



State Board of Community Colleges

Caswell Building, 200 West Jones Street
Raleigh, North Carolina
May 20, 2016
9:00 a.m.

CALL TO ORDER

Following proper public notification, Chairman Scott Shook called the State Board of Community Colleges (SBCC) Meeting to order at 9:00 a.m. in the Dr. W. Dallas Herring State Board Room of the Caswell Building. Mr. Bryan Jenkins called the roll and the following members were present:

Ms. Priya Balakrishnan
Dr. Breeden Blackwell
Treasurer Janet Cowell
Ms. Lisa Estep
Representative Jimmie Ford
Mr. Bobby Irwin
Ms. Janet Lowder
Mr. Bill McBrayer
Mr. Ernie Pearson
Dr. Samuel Powell

Mr. Lynn Raye
Mr. Lee Roberts
Dr. Darrell Saunders
Mr. Scott Shook
Ms. Yolanda Stith
Mr. Clark Twiddy
Mr. Jerry Vaughan
Mr. Hal Weatherman (Rep. for
Lt. Governor Dan Forest)*
Dr. Candler Willis

*Attended by telephone

Absent: Mr. Todd Johnson, Mr. James Rose

ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST

Representative Ford reminded members of the Board of the ethical requirements for those who are public servants and requested that members identify any conflicts or potential conflicts of interest that they may have with respect to any item on the agenda. Having so requested, the Chair asked that the record reflect no conflicts.

Chairman Shook welcomed several guests in attendance: Scott Ralls with his wife Lisa and son Benjamin Ralls, Dr. Linwood Powell, President Laurence Rouse, James Sprunt Community College; and President-Elect Jimmie Williamson.

Chairman Shook, on behalf of the State Board, bestowed the title of President Emeritus on President Scott Ralls.

APPROVAL OF THE MINUTES

Representative Ford made a motion to approve the minutes of the April 15, 2016 meeting of the State Board of Community Colleges. Mr. Twiddy seconded the motion and the minutes were unanimously approved.

CHANGES TO AGENDA

The Chair polled the committee chairs as to any changes to the agenda and the results were as follows:

PERSONNEL COMMITTEE, Ms. Lowder, Chair

Ms. Lowder stated Personnel Committee has three items for consideration.

FINANCE COMMITTEE, Mr. Lynn Raye, Chair

Mr. Raye stated Finance Committee has no changes.

PROGRAM SERVICES COMMITTEE, Dr. Samuel Powell, Chair

Dr. Powell stated Program Services Committee will submit PROG 8a for consideration.

STRATEGIC PLANNING COMMITTEE, Dr. Darrell Saunders, Chair

Dr. Saunders stated Strategic Planning Committee has no changes.

POLICY COMMITTEE, Mr. Ernest Pearson, Chair

Mr. Pearson stated Policy Committee would like to move POL 3 and POL 4 from Future Action to Action.

LEGISLATIVE AFFAIRS COMMITTEE, Mr. Jim Rose, Chair

Mr. Rose stated Legislative Affairs Committee has no changes.

APPROVAL OF THE AGENDA

Mr. Raye made a motion to approve the agenda, Secretary Cowell seconded the motion, and the motion was unanimously approved by voice vote.

APPROVAL OF THE CONSENT AGENDA

Secretary Cowell made a motion to approve the consent agenda as recommended, Dr. Blackwell seconded the motion, and the motion was unanimously approved by voice vote.

Items approved on the Consent Agenda were as follows:

FINANCE COMMITTEE, Mr. Lynn Raye, Chair

- Allocation for NC Motorcycle Safety Education Program (Attachment FC 4)
- Service Agreement for Resources for Career and Technical Education Faculty (Attachment FC 5)
- Service Agreement for Adult Basic Skills Professional Development (Attachment FC 6)
- Service Agreement for Systemwide Diagnostic Assessment System (Attachment FC 7)
- Contract for Environmental, Safety, and Health Compliance (Attachment FC 8)
- Construction and Property (Attachment FC 9)

PROGRAMS COMMITTEE, Dr. Sam Powell, Chair

Curriculum Standard Revisions (Attachment PROG 5)

Rockingham Community College – Electrical Systems Technology (A35130)

Curriculum Program Applications (Fast Track for Action) (Attachment PROG 6)

Davidson County Community College – Dental Assisting (Diploma) (D45240)

Combined Course Library – Continuing Education (Attachment PROG 7)

New Course Approvals, Modifications, and Tier Designations

REPORTS:

Dr. Robert Shackleford, President of North Carolina Association of Community College Presidents

President Shackleford reviewed the activities from the NCACCP meeting on Wednesday, May 18, 2016.

