



NC COMMUNITY COLLEGES
CREATING SUCCESS

State Board of Community Colleges

Guilford Technical Community College
Donald W. Cameron Campus
7908 Leabourne Road, Colfax, NC
October 30, 2015
9:00 a.m.

CALL TO ORDER

Following proper public notification, Chair Scott Shook called the State Board of Community Colleges (SBCC) Meeting to order at 9:01 a.m. at the Donald W. Cameron Campus of Guilford Technical Community College. The Chair gave Interim President Fouts a few moments to speak about the passing of Dr. Cleve Cox, President of Pamlico Community College.

Mr. Bryan Jenkins called the roll and the following members were present:

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| Dr. Breeden Blackwell | Mr. Ernie Pearson |
| Ms. Lisa Estep | Dr. Samuel Powell |
| Representative Jimmie Ford | Mr. Lynn Raye |
| Mr. Wesley Fricks | Mr. James Rose |
| Mr. Clyde Higgs | Dr. Darrell Saunders |
| Mr. Bobby Irwin | Mr. Scott Shook |
| Mr. Schorr Johnson (Rep. for Treasurer Janet Cowell) | Mr. Clark Twiddy |
| Mr. Todd Johnson | Mr. Jerry Vaughan |
| Ms. Janet Lowder | Mr. Hal Weatherman (Rep. for Lt. Governor Dan Forest)* |
| Mr. Bill McBrayer** | Dr. Candler Willis |

*Attended by telephone

**Joined call at 10:30 a.m.

Absent: Ms. Priya Balakrishnan;

ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST

Representative Ford reminded members of the Board of the ethical requirements for those who are public servants and requested that members identify any conflicts or potential conflicts of interest that they may have with respect to any item on the agenda. Having so requested, the Chair asked that the record reflect no conflicts.

ELECTION OF VICE CHAIR

Chairman Shook said that due to the resignation of Mr. Clyde Higgs, nominations were accepted for the position of Vice Chair. Nominations were received from Representative Jimmie Ford, Ms. Janet Lowder, and Mr. Jim Rose. The Chair opened the floor for any additional nominations, none were brought

forward. Chairman Shook reviewed the voting process and rules. He informed the board that plurality method will determine the winner. Ballots will be available for inspection after the meeting until the minutes from the election are approved.

Voting was conducted by written ballot. Mr. Jenkins printed the vote submitted electronically. Each member cast one signed ballot for Vice Chair. Ms. Martin and Mr. Jenkins collected and reviewed the votes. Ms. Martin read each vote aloud. Mr. Jenkins tabulated the votes and Ms. Martin read the tabulated totals to the Board. Mr. Jenkins gave the tabulated total to the Chair.

Chairman Shook congratulated everyone who ran and announced that Ms. Janet Lowder was elected as the Vice-Chair of the State Board of Community Colleges

APPROVAL OF THE MINUTES

Representative Ford made a motion to approve the minutes of the September 18, 2015 meeting of the State Board of Community Colleges. Mr. Irwin seconded the motion and the minutes were unanimously approved.

CHANGES TO AGENDA

The Chair polled the committee chairs as to any changes to the agenda and the results were as follows:

FINANCE COMMITTEE, Mr. Higgs, Chair

Mr. Higgs stated Finance Committee would like to move the following from Future Action to Action:
Durham Technical Community College Request for Multi-Campus Center Approval
(Attachment FC 3)
Purchasing Delegation Request - Wake Technical Community College (Attachment FC 4)

PROGRAM SERVICES COMMITTEE, Dr. Samuel Powell, Chair

Dr. Powell stated Program Services Committee would like to move the following from Future Action to Action:
Review of the Comprehensive Articulation Agreement (CAA) between Constituent Institutions of the NCCCS and Constituent Institutions of UNC (Attachment PROG 6)
NCWorks Career Coach Program Application Process (Attachment PROG 7)

STRATEGIC PLANNING COMMITTEE, Dr. Darrell Saunders, Chair

Dr. Saunders stated Strategic Planning Committee has no changes.

POLICY COMMITTEE, Mr. Lynn Raye, Chair

Mr. Raye stated Policy Committee has no changes.

