



**State Board of Community Colleges**

**Catawba Valley Community College**

**Hickory, North Carolina**

**October 20, 2017**

**9:00 a.m.**

**CALL TO ORDER**

Following proper public notification, Chairman Scott Shook called the State Board of Community Colleges (SBCC) Meeting to order at 9:02 a.m. at the Corporate Development Center of Catawba Valley Community College in Hickory, NC.

**ROLL CALL**

Mr. Bryan Jenkins called the roll and the following members were present:

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|------------------------|-------------------|---|
| Dr. Breeden Blackwell  | Mr. Bill McBrayer | Mr. Robert Stephens                                       |
| Ms. Lisa Estep *       | Mr. Ernie Pearson | Mr. Burr Sullivan   |
| Treasurer Dale Folwell | Dr. Samuel Powell | Mr. Hal Weatherman (rep for<br>Lt. Governor Dan Forest) * |
| Mr. Bobby Irwin        | Mr. Lynn Raye     | Ms. Ann Whitford  |
| Mr. Frank Johnson      | Mr. James Rose    | Dr. Candler Willis  |
| Mr. Todd Johnson       | Mr. Scott Shook   |   |

\*Attended by telephone

Absent: Mr. Roderick Gooden, Mr. William Holder, Mr. Clark Twiddy, and Mr. Jerry Vaughan

**ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST**

Dr. Willis reminded members of the Board of the ethical requirements and requested that members identify any conflicts or potential conflicts of interest that they may have with respect to any item on the agenda. Mr. Bobby Irwin recused himself from voting on item FC 07 – Service Agreement for Development of Residency Determination Services. Having so requested, the Chair asked the record reflect Mr. Irwin’s recusal.

**APPROVAL OF THE MINUTES**

Mr. Raye made a motion to approve the minutes for the State Board of Community Colleges as presented. Dr. Powell seconded the motion and the minutes were unanimously approved.

**CHANGES TO AGENDA**

The Chair polled the committee chairs as to any changes to the agenda and the results were as follows:

**FINANCE COMMITTEE, Mr. Lynn Raye, Chair**

Mr. Raye stated Finance Committee has no changes

**PROGRAM SERVICES COMMITTEE, Dr. Samuel Powell, Chair**

Dr. Powell stated Programs Committee would like to move Review of the Comprehensive Articulation Agreement That Exists Between Constituent Institutions of the North Carolina Community College System and Constituent Institutions of The University of North Carolina (Attachment PROG 04) from Future Action to Action.

**STRATEGIC PLANNING COMMITTEE, Mr. McBrayer for Mr. Clark Twiddy / Mr. Jerry Vaughan, Co-Chair**

Mr. McBrayer stated Strategic Planning Committee has no changes.

**ACCOUNTABILITY AND AUDIT COMMITTEE, Ms. Whitford for Ms. Lisa Estep, Chair**

Ms. Estep stated Accountability and Audit Committee had no changes.

**PERSONNEL COMMITTEE, Mr. Bill McBrayer, Chair**

Mr. McBrayer stated Personnel Committee had no changes.

**LEGISLATIVE AFFAIRS COMMITTEE, Dr. Breeden Blackwell, Chair**

Dr. Blackwell stated Legislative Affairs Committee had no changes.

**APPROVAL OF THE AGENDA**

Mr. McBrayer made a motion to approve the agenda, Mr. T. Johnson seconded the motion, and the motion was unanimously approved by voice vote.

**APPROVAL OF THE CONSENT AGENDA**

Dr. Powell made a motion to approve the consent agenda as recommended, Mr. Raye seconded the motion, and the motion was unanimously approved by voice vote.

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**Items approved on the Consent Agenda were as follows:**

**FINANCE COMMITTEE, Mr. Lynn Raye, Chair**

- Allocation for Sub-Orbital Student Competition (Attachment FC 06)
- Service Agreement for ISIR Verification Services (Attachment FC 07)
- Service Agreement for Virtual Computing Environment (Attachment FC 08)
- Construction and Property (Attachment FC 17)

**PROGRAMS COMMITTEE, Dr. Samuel Powell, Chair**

- Curriculum Program Applications – Fast Track for Action (Attachment PROG 08)
- Curriculum Program Applications – New to the System (Attachment PROG 09)
- Curriculum Standard Revisions (Attachment PROG 10)
- Combined Course Library – Continuing Education (Attachment PROG 11)
- Courses of Instruction – Captive/Co-opted Groups (Attachment PROG 12)

