



State Board of Community Colleges

Caswell Building, 200 West Jones Street
Raleigh, North Carolina
March 21, 2014
9:00 a.m.

CALL TO ORDER

Following proper public notification, Chair Linwood Powell called the State Board of Community Colleges (SBCC) Meeting to order at 9:00 a.m. in the Dr. W. Dallas Herring State Board Room of the Caswell Building. The Chair welcomed those in attendance. Mr. Bryan Jenkins called the roll and the following members were present:

Mr. K. Ray Bailey, Vice Chair
Ms. Kendra Cotton*
Mr. Hal Weatherman
Representative Jimmie Ford
Dr. Stuart Fountain
Mr. Wesley Fricks
Mr. Clyde Higgs
Mr. Bobby Irwin
Mr. Matthew Jones
Ms. Janet Lowder*

Ms. Hilda Pinnix-Ragland
Dr. Linwood Powell, Chair
Dr. Sam Powell
Mr. Lynn Raye*
Dr. Darrell Saunders*
Mr. Scott Shook
Mr. Jerry Vaughan
Ms. Ann Whitford
Dr. Candler Willis
Mr. James Woody

*Participated by telephone

ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST

The Chair reminded members of the Board of the ethical requirements for those who are public servants and requested that members identify any conflicts or potential conflicts of interest that they may have with respect to any item on the agenda. Having so requested and hearing no conflict, the Chair asked that the record reflect that no conflict or potential conflict of interest was reported or identified.

APPROVAL OF THE MINUTES

Dr. Sam Powell made a motion to approve the minutes of the February 21, 2014 meeting of the State Board of Community Colleges. Mr. Higgs seconded the motion and the minutes were unanimously approved.

CHANGES TO AGENDA

The Chair polled the committee chairs as to any changes they might wish to make to the agenda, and the results were as follows:

POLICY COMMITTEE, Mrs. Ann Whitford, Vice-Chair

Mrs. Whitford stated they had no changes.

PROGRAM SERVICES COMMITTEE, Dr. Sam Powell, Chair

Dr. Sam Powell requested that Attachment PROG 4 – Basic Skills Revised State Plan; PROG 5 – Career and College Promise; and PROG 6 – Applications for Cooperative Innovative High Schools be moved from For Future Action to Action.

FINANCE AND CAPITAL NEEDS COMMITTEE, Mr. K. Ray Bailey, Chair

Mr. Bailey stated they have no changes.

ACCOUNTABILITY AND AUDIT COMMITTEE, Mr. Jimmie Ford, Chair

Representative Ford stated they have no changes.

STRATEGIC PLANNING COMMITTEE, Dr. Stuart Fountain, Chair

Dr. Fountain stated that the committee has two items they would like to present to the board in closed session.

PERSONNEL COMMITTEE, Mr. Clyde Higgs, Chair

Mr. Higgs stated they have no changes.

APPROVAL OF THE AGENDA

Representative Ford made a motion to approve the agenda, Mrs. Pinnix-Ragland seconded the motion, and the motion was unanimously approved by voice vote by the Board.

APPROVAL OF THE CONSENT AGENDA

Mr. Woody asked for Multiple Measures for Placement Policy and Revision (Attachment PROG 7) to be moved from Consent Agenda to For Action for discussion.

Dr. Sam Powell made a motion to approve the consent agenda as recommended, Mr. Higgs seconded the motion, and the motion was unanimously approved by voice vote by the Board.

Items approved on the Consent Agenda were as follows:

PROGRAMS COMMITTEE, Dr. Sam Powell, Chair

- Curriculum Program Application (Existing Program) (Attachment PROG 8)
 - South Piedmont Community College – Cardiovascular Sonography (A45160)
- Curriculum Program Applications (Fast Track for Action) (Attachment PROG 9)
 - Beaufort County Community College – Agribusiness Technology (A15100)
 - Caldwell Community College & Tech. Institute – Medical Assisting (C45400)
 - Cape Fear Community College – Computer Technology Integration (A25500)
 - Lenoir Community College – Sustainability Agriculture (A15410)
 - Mayland Community College – Applied Engineering Technology (A40130)

Robeson Community College –
Emergency Medical Science (A45340)
Medical Assisting (A45400)

