



State Board of Community Colleges

Caswell Building, 200 West Jones Street

Raleigh, North Carolina

April 20, 2017

9:00 a.m.

CALL TO ORDER

Following proper public notification, Chairman Scott Shook called the State Board of Community Colleges (SBCC) Meeting to order at 9:00 a.m. in the Dr. W. Dallas Herring State Board Room of the Caswell Building.

ROLL CALL

Mr. Bryan Jenkins called the roll and the following members were present:

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|----------------------------|-----------------------|---|
| Dr. Breeden Blackwell | Dr. Samuel Powell | Mr. Clark Twiddy |
| Ms. Lisa Estep * | Mr. Lynn Raye | Mr. Jerry Vaughan * |
| Representative Jimmie Ford | Mr. James Rose * | Mr. Hal Weatherman (rep for
Lt. Governor Dan Forest) * |
| Mr. Bobby Irwin | Dr. Darrell Saunders | Ms. Ann Whitford |
| Mr. Todd Johnson | Mr. Scott Shook | Dr. Candler Willis |
| Mr. Bill McBrayer | Mr. Robert Stephens * | |
| Mr. Ernie Pearson | Ms. Kirsten Stovall | |

*Attended by telephone

Absent: Treasurer Dale Folwell and Ms. Janet Lowder

ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST

Representative Ford reminded members of the Board of the ethical requirements for those who are public servants and requested that members identify any conflicts or potential conflicts of interest that they may have with respect to any item on the agenda. Having so requested, the Chair asked that the record reflect no conflicts.

APPROVAL OF THE MINUTES

Mr. Raye made a motion to approve the minutes for the State Board of Community Colleges as presented. Dr. Powell seconded the motion and the minutes were unanimously approved.

CHANGES TO AGENDA

The Chair polled the committee chairs as to any changes to the agenda and the results were as follows:

PERSONNEL COMMITTEE, Dr. Candler Willis, Vice-Chair

Dr. Willis stated Personnel Committee has a few items to be discussed in closed session.

FINANCE COMMITTEE, Mr. Lynn Raye, Chair

Mr. Raye stated Finance Committee had no changes.

PROGRAM SERVICES COMMITTEE, Dr. Samuel Powell, Chair

Dr. Powell stated Programs Committee had no changes.

STRATEGIC PLANNING COMMITTEE, Dr. Darrell Saunders, Chair

Dr. Saunders stated Strategic Planning Committee had no changes.

ACCOUNTABILITY AND AUDIT COMMITTEE, Representative Jimmie Ford, Chair

Representative Ford stated Accountability and Audit Committee had no changes.

POLICY COMMITTEE, Mr. Ernest Pearson, Chair

Mr. Pearson stated Policy Committee had no changes.

LEGISLATIVE AFFAIRS COMMITTEE, Mr. James Rose, Chair

Mr. Rose stated Legislative Affairs Committee had no changes.

APPROVAL OF THE AGENDA

Representative Ford made a motion to approve the agenda, Dr. Saunders seconded the motion, and the motion was unanimously approved by voice vote.

APPROVAL OF THE CONSENT AGENDA

Mr. Raye made a motion to approve the consent agenda as recommended, Mr. McBrayer seconded the motion, and the motion was unanimously approved by voice vote.

Items approved on the Consent Agenda were as follows:

FINANCE COMMITTEE, Mr. Lynn Raye, Chair

Service Agreement for Resources for Career and Technical Education Faculty (Attachment FC 5)
Construction and Property (Attachment FC 6)

PROGRAMS COMMITTEE, Dr. Sam Powell, Chair

Curriculum Standard Revisions (Attachment PROG 8)
Curriculum Program Applications (Fast Track for Action) (Attachment PROG 9)
Courses of Instruction to Captive/Co-opted Groups (Attachment PROG 10)

REPORTS:**Dr. Deborah Lamm, President of North Carolina Association of Community College Presidents**

President Lamm updated the board on NCACCP activities:

