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State Board of Community Colleges
Caswell Building, 200 West Jones Street
Raleigh, North Carolina
February 15, 2013
9:00 a.m.

CALL TO ORDER

Following proper public notification, Chair Hilda Pinnix-Ragland called the State Board of Community Colleges (SBCC) Meeting to order at 9:00 a.m. in the Board Room of the Caswell Building. The Chair welcomed those in attendance and those who called in to participate via telephone. Mr. Jenkins called roll and the following members were present:

Mr. K. Ray Bailey
Treasurer Janet Cowell
Lt. Gov. Daniel Forest
Representative Jimmie Ford
Dr. Stuart Fountain
Mr. Clyde Higgs
Ms. Janet Lowder
Mr. Eddie Madden*
Ms. NaTasha Moody

Chair Hilda Pinnix-Ragland
Dr. Linwood Powell
Dr. Samuel Powell
Mr. Lynn Raye
Dr. Darrell Saunders
Ms. Joanne Steiner
Ms. Norma Turnage
Senator Allen Wellons
Ms. Ann Whitford
Mr. James Woody

Absent: Dr. Tom Houlihan

*Participated by telephone

ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST

The Chair reminded members of the Board of the ethical requirements for those who are public servants and requested that members identify any conflicts or potential conflicts of interest that they may have with respect to any item on the agenda. Having so requested and hearing none, the Chair asked that the record reflect that no conflicts or potential conflicts of interest were reported or identified.

APPROVAL OF THE MINUTES

Representative Ford made a motion to approve the minutes of the January 18, 2013 meeting of the State Board of Community Colleges. Ms. Steiner seconded the motion and the minutes were unanimously approved.

CHANGES TO AGENDA

The Chair polled the committee chairs as to any changes they might wish to make to the agenda, and the results were as follows:

PERSONNEL COMMITTEE, Dr. Stuart Fountain, Chair

Dr. Fountain requested to add an item to the agenda...New President at Robeson Community College.

POLICY COMMITTEE, Ms. Joanne Steiner, Chair

Ms. Steiner requested to move Attachment POL 3 – Umanah Health Care Institute in Gastonia NC from Future Action to Action. Mr. Raye made a motion to move this item from Future Action to Action, Dr. Sam Powell seconded and the motion passed unanimously by voice vote.

PROGRAM SERVICES COMMITTEE, Ms. Norma Turnage, Chair

Ms. Turnage stated there were no changes to their agenda.

FINANCE AND CAPITAL NEEDS COMMITTEE, Mr. K. Ray Bailey, Chair

Mr. Bailey stated they have one item for Action...Attachment FCF 7 – Performance Based Funding Report.

STRATEGIC PLANNING COMMITTEE, Dr. G. Thomas Houlihan, Chair

Dr. Sam Powell stated there were no changes to their agenda.

APPROVAL OF THE AGENDA

Ms. Steiner moved and Treasurer Cowell seconded that the Agenda be approved as presented. By unanimous voice vote, the Agenda was adopted by the Board.

APPROVAL OF THE CONSENT AGENDA

Dr. Fountain moved and Mr. Bailey seconded that the Consent Agenda be approved as presented. By unanimous voice vote, the Board approved the Consent Agenda.

Items approved on the Consent Agenda were as follows:

PROGRAM SERVICES COMMITTEE, Ms. Norma Turnage, Chair

Curriculum Standard Revisions (Attachment PROG 5)

 Pitt Community College – Therapeutic Massage [A45750]

Curriculum Program Application (Fast Track for Action) (Attachment PROG 6)

 Randolph Community College – Mechatronics Engineering Technology [A40350]

Courses of Instruction to Captive/Co-opted Groups (Attachment PROG 7)

 Basic Skills: Courses of Instruction

 Mayland Community College – Magnolia Day Program

 Compensatory Education (CED)

FINANCE AND CAPITAL NEEDS COMMITTEE, Mr. K. Ray Bailey, Chair

Allocation for 2012-2013 Health Science Grants (Attachment FC 8)

Construction and Property (Attachment FC 9)

Reports:

NCACCP, Dr. Mary Rittling, President, North Carolina Association of Community College Presidents

Dr. Myra Johnson, President at Isothermal Community College, presented the report for Dr. Mary Rittling.

The Presidents were hosted by Durham Technical Community College on January 23-25, 2013. Dr. Ingram and his staff did an outstanding job and we are truly appreciative.

A number of items were discussed and action was also taken.

For information, the cadre colleges of the Completion by Design initiative presented to the Association their work and the next steps of the project. The information was well received and clarified for many the process and framework.

NC System office updates were given with considerable discussion regarding the long session of the General Assembly. Dr. Ralls updated the Presidents on the new organizational structure of the system office and rolls of his staff.