Continuing Education Master Course List (Attachment PROG 10)
New Course Approvals, Modifications, and Tier Designations
Courses of Instruction to Captive/Co-opted Groups (Attachment PROG 11)

Continuing Education:
Richmond Community College – Morrison Correctional Institution
Custodial/Environmental Services (Custodial/Environmental Services)

FINANCE COMMITTEE, Mr. K. Ray Bailey, Chair

2014-2015 NC Community College Grant Program Payment Schedule (Attachment FC 4)
2014-2015 State Financial Aid Allocation for the Targeted Assistance Student Program (Attachment FC 5)
Allocation for New/Expanded Prison Education Programming at Tabor Correctional Institution (Attachment FC 6)
Construction and Property (Attachment FC 7)

Reports:

NCACCP, Dr. Lawrence Rouse, President, North Carolina Association of Community College Presidents

Dr. Rouse began by thanking Chairman Powell, distinguished members of the NC State Board of Community Colleges, and Dr. Scott Ralls, our system President, for allowing a few moments to present an update on the initiatives and activities of the North Carolina Association of Community College Presidents.

The first activity of the Association was the attendance at the N4CSGA Executive Committee Meeting by Dr. Bob Shackelford, President of Randolph Community College and me, where we presented the NC Community College Legislative Strategy to the N4CSGA Executive Committee at their meeting on February 22nd for their consideration and their endorsement. We are confident that the N4CSGA will join the movement to advocate for North Carolina's Community Colleges.

The second activity of the President's Association is that it held its monthly meeting on Wednesday of this week at the North Carolina Community College System Office. The meeting focused on the initiatives of the Association and the discussion among presidents included:

- The legislative strategy for the short session and the status of the contacts being made with key legislators and the Governor's staff
- The Association discussed the progress of developing a consistent messaging to the legislature that will include letters and emails from our students, employers and others. The messaging will last for a period of six weeks during the short session.
- We received recommendations from the Executive Committee to improve the operation of the Association as recommended through a survey of the membership in January of this year.
- The Association also received reports from Dr. Ralls and his staff on key items of interest to the presidents during the meeting.

Dr. Rouse took a moment and thanked Dr. Ralls, Dr. Morrissey, Wanda White, Daniel Alvarez, Monty Hickman and all the system office staff that were responsible for the Male Mentoring Conference that was held earlier this week. The conference was an informative and inspiring event for the students and staff that attended from across the State.

Dr. Donny Hunter, President & CEO, North Carolina Association of Community College Trustees

Dr. Hunter began by thanking Chair Powell, members of the State Board, and Dr. Ralls for allowing a few moments to update the status of the Trustees' Association. He stated that the association will miss Dr. Sharon Morrissey and wishes her well. He personally appreciates her help with the Trustee training.

The Legal Seminar is coming up the week of April 7th. There will be presentations including a presentation by the Association of NC Attorneys on the Affordable Care Act. At the luncheon, Representative Starns and Dr. Ralls are both scheduled to speak. There will also be a presentation about how Performance Funding has worked in the Tennessee Community College system. Bob Joyce will speak about laws and Trustee appointments.

Additional Trustee training will be conducted to continue to help Trustees create student success.

N4CSGA, Mr. Matthew Jones, President

Mr. Jones stated it was an honor to be present at the joint meeting for the Comprehensive Articulation Agreement in February. It was at this meeting that they had the opportunity to network with the President of the Association of Student Government and Dr. Rouse of the President's Association. We learned that some of the same issues that plague the community college students are also a problem amongst the university students too. Both the N4CSGA and the UNCASG have both lobbied NC Legislature for some of the same issues. We spoke with Dr. Rouse about The Developmental Dividend and the N4CSGA's role in helping propel this initiative to the community college students.

On February 22, 2014 the N4CSGA held its monthly meeting at Randolph Community College, with special guests Dr. Robert Shackelford and Dr. Lawrence Rouse. Dr. Shackelford welcomed us to his campus and thanked us for the work that we have done thus far this year. Dr. Rouse laid out the legislative plan to the board and asked for our help to get out in the hedges and highways and get this initiative out to all of the students and meet with the legislators. Mary Shuping has provided us with the resolution to urge the General Assembly to support North Carolina by reinvesting funds in the state's community college.