- Community College Day was held on March 29, 2017.
 - About two thirds of the presidents participated along with students, trustees, faculty, and staff.
 - There were a wide range of interactive simulations/demonstrations. The colleges participating were Brunswick, Catawba Valley, Edgecombe, Gaston, Wake Tech, Western Piedmont, Guilford Tech, Halifax, Isothermal, and Johnston Community Colleges.
 - Representative Linda Johnson and other members of the Community College Caucus led the press conference. Legislators spoke about how the community college in their hometown has touched either their lives or their families' lives.
 - Presidents met with their legislative delegations, and all reported positive and productive exchanges.
 - Unfortunately, both chambers were in session at 5:30, so no legislators could attend the legislative reception, but it was well attended by trustees and presidents.
 - Overall, Community College Day was a huge success thanks to the support of all the stakeholders.
- Presidents' spring quarterly meeting occurred on March 30, 2017.
 - Fifty-two presidents attended a variety of sessions focused on initiatives such as:
 - Impact of the Changing Definition of FTE for short-term workforce training,
 - Changes in the WIOA Title II legislation,
 - Implementation of the Residency Determination Service, and
 - Career and College Ready Graduate Alignment Partnership (CCRGAP).
- Next quarterly meeting is scheduled for July 2017 at Surry Community College in Dobson.

Ms. Kirsten Stovall, President of the North Carolina Comprehensive Community College Student Government Association

Ms. Stovall updated the board on N4CSGA activities:

- N4CSGA Executive Board met on March 18, 2017 to continue planning for Spring Conference and Community College Day.
- Ms. Stovall attended Community College Day on March 29, 2017
 - Spoke at the press conference and shared how Randolph Community College has impacted her life. It was an honor to speak behalf of the students.
 - Met with Representative Hurley, Representative McNeil, Senator Tillman, and Senator Gunn to discuss the 2017-2019 budget priorities.
- N4CSGA hosted the Spring Conference April 7-9, 2017 in Durham.
 - Dr. Williams and several system office staff were present throughout the conference to give workshops or updates. The students enjoyed what each person brought to the conference.
 - Ms. Stovall reviewed the actions taken at the meetings through the conference including Executive Board elections.
 - Students had the opportunity to attend workshops and committee meetings to enhance their professional development and network.
- Ms. Stovall attended President Williamson's installation on April 10, 2017.

- The next executive board meeting will be held on April 22, 2017.
- The N4CSGA President elect is Mr. Roderick Gooden from Fayetteville Technical Community College.
- Ms. Stovall shared with the members that she has chosen to transfer to NC State after graduating from Randolph Community College.

COMMITTEE REPORTS

PERSONNEL COMMITTEE, Dr. Candler Willis, Vice-Chair

Review Public Comments for and Amend 1C SBCCC 200.94 – “Local College Personnel Policies”

(Attachment PER 2)

Ms. Martin reviewed that this code change would allow community college employees to share leave across the system and allow more flexibility.

On behalf of the Personnel Committee, Dr. Willis recommended and moved the following item be approved by the board:

Review Public Comments for and Amend 1C SBCCC 200.94 – “Local College Personnel Policies”
(Attachment PER 2)

The motion was unanimously approved by voice vote.

Gaston College Textile Technology Center Technical Advisory Board

Dr. Willis reviewed information about the candidate who is recommended to fill a vacancy on the Gaston College Textile Technology Center Technical Advisory Board.

On behalf of the Personnel Committee, Dr. Willis recommended and moved the following item be approved by the board:

Approval of Chris Plemmons as the State Board Appointee to Gaston College Textile Technology
Center Technical Advisory Board

The motion was unanimously approved by voice vote.

The Board went into closed session pursuant to North Carolina General Statute section 143-318.11(a)(1) to prevent the disclosure of information that is confidential or privileged pursuant to North Carolina General Statute section 115D-27; pursuant to North Carolina General Statute section 143-318.11(a)(6) to consider the qualifications, competence, performance, and fitness of individual prospective public employees; and pursuant to North Carolina General Statutes 132-1.2(1)(c) and 143B-1350 and Title 9, Chapter 6, Subchapter 6B, Section 0103 and Section 0309 of the North Carolina Administrative Code following a motion by Dr. Willis, a second by Dr. Saunders, approved via voice vote.

Dr. Willis invited President Williamson to present the following information on behalf of the Personnel Committee:

- Candidate for the position of President at Beaufort County Community College
- Candidate for the position of President at College of the Albemarle

FINANCE COMMITTEE, Mr. Lynn Raye, Chair (in closed session)

Contract with Vendor for Enterprise Resource Planning Project (Attachment FC 7)

Mr. Raye invited Mr. Jim Parker and Mr. Patrick Fleming to present information on behalf of the Finance Committee about a vendor for the Enterprise Resource Planning Project. Once discussion was complete, the proposed vendor was approved in closed session.

Mr. Raye motioned to go back into open session, seconded by Dr. Willis, approved by voice vote.

Allocation for Virtual Learning Community Centers (Attachment FC 4)

Ms. Grovenstein asked Ms. Katherine Davis to provide information about Virtual Learning Community Centers.

