



**State Board of Community Colleges**

**Pitt Community College, 1986 Pitt Tech Road**

**Winterville, North Carolina**

**October 21, 2016**

**9:00 a.m.**

**CALL TO ORDER**

Following proper public notification, Chairman Scott Shook called the State Board of Community Colleges (SBCC) Meeting to order at 9:01 a.m. at the Craig F. Goess Student Center, Room 137. Chairman Shook thanked Pitt Community College for its hospitality. President Massey introduced all those who helped host the State Board and thanked them.

Chairman Shook asked the State Board and all those in attendance to take a moment of silence to remember those impacted by Hurricane Matthew.

**ROLL CALL**

Mr. Bryan Jenkins called the roll and the following members were present:

- |   |                   |                      |
|---|-------------------|----------------------|
| Dr. Breeden Blackwell                                   | Mr. Ernie Pearson | Dr. Darrell Saunders |
| Representative Jimmie Ford                              | Dr. Samuel Powell | Mr. Scott Shook      |
| Mr. Bobby Irwin   | Mr. Lynn Raye     | Ms. Kirsten Stovall  |
| Mr. Schorr Johnson (rep for<br>Treasurer Janet Cowell)* | Mr. Lee Roberts   | Mr. Clark Twiddy     |
| Mr. Bill McBrayer*                                      | Mr. James Rose    | Dr. Candler Willis   |

\*Attended by telephone

Absent: Ms. Lisa Estep, Lt. Governor Dan Forest, Mr. Todd Johnson, Ms. Janet Lowder, Ms. Yolanda Stith, and Mr. Jerry Vaughan

**ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST**

Representative Ford reminded members of the Board of the ethical requirements for those who are public servants and requested that members identify any conflicts or potential conflicts of interest that they may have with respect to any item on the agenda. Having so requested, the Chair asked that the record reflect no conflicts.

**APPROVAL OF THE MINUTES**

Mr. Raye made a motion to approve the minutes of the September 16, 2016 meeting of the State Board of Community Colleges. Representative Ford seconded the motion and the minutes were unanimously approved.

**CHANGES TO AGENDA**

The Chair polled the committee chairs as to any changes to the agenda and the results were as follows:

**PERSONNEL COMMITTEE, Dr. Candler Willis, Vice-Chair**

Dr. Willis stated Personnel Committee has one item for consideration.

**FINANCE COMMITTEE, Mr. Lynn Raye, Chair**

Mr. Raye stated the Finance Committee would like to make the following changes to the agenda:

- Move agenda item – Forsyth Technical Community College Multi-Campus Center Request (Attachment FC 5) from Future Action to Action,
- Amend agenda item – Construction and Property (Attachment FC 10) and table
  - 3E – Montgomery Community College – Project No. 2242 to obtain more information from college.
  - 4A and B – Craven Community College – Project No. 2093 and Project No. 2184 since the college’s Board of Trustees were not able to meet due to Hurricane Matthew, so it has not been approved at the local level yet.

**PROGRAM SERVICES COMMITTEE, Dr. Samuel Powell, Chair**

Dr. Powell stated Program Services Committee would like to make the following changes to the agenda:

- Move agenda item – The State Board of Community Colleges and The Board of Governors of the University of North Carolina Review of the Comprehensive Articulation Agreement (Attachment PROG 3)

**STRATEGIC PLANNING COMMITTEE, Dr. Darrell Saunders, Chair**

Dr. Saunders stated Strategic Planning Committee has no changes.

**ACCOUNTABILITY AND AUDIT COMMITTEE, Representative Jimmie Ford, Chair**

Rep. Ford stated Accountability and Audit Committee has no changes. The committee will request the approval to potentially hold a meeting prior to the next board meeting.

**POLICY COMMITTEE, Mr. Ernest Pearson, Chair**

Mr. Pearson stated Policy Committee would like to make the following changes to the agenda:

- Move agenda item – Initiation of the Rulemaking Process to Amend 3B SBCCC Subchapter 200 – “Public Input” (Attachment POL 02) from Future Action to Action

**LEGISLATIVE AFFAIRS COMMITTEE, Mr. Jim Rose, Chair**

Mr. Rose stated Legislative Affairs Committee would like to make the following change to the agenda:

- Move agenda item – 2017 2017 Legislative Priorities (Attachment LEG 1) from Action to Future Action

**APPROVAL OF THE AGENDA**

Representative Ford made a motion to approve the agenda, Dr. Powell seconded the motion, and the motion was unanimously approved by voice vote.

**APPROVAL OF THE CONSENT AGENDA**

Dr. Blackwell made a motion to approve the consent agenda as recommended, Mr. Raye seconded the motion, and the motion was unanimously approved by voice vote.