On March 1, the board split up among the three divisions. Anastasia Izvekova and I attended the Eastern Division Meeting at Fayetteville Technical Community College, Juliana Whisnant and Aubrey Gardner were at Gaston College for the Western Division Meeting, and Emily Hamrick, Makenzie Bollinger, and Max Harris were with Shane Bryson at Randolph Community College for the Central Division Meeting. Among the topics discussed at all three meetings was the new CAA and the memo that was sent out the last week in February discussing student fees and how they can be used. Students from all three divisions are excited about the upcoming conference and are looking forward reconnecting and networking with old and new friends.

To end his report, Mr. Jones shared the following quote, *“Learn from yesterday, live for today, hope for tomorrow. The important thing is to not stop questioning.”*—Albert Einstein

Mr. Jones presented a plaque of appreciation to Dr. Morrissey from N4CSGA.

STANDING COMMITTEE REPORTS

POLICY COMMITTEE, Mrs. Ann Whitford, Vice Chair

On behalf of the Policy Committee, Mrs. Whitford recommended and so moved that the following items be approved by the board:

- Initiate Rulemaking Process to Repeal “Title 3, Rule-Making Process” of the SBCC Code (Attachment POL 3)
- Initiate Rulemaking Process to Adopt “Title 3, Rulemaking Process and Codification System” (Attachment POL 4)
- Review for Approval of Proprietary Schools for Licensure (Attachment POL 5)

Mrs. Martin reviewed the changes that would be implemented with the adoption of Title 3, Rulemaking Process and Codification System. The chapter outlines the framework by which the State Board adopt rules. The adoption of the update is much more detailed. This will give the ability to make changes more flexible. This will put the State Board in good standing if there are any questions about our rule making process.

Dr. Fountain said that we struggled being under the Administrative code for years up till three to four years ago. This detailed process will allow us to run our own process without being encumbered by the administrative process. He encourages the board to approve this change.

The above items were unanimously approved by voice vote.

PROGRAMS COMMITTEE, Dr. Sam Powell, Chair

On behalf of the Program Committee, Dr. Powell recommended and so moved that the following items be approved by the board:

- Basic Skills Revised State Plan (Attachment PROG 4)
- Career and College Promise (Attachment PROG 5)
- Applications for Cooperative Innovative High Schools (Attachment PROG 6)
- Multiple Measures for Placement Policy and Revision (Attachment PROG 7)

Dr. Powell reviewed why PROG 4, PROG 5, and PROG 6 were moved to For Action.

Dr. Morrissey gave an overview of Career and College Promise and the changes to the procedures. The original policy was approved in October 2011. This program outlines the pathways for high school students to dual enroll. The changes to these procedures align with the new Comprehensive Articulation Agreement adopted in the February 2014 meeting. The changes also outline how students demonstrate college readiness as well as cleaning up guidelines how to deal with a students whose grade may fall below a 2.0 GPA.

Mr. Woody asked if the Presidents' Association has reviewed these changes. Dr. Morrissey said that the Program Committee of the Presidents' Association actively participated in the updates.

Discussion opened for PROG Attachment 7. Mr. Woody asked what the purpose of the Multiple Measures for Placement Policy and Revision. Dr. Morrissey said this policy allows colleges to use high school GPA to place students rather than using a placement test. Prior to this being adopted, all students had to take a placement test. Mr. Woody asked about item six of the policy:

Colleges will establish local policies to allow students who are assessed near college ready on the diagnostic assessment to co-enroll in a college course and the appropriate developmental education module/course that is a prerequisite for the college-level course.

If colleges can have local policies on this, what is the purpose of the state policy? Dr. Morrissey said this allows math faculty to place students in need of developmental math into appropriate supplemental labs or classes for additional support to allow the students to be successful. Any student in any math class, no matter their GPA, may need this support.

Mr. Woody asked about item seven of the policy:

The North Carolina Community College System will review student placement and success rates within two years of implementation of this policy and will report to the State Board of Community Colleges.

Who is the NC Community College System, would it be the Board, Presidents' Association, the schools? Dr. Morrissey said that she would hope it would be collaborative. The data would be presented to the associations to review to see if we need to change the policy. The System Office would lead the data collection and would be their responsibility to review the outcomes.