On behalf of the Finance Committee, Mr. Raye recommended and moved the following item be approved by the board:

Allocation for Virtual Learning Community Centers (Attachment FC 4)

The above item was approved by voice vote.

PERSONNEL COMMITTEE, Dr. Candler Willis, Vice-Chair (continued)

On behalf of the Personnel Committee, Dr. Willis recommended and moved the following item be approved by the board:

Approval of Dr. David Loope as President of Beaufort County Community College

The motion was unanimously approved by voice vote.

On behalf of the Personnel Committee, Dr. Willis recommended and moved the following item be approved by the board:

Approval of Dr. Robert Wynegar as President of College of the Albemarle

The motion was unanimously approved by voice vote.

PROGRAMS COMMITTEE, Dr. Sam Powell, Chair

Amend Title 1, Chapter G – “Full-Time Equivalent (FTE)” (Attachment PROG 6)

Dr. Powell asked Mr. Beddard to review the changes. If a college wants to alter the start date of their semester based on this rule change, it would need to be approved by the system president. The previous semester would have to end before the new semester could start.

On behalf of the Programs Committee, Dr. Powell recommended and moved the following item be approved by the board:

Amend Title 1, Chapter G – “Full-Time Equivalent (FTE)” (Attachment PROG 6)

The above item was approved by voice vote.

New Curriculum Standards – Associate in General Education Nursing and Career and College Promise Degree Nursing Pathway (Attachment PROG 7)

Mr. Beddard distributed a copy of Appendix E from the Uniform Articulation Agreement (The Five Block Degree Plan with Transfer Course List) between the University of North Carolina RN to BSN programs and community college ADN programs (http://www.nccommunitycolleges.edu/sites/default/files/basic-pages/academic-programs/attachments/rn_to_bsn_uniform_articulation_agreement.pdf). Mr. Beddard reviewed the new proposed degree and the pathway. Dr. Powell stated the standards would help provide a seamless pathway to the students’ goals.

On behalf of the Programs Committee, Dr. Powell recommended and moved the following item be approved by the board:

New Curriculum Standards – Associate in General Education Nursing and Career and College Promise Degree Nursing Pathway (Attachment PROG 7)

The above item was approved by voice vote.

STRATEGIC PLANNING COMMITTEE, Dr. Darrell Saunders, Chair

Plan Purposes, Uses, Stakeholders, Themes (Attachment PLAN 3)

Ms. Haygood gave a brief overview of the Initial Input report for the future Strategic Plan.

Ms. Haygood stated that the scope and planning process will be structured around four mutually-reinforcing themes:

- Student Interest and Access
- Clear and Supported Pathways for Student Progress and Success
- Economic and Workforce Impact
- Organizational Effectiveness

Staff conducted a survey with the community colleges asking for their strategic plans. The system plan seems to be aligning.

Chairman Shook reiterated strategic planning is one of the most important things that can be done as an organization. Over the next year, this is going to be one of the most important projects.

On behalf of the Strategic Planning Committee, Dr. Saunders recommended and moved the following item be approved by the board:

Plan Purposes, Uses, Stakeholders, Themes (Attachment PLAN 3)

The above item was approved by voice vote.

ACCOUNTABILITY AND AUDIT COMMITTEE, Mr. Jerry Vaughan, Vice-Chair

Representative Ford stated there was no actions to bring to the board.

POLICY COMMITTEE, Mr. Ernest Pearson, Chair

Settlement Agreement in Case v. Nash Community College

Mr. Pearson reviewed an issue surrounding the Settlement Agreement in *Case v. Nash Community College*. There is no liability, however the State Board of Community Colleges should not have been named in the lawsuit, nor the settlement. Ms. Martin requested the State Board be removed from the lawsuit, but unfortunately the request was not honored. Ms. Martin is asking the State Board to authorize legal staff to send a letter to the Industrial Commission and the Attorney General's office stating that the State Board was named in error. Ms. Martin shared why this is such an egregious issue.

On behalf of the Policy Committee, Mr. Pearson recommended and moved the following item be approved by the board:

Authorize legal counsel to issue a letter to go on file at the Industrial Commission and the Attorney General's office that the State Board of Community Colleges should not have been named in the Case v. Nash Community College lawsuit or settlement agreement.

The above item was unanimously approved by voice vote.

LEGISLATIVE AFFAIRS COMMITTEE, Dr. Breeden Blackwell, Vice-Chair

Legislative Update – 2017-19 Biennium

Ms. Shuping gave an update on the Legislative Session.

