



State Board of Community Colleges

SAS Campus, Building C
100 SAS Campus Drive, Building C
Cary, North Carolina
February 21, 2014
9:00 a.m.

CALL TO ORDER

Following proper public notification, Chair Linwood Powell called the State Board of Community Colleges (SBCC) Meeting to order at 9:00 a.m. in Conference Room 7 of Building C on the SAS Campus. The Chair welcomed those in attendance. Mr. Jenkins called the roll and the following members were present:

Mr. K. Ray Bailey, Vice Chair
Treasurer Janet Cowell
Representative Jimmie Ford
Lt. Governor Dan Forest
Mr. Wesley Fricks
Mr. Clyde Higgs
Mr. Bobby Irwin
Mr. Matthew Jones
Ms. Janet Lowder

Ms. Hilda Pinnix-Ragland
Dr. Linwood Powell, Chair
Dr. Sam Powell
Mr. Lynn Raye
Dr. Darrell Saunders
Mr. Jerry Vaughan
Ms. Ann Whitford
Dr. Candler Willis
Mr. James Woody

ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST

The Chair reminded members of the Board of the ethical requirements for those who are public servants and requested that members identify any conflicts or potential conflicts of interest that they may have with respect to any item on the agenda. Having so requested and hearing no conflict, the Chair asked that the record reflect that no conflict or potential conflict of interest was reported or identified.

APPROVAL OF THE MINUTES

Mr. Higgs made a motion to approve the minutes of the January 17, 2014 meeting of the State Board of Community Colleges. Dr. Sam Powell seconded the motion and the minutes were unanimously approved.

CHANGES TO AGENDA

The Chair polled the committee chairs as to any changes they might wish to make to the agenda, and the results were as follows:

POLICY COMMITTEE, Mr. Lynn Raye, Chair

Mr. Raye requested that Attachment POL 3 – Review for Approval of Proprietary Schools for Licensure be moved from For Future Action to Action.

PROGRAM SERVICES COMMITTEE, Dr. Sam Powell, Chair

Dr. Sam Powell requested that Attachment PROG 5 – General Education Development (GED) Diploma Name Change to High School Equivalency Diploma be moved from For Future Action to Action.

FINANCE AND CAPITAL NEEDS COMMITTEE, Mr. K. Ray Bailey, Chair

Mr. Bailey requested that Attachment FC 4 – Initiate Rulemaking Process to Repeal “Title 1, Chapter E, Student Tuition and Fees” and FC 5 – Initiate Rulemaking Process to Adopt “Title 1, Chapter E, Student Tuition and Fees” be moved from For Future Action to Action.

STRATEGIC PLANNING COMMITTEE, Dr. Sam Powell, Vice Chair

Dr. Powell stated they have an Information item and would like to address the Board at that time.

PERSONNEL COMMITTEE, Mr. Clyde Higgs, Chair

Mr. Higgs stated they have no changes.

APPROVAL OF THE AGENDA

Mr. Raye made a motion to approve the agenda, Representative Ford seconded the motion, and the motion was unanimously approved by voice vote by the Board.

APPROVAL OF THE CONSENT AGENDA

Representative Ford made a motion to approve the consent agenda, Dr. Saunders seconded the motion, and the motion was unanimously approved by voice vote by the Board.

Items approved on the Consent Agenda were as follows:

PROGRAMS COMMITTEE, Dr. Sam Powell, Chair

Basic Skills Plus Career Pathway Requests (Attachment PROG 6)
Curriculum Program Applications (Fast Track for Action) (Attachment PROG 7)
Cape Fear Community College – Mechatronics Engineering Technology (A40350)
College of The Albemarle – Health Care Technology (Certificate) (C45350)
Davidson County Community College
Central Sterile Processing (Certificate) (C45180)
Surgical Technology (A45740)
Johnston Community College – Nursing Assistant (Certificate) (C45480)
Mitchell Community College – Computer Technology Integration (A25500)
Vance-Granville Community College – Mechatronics Engineering Technology (A40350)
Courses of Instruction to Captive/Co-opted Groups (Attachment PROG 8)

Continuing Education:

Isothermal Community College – Rutherford Correctional Center
Sustainable Agriculture (Sustainable Agriculture)
Pamlico Community College – Pamlico Correctional Center
NC REAL/Entrepreneurship (NC REAL/Entrepreneurship)

FINANCE COMMITTEE, Mr. K. Ray Bailey, Chair

Allocation for BioNetwork Center (Attachment FC 7)
2013 General Education Development (GED) Scoring Services Contract Amendment (Attachment FC 8)

Reports:

NCACCP, Dr. Lawrence Rouse, President, North Carolina Association of Community College Presidents

Dr. Rouse began by thanking Chair Powell, distinguished members of the State Board, and Dr. Scott Ralls for allowing him to present an update on the initiatives and activities of the North Carolina Association of Community College Presidents (NCACCP).