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**COMMITTEE REPORTS**

**FINANCE COMMITTEE, Mr. Lynn Raye, Chair**

**Service Agreement for Development of Residency Determination Service (Attachment FC 07)**

Mr. Raye summarized the discussion in Committee about the item. Ms. Grovenstein reviewed the item. The State Board of Community Colleges is asked to approve \$380,000 for the first year of a five-year contract with the North Carolina State Education Assistance Authority (NCSEAA) to fund the costs associated with the development of Residency Determination Service. In 2013, the General Assembly directed the UNC General Administration (UNC-GA), the NC Community College System (NCCCS), the NC Independent Colleges and Universities (NCICU) and the NCSEAA to create a centralized, uniform process for determining residency for tuition purposes and for administration of State-funded financial aid. Residency Determination Services has been implemented through the state with only one group left to adopt. The Community College System is now at the stage of needing to pay the development cost of the service. An Issues Lunch will be held in January to discuss further. Ms. Shuping stated staff will talk with legislators about some of the issues which have come from the development of the service.

Mr. Stephens asked potential savings generated by Residency Determination Service. Ms. Grovenstein stated Dr. Kelley is working with Mr. Schneider to get more information. Currently 80% of the students applying are being determined as residents, but staff does not know how that compares to prior numbers.

The Residency Determination Service is meeting the Legislative requirement of treating all applicants the same no matter where the student attends. RDS was developed to address issues where students were getting different determinations with similar information.

Dr. Wills asked about North Carolina State Education Assistance Authority (NCSEAA) and their role. Ms. Grovenstein stated NCSEAA is part of the UNC System and is the lead organization administering 99% of the state financial aid programs. It is part of the UNC system. Has also been appointed to work with Opportunity Scholarship and other financial programs.

Mr. F. Johnson shared it was an intense discussion. The problem is the Residency Determination Service is an undue burden to the students and their parents. The service is designed for a four-year college and it is a hindrance to the community colleges.

Mr. Pearson stated the community colleges did not receive an equal share on bond money, but equal share of cost.

Dr. Blackwell asked what the impact would be if the State Board voted against the agenda item. President Haygood explained the Board would be going against the statute as well as acting in bad faith. The System Office is attempting to partner with NCSEAA to approach the legislature for funding help to support the operating cost. Dr. Blackwell asked if the Community College System will be involved in working on potential changes. President Haygood shared the Community College System will probably drive the request for change because the service is most problematic for our students.

Ms. Whitford inquired about the Community College System involvement with the development. Ms. Grovenstein reviewed the System involvement during development. Dr. Chapman stated there was community college representation from the beginning. President Haygood stated when the service was being piloted, the Community College System advocated for the age of “independent student” to be lowered.

Mr. T. Johnson asked if there is a way we can get away from having to use the service and if the Community College System on the hook for the 5 years’ worth of payments. Ms. Grovenstein stated the System will have to pay for the development.

Dr. Blackwell asked for this issue to be added to the Legislative Agenda. Ms. Shuping shared System Office staff will be talking with legislators on the issues. President Haygood stated there will be an Issues Luncheon in January to discuss further.

On behalf of the Finance Committee, Mr. Raye recommended and moved the following item be approved by the board:

Service Agreement for Development of Residency Determination Service (Attachment FC 07)

Mr. Irwin abstained, Mr. F. Johnson voted against, and the above item was approved by voice vote.

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Amend 1E SBCCC 800.2 – “General Provisions” (Attachment FC 08)

Ms. Grovenstein reviewed the State Board Code change regarding waivers to student fees. This is in response to a budget bill requiring the System to report waivers. This is adding a number of waivers to the State Board Code. The public comment period has been completed with no comments. It will go into effect November 1, 2017

On behalf of the Finance Committee, Mr. Raye recommended and moved the following item be approved by the board:

Amend 1E SBCCC 800.2 – “General Provisions” (Attachment FC 08)

The above item was approved by voice vote.

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**PROGRAMS COMMITTEE, Dr. Sam Powell, Chair**

Review of the Comprehensive Articulation Agreement That Exists Between Constituent Institutions of the North Carolina Community College System and Constituent Institutions of The University of North Carolina (Attachment PROG 04)

Dr. Powell provided background on the Comprehensive Articulation Agreement.

Dr. Chapman shared there has been an increase in students transferring to the UNC System, many with their Associate Degree. Data suggests students who complete their degree prior to transfer do better at the four-year university.