- Professional Development committee discussed the following:
 - Establishment of task force to setup training for Financial Aid leadership/Director.
 - Addressed the need for training sessions about construction due to activity with Connect NC Bond.
- Technology committee discussed the following:
 - Adopt an MOU regarding use of student information. Individual data belongs to the colleges, but the System Office is being asked for information based on that data. This would help us define how to handle this data.
- Program committee discussed the following:
 - Inviting both gubernatorial candidates come speak at the System Conference.
 - Request time to analyze the data from the College Ready Graduate pilot schools before implementing throughout the system. The preference would be a three year implementation.
- Finance Committee discussed the following:
 - With the removal of Basic Skills completion from the performance measure and the impact on the block grant, NCACCP would like to see the money reallocated. Ms. Haygood bring this issue to the board in the future.
 - The colleges want implement a refund policy if a student's residency verification is delayed beyond the refund date. The student should not be held accountable if an external agency is not able to confirm in a timely manner.

President Shackleford stated it has been a great month with pinning ceremonies, award ceremonies, and graduation ceremonies. As students tell their stories, it reminds us why we do what we do.

Dr. Donny Hunter, President, North Carolina Association of Community College Trustees

Dr. Donny Hunter stated NCACCT held the Law/Legislative seminar this past month. Thanked those that were able to attend. The next statewide meeting is the Leadership Conference scheduled October 7-9 in Charlotte and the gubernatorial candidates will be invited to speak.

Dr. Hunter thanked Mary Shuping for keeping the association informed of what is going on during session and direction for needs to be done. Trustees are being asked to contact local Senators about our priorities.

Dr. Hunter thanked the board for inviting NCACCP Executive Staff to the reception on Wednesday evening. Chairman Shook thanked Dr. Hunter for the reception that the trustees had.

N4CSGA, Ms. Priya Balakrishnan, President

Ms. Balakrishnan shared that the N4CSGA was able to collect 1039 signatures on the petition on 'Staff and Teacher' pay and are working with System Office to arrange a meeting to present it to the General Assembly. Various students have met with their local Representatives to present the petition.

Interviews for remaining N4CSGA 2016-2017 board members will be held on Saturday, May 21 at Blue Ridge Community College. The Transition and Bonding retreat for the 2016-2017 Executive Board will be on June 5-7 in Efland, NC.

Ms. Balakrishnan thanked the State Board for their support of over 800,000 students within NCCCS. The board's decisions and leadership has impacted various lives of North Carolina students. The N4CSGA 2015-2016 executive board has had many opportunities to help impact issues at the community colleges and are happy with the work that has been done.

Ms. Balakrishnan introduced her family along with Carlos Sanchez and Mario Hopkins, members of the N4CSGA Executive Board.

COMMITTEE REPORTS

PERSONNEL COMMITTEE, Ms. Janet Lowder, Chair

The Board went into closed session pursuant to North Carolina General Statute sections 143-318.11(a)(1) and 143-318.11 (a)(6) following a motion by Ms. Lowder, seconded by Mr. Raye, and approved via voice vote.

Ms. Lowder moved to go back into open session with second from Mr. Twiddy, approved via voice vote.

On behalf of the Personnel Committee, Ms. Lowder recommended and moved the following item be approved by the board:

Approval of Dr. Mark Poarch as President of Caldwell Community College and Technical Institute

The motion was unanimously approved by voice vote.

On behalf of the Personnel Committee, Ms. Lowder recommended and moved the following item be approved by the board:

Approval of Dr. John Gossett as President of McDowell Technical Community College

The motion was unanimously approved by voice vote.

For Ratification

At the meeting in April, the Board authorized the Personnel Committee to meet prior to the May meeting to take action on time sensitive system office personnel matters subject to the ratification by

the full board in May. The Personnel Committee met on May 4th and May 13th to consider two System Office personnel items, the Interim Vice President for Technical Solutions and Distance Learning and the Executive Director of Student Success.

On behalf of the Personnel Committee, Ms. Lowder recommended and moved the following item be ratified by the board:

- Approval of Julie Batchelor as Interim Vice President for Technology Solutions and Distance Learning effective May 9, 2016 at a salary of \$11,000 per month (May 4, 2016 Committee Meeting)
- Approval of Roxanne Newton as Executive Director of Student Success effective June 1, 2016 at a salary of \$90,000 per year for up to 3 years. (May 13, 2016 Committee Meeting)

The motion was unanimously approved by voice vote.

FINANCE COMMITTEE, Mr. Lynn Raye, Chair

Mr. Raye asked Ms. Haygood to give a budget update to the board. Ms. Haygood shared that the Budget Tracking sheet (Attachment FC 2) gives a summary of the House budget passed on Thursday, May 19, 2016 and the Senate will start its work on the budget.

