



State Board of Community Colleges

Caswell Building, 200 West Jones Street

Raleigh, North Carolina

January 21, 2022

9:00 a.m.

CALL TO ORDER

Following proper public notification, Chairman Burr Sullivan called the State Board of Community Colleges (SBCC) Meeting to order at 9:03 a.m. by video conferencing via Zoom and YouTube livestream broadcasting. Chairman Sullivan welcomed the Board.

MOMENT OF REFLECTION AND PLEDGE OF ALLEGIANCE

Chairman Sullivan asked for a moment of reflection.

ROLL CALL

Ms. Artis called the roll, and the following members were present:

Dr. Lee Barnes*
Dr. Shirley Carraway*
Ms. Lisa Estep*
Treasurer Dale Folwell*
Mr. Jonathan Harris* (Lt.
Gov. Mark Robinson
designee)
Mr. William Holder*
Mr. Bobby Irwin*

Mr. Tom Looney *
Mr. Bill McBrayer*
Mr. Mark Merritt*
Mr. Hari Nath*
Mr. Andy Penry*
The Hon. Ray Russell*
Ms. Julie Ryan* (Comm. Josh
Dobson designee)
The Hon. Sam Searcy*

Mr. Burr Sullivan*
Mr. Ray Trapp*
The Hon. Terry Van Duyn*
Mr. Nathan Vasquez*
Mr. Jerry Vaughan*
Ms. Sarah West*
Ms. Ann Whitford*

* Attended via Zoom

ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST

Ms. Artis reminded members of the Board of the ethics requirements and requested members identify any conflicts or potential conflicts of interest.

No actual or potential conflicts of interest were noted by the Board.

Following roll call, Chairman Sullivan welcomed the new Legal Affairs inters, Ms. Diane Ford and Ms. Jillian Camp.

APPROVAL OF THE MINUTES, AGENDA, AND CONSENT AGENDA

There were no changes to the Consent Agenda as presented. The following changes were requested to the agenda.

- FC – Dr. Barnes stated the committee has no changes.
- PER – Mr. McBrayer stated the committee has no changes.
- PLAN – Ms. Whitford stated the committee has no changes.
- PROG – Mr. Irwin stated committee moves to amend Attachments PROG 01 and PROG 02 from For Future Action to For Action.
- LEG – Mr. McBrayer stated the committee has no changes.
- AUD – Mr. Holder stated the committee has no changes.
- SBPG – Mr. Vaughan stated the committee moves to add one (1) addition for Action Item (Recommended Next Steps for the Board Engagement & Self-Evaluation Initiative Proposal and 2022 Roadmap)

In a combined vote, Chairman Sullivan asked for a motion to approve the December 17, 2021 minutes, the January 21, 2022 agenda and consent agenda. Mr. Irwin made a motion to approve. Dr. Carraway seconded the motion, and the motion was unanimously approved by roll call.

Items approved on the Consent Agenda were as follows:

FINANCE COMMITTEE, Dr. Lee Barnes, Chair

- Construction and Property – January 2022 (Attachment FC 08)

PROGRAMS COMMITTEE, Mr. Bobby Irwin, Chair

- Curriculum Program Applications – Fast Track for Action (FTFA) (Attachment PROG 08)
- Curriculum Program Application – Combined Course Library (Attachment PROG 09)

REPORTS:

Dr. Mark Poarch, President of North Carolina Association of Community College Presidents

Dr. Poarch greeted the Board and President Stith and presented the following:

- Dr. Poarch stated two (2) presidents have announced retirement, which are President King, Fayetteville Technical Community College, January 1, 2023 and President Shackelford, Randolph Community College, July 1, 2022.

- Dr. Poarch stated the colleges have started their spring semesters, but unfortunately, are experiencing many communities with a high number of positive covid cases.
 - Some colleges have adjusted class delivery modes and moved to a virtual format
- Dr. Poarch stated in western regions of the State snow has impacted or delayed the start for the spring semester at some colleges.
- Dr. Poarch stated the Presidents and Trustees have been participating in regional listening sessions for the NCCCS Strategic Plan.
 - Presidents have appreciated the opportunity to engage in open and honest dialogue to talk about opportunities and challenges for our system; he stated they are both looking forward to continuing the great partnership with the State Board and System Office as we all work together to make the NCCCS the best in the country.
- Dr. Poarch stated the Presidents are meeting next week in person at Davidson-Davie CC for the winter conference.
 - At the meeting, Mrs. Elizabeth Grovenstein (NCCCS) and Mr. Alex Fagg (NCCCS) will provide finance and legislative update.
 - At the meeting, EMSI will provide an update on an Economic Impact Study conducted that outlines the value the colleges bring to their communities and to North Carolina. Dr. Poarch stated these reports will be a great tool to use as the budget request is discussed.