Dr. Ralls said that the State Board sets policy based on recommendations reviewed through the Presidents' Association. The changes have allowed for more flexibility and were vetted through the process.

Mr. Woody asked if the state policy does not override the local policy in this instance. Dr. Ralls said that policy on admissions is set by state. This provides more discretion for the local faculty to allow a student to take supplemental. Acceptance of this policy would make this a state policy.

The above items were unanimously approved by voice vote.

STRATEGIC PLANNING COMMITTEE, Dr. Stuart Fountain, Chair

On behalf of the Strategic Planning Committee, Dr. Fountain recommended and so moved that the following items be approved by the board:

NC Community Colleges System Office to Enter into a Memorandum of Understanding with NC Department of Commerce detailing an agreement on Workforce Innovations.

Dr. Fountain moved to go into closed session. Mrs. Martin stated pursuant to North Carolina General Statute Section 143-318.11(a)(1) to prevent the disclosure of information that is confidential or privileged pursuant to North Carolina General Statute Section 126.22126-22. He also moved to go into closed session pursuant to North Carolina General Statute Section 143-318.11(a)(2) to prevent the premature disclosure of an honorary award. Mrs. Pinnix-Ragland seconded the motion and it was approved by voice vote.

Dr. Fountain moved to reconvene in open session, it was seconded by Dr. Powell and it was approved by voice vote.

The above item was unanimously approved by voice vote.

FINANCE COMMITTEE, Mr. K. Ray Bailey, Chair

On behalf of the Finance Committee, Mr. Bailey recommended and so moved that the following items be approved by the board:

Workforce Partnership Innovation (Attachment FC 4)

The above item was unanimously approved by voice vote.

ACCOUNTABILITY AND AUDIT COMMITTEE, Mr. Jimmie Ford, Chair

Representative Ford stated Accountability and Audit Committee had no items to come before the board for approval.

PERSONNEL COMMITTEE, Mr. Clyde Higgs, Chair

On behalf of the Personnel Committee, Mr. Higgs recommended and so moved that the following item be approved by the board:

The board is asked to approve salary increases that are greater than 10 percent and less than \$10,000. Attachment PER 1 represents salary increases for the colleges because their responsibilities have increased. The System staff and the Personnel Committee have reviewed all the requests for approval.

The request to approve salary increases was unanimously approved by voice vote.

NEW BUSINESS

Mrs. Whitford announced that the Program Audit Study Committee will be giving an update to the Education Oversight committee on April 8th and would like to invite anyone to attend to support.

PRESIDENT'S REPORT TO THE STATE BOARD OF COMMUNITY COLLEGES

President Ralls announced that the March 2014 "System Office MVP Award" recipient was Mrs. Bobbie Jo Moore. The nomination is available at the link below and will be included as Exhibit A in the official State Board records.

<http://www.nccommunitycolleges.edu/pr/awards/System%20Office%20Recognition/>

President Ralls' report is available on the NCCCS website, as listed below, and will be included as Exhibit B in the official State Board records.

http://www.nccommunitycolleges.edu/pr/PresidentsReports/2014/March_2014_Final.pdf

BOARD MEMBERS QUESTIONS/COMMENTS

Chair Powell said that it has been refreshing to attend the Learning Summits and meeting with the Legislators. We are able to show them the work being done by the community colleges.

Mr. Woody said that he is concerned about the Closing the Skills Gap legislative priority and how it will impact the smaller colleges. Ms. Haygood addressed the concerns and outlined the direction that the System Office has taken with the legislature.

Chair Powell recognized Linda Suggs from the Gates Foundation and Dr. Ken Boham and thanked them both for being here.

DATE OF NEXT MEETING

The next State Board Meeting will be held on Friday, April 25, 2014 originating at the Caswell Building, Raleigh, NC. More information regarding this meeting will be communicated.

EXPIRING TERMS AND VACANCIES

There are currently no terms expiring and one vacancy for the membership of the State Board.

ADJOURNMENT

There being no further business to come before the Board, Chair Linwood Powell adjourned the meeting at 10:26 a.m.

RESPECTFULLY SUBMITTED BY:
Secretary

APPROVED BY:

Dr. R. Scott Ralls, System President

Dr. Linwood Powell, Chair