



State Board of Community Colleges

Caswell Building, 200 West Jones Street
Raleigh, North Carolina
December 4, 2015
9:00 a.m.

CALL TO ORDER

Following proper public notification, Chair Scott Shook called the State Board of Community Colleges (SBCC) Meeting to order at 9:01 a.m. in the Dr. W. Dallas Herring State Board Room of the Caswell Building. Mr. Bryan Jenkins called the roll and the following members were present:

Ms. Priya Balakrishnan	Dr. Samuel Powell
Dr. Breeden Blackwell	Mr. Lynn Raye
Ms. Lisa Estep	Mr. James Rose
Mr. Bobby Irwin	Dr. Darrell Saunders
Mr. Schorr Johnson (Rep. for Treasurer Janet Cowell)	Mr. Scott Shook
Mr. Todd Johnson	Mr. Clark Twiddy
Ms. Janet Lowder*	Mr. Jerry Vaughan
Mr. Bill McBrayer	Mr. Hal Weatherman (Rep. for Lt. Governor Dan Forest)*
Mr. Ernie Pearson	Dr. Candler Willis

*Attended by telephone

Absent: Representative Jimmie Ford; Mr. Wesley Fricks

ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST

Dr. Willis reminded members of the Board of the ethical requirements for those who are public servants and requested that members identify any conflicts or potential conflicts of interest that they may have with respect to any item on the agenda. Having so requested, the Chair asked that the record reflect no conflicts.

APPROVAL OF THE MINUTES

Mr. Raye made a motion to approve the minutes of the October 14, 2015 and October 30, 2015 meetings of the State Board of Community Colleges. Mr. Irwin seconded the motion and the minutes were unanimously approved.

CHANGES TO AGENDA

The Chair polled the committee chairs as to any changes to the agenda and the results were as follows:

FINANCE COMMITTEE, Mr. Lynn Raye, Chair

Mr. Raye stated Finance Committee has no changes.

PROGRAM SERVICES COMMITTEE, Dr. Samuel Powell, Chair

Dr. Powell stated Program Services Committee has no changes

STRATEGIC PLANNING COMMITTEE, Dr. Darrell Saunders, Chair

Dr. Saunders stated Strategic Planning Committee has no changes.

ACCOUNTABILITY AND AUDIT COMMITTEE, Mr. Jerry Vaughan, Chair

Mr. Vaughan stated Accountability and Audit Committee has no changes.

POLICY COMMITTEE, Mr. Todd Johnson, Vice-Chair

Mr. Johnson stated Policy Committee would like to move the following from Future Action to Action:

Recommendations for Initial Proprietary School Licensing (Attachment POL 3)

APPROVAL OF THE AGENDA

Mr. Vaughan made a motion to approve the agenda, Mr. McBrayer seconded the motion, and the motion was unanimously approved by voice vote.

APPROVAL OF THE CONSENT AGENDA

Mr. Johnson made a motion to approve the consent agenda as recommended, Dr. Powell seconded the motion, and the motion was unanimously approved by voice vote.

Items approved on the Consent Agenda were as follows:

FINANCE COMMITTEE, Mr. Lynn Raye, Chair

Contract Renewal for Broadband Connectivity (Attachment FC 6)

Service Agreement for the Virtual Computing Environment (Attachment FC 7)

Construction and Property (Attachment FC 9)

PROGRAMS COMMITTEE, Dr. Sam Powell, Chair

Multiple Pathways to High School Equivalency (Attachment PROG 6)

Associate in Engineering (A10500) Program Application (Attachment PROG 7)

Halifax Community College

Curriculum Standard Revisions (Attachment PROG 8)

Asheville-Buncombe Technical Community College

Central Sterile Processing (Certificate) (C45180)

Lenoir Community College

Polysomnography (A45670)

Nash Community College

Electric Line Construction Technology (A35230)

Wake Technical Community College

Global Logistics and Distribution Management Technology (A25610)

Curriculum Program Applications (Fast Track for Action) (Attachment PROG 9)

Alamance Community College

Mechatronics Engineering Technology (A40350)

Asheville-Buncombe Technical Community College

Occupational Therapy Assistant (A45500)

Mitchell Community College

Culinary Arts (A55150)

Nash Community College

Veterinary Medical Technology (A45780)

Stanly Community College

Agribusiness Technology (A15100)

Courses of Instruction to Captive/Co-opted Groups (Attachment PROG 10)

Wake Technical Community College – Central Prison

HRD Employability Skills (Thinking for a Change: Cognitive Behavior Interventions)

REPORTS:

Mr. Lee Roberts, North Carolina State Budget Director

Mr. Roberts provided the handout, “Connect NC: Investing in our future”. He outlined the bond process up to this point and shared how the bond will impact the community colleges. The community colleges were the only recipients that were able to choose where the funding will be used. The state is trying to keep pace with the predicted growth for the future. State Board member, Mr. Jim Rose is representing community colleges on the working committee for the bond campaign.