Ms. Julie Woodson, President of North Carolina Association of Community College Trustees

Ms. Woodson greeted Chairman Sullivan, State Board, and President Stith.

Ms. Woodson discussed the following:

- NCACCT Executive Board met in a specially called meeting last week on January 11, 2022 to discuss and consider the three-year legislative plan and strategy as previously approved by the Presidents Association.
 - Ms. Woodson stated the Association is honored that President Stith participated in the Zoom meeting, along with Dr. Mark Poarch, Dr. Dale McInnis, and Dr. Rusty Hunt from the Presidents Association.
 - NCCACT unanimously voted to support the plan and specifically liked the fact that it was a multi-year approach
- The NCACCT Executive Board will meet in-person in Greensboro on Friday, January 28, to discuss 2022 goals, including how to use the hundreds of trustees across the state to support the systemwide legislative agenda.
- NCACCT plans to have Representative Mr. Pat Hurley, a Vice Chair of the Joint Legislative Education Committee and Mr. Gary Salamido, President and CEO of the NC Chamber to discuss leveraging the business community's connections with legislators to help with the systemwide legislative advocacy efforts. Ms. Woodson stated Chairman Sullivan will also be at the Executive Board meeting, along with President Stith and Dr. Poarch to continue communication and collaborate as President Stith says with one voice and as a community college family.
- Ms. Woodson stated last week, NCACCT held a Zoom meeting specifically for Board Chairs to discussed board evaluations and how to make them meaningful and effective.

- Ms. Woodson stated NCACCT plans to meet again in-person with the Board Chairs to discuss effective President Evaluations at the NCACCT Law-Legislative Seminar, which will be held March 30-April 1 at the Raleigh Marriott City Center.
- Ms. Woodson stated on February 6th-9th NCACCT will be at the National Legislative Summit where trustees across the nation gather in Washington DC to talk with national leaders about community college issues at the federal level. Caroline Hipple in the NCACCT office and Ms. Woodson are planning to attend with about fifty (50) trustees and presidents from across North Carolina that are registered.
 - The Trustee and presidents will meet individually with their House representatives and then meet jointly with North Carolina Senators Burr and Tillis on February 8th.

Mr. Nathan Vasquez, President of North Carolina Comprehensive Community College Student Government Association

Mr. Vasquez greeted the Board and discussed the following:

- The North Carolina Comprehensive Community College Student Government Association (N4CSGA) has partnered with the North Carolina Community College (NCCC) System Office to provide a survey to all the 58 community colleges students.
 - This survey will be utilized to gain knowledge about the institution, community college experience, and gain information on how to better serve special populations.
 - The N4CSGA will use this information to make recommendations to the NCCC system office to help provide a better experiences and resources for North Carolina Community College students.
 - N4CSGA will release the survey on Monday, January 31. In conjunction with SGA advisors, presidents, and partners to execute the survey and to figure out incentives on a campus-by-campus basis.
- Update provided regarding N4CSGA resignation of two (2) executive board members. The current vacancy includes the P.I.O and secretary positions. Mr. Vasquez stated their absence has been felt throughout the board, but those who remain, are determined to continue.
- During the last N4CSGA executive board meeting, the Association voted on the February 26 division meeting as an online meeting.
 - With only five board members remaining, four (4) from our western and one (1) from our eastern divisions, Mr. Vasquez stated, N4CSGA agreed that in order to provide the best quality possible, it was necessary to move to an online platform for the division meeting.
 - The division meeting will consist of 4 workshops which will include marketing, special population concerns, and a special NCCCS focus group.

PRESIDENT'S REPORT

President Stith greeted the Board and presented the following:

