



State Board of Community Colleges

Caswell Building, 200 West Jones Street
Raleigh, North Carolina
November 21, 2014
9:00 a.m.

CALL TO ORDER

Following proper public notification, Chair Linwood Powell called the State Board of Community Colleges (SBCC) Meeting to order at 9:00 a.m. in the Dr. W. Dallas Herring State Board Room of the Caswell Building. The Chair welcomed those in attendance. He expressed his sympathy to Treasurer Cowell, who was not in attendance, due to the loss of her father. Mr. Bryan Jenkins called the roll and the following members were present:

Mr. K. Ray Bailey, Vice Chair	Ms. Hilda Pinnix-Ragland
Representative Jimmie Ford	Dr. Linwood Powell, Chair
Lt. Governor Dan Forest	Dr. Samuel Powell
Dr. Stuart Fountain	Mr. Lynn Raye*
Mr. Wesley Fricks*	Mr. La'Quon Rogers
Mr. Clyde Higgs	Dr. Darrell Saunders
Mr. Bobby Irwin	Mr. Scott Shook
Mr. Schorr Johnson (Rep. for Treasurer	Mr. Jerry Vaughan
Treasurer Janet Cowell)	Ms. Ann Whitford
Ms. Janet Lowder	Dr. Candler Willis
Mr. Ernest Pearson	Mr. James Woody

*Participated by telephone

ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST

The Chair reminded members of the Board of the ethical requirements for public servants and requested that members identify any conflicts or potential conflicts of interest with respect to any item on the agenda. Having so requested, the Chair asked that the record reflect no conflicts.

APPROVAL OF THE MINUTES

Dr. Sam Powell made a motion to approve the minutes of the October 17, 2014 meeting of the State Board of Community Colleges. Ms. Whitford seconded the motion and the minutes were unanimously approved.

CHANGES TO AGENDA

The Chair polled the committee chairs as to any changes they might wish to make to the agenda, and the results were as follows:

POLICY COMMITTEE, Mr. Lynn Raye, Chair

Ms. Whitford stated Policy Committee would like to suspend the rules and move Attachment POL 2, Attachment POL 3, and Attachment POL 4 from Future Action to Action.

PROGRAM SERVICES COMMITTEE, Dr. Samuel Powell, Chair

Dr. Sam Powell stated Program Services Committee had no changes to their agenda.

FINANCE COMMITTEE, Mr. K. Ray Bailey, Chair

Mr. Bailey stated Finance Committee would like to suspend the rules and move Attachment FC 8 from Future Action to Action.

STRATEGIC PLANNING COMMITTEE, Dr. Stuart Fountain, Chair

Dr. Fountain stated Strategic Planning Committee had no changes but asked the board members to review the NCWorks Report since it will be voted on at the January meeting.

ACCOUNTABILITY AND AUDIT COMMITTEE, Mr. Jimmie Ford, Chair

Mr. Ford stated Accountability and Audit Committee asked to suspend the rules and move Attachment AUD 1 from For Information to Action.

PERSONNEL COMMITTEE, Mr. Clyde Higgs, Chair

Mr. Higgs stated Personnel Committee had two new items to add to their agenda.

APPROVAL OF THE AGENDA

Representative Ford made a motion to approve the agenda, Mr. Higgs seconded the motion, and the motion was unanimously approved by voice vote.

APPROVAL OF THE CONSENT AGENDA

Dr. Fountain made a motion to approve the consent agenda as recommended, Mr. Ford seconded the motion, and the motion was unanimously approved by voice vote.