Infrastructure:

- Targeted, long term investments
- Historically low interest rates
- Will not jeopardize our credit ratings
- No new taxes
- Broad, bipartisan public support

Mr. Roberts said the population growth that has occurred in North Carolina supports the need for a bond. Waiting to issue the bond will cost money in interest rates because they are not expected to go lower. We are one of only ten states in the country that has a Triple-A credit rating. All 58 community college campuses will be able to use the funding for new construction, repairs, and renovation. The most important investment in each region is the community college system.

Mr. Pearson said the Economic Developers Association board supports this bond and he will share the information in the handout with his association. There is some disappointment about the inequality of the amount being proposed for the community colleges versus the universities. Mr. Roberts said the Governor feels strongly about the role of the community colleges in the state’s economy. The original proposal had half as much for the UNC system, but through the political negotiations more was approved. We feel it is important for everyone to get behind this bond because if it doesn’t pass, no one gets anything.

Mr. Rose said that the not-for-profit corporation, which is independent of any state office, was created to gain financial support to get the bond passed. Donations have been coming in from a variety of sources. A poll was taken showing 60% approval rating, 20% opposed, and 20% undecided. At this time, there is no organized support against the bond. The Vote Yes to Invest: Connect NC website is scheduled to launch December 15th and the official kickoff is scheduled January 5, 2016 at the Hunt Library. The group has been attending local meetings getting the word out. Ms. Weiner said the local support is growing. Training is occurring so people are talking with one voice and sharing a consistent message. There is a mirror website with information and education about the topic. Mr. Rose said that the vote will be during the primary election in March, so we need to encourage people to get out and vote.

Mr. Roberts said Connect.NC.gov website has information for anyone to share and would be willing to come speak to any local groups to get the word out. Mr. Shook thanked him for coming.

Dr. Robert Shackleford, President of North Carolina Association of Community College Presidents

President Shackleford shared the following information from the November 18th NCACCP meeting:

- Catherine Truitt, Senior Advisor on Education to Governor McCrory spoke to the association.
- Jim Rose, State Board member spoke to the association about the bond and laid out a general timeline and strategy for the marketing campaign.
- The association is working on budget priorities for the upcoming short session.

During the Joint Legislative Committee meeting, the group discussed the need to sell the importance of community colleges to the legislature. President Shackleford suggested sharing the problems we solve. Community colleges offer:

- Educational opportunities and create productive citizens
- Affordable, high quality training and attract new business and industries for economic development.
- Flexible, on-time development of new programs to address the ever-changing landscape of job and career opportunities.
- Affordable, accessible, high quality training for displaced workers, adults pursuing career changes, and other adult learners who are seeking to keep relevant.

N4CSGA, Ms. Priya Balakrishnan, President

Ms. Balakrishnan shared that the N4CSGA has a successful conference in Hickory, NC. She thanked Interim President Fouts, Dr. Chapman, and Representative Ford for attending the conference. Students learned about how they can help with the Connect NC Bond campaign and the Public Relations Committee is working on a promotional video to education all of the community college students about the benefits of the bond.

The N4CSGA Executive Board approved a plan to focus on Increasing Staff and Teacher Pay advocacy. Planning has started for Community College Day where students will have the opportunity to speak with legislative representatives in 2016.

Ms. Balakrishnan thanked Ms. Karen Yerby, who is retiring, for her dedication to students as the System Office Trustee for the N4CSGA.

COMMITTEE REPORTS

PRESIDENTIAL SEARCH COMMITTEE, Mr. Jerry Vaughan, Chair

Mr. Vaughan said Hockaday and Hartford consulting firm gave an update to the committee. Application process is open through January 15, 2016. The committee will meet on January 29, 2016 to receive the first selection of candidates from the consulting firm. Video interviews will be submitted from the candidates for committee review by February 12, 2016 to narrow the field. The live interviews will be conducted in March by the Presidential Search Committee. The board members will be welcome to observe and submit questions. Mr. Shook said the goal is to keep everyone informed, but we have to be flexible and move quickly. There may be some telephonic or called meetings on short notice. Mr. Pearson offered that his firm has a video conferencing facility that the board could utilize if needed.

FINANCE COMMITTEE, Mr. Lynn Raye, Chair

Mr. Raye asked for Ms. Haygood to present the Local Tuition Surcharge Proposal (Attachment FC 3).

Ms. Haygood shared that the Presidents' Association has conducted a study to explore the treatment of tuition receipts in our system. The committee recommended authorizing the colleges the option to charge a local tuition surcharge over the state rate. Implementation of this proposal would require legislative and State Board action. President Shackelford said that the presidents will vote on this at their January meeting. Mr. Shook asked if this could cause students to cross service area lines to go to a college that does not charge a surcharge. President Shackelford said that the presidents had discussed that possibility and they feel the biggest impact will be with online courses. Ms. Haygood said there will be an impact analysis on the risks of this change. Some of the smaller colleges have volatile enrollment which impact the colleges instantly and they tend to offer more waived instruction such as high school or public safety. The current funding formula takes the local economy into account, but there has not been a recent study. Interim President Fouts said that there are three times within the System's history that an adjustment has been made based on what it takes to run an institution.