- President Sith acknowledged his upcoming one (1) anniversary as the tenth (10th) president of the North Carolina Community College System and thanked the Board, Dr. Poarch, and Ms. Woodson for their support over the past year.
- President Stith shared his congratulations to Dr. Robert Shackelford Jr., Randolph CC President, as he retires, congratulations to Dr. Patty Pfeifer on her appointment as President of Wayne Community College and congratulations to Dr. Larry King, Fayetteville Technical Community College, on his retirement.
- President Sith briefly provided legislative updates including Broadband access to twenty-five (25) community colleges (\$14.25 million), and the Adult Learning Initiatives for 29 community colleges (\$2 million).
 - He stated the Adult Learning Initiative is a part of the RECONNECT Initiative and the REACH Initiative, in which the System Office is supporting to move forward the efforts for the Adult Learning Initiatives.
- President Stith provided updates on the organization Assessment that is currently being conducted by Campus Works.
 - He stated the areas of focus are structure, talent, impact, alignment, resources, and enablement.
 - He addressed the key organizational assessment activities.
 - He shared the organization assessment timeline between December 2021 to March 2022.
- President Stith share insights on the BBB Regional Challenge Grants, round two (2). He stated \$500k was previous received and this additional funding will combine innovation in drug and vaccine development research with enhance education and training opportunities.
- President Stith shared work toward strengthening partnerships with North Carolina Military Business Center (NCMBC). President Sith acknowledge the strong presence of military in the State.
- President Stith shared updates from the colleges including the Topping Off Ceremony at Fayetteville Technical Community College at the Cumberland County Regional Fire and Rescue Training Center complex, which is now under construction.
- President Stith shared several headline highlights in local and state news.
- President Stith briefly reviewed the Town Hall with Anita Brown of Student Success

COMMITTEE REPORTS

AWARDS COMMITTEES, Mr. Burr Sullivan, SBCC Chairman

For Action

BB&T (Truist) Staff of the Year Award Nomination – Mr. Bill McBrayer, Chair*

R.J. Reynolds Excellence in Teaching Award Nomination – Ms. Ann Whitford, Chair*

Wells Fargo President of the Year Award Nomination – Mr. Bobby Irwin, Chair*

Distinguished Partners in Excellence Award Nomination – Mr. William Holder, Chair*

Mr. Mc Brayer stated, I move to go into closed session pursuant to North Carolina General Statutes Section 143-318.11(a)(2) to prevent the premature disclosure of an honorary prize. Dr. Caraway seconded the motion, the Board approved by roll call.

FINANCE COMMITTEE, Dr. Lee Barnes, Chair

Dr. Barnes stated he would like to begin with the Consent Agenda item and asked to approve the For Action items Attachments FC 01 through FC 07 in a combined vote.

Dr. Barnes briefly reviewed Attachment FC 08.

For Action

FY 2021-22 State Aid Allocation and Budget Policies (Attachment FC 01)

Dr. Barnes reviewed the allocation overall in Attachment FC 01 and stated the allocation equates to over \$60 million additional dollars.

Allocation to Support Rural College Broadband Access (Attachment FC 02)

Dr. Barnes briefly reviewed Attachment FC 02.

Allocation for Adult Learner Pilot (Attachment FC 03)

Dr. Barnes briefly reviewed Attachment FC 03.

Allocation for Short-Term Workforce Scholarships (Attachment FC 04)

Dr. Barnes briefly reviewed Attachment FC 04 and reviewed the requirements to receive funding allocation.

State Board Reserve Allocations FY 2021-22 (Attachment FC 05)

Dr. Barnes stated Attachment FC 05 approval three projects include Diversity, Equity and Inclusion, Curriculum Alignment in Critical Industries, and expansion of SNAP employment and Training Programs at North Carolina community colleges.

Outreach and Marketing Contract for Longleaf Commitment (Attachment FC 06)

Dr. Barnes briefly reviewed Attachment FC 06 and stated this expands the budget to eligible 2022 student graduates.

Allocation for Retail Credentialing (Attachment FC 07)

Dr. Barnes briefly reviewed Attachment FC 07.

In a combined vote, on behalf of the Finance Committee, Dr. Barnes recommended and moved for approval of Attachments PROG 01 through PROG 07. The items were approved by roll call.

The following items were approved as Consent Agenda items:

- Construction and Property – January 2022 (Attachment FC 08)

For Information

Dr. Barnes briefly reviewed the following for information items.

- Tuition and Registration Fee Waiver Report (Attachment FC 09)
- System Office Contracts Report as of December 31, 2021 (Attachment FC 10)
- Estimated Receipts – December 2021 (Attachment FC 11)

PERSONNEL COMMITTEE, Mr. Bill McBrayer, Chair

Mr. McBrayer reviewed the discussions regarding updating Attachments PER 01 and PER 02 to present in a defined manner that aligns with reviewing needs.

For Action

Mr. McBrayer asked President Stith to share comments regarding the pending approval of vacancies and promotions; President Stith shared he is excited to welcome the new team members and acknowledge Mrs. Grovenstein expect retirement in which he stated he has thoroughly sought applicants and reviewed. He stated there is a detailed transition plan to position the new Chief Finance Office. He thanked Mr. McBrayer for the opportunity to address the pending approvals.