Items approved on the Consent Agenda were as follows:

PROGRAMS COMMITTEE, Dr. Sam Powell, Chair

Basic Skills Plus Program Requests (Attachment PROG 6)

Forsyth Technical Community College

Montgomery Community College

Rowan-Cabarrus Community College

**PROGRAMS COMMITTEE, Dr. Sam Powell, Chair
(continued)**

Curriculum Standard Revisions (Attachment PROG 8)

Forsyth Technical Community College – Nanotechnology [A20190]

Randolph Community College – Interior Design [A30220]

Nursing Assistant Curriculum Revision Grant Project

Rowan-Cabarrus Community - Nursing Assistant (Certificate) [C45480]

Practical Nursing Curriculum Revision Grant Project

Rowan-Cabarrus Community College – Practical Nursing (Diploma) [D45660]

Curriculum Program Applications (Fast Track for Action) (Attachment PROG 9)

Asheville-Buncombe Technical Community College

Aviation Management and Career Pilot Technology [A60180]

Catawba Valley Community College

Mechatronics Engineering Technology [A40350]

South Piedmont Community College

Nursing Assistant (Certificate) [C45480]

Combined Course Library – Continuing Education (Attachment PROG 11)

New Course Approvals, Modifications, and Tier Designations

Courses of Instruction to Captive/Co-opted Groups (Attachment PROG 12)

Continuing Education:

Lenoir Community College

Eastern Correctional Institution – Home Companion Aide (Personal Care Aide)

Robeson Community College

Robeson CRV Center – HRD Employability Skills (HRD Employability Skills)

Western Piedmont Community College

Burke CRV Center – HRD Employability Skills (HRD Employability Skills)

FINANCE COMMITTEE, Mr. K. Ray Bailey, Chair

Service Agreement for Virtual Computing Environment (Attachment FC 10)

Allocation for Virtual Learning Community (Attachment FC 11)

Allocation for Project Skill-Up (Attachment FC 12)

Construction and Property (Attachment FC 13)

INTRODUCTION OF NEW PRESIDENTS

Chair Powell recognized Trustee Chair Joe Brumit who introduced Dr. Dennis King as the new President of Asheville-Buncombe Technical Community College. President King has worked for Asheville-Buncombe Technical Community College for twenty-one years. Dr. King stated he is looking to continue consistent economic development to community success of students and is excited to serve.

Chair Powell recognized Trustee Chair Henry Edmund who introduced Dr. Anthony Clarke as the new President of Southeastern Community College. President Clarke is working on connections within the community and with his staff and is excited to serve.

Reports:

Dr. Garrett Hinshaw, President, North Carolina Association of Community College Presidents

Dr. Hinshaw stated there has been a lot of progress in working with the State Board, System Office Staff, Trustees, and Presidents. They have been working on issues such as Program Audit and Legislative Priorities. He said they will be many challenges to work on during the legislative long session.

Dr. Donny Hunter, President & CEO, North Carolina Association of Community College Trustees

Dr. Hunter was unable attend the meeting.

N4CSGA, Mr. La'Quon Rogers, President

Mr. Rogers highlighted the N4CSGA Conference that was held October 24-26, 2014 at the Gateway Convention Center in Rocky Mount. It was considered one of the best conference as stated in the feedback. Everyone was happy with the new recruitment video that was produced. The students were encouraged to get out and vote. The N4CSGA has written a letter to the Office of State Budget Management (OSBM) to provide feedback from the students concerning the budget cuts. N4CSGA is joining with the trustees and presidents to lift the burden of the cuts. Mr. Rogers introduced Kenneth Campbell of Wake Technical Community College who is serving in Public Relations for N4CSGA.

STANDING COMMITTEE REPORTS

POLICY COMMITTEE, Mr. Lynn Raye, Chair

On behalf of the Policy Committee, Ms. Whitford recommended and moved the following items be approved by the board:

- Non-Budget Legislation/Special Provisions 2015-2016 Legislative Session (Attachment POL 2)
- Review for Approval of Initial Proprietary School Licensure (Attachment POL 3)
- Initiation of Rulemaking Process to Amend "2A SBCCC 300.6 – Proprietary Schools Fee Schedule" (Attachment POL 4)

The above items were unanimously approved by voice vote.

PROGRAMS COMMITTEE, Dr. Sam Powell, Chair

On behalf of the Programs Committee, Dr. Sam Powell recommended and move the following items be approved by the board

- Permanent Cut Scores for Reading and English NC DAP (Attachment PROG 5)
- Initiation of Rulemaking Process to Amend "1G SBCCC 200.95 – Limitations in Reporting Student Membership Hours" (Attachment PROG 7)
- High School Equivalency Assessment (Attachment PROG 10)

The above items were unanimously approved by voice vote.