- The deadline for bill crossover is Thursday, April 27th.
- The bills that staff is paying special attention to are:
 - SB597/HB646 - Apprenticeship NC which would transfer the program from Commerce to the Community College System.
 - HB519 – Tri-County CC/ Neighbor State In-State Tuition. It would cost the state funds if this is approved. It has been referred to appropriations. If it happens for one college, it could cause a group of colleges to ask for the same exception.
 - HB702 – Senior CC Tuition Waiver (similar bill in the Senate SB438)
 - HB132 High Achieving Tuition Scholarships
 - Proprietary School bill contains the items the State Board requested.
 - Next week it is possible one of the gun bills could come out of committee including allowing people with a concealed carry permit to carry a gun on campus.
 - SB527 EMS Recommendations which would requires SBCC & UNC BOG to develop mandatory biennial training for students regarding safety protocols for a terrorist attack.
- Senate Co-Chairs continue to meet both privately and with the House Co-Chairs. After cross-over, the Senate will turn its full attention to the budget. It is possible the Senate could roll out the budget the beginning of May.

NEW BUSINESS

Chairman Shook shared the following information:

- The Board honored the SBCC Award winners at a dinner held on April 20th. Chairman Shook thanked the committees that selected the winners.
- April has been proclaimed by Governor Cooper and the proclamation is on display.
- NCACCP selected the Robert Scott and Dallas Herring Award winners and they were presented at the N4CSGA Spring Conference.

Chairman Shook asked Mr. McBrayer to recognize the guests from Catawba Valley Community College and read the resolution presented to the Furniture Academy.

Ms. Grovenstein shared with the Board information about changes to the compensation of board members. A copy of the letter from Barbara Gibson, Office of State Human Resources; Charles Perusse, Office of State Budget and Management; and Linda Combs, Office of State Controller dated April 7, 2017 was distributed to the members. The letter states that based on an audit by the Internal Revenue Service (IRS), members who receive a per diem are subject to income tax and social security/Medicare tax withholding. Compensation paid to board members should be reported through W-2 instead of 1099 for tax year 2017 and forward.

The System Office's Finance and HR staff have met to discuss and determined this change would be best handled by inputting board members into BEACON (state payroll system). Staff will reach out to obtain needed information. The payments will be made through payroll beginning in May. Staff will work with OSC to convert payments made Jan through April to the new system.

The per diem/compensation only applies to the \$15. Lisa Estep asked if the \$15 can be waived. Ms. Grovenstein stated board or commission members can waive with a written release to be held on file.

Dr. Saunders shared that he was at the funeral of President Ralls' father. President Ralls sends his regards.

PRESIDENT'S REPORT TO THE STATE BOARD OF COMMUNITY COLLEGES

President Williamson shared the following activities:

- President Williamson thanked everyone for their service and their attendance at the Installation.
- Dr. Bob Witchger took a wonderful picture at the Community College Day on the steps of the General Assembly. It represents that if we continue to stand together we will show that we are one system of 58.

Mr. Johnson thanked everyone for their concern this week. Every nurse that came to work on him, he asked where they studied and would only accept community college graduates.

Mr. McBrayer said that last night's event was wonderful and the winners were stellar.

Ms. Whitford said that Dr. Gold, President at Robeson Community College, was impressed by the teamwork from a group from the System Office that came and helped her staff

Chairman Shook mentioned that the Nominating Committee has been formed. They will communicate how and when to submit nominations for Chairman and Vice-Chair.

Former State Board Member, Mr. LaQuon Rogers has been elected to serve as President of the East Carolina University Student Government Association for the 2017-2018 Academic Year.

Chairman Shook shared Mr. Kay Pittman, Trustee at Martin Community College, passed away. Mr. Pittman was an active trustee.

DATE OF NEXT MEETING

The next State Board Meeting will be held on Thursday, May 18, 2017 through Friday, May 19, 2017 in the Dr. W. Dallas Herring State Board Room located in the Caswell Building in Raleigh, North Carolina. More information regarding this meeting will be communicated.

EXPIRING TERMS AND VACANCIES

There are currently no terms expiring and no vacancies for the membership of the State Board.

ADJOURNMENT

There being no further business to come before the Board, Representative Ford made the motion to adjourn, seconded by Mr. McBryer unanimously approved by voice vote at 10:50 a.m.

RESPECTFULLY SUBMITTED BY:

Secretary

APPROVED BY:

James C. Williamson, PhD, System President

Mr. Scott Shook, Chair