At your last meeting you endorsed the NC Community College Legislative Strategy and I thank you for your support of the strategy. I ask for your continued advocacy throughout the short session of the legislature as we promote the concept of reinvesting in North Carolina Community Colleges.

Dr. Bob Shackelford and I will present the NC Community College Legislative Strategy to the N4CSGA at their meeting on this coming Saturday at Randolph Community College for their consideration and hopefully their endorsement.

The President's Association held its bi-annual meeting on January 29th- 31st, 2014 at the Raleigh Convention Center. In spite of the inclement weather, presidents from across NC came to Raleigh to conduct the business of the Association. The meeting focused on professional development for presidents and selected college staff and faculty.

The topics presented at the January meeting were:

1. Using Data to Address the Skills Gap and Communicate the Value of Workforce Training through Economic Impact Analysis
2. Outcomes Based Funding was presented by representatives from the Tennessee Higher Education Commission

Dr. Ralls gave an outstanding State of the Community College System Address at the Thursday evening dinner. He encouraged the presidents to continue the spirit of cooperation and collaboration among colleges through civil discourse.

The Association at its business meeting approved several initiatives to include:

1. The hiring of a firm to develop the messaging campaign to insure a consistent message is delivered to legislators during the short session through emails and letters.
2. Conducting a system-wide economic impact study in support of the continuous development of advocacy efforts during the upcoming biennial legislative session.

The President's Association also held its February monthly meeting on Wednesday of this week where we discussed the issues and initiatives that affect NC Community Colleges.

Reports:

Dr. Donny Hunter, President & CEO, North Carolina Association of Community College Trustees

Dr. Hunter thanked the System Office on behalf of the Trustees' Association on the effort behind the Articulation Agreement that is being signed today. Thank you also to the Presidents, especially Dale McInnis who spent a lot of time on a bill to assure the Articulation will be honored.

The on-going trustee training "Role of the Board in Student Success" will continue next week. Currently there are forty two trustees scheduled to attend.

The NCACCT Legislative/Law Seminar will be held on April 9-11. Several members of the General Assembly will be attending so the Trustees hope that Board members can join us. President Scott Ralls will be speaking at the luncheon.

N4CSGA, Mr. Matthew Jones, President

Mr. Jones stated on January 11, 2014 the Executive Board took the scenic trip to Roxboro to meet at Piedmont Community College. I think some of them thought they had made it to the ends of the earth. It was a good meeting, and quite productive. Over the past few months there has been discussion that we (Executive Board) should look over the Operational Guidelines of our organization to see if there were any changes that could be made so that we could be more efficient. As President, I appointed Aubrey Gardner, who is our Western Division Representative, to chair an ad-hoc committee to look over those guidelines and make recommendations as necessary. During the meeting we also discussed inviting Dr. Rouse and Representative Jimmie Ford to our February meeting so that we could discuss with them initiatives from the President's Association and the upcoming legislative visit.

Inflation affects us all, thus, the N4CSGA Executive Board passed a motion to increase conference registration fees from \$85.00 to \$100.00. We feel this new fee will help relieve some of the financial pressure on the board as we plan the spring conference and for Bonding and Transition Meeting in early summer.

We are pleased to announce that the www.n4csga.net is now up and running, so be sure to stop by and check it out! Our February meeting was held on the 15th at Randolph Community College, where instead of a traditional meeting, we had some refresher training on Robert's Rules of Order (simplified) and how to properly conduct business meetings. These tools will come in handy as we have our division meetings and conference, both coming up in March.

To end his report, Mr. Jones shared the following quote, *"The talent of success is nothing more than doing what you can do, well."* – Henry W. Longfellow

STANDING COMMITTEE REPORTS

POLICY COMMITTEE, Mr. Lynn Raye, Chair

On behalf of the Policy Committee, Mr. Raye recommended and so moved that the following items be approved by the board:

Review for Approval of Proprietary Schools for Licensure (Attachment POL 3)

The above item was unanimously approved by voice vote.

PROGRAMS COMMITTEE, Dr. Sam Powell, Chair

On behalf of the Program Committee, Dr. Powell recommended and so moved that the following items be approved by the board:

General Educational Development (GED®) Diploma Name Change to High School Equivalency Diploma (Attachment PROG 5)

Dr. Powell stated Person Vue, a for profit company has copyrighted the name GED®, so we are having to take a look at changing the name that we use for North Carolina high school equivalency diplomas. Currently there is a contract ready to print the new diplomas and they are ready to be produced.