**Items approved on the Consent Agenda were as follows:**

**FINANCE COMMITTEE, Mr. Lynn Raye, Chair**

Budget Allocation for 2-1 Summary FY 2016-17 (Attachment FC 7)

Allocation for North Carolina Space Grant (Attachment FC 8)

Allocation for RN to BSN Competency-Based Education (Attachment FC 9)

Construction and Property (Attachment FC 10)

**PROGRAMS COMMITTEE, Dr. Sam Powell, Chair**

Curriculum Program Application (AE) (Attachment PROG 4)

Curriculum Program Application (New to System) (Attachment PROG 5)

Curriculum Program Application (Fast Track for Action) (Attachment PROG 6)

Curriculum Standard Revision (Attachment PROG 7)

Combined Course Library – Continuing Education (Attachment PROG 8)

Chairman Shook welcomed Ms. Rebecca Taylor from State Board of Education

**REPORTS:**

**Dr. Deborah Lamm, President of North Carolina Association of Community College Presidents**

President Lamm reviewed highlights of NCACCP meeting held in conjunction with the System Conference.

- Theme was – “Resources for Success” in parallel with the “Pathways to Success” theme of the conference. Topics included:
  - Access to the NC Student Success Center and the Career and College Ready Alignment Partnership
  - Knowledge of governmental affairs and legislative advocacy
  - Strategies for successful fundraising
- House member Harold Brubaker shared some tips on how to be successful in working with members of the General Assembly
- Dr. Breeden Blackwell provided input in a written document entitled “Advocacy: The Ins and Outs.”

Committee meetings were held during the meeting. The following actions were taken:

- Finance and Legislative, took action on Budget priorities. Those priorities are to invest in workforce training, fund additional career coaches, increase student completion, reward colleges for outcomes, incentivize community college transfer students, stabilize the budget, and raise faculty and staff salaries. Though the Association did approve the priorities, additional discussion has taken place this week as committee members considered adding a budgetary proposal to the legislative priorities.

- Personnel and Professional development committee recommended that the Association launch a New Presidents' Academy in 2017. The Academy would be offered quarterly, focusing on issues of importance, such as human resources issues and media relations.

**Hurricane Matthew update:**

- Presidents in the East have dealt with the aftermath of Hurricane Matthew on campuses. Students, faculty and staff have been displaced because of the flooding and some campus facilities have taken a hit.
- Dr. Lamm provided a brief status update on the colleges affected.
- All colleges located in impacted counties will be providing resources for students, such as counseling for anxiety, and clothing and supplies for those who are without. Community colleges routinely provide wrap-around services for students as they journey to completion, but now those services are ramped up even more to ensure that students have what is needed, even if the student is unable to return to the college.

**Ms. Lyn Austin, President, North Carolina Association of Community College Trustees**

Ms. Lyn Austin thanked Chairman Shook and the State Board for including her in the planning meeting. She stated it is wonderful for the board to visit a campus and see how the college works and to meet the people.

**Ms. Kirsten Stovall, President of the North Carolina Comprehensive Community College Student Government Association**

Ms. Stovall shared an update from N4CSGA

- Fall division meetings held on September 24, 2016.
- A motion was made to have Funding Cuts for 2016-17 be the issue of the year.
- Due to Hurricane Matthew, the Executive Board meeting had to be postponed until October 27, 2016.
- The Executive Board reviewed the conference book and continued to put final touches on our annual fall conference.
- The divisions are having a friendly competition to fund raise at the fall conference. Half the money will go to the colleges affected by Hurricane Matthew and the other half will go to the American Cancer Society.
- Ms. Stovall shared that she attended the ASGA National Conference in Washington, D.C. on October 6-9, 2016.
- Randolph Community College held the 2<sup>nd</sup> annual fall manufacturing day. Eight graders attended, participated in a panel discussion, and observed college students utilizing the machinery.
- October 21 and 22, 2016, the Student Leadership Development Program will be held.
- October 28-30, 2016, the N4CSGA fall conference will be held. Ms. Mary Shuping and Dr. Lisa Chapman will be presenting at workshops at the conference.

**Mr. Henry Hinton, UNC Board of Governors**

Mr. Hinton thanked the State Board for inviting him to come to the meeting. It is a pleasure to get to know President Williamson. Mr. Hinton spoke highly of Becky Taylor, Dr. Massey, and Susan Nobles and the wonderful education system in Pitt County. Meeting with the different education groups a different outlook on education and how decisions impact the students.

There is a lot of work to do in North Carolina. President Spellings has come to the state with new ideas, but she has stayed consistent throughout her career on these ideas. The UNC Board of Governors is working on a total overhaul of the UNC Strategic Plan. One of the most shocking statistics has to do with access to higher education. There are 12K high school students in North Carolina that qualify to continue their education and choose not to do so. There is not enough being done reach students to encourage them to continue their education. Affordability and eligibility, student success, and economic impact of the community are other major parts of the UNC Strategic Plan. The goal is to finish with about seven to ten top strategic goals? Hope to have the plan ready by mid-spring.