Dr. Chapman shared we will continue to see an increase of students receiving their credential through the reverse process transfer process.

We are continuing to learn more about how we can support the students throughout the process.

Mr. Rose asked about follow up with the students who have gone through the transfer process. Dr. Chapman shared there is not a standard process for following up with the students.

On behalf of the Programs Committee, Dr. Powell recommended and moved the following item be approved by the board:

Review of the Comprehensive Articulation Agreement That Exists Between Constituent Institutions of the North Carolina Community College System and Constituent Institutions of The University of North Carolina (Attachment PROG 04)

The above item was approved by voice vote.

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SBCC Code Items (Attachment PROG 05-09)

Review Public Comments for 1D SBCCC Subchapter 400 – “Curriculum” (Attachment PROG 05)

PROG 05 – Ms. Martin stated this was a detailed process to update the curriculum areas for this section. There were no comments received due to the hard work of Dr. Chapman’s staff prior to sending out for public comment.

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Amend 1B SBCCC 500.1 – “School Absence for National Guard Service” (Attachment PROG 06)

PROG 06 – Ms. Martin stated several things came from the legislature adopted via temporary rules. This is the National Guard absence rule. Once adopted, the temporary rule will expire.

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Amend the Senior Citizen Audit Rules at 1D SBCCC 700.1 – “Audited Courses;” 1E SBCCC 100.1 – “Definitions;” and 1E SBCCC Subchapter 1000 – “Audited Courses” (Attachment PROG 07)

PROG 07 – Ms. Martin stated senior citizen audit was also a legislative request. There was one comment speaking to the rule of replacing a paying student. Discussed in consultation with staff and agreed it is up to the colleges to decide how to address the issue. The commenter was okay to leave the rule as is. The rule also defines audit.

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Amend 1D SBCCC 300.4 – “Program Management” (Attachment PROG 08)

PROG 08 – This rule was an update to the Continuing Education section. Changes the name of the plan as well as some of the rules and processes.

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Initiation of the Rulemaking Process to Amend 1D SBCCC Subchapter 400 – “Curriculum” (Attachment PROG 09)

PROG 09 – Ms. Martin stated this is a technical amendment to the definition rather than restating.

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Dr. Powell thanked Ms. Martin and her staff for keeping the State Board Code updated.

On behalf of the Programs Committee, Dr. Powell recommended and moved the following item be approved by the board:

- Review Public Comments for 1D SBCCC Subchapter 400 – “Curriculum” (Attachment PROG 05)
- Amend 1B SBCCC 500.1 – “School Absence for National Guard Service” (Attachment PROG 06)
- Amend the Senior Citizen Audit Rules at 1D SBCCC 700.1 – “Audited Courses;” 1E SBCCC 100.1 – “Definitions;” and 1E SBCCC Subchapter 1000 – “Audited Courses” (Attachment PROG 07)
- Amend 1D SBCCC 300.4 – “Program Management” (Attachment PROG 08)
- Amend 1G SBCCC 100.1 – “Definitions” (Attachment PROG 09)

The above items were approved by voice vote.

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**STRATEGIC PLANNING COMMITTEE, Mr. McBrayer for Mr. Twiddy and Mr. Vaughan, Co-Chairs**  
**For Information**

Draft Goals, Objectives, and Strategies (Attachment PLAN 01)

President Haygood stated the Board spent two days speaking about the Strategic Planning process. PLAN 01 lists the draft goals, objectives, and strategies chosen by the four committees. Those recommendations were harmonized to avoid duplication.

Staff is working on KPIs to track the goals. Working on System Performance measures.

Motion to endorse the direction of draft goals and objectives. The plan will be presented for future action in January and final in February

Motion approved unanimously via voice vote.

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**ACCOUNTABILITY AND AUDIT, Ms. Lisa Estep, Chair**  
**For Action**

Review of Public Comments for and Adopt 1G SBCCC Subchapters 300 – “Reserved for Future Codification” and 400 – “FTE Reporting Accountability” (Attachment AUD 02)

Ms. Whitford stated this is gratifying since she helped work on revamping the compliance review process in 2013.

There is a change in language on page 3 line 23 to change to Accountability and Integrity. Mr. Raye asked if NCACCP has reviewed. President Haygood shared it has and voted to endorse. It codifies the process being utilized the past two years.

Ms. Martin shared this is a great example of what happens when the stakeholders communicate and collaborate. By working together, problems can be solved.