On behalf of the Personnel Committee, Mr. McBrayer recommended and moved approval of the following actions:

- Promotion of Ms. Brandy Andrews to the position of Chief Financial Officer
- Promotion of Ms. Michelle Lair to the position of Director of Academic Programs
- New hire of Stephanie Fisher as AVP for College Finance and Operations
- New hire of Mr. Brett Altman as Director of State Board Relations and Compliance

Following a motion by Mr. McBrayer, the items above were approved via roll call.

The following items were presented as for information:

- System Office Vacancy Report – January 2021 (Attachment PER 01)
- College Presidential Status Report – January 2021 (Attachment PER 02)

STRATEGIC PLANNING COMMITTEE, Ms. Ann Whitford, Chair

For Information

Business & Economic Conditions in North Carolina (Andrew Berger-Gross, Senior Economist, North Carolina Department of Commerce)

Ms. Whitford reviewed the presentation during Thursday's Committee meeting including takeaways of recovering economy and the lagging employment, which is largely a supply of jobs, but shortage within the labor market. Ms. Whitford stated demographic, and automation were highlight also discussed.

Update on Regional Listening Sessions

Ms. Whitford stated request for the updates on the Regional Listening Session include helping with funding to recruit and retain faculty and staff, advocacy, communication and connect with System Office and President, and removal of obstacles such as State Board Code and System Office processes.

Mr. Vaughan asked if the organizational assessment timeline will be used with the strategic planning process. President Stith stated the timeline complete is schedule for March 2022, he continued Deputy Chief of Staff Judykay Jefferson and Dr. Patrick Crane are leading the initiative and there will be alignment as they progress through the assessment. He stated Campus Work is also cognizant of the strategic planning process that is currently underway and will continue to align in respect to the outcomes.

PROGRAMS COMMITTEE, Mr. Bobby Irwin, Chair

Mr. Irwin asked to approve Attachments PROG 1 through PROG 07 as a combined approval

For Action

Proposed Amendment of 1B SBCCC 100.1 - Definitions (Attachment PROG 01)

Dr. Gold review Attachment PROG 01, in which she stated will add a definition to the "Hybrid Flexible (HyFlex)" delivery in lines 21 to 23, she noted this approval will move the item for public comment.

Proposed Amendment of 1G SBCCC 200.95 - Reporting of Student Hours in Membership for Curriculum Classes (Attachment PROG 02)

Dr. Gold review Attachment PROG 02, she stated changes are made to lines 5 through 23, which change the criteria to add student attending online synchronously if the student and instructor are engaged in live interaction. She noted this approval will move the item for public comment.

Review of Public Comments for Proposed Amendment of 1D SBCCC 800.2 - General Provisions (Attachment PROG 03)

Dr. Gold review Attachment PROG 03, she stated this item was previously reviewed by the Board and out for public comment, she noted the approval will move this item for adoption. Dr. Gold briefly reviewed the code item changes.

Review of Public Comments for Proposed Amendment of 1D SBCCC 400.10 - Curriculum Program of Study (Attachment PROG 04)

Dr. Gold review Attachment PROG 04, she stated the changes will allow work-based learning in correctional facilities. Dr. Gold noted the approval will move this item for adoption.

Review of Public Comments for Proposed Amendment of 1D SBCCC 700.98 - Instructions to Captive or Co-Opted Groups (Attachment PROG 05)

Dr. Gold review Attachment PROG 05, she stated the amended of the code recommends work-based learning be allowed in correctional facilities, she noted approval by the correctional facilities are still required. Dr. Gold noted the approval will move this item for adoption.

Review of Public Comments for Proposed Amendment of 1G SBCCC 200.95 - Limitations in Reporting Student Membership Hours (Attachment PROG 06)

Dr. Gold review Attachment PROG 06, she stated the changes in code remove the prohibition to allow work-based learning in correctional facilities. Dr. Gold noted the approval will move this item for adoption.

Curriculum Program Application (Attachment PROG 07)

Dr. Gold review Attachment PROG 07. She noted the criteria used to allow Medical Sonography with the inclusion of a clinical program at Robeson Community College prior to approval from the Board

In a combined vote, on behalf of the Programs Committee, Mr. Irwin recommended and moved for approval of Attachments PROG 01 through PROG 07. The items were approved by roll call.