Mr. Hinton thanked all of the board members for service to the board and to the colleges.

**COMMITTEE REPORTS**

**PERSONNEL COMMITTEE, Dr. Candler Willis, Chair**

The Board went into closed session pursuant to North Carolina General Statute sections 143-318.11(a)(1) and 143-318.11 (a)(6) following a motion by Dr. Willis, Mr. Raye seconded and approved via voice vote.

Dr. Willis reviewed the information on the college presidential candidate as well as the actions taken by the committee on September 30, 2016.

Dr. Willis moved to go back into open session with second from Mr. Raye, approved via voice vote.

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On behalf of the Personnel Committee, Dr. Willis recommended and moved the following item be approved by the board:

Approval of Dr. Kimberly Gold as President of Robeson Community College

The motion was approved by voice vote.

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**For Ratification**

On behalf of the Personnel Committee, Dr. Willis recommended and moved the following item be ratified by the board:

Ms. Elizabeth Grovenstein as Vice President, Chief Financial Officer

The motion was approved by voice vote.

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On behalf of the Personnel Committee, Dr. Willis recommended and moved the following item be ratified by the board:

Mr. James Kelley as Associate Vice President of Student Services

The motion was approved by voice vote.

**FINANCE COMMITTEE, Mr. Lynn Raye, Chair**

2017 Budget Priorities (Attachment FC 4)

Mr. Raye asked Ms. Haygood to review. Ms. Haygood said the goal is to make the board aware of what ideas are currently under discussion. There continues to be conversations with the Presidents Association (NCACCP), the Trustees Association (NCACCT), and Joint Legislative Planning Committee.

- Goals:
  - Highly Skilled Workforce Pipeline
  - Accessible and Affordable Education
  - Strengthen Community Colleges' Foundations

Ms. Haygood reviewed the plan to accomplish these goals. Staff will present and ask for a vote at the November board meeting.

Forsyth Technical Community College Multi-Campus Center Request (Attachment FC 5)

Ms. Haygood shared what multi-campus designation means. Forsyth Technical Community College is requesting multi-campus designation for the Automotive and Transportation Technical Center in Winston-Salem. Approval by the board grants preliminary approval to request funding from the General Assembly. If approved by the General Assembly, it would come back to the State Board for final approval.

On behalf of the Finance Committee, Mr. Raye recommended and moved the following item be approved by the board:

Forsyth Technical Community College Multi-Campus Center Request (Attachment FC 5)

The above item was approved by voice vote.

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Review Public Comments for 1E Subchapter 900.1 – “Curriculum Tuition Fees” (Attachment FC 6)

Ms. Haygood directed the members to handout FC 6.1. The state is in the process of creating a centralized residency determination system. Currently, the determination is done by the individual institution, but the General Assembly directed the community colleges, the UNC System, the private colleges, and State Education Assistance Authority (SEAA) to create a centralized system administered by SEAA. The determination should be automated, but will be verified, so there could be a delay in receiving final determination. This code change will enable a student, whose in state status changes, to either withdraw from class at 100% prior to the 10% point or continue the course (for that semester) at the in-state rate if after the 10% point. If this item is approved, there will be a second round of public comment before it comes back for approval at the November board meeting.

On behalf of the Finance Committee, Mr. Raye recommended and moved the following item be approved by the board:

Review Public Comments for 1E Subchapter 900.1 – “Curriculum Tuition Fees”  
(Attachment FC 6)

The above item was approved by voice vote.

**PROGRAMS COMMITTEE, Dr. Sam Powell, Chair**

Dr. Powell shared that The State Board of Community Colleges and the Board of Governors of the University of North Carolina Review of the Comprehensive Articulation Agreement (Attachment PROG 03) is due to the Education Oversight committee on November 1, 2016.

Dr. Chapman shared the following information:

- Dr. Chapman reviewed the general information in the report.
- Changes were made to the Comprehensive Articulation Agreement in 2014 to prevent the agreement from becoming stagnant.
- The Transfer Advisory Committee (TAC) reviews two UNC systems per semester. TAC – transfer advisory commission made up of representatives from the System Office, UNCGA, Community Colleges, and Higher Institutions.
- Dr. Thomas Gould of Pitt Community College, co-chair of TAC spoke to the board about the review process, benefits of the program, and how it is perceived throughout the nation.
- Mr. Shook reminded the board that the current CAA was signed in 2014. The success is for the students to finish their degree, however we should track and report when the student still takes advantage of the agreement but does not complete the associates.