- The Board discussed the proposed program in conjunction with the Treasurer's office for community colleges to provide training programs for municipalities. Treasurer Cowell explained the reasoning behind the proposal and Margaret Robertson shared which colleges will be piloting the programs.
- There is an interesting provision in the IT portion of the budget. There are two components:
 - Begin planning and design of statewide ERP (Enterprise Resource Planning) system
 - Begin planning and design of our current ERP system (Colleague)
- House recommendation on NC Gap was to delay one year.
- A Senate budget may be released as early as next week.

On behalf of the Finance Committee, Mr. Raye recommended and moved that the following item be approved by the board:

State Board Reserve Funds: Compliance Services Expertise (Attachment FC 3)

The above item was approved by voice vote.

On behalf of the Finance Committee, Mr. Raye recommended and moved that the following item be approved by the board:

Authorize the Finance Committee to meet prior to the board's July meeting to take action on time sensitive construction projects subject to the ratification by the full board in July.

The above item was approved by voice vote.

PROGRAMS COMMITTEE, Dr. Sam Powell, Chair

On behalf of the Programs Committee, Dr. Powell recommended and moved the following item be approved by the board with System Office recommendations included:

Review Public Comments for 1D Subchapter 300 – “Continuing Education” (Attachment 8a)

The item was updated with the recommended changes. Ms. Martin reviewed the process and stated no other public agency exempt from the rule making process has such a thorough commenting process.

The above item was approved by voice vote.

STRATEGIC PLANNING COMMITTEE, Dr. Darrell Saunders, Chair

No items for discussion on the agenda.

POLICY COMMITTEE, Mr. Ernest Pearson, Chair

On behalf of the Policy Committee, Mr. Pearson recommended and moved that the following item be approved by the board:

Recommendations for Initial Proprietary School Licensure (Attachment POL 3)

The above item was unanimously approved by voice vote.

On behalf of the Policy Committee, Mr. Pearson recommended and moved that the following item be approved by the board:

Recommendations for Renewal of Proprietary School Licensure (Attachment POL 4)

The above item was unanimously approved by voice vote.

On behalf of the Policy Committee, Mr. Pearson recommended and moved that the following item be approved by the board:

Amend 3C SBCCC 200.1 – “Rule Formatting Specifications” (Attachment POL 5)

The above item was unanimously approved by voice vote.

Representative Ford asked for an update on the Proprietary Schools becoming independent. Ms. Haygood provided a brief update to include the point that currently, there is no language from the General Assembly altering the current reporting structure.

LEGISLATIVE AFFAIRS COMMITTEE, Dr. Breeden Blackwell, Vice-Chair

Dr. Blackwell asked Ms. Shuping to give an update.

- Ms. Shuping shared one of the bills of interest is Senate Bill 873, *Access to Affordable College Education Act*.
- The thought is the Senate budget will be done quickly. The Senate budget could be completed next week.
- The committee discussed development of talking points.

NEW BUSINESS

Secretary Cowell spoke about a mobile app being developed by Full Measure Education for high school students and councilors to plan out their college information.

Ms. Weiner spoke about the upcoming regional visits with President-Elect Williamson.

Mr. Irwin shared news about scholarships in Allegany County.

PRESIDENT'S REPORT TO THE STATE BOARD OF COMMUNITY COLLEGES

Interim President Fouts recognized State Board Committee Clerks, Carol Bowers, Jerrie Farmer, Leslie Leake, and Carmen Cargill as MVT for the month of May 2016.

President Fouts' Report was an overview of the accomplishments he has seen over the past year while serving as Interim President.

BOARD MEMBERS QUESTIONS/COMMENTS

The Board approved a Resolution honoring Interim President George Fouts and presented it to him. The Board thanked him for his service.

Mr. Shook thanked the NC Community College Foundation for funding the reception and the members who attended.

DATE OF NEXT MEETING

The next State Board Meeting will be held on Thursday, July 14, 2016 through Friday, July 15, 2016 in the Dr. W. Dallas Herring State Board Room located in the Caswell Building in Raleigh, North Carolina. More information regarding this meeting will be communicated.

EXPIRING TERMS AND VACANCIES

There are currently no terms expiring and no vacancies for the membership of the State Board.

ADJOURNMENT

There being no further business to come before the Board, Representative Ford made the motion to adjourn, seconded by Mr. Raye at 11:05 a.m., unanimously approved by voice vote.

RESPECTFULLY SUBMITTED BY:

Secretary

APPROVED BY:

Mr. George Fouts, Interim System President

Mr. Scott Shook, Chair