For Information

Curriculum Program Applications as Approved by the System President (Attachment PROG 10)

Curriculum Program Special Applications as Approved by the System President (Attachment PROG 11)

Curriculum Program Standard Revisions as Approved by the System President (Attachment PROG 12)

Curriculum Program Terminations as Approved by the System President (Attachment PROG 13)

The following items were approved as Consent Agenda items:

- Curriculum Program Applications – Fast Track for Action (FTFA) (Attachment PROG 08) [CA]
- Curriculum Program Application – Combined Course Library (Attachment PROG 09) [CA]

LEGISLATIVE Affairs COMMITTEE, Mr. Bill McBrayer, Chair

For Action

NCCCS Legislative Budget Request 2022-25 (Attachment LEG 01)

Mr. McBrayer shared the background on the construction of the FY 2022-25 Legislative request, including support from President's and Trustees Associations. Mr. McBrayer thanked all who were involved.

President Thomas Stith shared his thanks to the Community College Family and acknowledge support from both presidents and trustees. He emphasized the importance of speaking with one (1) voice, which was shown effective during the previous legislative session, which resulted in a historic

investment from the General Assembly. He stated this item focuses on the value of both student and employees. President Stith stated this item includes an assessment of colleges from North Carolina's boarding states and compares the state investment of both faculty and students. He stated this achievement gets the System closer to becoming competitive position with neighboring states.

Treasure Folwell shared updates regarding legislative funding impacts around the State retirement plans and his plans to make recommendations that align with the legislative plans.

Mr. Merritt stated he recommends including legislative strategies that address capital needs for local funding.

Mr. Fagg shared a survey was conducted regarding college capital needs which was assessed at over \$2 billion in capital needs, including \$500,000 in repair and renovation projects with \$1.2 million in new capital projects. Ms. Whitford asked if the Board received these updates; Mr. Fagg and Ms. Grovenstein stated the survey was not noted in expressed dollars, but the Board approved the overall dollar amount.

On behalf of the Legislative Affairs Committee, Mr. McBrayer recommended and moved for approval of Attachment LEG 01. The item was approved by roll call.

ACCOUNTABILITY AND AUDIT COMMITTEE, Mr. William Holder, Chair

For Action

Review of Annual Audit Plan (Attachment AUD 01)

Mr. Holder stated there is one (1) change to the previous approved Annual Audit Plan. Ms. Artis stated the update includes a correction to the duplicated NIST Audit of Facilities & IT Environmental Management.

On behalf of the Accountability and Audit Committee, Mr. Holder recommended and moved for approval of Attachment AUD 01. The item was approved by roll call.

STATE BOARD POLICY GOVERNANCE COMMITTEE, Mr. Jerry Vaughan, Chair

Mr. Vaughan asked for approval of Attachment SBPG 01 and the added For Action item of Recommended Next Steps for the Board Engagement & Self-Evaluation Initiative Proposal and 2022 Roadmap

For Action

Review of Public Comments for Proposed Amendment of 4B SBCCC 100.1 - Adoption of Federal Rules Regarding Equal Employment (Attachment SBPG 01)

On behalf of the State Board Policy and Governance Committee, Mr. Vaughan recommended and moved for approval of Attachment SBPG 01. The item was approved by roll call.

Recommended Next Steps for the Board Engagement & Self-Evaluation Initiative Proposal and 2022 Roadmap

Ms. Whitford provide highlights from the proposal. Ms. West reviewed the recommended next steps and timeline. Mr. Merritt provided details about the next steps.

Mr. Nath asked should the evaluation of the other ongoing assessment be brought into the evaluation process. Ms. Whitford stated the process is looking to foster collaboration, which she stated she is hopeful the goals and priorities set by the Board and President do align with the ongoing assessments. Mr. Merritt stated these he believes these assessments will integrate with the priorities and strategic planning.

On behalf of the State Board Policy and Governance Committee, Mr. Vaughan recommended and moved for approval of the Board Engagement & Self-Evaluation Initiative Proposal and 2022 Roadmap. The item was approved by roll call.

NCCCS Presidential Evaluation**

I move to go into closed session pursuant to the following North Carolina General Statutes Section 143-318.11(a)(1) to prevent the disclosure of information that is confidential or privileged pursuant to and to consider the qualifications, competence, performance, and fitness of individual prospective public employees pursuant to section 126-22. The motion was approved by roll call vote.

NEW BUSINESS

DATE OF NEXT MEETING

The next State Board meeting is scheduled for Thursday, February 17, 2022 and Friday, February 18, 2022 in the Dr. W. Dallas Herring State Board Room located in the Caswell Building in Raleigh, NC. More information regarding this meeting will be communicated.

EXPIRING TERMS AND VACANCIES

There are currently zero (0) terms expiring and zero (0) vacancy for the membership of the State Board.

ADJOURNMENT

The Board adjourned at 3:32 p.m.

RESPECTFULLY SUBMITTED BY:
Secretary

APPROVED BY:

Mr. Thomas Stith III, System President

Mr. Burr Sullivan, Chair