On behalf of the Accountability and Audit Committee, Ms. Whitford recommended and moved the following item be approved by the board:

Review of Public Comments for and Adopt 1G SBCCC Subchapters 300 – "Reserved for Future Codification" and 400 – "FTE Reporting Accountability" (Attachment AUD 02)

The above item was approved by voice vote.

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### **NEW BUSINESS**

Ms. Whitford gave an update on the Governance Task Force. The first few meetings were contentious, but now everyone is working together on SB 420 and the accompanying State Board Code which will work in parallel.

Ms. Estep stated there are a few pieces which will be discussed next week at the NCACCP meeting. Staff will be present to assist with the conversation.

Mr. Raye updated on the Transition Committee. Current plans are for the committee to meet following the November SBCC meeting.

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### **PRESIDENT'S REPORT**

President Haygood shared she hopes Board members will leave feeling more well-informed about key issues facing our System and comfortable that our System is well on its way to developing a plan to tackle those issues.

Within the first few weeks as Acting President there has been the recurring theme, importance of collaboration. President Haygood reviewed a variety of examples of collaboration she has seen:

- Promising practices from the community colleges. None of those examples of innovative and impactful work would have been possible without strong relationships and partnerships.
- Potential partnerships, such as Napoleon Wallace, the new Deputy Secretary for Rural Economic Development and Workforce Solutions; MC Belk Pilon, Chair of the John M. Belk Endowment; and representatives from the NC Department of Insurance.
- The Apprenticeship Program is on track to fully transition to the System Office and become part of the community college family effective November 1st.

- At the NC State Fair, apprentice competitions were held. NC Department of Agriculture recognizes the importance of these skills, so they have long provided the cash prizes for these apprenticeship competitions using fair proceeds. President Haygood expressed appreciation to Commissioner Troxler for support. Hope to build on the partnership to further highlight and promote the work of community colleges at the State Fair in the future.
- Newly established State Reentry Council Collaborative. Each year over 23,000 individuals are released from State prisons – individuals who return home to communities across North Carolina. Dr. Jim Ross, President of Pamlico Community College; Nate Humphrey, the System Office’s Director of Continuing Education – Training and Standards; and President Haygood attended the kick-off of this effort led by the NC Department of Public Safety. The Collaborative will focus on identifying strategies for supporting formerly incarcerated individuals and their successful reintegration.
- “My Future NC”, the P-16 Commission, launched with an event at Davie County Early College. Housed on the Davie County Campus of Davidson County Community College, this early college epitomizes the spirit of collaboration and what a seamless education continuum looks like where it counts. The goal of this Commission is to develop a multi-year plan that develops recommendations to improve the cohesion and connectedness of our State’s education system. Community colleges have long been the seam in seamless education. Partnering with other education sectors is nothing new for us.

The strategic planning goals, objectives, and strategies the Board has discussed over the past three days recognize the importance of collaboration across sectors, agencies, institutions, and individuals. The hope is our final plan will help us connect dots so all of us involved in this massive project of building a strong education pipeline for North Carolina understand what we are doing and why we are doing it.

Recognizing collaboration is necessary to achieve our goals is just step one. The hard work is working together. We must remember the cooperation required to implement our plan doesn’t magically happen just because we say it should. It relies on the collective impact of individuals and their hard work, commitment, and the ability to build strong working relationships with others.

President Haygood shared pictures from Employee Appreciation Week at the System Office. During the celebration, Renee Batts was announced as the President’s Award Winner and Dawn Roundtree received MVP for the month of August 2017.

#### **BOARD MEMBERS QUESTIONS/COMMENTS**

No additional questions or comments

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#### **DATE OF NEXT MEETING**

The next State Board Meeting will be held on Thursday, November 16, 2017 through Friday, November 17, 2017 in the Dr. W. Dallas Herring State Board Room located in the Caswell Building in Raleigh, North Carolina. More information regarding this meeting will be communicated.

#### **EXPIRING TERMS AND VACANCIES**

There are currently no terms expiring and no vacancies for the membership of the State Board.



**ADJOURNMENT**

There being no further business to come before the Board, Mr. F. Johnson motioned to adjourn, seconded by Dr. Powell, unanimously approved via voice vote at 11:03 a.m.

RESPECTFULLY SUBMITTED BY:

*Secretary*

APPROVED BY:

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Jennifer Haygood, Acting System President

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Mr. Scott Shook, Chair