The above item was unanimously approved by voice vote.

FINANCE COMMITTEE, Mr. K. Ray Bailey, Chair

On behalf of the Finance Committee, Mr. Bailey recommended and so moved that the following items be approved by the board with the adoption of the revision to Attachment FC 5, page 18, lines 12-13 strike the words “then taking place outside the state of North Carolina”:

Chapter E Student Tuition and Fees – REPEALED (Attachment FC 4)

Chapter E Student Tuition and Fees (Attachment FC 5)

Closing the Skills Gap Report (Attachment FC 6)

The above items were unanimously approved by voice vote.

Ms. Haygood reviewed the highlights of the State Board Code chapter for the members of the board. This is the first substantive chapter, with many to follow. The goal is to have the public comment period complete in time for the board to approve at the April board meeting and the rule go into effect May 1, 2014. On page 18, subsection Military Refund, the committee discussed changing the wording about transfer policy to include any military transfers that would prevent the student from completing a course.

Mr. Woody asked why this agenda item did not come before the Policy Committee. Chair Powell said that for timeliness the Finance and Program committee would bring forth the chapters that are related to their areas. Mr. Woody noted that choice was not brought before the Board for a vote. Mrs. Martin said that the order of the agenda and placement of agenda items within a committee is at the discretion of the Board Chair.

Ms. Haygood thanked Bill Schneider and his team, as well as Wesley Beddard and his team for the work on developing this proposal. She reviewed how the jobs were identified for the fourth tier. This

proposal will cost approximately \$16.8 million, so we are urging the Governor's office and the General Assembly to allow us to reinvest the saving from the Developmental Education redesign into this proposal.

STRATEGIC PLANNING COMMITTEE, Dr. Sam Powell, Vice Chair

Dr. Powell said the Strategic Planning is asking for the presence of at a series of summits February through October. There will be twenty-one Listening Summits around the state. The primary purpose of your presence is to listen, give feedback and support, and network. The topic is the NC Ready4 Work program.

Mrs. Weiner said we have assigned dates and colleges to members as suggestions. She asked that each Board member let the team know if that date will work or if there is a better date or location. There will be Legislators invited to these sessions which gives us an opportunity to speak to them and get our message out for the short session and thank them after session for their support. All but the first four dates, the schedule is in flux.

PERSONNEL COMMITTEE, Mr. Clyde Higgs, Chair

On behalf of the Personnel Committee, Mr. Higgs recommended and so moved that the following item be approved by the board:

The board is asked to approve salary increases that are greater than 10 percent and less than \$10,000. Attachment PER 1 represents salary increases for the colleges because their responsibilities have increased. The System staff and the Personnel Committee have reviewed all the requests for approval.

The request to approve salary increases was unanimously approved by voice vote.

Mr. Higgs moved to go into closed session pursuant to North Carolina General Statute Section 143-318.11(a)(1) to prevent the disclosure of information that is confidential or privileged pursuant to North Carolina General Statute Section 126.22126-22. He also moved to go into closed session pursuant to North Carolina General Statute Section 143-318.11(a)(2) to prevent the premature disclosure of an honorary award. Mr. Raye seconded the motion and it was approved by voice vote.

Mr. Higgs moved to reconvene in open session, it was seconded by Dr. Powell and it was approved by voice vote.

On behalf of the Personnel Committee, Mr. Higgs recommended and so moved that Attachment PER 2 – Consideration of Candidate for Director of Strategic Innovations, Anne Bacon, be hired effective, March 10, 2014 with a salary of \$82,000 be approved by the Board. The request was unanimously approved by the voice vote.

NEW BUSINESS

There was no new business.

PRESIDENT'S REPORT TO THE STATE BOARD OF COMMUNITY COLLEGES

President Ralls made remarks about the existing partnership with SAS and introduced Dr. Jim Goodnight to the board.

BOARD MEMBERS QUESTIONS/COMMENTS

Dr. Powell recognized the members of the Leadership Development Academy from James Sprunt Community College.

Dr. Powell recognized Eric Guckian, the Governor's Education Advisor and thanked him for attending.

DATE OF NEXT MEETING

The next State Board Meeting will be held on Friday, March 21, 2014 originating at the Caswell Building, Raleigh, NC. More information regarding this meeting will be communicated.

EXPIRING TERMS AND VACANCIES

There are currently no terms expiring and one vacancy for the membership of the State Board.

ADJOURNMENT

There being no further business to come before the Board, Chair Linwood Powell adjourned the meeting at 10:26 a.m.

RESPECTFULLY SUBMITTED BY:
Secretary

APPROVED BY:

Dr. R. Scott Ralls, System President

Dr. Linwood Powell, Chair