LEGISLATIVE AFFAIRS COMMITTEE, Mr. Wesley Fricks, Chair

Mr. Fricks stated Legislative Affairs Committee has no changes.

APPROVAL OF THE AGENDA

Mr. Raye made a motion to approve the agenda, Representative Ford seconded the motion, and the motion was unanimously approved by voice vote.

APPROVAL OF THE CONSENT AGENDA

Representative Ford made a motion to approve the consent agenda as recommended, Mr. Pearson seconded the motion, and the motion was unanimously approved by voice vote.

Items approved on the Consent Agenda were as follows:

FINANCE COMMITTEE, Mr. Clyde Higgs, Chair

Allocation for Competitive Sub-Orbital Unmanned Space Flight Testing (Attachment FC 10)
Service Agreement for Resources for Career and Technical Education Faculty (Attachment FC 11)
Construction and Property (Attachment FC 13)

PROGRAMS COMMITTEE, Dr. Sam Powell, Chair

Career and College Promise Operating Procedure Update, Curriculum Procedures Reference Manual –
Section 14 (Attachment PROG 9)
Curriculum Program Applications (Fast Track for Action) (Attachment PROG 10)
Piedmont Community College – Mechatronics Engineering Technology
Combined Course Library – Continuing Education (Attachment PROG 11)

REPORTS:

Dr. Robert Shackelford, President of North Carolina Association of Community College Presidents

President Shackelford thanked the board for allowing him to participate in the strategic planning meeting. The NCACCP had its quarterly meeting at Cleveland Community College where many important issues were discussed. The association took action on State Board Code in relation to admissions and aligning with NC-SARA (National Council for State Authorization Reciprocity Agreements) to facilitate agreements with other states collaboratively instead of individually.

The association is starting work on budget priorities for the upcoming short session. The community colleges have considerable political capital and have been encouraged to utilize that in budget deliberations. As the legislators said, we need to be sure that we are together before the priorities are brought to the legislature.

President Shackelford said there are a few critical issues that the presidents do not agree on:

- Baccalaureate degrees at the community colleges
- Management of tuition funds
- Categorical funding

The association continues to work to be unified on fundamental priorities.

President Shackelford agreed that he intends to have the priorities signed by the Presidents' Association, the Trustees' Association, the State Board, and the System Office to show our unity. Representative Ford suggested N4CSGA also be included.

COMMITTEE REPORTS

FINANCE COMMITTEE, Mr. Clyde Higgs, Chair

On behalf of the Finance Committee, Mr. Higgs recommended and moved that the following item be approved by the board:

Durham Technical Community College Request for Multi-Campus Center Approval
(Attachment FC 3)

Mr. Higgs reviewed the details. Ms. Haygood said that any funding would be appropriated by the legislature in the future if this location is approved.

The motion was approved by voice vote.

On behalf of the Finance Committee, Mr. Higgs recommended and moved that the following item be approved by the board:

Purchasing Delegation Request - Wake Technical Community College (Attachment FC 4)

Ms. Haygood colleges request a purchasing delegation increase and that they are evaluated in consultation with Division of Purchasing and Contract. This tier structure was enacted into law about five years ago and each college delegation increase has to be in place two years before they can request another increase. The rules surrounding the process were created in consultation with Division of Purchase and Contract when the law was enacted.

The motion was approved by voice vote.

On behalf of the Finance Committee, Mr. Higgs recommended and moved that the following item be approved by the board:

Revised FY 2015-16 State Aid Allocations and Budget Policies (Attachment FC 5)

Ms. Haygood gave a summary of information from page 11 of the document. Since the budget was not enacted into law until our last board meeting, there were updates made to what was presented last month. The mechanics of how the allocations were calculated were unchanged. She reviewed the main funding changes reflected in the approved budget. Ms. Haygood recommended that members look at page 12 for an allotment comparison if they would like to see the major changes from last budget. The document gives colleges guidance related to state salaries on pages 2-4 and minimum and maximum salaries are on page 6. Mr. Vaughan asked about the categoricals and if there would be another funding source. Ms. Haygood said if the categorical funding is cut, the colleges would have to determine how to offer it within the regular funding received. The items are currently specifically legislatively funded.

