often the Martin Community College Board of Trustees meet. Chair Gilliam stated the bylaws require a minimum of quarterly meetings, but the Board meets every other month or as business requires. It has been suggested by a current trustee the board meet monthly, however that is not feasible for all of the members. Ms. Estep stated if the community college needs the Board of Trustees to meet every month, they need to meet every month. Chair Gilliam stated the next regularly scheduled meeting is March. Everyone has been accommodating to the additional called meetings. Once the search committee completes the list of interim candidates, the Board will be called together to discuss the findings of the search committee.

Ms. Estep asked if ratified corrective action plan by the Martin Community College Board of Trustees exists. Chair Gilliam said there is a corrective action plan that was sent to the State Board, but it has not been approved by the full Board.

Chairman Shook stated the goal of the requested Corrective Action Plan was to help get Martin back on track to be a highly successful succeeding community college. The State Board received the plan and felt there were positives but had additional questions. If the Martin Community Colleges Board Chair knew the State Board of Community Colleges was reviewing a plan that was not approved, why is it the State Board is just now hearing that the Corrective Action Plan is still not approved? The State Board is frustrated because there is a problem at Martin Community College. There are tools and resources that can help fix the problem but the situation has to be acknowledged. The Board Chair needs to take

ownership and show leadership. The State Board's job is administration and advocacy. When money and resources are mismanaged which results in reversions, that looks poorly on the system. Everyone needs to be on the same page going the same direction. There are tools to help and the State Board is trying to help Martin Community College move in the right direction. The State Board does not want the service area to lose the community college. When the Task Force went to visit and conducted interviews, there was a lot of frustration shared about interaction levels with the employees of the community college. When the report was issued, the State Board stated the basic levels of prescribed standards of administration were not being met. By the Board Chair stating that the Corrective Action Plan is not viable, then the State Board feels that this issue is back at step one.

Chair Gilliam said that as soon as possible, she had let Mr. Jenkins know that the full Martin Community College Board had not approved the plan. The Board has not met to remove the parts of the Corrective Action Plan that the majority does not feel are correct. The substantive parts were accurate and the Board will submit a corrected Corrective Action Plan. Chairman Shook said that the plan the State Board of Community College gave the Martin Community College Board of Trustees was clear. The Corrective Action Plan that was received, the State Board is just now being told is still not ratified and that it will be changed. Ms. Estep asked where are the errors in the corrective action plan?

Ms. Estep stated that as a member of the Task Force, every person including the Board Chair was given the opportunity to speak to the committee. There is a pattern of financial issues and unfilled positions at the college. During the interviews, there was a stream of people in fear of the college shutting down. No one from the State Board of Community Colleges has ever stated, "We want Dr. Britt gone."

Chair Gilliam stated that she was not interviewed because when the email was sent, she was not available due to a family medical issue. Chair Gilliam said "Of the majority, a select number were interviewed." Mr. Jenkins shared the Assistant to the President and Board of Trustees reached out to let him know of the Board Chair's situation. A meeting was arranged with Chair Gilliam to speak to Chair Powell and President Fouts via phone. Mr. Jenkins stated the email inviting people to speak to the Task Force was sent to all stakeholders of the college. Ms. Kismet Matthews was asked to contact Ms. Jean Stevens, who doesn't have email, to invite her to participate in the interviews. Six of the twelve board members met with the Task Force Committee.

Although the full Martin Community College Board of Trustee has not approved the Corrective Action Plan, it has been accepted, and the Martin Community College Board of Trustees is moving forward.

Mr. Vaughan stated he didn't feel the current conversation is productive. All of the details may be interesting, but none of it is important. The State Board hasn't heard one word about what the Martin Community College Board of Trustees is doing for the students. The school needs to be moved in a different direction because there is no confidence that the current Board of Trustees to get the school where it needs to go. Whatever process the State Board has to put into place to move the school forward, he would recommend. Ms. Estep seconded. Mr. Irwin said that with the current report that the State Board received, the process is still behind. The students are suffering and he also has no confidence in the Board of Trustees at Martin Community College, who can't even agree on an action plan. The trustees have failed the county, the school system, and most importantly the students. Mr. Raye told Chair Gilliam there has to be continuity with the board. People (the members) have to be

willing to serve for the good of the cause. If Martin Community College Board of Trustees are not meeting but every two months, with the problems the college has, the board is not meeting enough. If you have board members who don't want to meet once a month, then they need to be replaced. Mr. Raye suggested that Chair Gilliam seek another position. Chair Gilliam said that she had submitted her resignation as chair in September, but the attorney recommended she complete her term through June.

Dr. Blackwell asked why has the Martin Community College Board of Trustees allowed the events to occur over such a long period of time. The events are the things that have led to the college being in this position. Has the Martin Community College Board not been paying attention or do they not care? Chair Gilliam shared with in respect to the finances, nearly every time there was a finance report submitted over the last several months, the Board of Trustees has asked questions. Chair Gilliam stated she regularly checks behind the report. Dr. Britt reported to the Board of Trustees that there was something wrong in the Finance Department. The answers from the Chief of Finance sound plausible.