On behalf of the Programs Committee, Dr. Powell recommended and moved the following item be approved by the board:

The State Board of Community Colleges and the Board of Governors of the University of North Carolina Review of the Comprehensive Articulation Agreement (Attachment PROG 03)

The above item was approved by voice vote.

**STRATEGIC PLANNING COMMITTEE, Dr. Darrell Saunders, Chair**

Dr. Saunders asked Ms. Ann Bacon to review Joint Strategic Plan/IT Plan (Attachment PLAN 2). Ms. Bacon stated this was requested by the State Budget Director and State Chief Information Officer. The committee was asked to connect the metrics between Programs, IT, budget, etc. The committee was able to relate this back to the Align4NC Works project.

The eight goals from Align4NC Works have been consolidated to four goals:

- 1) Increase employer engagement, work-based learning opportunities, and the relevance of education, training, and credentials.
- 2) Promote career pathways, which include strategies such as career awareness and helping students connect to jobs and careers.
- 3) Improve college access, affordability, and student success.
- 4) Strengthen the foundations for system success.

**ACCOUNTABILITY AND AUDIT COMMITTEE, Representative Jimmie Ford, Chair**

Representative Ford asked Mr. Jenkins to update the board on activities in relation to Martin Community College. There was a visit September 29-30 to Martin CC to meet with faculty, staff, and board of trustees. Information has been requested from Martin CC in relation to concerns, which has been sent, but not received prior to staff leaving for this meeting.

On behalf of the Accountability and Audit Committee, Representative Ford recommended and moved the following item be approved by the board. Dr. Blackwell seconded:

Authorization for the Accountability and Audit Committee to meet telephonically prior to the November 18<sup>th</sup> meeting, if necessary, to discuss the information received from Martin CC.

The motion was unanimously approved by voice vote.

**POLICY COMMITTEE, Mr. Ernest Pearson, Chair**

On behalf of the Policy Committee, Mr. Pearson recommended and moved the following item be approved by the board:

Initiation of the Rulemaking Process to Amend 3B SBCCC Subchapter 200 – “Public Input”  
(Attachment POL 2)

The above item was unanimously approved by voice vote.

**LEGISLATIVE AFFAIRS COMMITTEE, Mr. Jim Rose, Chair**

Mr. Rose thanked Ms. Weiner for her service to the system.

Ms. Shuping reviewed the Special Provisions that will be requested in the legislative process and related them back to the budget priorities that were discussed in the Finance Committee meeting. The priorities will be presented for approval in November.

Ms. Haygood reviewed the history of tuition and FTE in the prison system.

**PRESIDENT’S REPORT TO THE STATE BOARD OF COMMUNITY COLLEGES**

President Williamson shared that the following events have been occurring since the last board meeting:

- President Williamson said that the Regional Tours are complete. It was a great series of events and learned a lot in a short amount of time. Thanked the board for attending.
- Toured Gaston College and the textile centers. Learning more about the special categoricals and touring the facilities as time allows.
- Working with and meeting with federal delegation
- Despite Hurricane Matthew, the System Office conference was successful.
- The legislative agenda is ambitious, but President Williamson said that he will advocate at every opportunity available.
- Participated in President Spelling’s inauguration. Asked everyone to put April 10<sup>th</sup> on their calendar for his installation at Richmond CC.
- President Williamson shared that Ms. Linda Weiner will be missed.

**BOARD MEMBERS QUESTIONS/COMMENTS**

Mr. Shook thanked Ms. Weiner for her service and the asset she has been to the system.

Representative Ford wished Ms. Weiner well. Thanked Dr. Massey for one of the best Planning sessions in his tenure.

Mr. Raye thanked Ms. Weiner for assuring that everyone has what they have needed. Complemented the caliber of the student presidents and how they speak up for the students during the board meeting.

Ms. Stovall thanked the board, she never realized how much work was done.

Mr. Shook recognized Ms. Suggs who thanked the board for allowing her to attend. Ms. Suggs introduced Ms. Sidney Hacker, Senior Program Officer, Bill and Melinda Gates Foundation.

**DATE OF NEXT MEETING**

The next State Board Meeting will be held on Thursday, November 17, 2016 through Friday, November 18, 2016 in the Dr. W. Dallas Herring State Board Room located in the Caswell Building in Raleigh, North Carolina. More information regarding this meeting will be communicated.

**EXPIRING TERMS AND VACANCIES**

There are currently no terms expiring and no vacancies for the membership of the State Board.

**ADJOURNMENT**

There being no further business to come before the Board, Representative Ford made the motion to adjourn, seconded by Mr. Raye unanimously approved by voice vote at 11:18 a.m.

RESPECTFULLY SUBMITTED BY:  
*Secretary*

APPROVED BY:

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James C. Williamson, PhD, System President

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Mr. Scott Shook, Chair