The motion was approved by voice vote.

On behalf of the Finance Committee, Mr. Higgs recommended and moved that the following item be approved by the board:

Amend Title 1, Chapter H – “Fiscal Management” (Attachment FC 6)

Ms. Haygood said this item was initiated a few months ago. This chapter lays out policies in relation to state and institutional funds. There were no substantive comments received during the public comment period. FC 7 and FC 8 will be amendments to other chapters based on this change to Chapter H so that the code does not conflict with itself.

The motion was approved by voice vote.

On behalf of the Finance Committee, Mr. Higgs recommended and moved that the following item be approved by the board:

Amend 1E SBCCC 700.7 – “Excess Fee Receipts” (Attachment FC 7)

Ms. Haygood said Live Projects are classes where there is a product or service that enable the college to collect money. This policy would govern what can be done with the money once the live project is complete.

The motion was approved by voice vote.

On behalf of the Finance Committee, Mr. Higgs recommended and moved that the following item be approved by the board:

Repeal 1D SBCCC 700.99 – “Live Projects” (Attachment FC 8)

This is being repealed from the Education Programs chapter and will reside in the Fiscal Management chapter since it has to do with receipts.

The motion was approved by voice vote.

On behalf of the Finance Committee, Mr. Higgs recommended and moved that the following item be approved by the board:

Tuition Increase (Attachment FC 9)

Ms. Haygood said that the State Board is asked to approve the tuition increase passed by the General Assembly in the budget. If the board votes against this, then the allocations approved in our budget would be based on tuition receipts we couldn't collect. It would also make us inconsistent with the General Assembly policy.

The motion was approved by voice vote. Mr. Raye voted against approval.

On behalf of the Finance Committee, Mr. Higgs recommended and moved that the following item be approved by the board:

Allocation for Feasibility Study-Future of Community College Nursing Education
(Attachment FC 12)

Ms. Haygood said there are two actions related to this study. Programs Committee will determine if the State Board wants to conduct a feasibility study. This would approve the funds contingent on the approval to conduct the study.

The motion was approved by voice vote.

RECESS until 10:20a.m.

PROGRAMS COMMITTEE, Dr. Sam Powell, Chair

On behalf of the Programs Committee, Dr. Powell recommended and moved that the following item be approved by the board:

Review of the Comprehensive Articulation Agreement (CAA) between Constituent Institutions of the NCCCS and Constituent Institutions of UNC (Attachment PROG 6)

Dr. Powell said that this report will be approved by both this board and the UNC board to be submitted by November 1, 2015 to the Legislature. Dr. Chapman shared findings that supported student engagement and progress and support to the students. She said that there will continue to be a steady rise now that the agreements are in place. We are assuring that they are successful and making sure they take advantage of their opportunities. Things will be more telling once we look at the numbers in 2016. Pages 5-6 are activities and programs that support the agreement.

The motion was approved by voice vote.

On behalf of the Programs Committee, Dr. Powell recommended and moved that the following item be approved by the board:

NCWorks Career Coach Program Application Process (Attachment PROG 7)

Dr. Chapman reviewed the statute and funding for this program. The legislation requires that the State Board develop an application process. She reviewed the major submission requirements that are being recommended and who the representatives on the advisory would be. Applications should be received by December 15, 2015 per the legislation.

The motion was approved by voice vote.

On behalf of the Programs Committee, Dr. Powell recommended and moved that the following item be approved by the board:

The Future of Community College Nursing Education – Feasibility Study Request (Attachment PROG 8)

Dr. Powell stated the committee discussed the pros and cons of the changes to nursing education within our system.

Mr. Fricks said he is concerned about the board rushing into a decision. He suggested that the board take time to consider how the actions of the board are perceived. He proposed that the attachment be tabled until the January 2016 meeting. He and Dr. Powell plan to meet and give feedback to the board to quantify how this vote will be received.

Dr. Saunders said he does not want to see the community colleges get into a situation where they are doing things that are not within their mission.