Ms. Estep shared perhaps Dr. Blackwell was interested in the fact that several million in allocated funding went unspent and reverted to the State. Chair Gilliam stated that several years in succession there were vacancies in high cost positions which caused the reversion. As a business owner it seemed wrong to spend the money. Chair Shook said the issue is that the college was not being run effectively. Leadership and critical positions have not been filled for several years which impacted the students.

Mr. Pearson said it seems that the Martin Community College Board of Trustees is totally lost.

Mr. Pearson motioned to go into closed session pursuant to North Carolina General Statute sections 143-318.11(a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, Mr. Raye seconded and the board approved via voice vote.

RECESS FROM 10:46 - 10:54

Reconvene in closed session.

The State Board members solicited legal advice from the General Counsel and System Office staff available options within the State Board authority to assure that Martin Community College will move forward in a timely fashion, but also that the students are not negatively impacted by the issues at the college.

Mr. Raye motioned to go into open session, Dr. Powell seconded and the board approved via voice vote.

POLICY COMMITTEE, Mr. Ernest Pearson, Chair

Initiation of the Rulemaking Process to Amend 3B SBCCC Subchapter 400 – “Temporary Rules”
(Attachment POL 2)

Mr. Pearson stated that this rule will provide for temporary rules to be put in place when needed. If there is an emergency situation the temporary rule can be put in place for a limited amount of time or until it goes through the regular rule making process to make it permanent.

On behalf of the Policy Committee, Mr. Pearson recommended and moved the following item be approved by the board:

Initiation of the Rulemaking Process to Amend 3B SBCCC Subchapter 400 – “Temporary Rules” (Attachment POL 2)

The above item was unanimously approved by voice vote.

Amend 2A SBCCC 300.6 – “North Carolina Proprietary School Fee Schedule” (Attachment POL 3)

Mr. Pearson stated that this rule increases the fees for Proprietary Schools. There were no comments.

On behalf of the Policy Committee, Mr. Pearson recommended and moved the following item be approved by the board:

Amend 2A SBCCC 300.6 – “North Carolina Proprietary School Fee Schedule” (Attachment POL 3)

The above item was unanimously approved by voice vote.

Amend 3B SBCCC Subchapter 200 – “Public Input” (Attachment POL 4)

Mr. Pearson stated this rule allows a person to request notice via email about proposed rule changes.

On behalf of the Policy Committee, Mr. Pearson recommended and moved the following item be approved by the board:

Amend 3B SBCCC Subchapter 200 – “Public Input” (Attachment POL 4)

The above item was unanimously approved by voice vote.

Proposed Proprietary School Legislation (Attachment POL 5)

Mr. Pearson shared a proposal with the Board. The Proprietary School system is currently housed and supported by the System Office. The State Board of Proprietary Schools is seeking legislation to be separated from the NC Community College System. Upon the creation of the State Board of Proprietary School in 2011 the intent was to be an interim step toward becoming independent.

The recommendation from the Policy Committee was to approve the legislative change subject to the legislation providing the following:

- The System President may designate a person to sit as a member of the Proprietary School Board.
- The Proprietary School Board send us copies of any actions taken to license or revoke licenses.

Mr. Pearson shared the committee agreed on the recommendations to encourage cross coordination since proprietary schools can teach the same thing in a service area as a community college. Mr. Corl stated during the committee meeting, the State Board of Proprietary Schools should not have any issue

with sending notification of licensing changes, but does not know if the State Board of Proprietary Schools will agree to the President of the Community College System designating a member.

The goal of the board agreeing to support this legislation is to allow Ms. Shuping to answer legislator questions when asked the view of the State Board on the topic. Ms. Shuping asked if the intent is for the representative from the Community College System be a voting member. Mr. Pearson stated that is the intent.

On behalf of the Policy Committee, Mr. Pearson recommended and moved the following item be approved by the board:

Approve the Proposed Proprietary School Legislation with the provision that the System President appoint a voting member to the Proprietary School Board and that the Proprietary School Board send the State Board copies of licensing actions. (Attachment POL 5)

The above item was unanimously approved by voice vote.

LEGISLATIVE AFFAIRS COMMITTEE, Mr. James Rose, Chair

Mr. Rose shared that Representative Hugh Blackwell came and spoke to the committee. Representative Blackwell seems to be a true friend and supporter of the community college system.

AACC Federal Legislative Agenda (Attachment LEG 1)

Mr. Rose recommended everyone read the AACC Legislative Agenda to possibly be discussed at a future meeting.

Legislative Update – 2017-19 Biennium

Ms. Shuping stated the Legislative session will convene at noon on Wednesday, January 25, 2017. Committee chairmanships have been appointed. Once the committee member lists are complete, the information will be disseminated to the Board.

Additional Special Provisions – 2017-19 Biennium (Attachment LEG 2)

Ms. Shuping reviewed the additional provisions that staff recommends.