FINANCE COMMITTEE, Mr. K. Ray Bailey, Chair

On behalf of the Finance Committee, Mr. Bailey recommended and moved that the following items be approved by the board:

2015-2017 Budget Priorities (Attachment FC 8)

Initiation of Rulemaking Process to Amend 1E SBCCC 200.2 – Time Due, Deferred Payment,

The above items was unanimously approved by voice vote.

ACCOUNTABILITY & AUDIT COMMITTEE, Mr. Jimmie Ford, Chair

On behalf of the Accountability & Audit Committee, Mr. Ford recommended and moved that the following item be approved by the board:

Program Audit Study Committee Report (Attachment AUD 2)

The motion was approved by voice vote with one dissenting vote.

PERSONNEL COMMITTEE, Mr. Clyde Higgs, Chair

On behalf of the Personnel Committee, Mr. Higgs recommended and moved the following item be approved by the board:

Salary Increases Greater than 10% (Attachment PER 1)

The motion was unanimously approved by voice vote.

Mr. Higgs moved to go into closed session pursuant to North Carolina General Statute section 143-318.11(a)(1) to prevent the disclosure of information that is confidential or privileges pursuant to North Carolina General Statute section 115D-27 and pursuant to North Carolina General Statute section 143-318.11(a)(6) to consider the qualifications, competence, performance, and fitness of individual prospective public employees. The motion was seconded by Mr. Pearson and was unanimously approved by voice vote.

The Board returned to open session following voice vote.

On behalf of the Personnel Committee, Mr. Higgs recommended and moved the following items be approved by the board:

Approval of Dr. Mark Kinlaw as President of Rockingham Community College effective January 20, 2015

Approval of AVP Salary Increase for Bill Schneider, Associate Vice President, Research & Performance Management effective November 1, 2014

The motion was unanimously approved by voice vote.

NEW BUSINESS

There was no new business.

PRESIDENT'S REPORT TO THE STATE BOARD OF COMMUNITY COLLEGES

President Ralls presented the "System Office MVP Award" to Mr. Hilmi Lahoud for November 2014. (Award information will be included in official State Board records as Exhibit A.)

President Ralls presented the "System Office MVT Award" to the "Heart Bleed Bug Team." This team is made up of the College Technical Support Team, System and Network Team, Information Services Support Team and the College Staff. (Award information will be included in official State Board records as Exhibit B.)

College Technical Support Team

Larry Butts
Cinda Goff
Agenetta Kamugisha
Marcus Howard
Michelle Behymer
Marva Bell
Patrick Emorais

System and Network Team

Stephen Reeves
Richard Ravert
Mike Flynt
Nick Gay
Samantha Spell

Information Services Support Team

Daniel Boyette
Suzanne Baker
Jim Savage
Linda Benson
Kimberly Pellom-Fennell

College Staff

Kelly Castelleo
(Randolph Community College)
Beth Pulliam
(Rockingham Community College)

President Ralls' report is available on the NCCCS website, as listed below, and will be included in the official State Board records as Exhibit C.)

http://www.nccommunitycolleges.edu/sites/default/files/presidents-reports/nov_2014_board_report_final.pdf

BOARD MEMBERS QUESTIONS/COMMENTS

Representative Ford thanked the staff at the System Office for all their help addressing the computer problems he was having in receiving and opening documents sent from the State Board Affairs office.

DATE OF NEXT MEETING

The next State Board Meeting will be held on Thursday, December 18 by telephone. More information regarding this meeting will be communicated.

EXPIRING TERMS AND VACANCIES

There are currently no terms expiring and no vacancies for the membership of the State Board.

ADJOURNMENT

There being no further business to come before the Board, Mr. Ford made a motion to adjourn the meeting at 10:41 a.m. The motion was unanimously approved by voice vote.

RESPECTFULLY SUBMITTED BY:

Secretary

APPROVED BY:

Dr. R. Scott Ralls, System President

Dr. Linwood Powell, Chair