Mr. Fricks presented a substitute motion to table the vote on this agenda item until January 2016, Mr. Pearson seconded the motion, and the motion was approved. Dr. Willis voted against approval.

Chairman Shook thanked Dr. Powell for all his hard work on the ad-hoc committee. He encouraged all of the board members to review the materials, become familiar with the study. Interim President Fouts recommended that President Mary Rittling continue to be involved in the conversations.

STRATEGIC PLANNING COMMITTEE, Dr. Darrell Saunders, Chair

Dr. Saunders said the committee discussed the activities of the planning meeting and asked Ms. Weiner share the outcomes. Ms. Weiner said that the Strategic Planning Committee would like to invite the UNC Board of Governors and the State Board of Education to the 2016 Strategic Planning Meeting to continue the discussion in relation to the Governor McCrory's 67% goal. The State Board will be hearing from a community college group as to what it will take for our schools to reach the goal. The committee also discussed setting five and ten year goals. This information was also shared with the Legislative Affairs Committee.

POLICY COMMITTEE, Mr. Lynn Raye, Chair

On behalf of the Policy Committee, Mr. Raye recommended and moved that the following items be approved by the board:

Initiation of Rulemaking Process to Amend 2A SBCCC 400.2 – “Admission Requirements”
(Attachment POL 3)

The above item was unanimously approved by voice vote.

LEGISLATIVE AFFAIRS COMMITTEE, Mr. Wesley Fricks, Chair

On behalf of the Legislative Affairs Committee, Mr. Fricks recommended and moved that the following resolutions be adopted by the board:

Resolution Expressing Gratitude to the 2015 Session of the North Carolina General Assembly for Its Support of the North Carolina Community College System
Resolution Expressing Support of the Connect NC Bond Act

The above items were unanimously approved by voice vote.

Mr. Fricks shared that Mr. Rose has been selected for a working committee for the Bond Initiative.

The Legislative Affairs Committee is willing to be facilitators of a joint meeting including the Presidents' Association, the Trustees' Association, the State Board, and the System Office.

PERSONNEL COMMITTEE

On behalf of the Personnel Committee, Ms. Lowder recommended and moved that the following action be approved by the board:

The appointment of Dr. Maria Fraser-Molina to serve as Interim President of Pamlico Community College

Chairman Shook seconded the motion. The above item was unanimously approved by voice vote.

PRESIDENTIAL SEARCH COMMITTEE, Mr. Jerry Vaughan, Chair

Mr. Vaughan reminded the board that they had approved the selection of Hockaday and Hartford consulting agency at the meeting on October 14, 2015. The vendor has been fully approved, the contract is signed, and the Committee is ready for next steps.

NEW BUSINESS

Mr. Rose shared information about the Connect NC Bond Act. The committee will engage and involve several people in a marketing effort to get a yes vote for the Bond Act.

PRESIDENT'S REPORT TO THE STATE BOARD OF COMMUNITY COLLEGES

Interim President Fouts introduced his wife who was in attendance. He recognized Mr. McBrayer and the other award winners at the NCWorks Banquet for their accomplishments and pointed out most of them had a community college connection.

The presidents' report can be reviewed on the NC Community College website: [President's Report](#)

BOARD MEMBERS QUESTIONS/COMMENTS

Chairman Shook presented Mr. Higgs with a Resolution thanking him for his service to the system.

Representative Ford encouraged all of the board members to participate in N4CSGA events.

DATE OF NEXT MEETING

The next State Board Meeting will be held on Thursday, December 3, 2015 through Friday, December 4, 2015 in the Dr. W. Dallas Herring State Board Room located in the Caswell Building in Raleigh, North Carolina. More information regarding this meeting will be communicated.

EXPIRING TERMS AND VACANCIES

There are currently no terms expiring and one vacancies for the membership of the State Board.

ADJOURNMENT

There being no further business to come before the Board, Chair Shook declared the meeting adjourned Representative Ford made the motion, seconded by Mr. Pearson at 11:38 a.m. unanimously approved by voice vote.

RESPECTFULLY SUBMITTED BY:
Secretary

APPROVED BY:

Mr. George Fouts, Interim System President

Mr. Scott Shook, Chair

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