On behalf of the Finance Committee, Mr. Raye recommended and moved that the following item be approved by the board:

Summer FTE Report (Attachment FC 8)

Ms. Haygood reviewed the report which was broken down into tiers and types of areas where FTE was earned. The result is about a thousand FTE more than estimated, but fall enrollment declined more than the increase. The increase was concentrated in ten areas: biology, math, nursing, English, chemistry, developmental math, computer information systems, psychology, medical assisting, and developmental reading/English

The motion was approved by voice vote.

PROGRAMS COMMITTEE, Dr. Sam Powell, Chair

Dr. Powell said that all of the items from Programs Committee were on the Consent Agenda.

STRATEGIC PLANNING COMMITTEE, Dr. Darrell Saunders, Chair

Dr. Saunders shared the letter of support and thanks he sent to the Governor at the request of the Strategic Planning Committee. In the letter, the State Board offers to host a meeting in October 2016 that will bring together the three public education boards.

The staff of the Strategic Planning committee has been asked to draft a resolution in support of the Postsecondary Goals for approval at the January 2016 meeting.

ACCOUNTABILITY AND AUDIT COMMITTEE, Mr. Jerry Vaughan, Vice-Chair

Mr. Vaughan asked Ms. Haygood to present Quarterly Compliance Services Update.

Ms. Haygood the changes made to the Program Audit group.

- The group is now Compliance Services and the staff is taking a new approach.
- Organizational changes have been made. Mr. Jenkins is now the director, lending his experience as a CPA and auditor in the private sector.
- Ms. Self's role is changing. She will provide training and coaching opportunities to the colleges.
- The reviews will be conducted bi-annually instead of annually and we are attempting to schedule them on the year they are not having financial audits.
- The reviews will be conducted on site now rather than taking them offsite.
- Addressing the problem productively and prevent risks. The team is addressing what documentation is needed and making it more consistent across the system.

POLICY COMMITTEE, Mr. Todd Johnson, Vice-Chair

On behalf of the Policy Committee, Mr. Johnson recommended and moved that the following items be approved by the board:

Recommendations for Initial Proprietary School Licensing (Attachment POL 3)

Mr. Scott Corl presented the licensing approvals recommended by the Proprietary School Board.

The above item was unanimously approved by voice vote.

On behalf of the Policy Committee, Mr. Johnson recommended and moved that the following items be approved by the board:

Initiation of the Rulemaking Process to Amend 1D SBCCC 400.2 – “Admission to Colleges”
(Attachment POL 3)

Ms. Q. Shanté Martin reviewed the State Board Code item being initiated for implementation. This rule would allow colleges to deny admission to students with a felony on their record to take any classes that would require the possession of a firearm.

The above item was unanimously approved by voice vote.

PERSONNEL COMMITTEE

The Board went into closed session pursuant to North Carolina General Statute sections 143-318.11(a)(1) and 143-318.11(a)(6) following a motion by Dr. Willis, seconded by Mr. Raye, and approved via voice vote.

Dr. Willis moved to go back into open session with second from Mr. Raye, approved via voice vote.

On behalf of the Personnel Committee, Dr. Willis recommended and moved that the following actions be approved by the board:

The appointment of Dr. Robin McCree to serve as Interim President of Stanly Community College.

The appointment of Ms. Gilda Rubio-Festa as Associate Vice President, College and Career Readiness, effective January 1, 2016 at a salary of \$105,000.

A salary increase for Program Auditor for Proprietary Schools, Ms. Rasheeda McAllister from \$43,092 to \$44,816 effective December 1, 2015.

A salary increase for Executive Director for Proprietary Schools, Mr. Scott Corl from \$77,463 to \$80,562 effective December 1, 2015.

The above item was unanimously approved by voice vote.

NEW BUSINESS

Mr. Vaughan asked if there is a policy or requirement to have an action plan in the case of an active shooter. Ms. Martin said that we do not have a state policy/plan. Ms. Weiner updated the board on the Crisis Communication workshop conducted, in which fifty-six colleges participated. Ms. Haygood said that NC Emergency Management is requesting data to develop an app for emergency responders with floor plan information. There are fourteen colleges who have already started working toward providing information.

PRESIDENT'S REPORT TO THE STATE BOARD OF COMMUNITY COLLEGES

Interim President Fouts recognized Cinda Goff and Michelle Blake as MVT for the month of December 2015.

The presidents' report can be reviewed on the NC Community College website: [President's Report](#)

BOARD MEMBERS QUESTIONS/COMMENTS

DATE OF NEXT MEETING

The next State Board Meeting will be held on Thursday, January 14, 2016 through Friday, January 15, 2016 in the Dr. W. Dallas Herring State Board Room located in the Caswell Building in Raleigh, North Carolina. More information regarding this meeting will be communicated.

EXPIRING TERMS AND VACANCIES

There are currently no terms expiring and one vacancies for the membership of the State Board.

ADJOURNMENT

There being no further business to come before the Board, Chair Shook declared the meeting adjourned. Mr. Raye made the motion, seconded by Dr. Saunders at 10:53 a.m. unanimously approved by voice vote.

RESPECTFULLY SUBMITTED BY:

Secretary

APPROVED BY:

Mr. George Fouts, Interim System President

Mr. Scott Shook, Chair