- Ensure a Highly-Skilled Workforce Pipeline: allow high school students to enroll in courses leading to a state or industry credential
- Youth Apprenticeship Tuition Waiver Clarification – will include “pre-apprenticeship” waivers. Ms. Estep asked if there are differing guidelines for pre-apprenticeship and apprenticeship. Dr. Chapman and President Williamson said the programs are youth apprenticeships.
- ERP Planning and Design Funding and Reporting
- Agency Exemptions from DIT Oversight

On behalf of the Legislative Affairs Committee, Mr. Rose recommended and moved the following item be approved by the board:

Additional Special Provisions – 2017-19 Biennium (Attachment LEG 2)

The above item was unanimously approved by voice vote.

AWARDS COMMITTEE, Ms. Janet Lowder, Chair

The Board went into closed session pursuant to North Carolina General Statute sections 143-318.11(a)(2) following a motion by Ms. Lowder, Mr. McBrayer seconded and approved via voice vote.

The respective award selections were presented for discussion.

Mr. Raye moved to go back into open session with second from Dr. Powell, approved via voice vote.

Chairman Shook reminded the gallery to not share the award winners with others outside the meeting so the State Board members would have the opportunity contact the winners after the meeting.

On behalf of the Awards Committee, Ms. Lowder recommended and moved the following item be approved by the board:

2017 State Board Community College Award Winners

- Excellence in Teaching award to Ashley Hagler at Gaston Community College
- Staff Member of the Year award to Susan Nobles at Pitt Community College
- President of the Year award to David Shockley at Surry Community College
- Distinguished Partners in Excellence award to Service Thread and Richmond Community College
- I.E. Ready Award to Jeff Hockaday

The above item was unanimously approved by voice vote.

NEW BUSINESS

Mr. Pearson motioned the following item be approved by the board, seconded by Mr. McBrayer:

The State Board directs the System President to hire an exempt, temporary employee exclusively to guide and assist the Martin Community College Board of Trustees in implementing any and all appropriate corrective actions. Said person will work at the direction of the State Board of Community Colleges and System President. Furthermore, the Martin Community College Board of Trustees and Interim President will cooperate fully with this individual in identifying and implementing corrective actions. Additionally, if the reports of this individual to the State Board of Community Colleges indicate the Martin Community College Board of Trustees Chair or trustees or Interim President do not cooperate to the satisfaction of the State Board of Community Colleges, the State Board of Community Colleges will withhold State funds at the end of the academic term or pursue alternative options to ensure the continued service to the citizens of Martin and Bertie Counties.

The above item was approved by voice vote.

Dr. Blackwell motioned the following item be approved by the board, seconded by Mr. Raye:

The State Board directs staff to research and document the authority of the State Board and report to the Board at our next meeting. Furthermore, the State Board directs staff to propose other options to be considered by the State Board to ensure the Board has adequate oversight authority over the 58 colleges within our system and report said options at our next meeting.

The above item was approved by voice vote.

PRESIDENT'S REPORT TO THE STATE BOARD OF COMMUNITY COLLEGES

President Williamson shared an overview of the Small Business Center Network. He introduced Ms. Anne Shaw, Small Business Center Director to recognize the Small Business Center Network Excellence Award Winners for 2015-2016.

- Rookie of the Year – Jerry Edmonds from Halifax Community College
- Innovation Award – Programs / Seminars – LaShon Harley from Durham Technical Community Colleges
- Innovation Award – Services / Collaboration – Lee Woodard from James Sprunt Community College
- Business Success Story – Most Impact – Ginger O’Neal from College of The Albemarle
- Business Success Story – Overcoming Challenges – Melissa Evans from Wilson Community College
- State Director’s Award – Mark Hagenbuch from Guilford Technical Community College
- State Directors Award – Jim Ensor from Pitt Community College

President Williamson congratulated the colleges and the award recipients.

Each State Board member will be receiving weekly emails with a dashboard of the activities occurring in Customized Training in North Carolina. Staff is working to develop a similar dashboard for Small Business Center. The members are encouraged to review the weekly updates and contacting either President Williamson or Ms. Little with any questions.

President Williamson recognized Katherine Davis from the System Office and Candace Holder from Surry Community College as the Most Valuable Team in October 2016 for helping Halifax Community College in a time of need.

President Williamson said one of the things that came out of the listening tour is the concept of branding. There needs to be information communicated to students and parents to show that community colleges are a viable option for students to start their career. President Williamson shared the “I Made It” website: <http://www.imadeitsc.com/> which was created by the South Carolina Technical College System.

DATE OF NEXT MEETING

The next State Board Meeting will be held on Thursday, February 16, 2017 through Friday, February 17, 2017 in the Dr. W. Dallas Herring State Board Room located in the Caswell Building in Raleigh, North Carolina. More information regarding this meeting will be communicated.

Chair Gilliam thanked the State Board for allowing her to speak on behalf of the students and the community.

EXPIRING TERMS AND VACANCIES

There are currently no terms expiring and one vacancy for the membership of the State Board.

ADJOURNMENT

There being no further business to come before the Board, Mr. Vaughan made the motion to adjourn, seconded by Dr. Saunders unanimously approved by voice vote at 12:56 p.m.

RESPECTFULLY SUBMITTED BY:
Secretary

APPROVED BY:

James C. Williamson, PhD, System President

Mr. Scott Shook, Chair