Association committees were engaged in a number of issues:

- Finance Committee approved the following:
 - Performance Based Funding Proposal
 - Revised NC Back to Work Proposal
 - Year-Round Instruction Proposal
 - Small Business Center Performance Allocation Factors
- Technology Committee presented a comprehensive update of the technology strategies will be on the agenda for future association meetings. There were no action items.
- Personnel/Professional Development Committee – discussion occurred regarding the programming for Presidents for the April and July meeting. There were no action items.
- Legislative Committee hosted a reception for the State Legislators. It was an opportunity to informally discuss our community college needs. There were 28 State Representatives in attendance.
- Program Committee – reviewed the draft Comprehensive Articulation Agreement Revision and the Multiple Measures Placement Policy.

The Presidents' Association held their monthly meeting on February 13, 2013, with two committee meetings – Finance and Personnel/Professional Development.

A number of Presidents are in Washington, DC for the National Legislative Summit meeting on February 11-14th.

Dr. Donny Hunter, President & CEO, North Carolina Association of Community College Trustees

Dr. Hunter was unable to attend the meeting.

N4CSGA, Ms. NaTasha Moody, President

The N4CSGA Executive Board will hold its February board meeting on the campus of Montgomery Community College, Troy, NC.

- The division meetings will be held on March 2nd on the campuses of Edgecombe CC (Eastern), Davidson County CC (Central) and Mitchell CC (Western).
- The spring conference will be held April 5-7 in Durham, NC. The opening speaker will be Chairperson Hilda Pinnix-Ragland and the President of the Year, Dr. Robert Shackelford. They will continue their theme of “It’s Time for Some Action.” During conference they always like to incorporate friendly competition between their delegations, so there will be a 50th anniversary t-shirt design contest and scrapbook contest to focus on their colleges during the last 50 or less in the North Carolina Community College System.
- The Executive Board is in the process of updating our Operational guidelines to incorporate changes due to motions that passed in the Fall Conference business meeting. These changes that are being implemented come from the request of the student to encourage more extracurricular involvement through extramural activities. These sporting events will allow students from the great 58 to come together. The competitions will be approved by the Executive Board. Points will be awarded to all teams participating and place in the event. These points will determine the winner of the Dowe Award and Spirit Stick to be awarded at the awards banquet. Invitations to State Board Members will be sent out next week.
- Many students are expressing safety concerns. Since the beginning of the semester, Ms. Moody has received at least 15 calls about this issue. This concern is about campus IDs. Ms. Moody knows some campuses do have ID policies in place but not all. Is this something that is or can be implemented from the NCCCS as a policy?
- Ms. Moody visited the campuses of Johnston Community College, Robeson Community College and Edgecombe Community College.
- N4CSGA continue to seek students and advisors to be a part of their Executive Board. They hope as members of the board, they represent not only the students but our institutions as well in a professional and respectable manner. This board requires a lot of time and energy and to lose people mid-year is very challenging for the rest of the year. We had a student resign from the board and they have realigned their advisors to shift responsibility of the senior advisor position due to health/personal reasons but she does remain an advisor.

STANDING COMMITTEE REPORTS

PERSONNEL COMMITTEE, Dr. Stuart Fountain, Chair

Dr. Fountain introduced Mr. Baron Nobles, Chair of the Cape Fear Community College Trustees. He introduced their new president to the board, Dr. Ted Spring. Dr. Spring believes that community colleges are the future of this country and he is pleased and excited to put his work toward that effort in North Carolina.

**PERSONNEL COMMITTEE, Dr. Stuart Fountain, Chair
(continued)**

Dr. Fountain made a motion to go into closed session pursuant to North Carolina General Statute section 143-318(a)(1) to prevent the disclosure of information that is confidential or privileged pursuant to North Carolina General Statute section 115D-27 and pursuant to North Carolina General Statute section 143-318.11(a)(6) to consider the qualifications, competence, performance, and fitness of individual prospective public employees. Dr. Sam Powell seconded the motion and it was voice approved by the committee. Dr. Fountain made a motion to open the session, Mr. Bailey seconded, and the motion was voice approved by the committee.

On behalf of the Personnel Committee, Dr. Fountain made a motion to approve Dr. Pamela Hilbert as the President of Robeson Community College effective March 1, 2013. The motion was approved by voice vote.

POLICY COMMITTEE, Ms. Joanne Steiner, Chair

Ms. Steiner stated Policy Committee had two items to come before the board. She called on Mr. Scott Corl, Director of Proprietary Schools, to give an update on Thomas Healthcare Institute revocation of licensure and what is happening for the students. Earlier in the week, Mr. Corl stated the college system made a bond claim in the amount of \$3,340. The initiation of the claim for the bond was based on when the school ceased to operate. The finalization of the revocation was on Wednesday, February 6, 2013. Once that happened, all materials that were needed were sent to the bonding company on Monday, February 11, 2013. Mr. Corl spoke with the insurance claim adjuster on Wednesday, February 13, 2013 and the bond company stated they had all the needed materials. The bond company provided a timeframe of approximately one month to process.

Ms. Steiner stated that Thomas Healthcare Institute wanted to voluntarily give up their license but the Policy Committee decided it would like to go through the revocation of their license so there would be more detailed records in case the school decided to open up a school again.

On behalf of the Policy Committee, Ms. Steiner recommended and so moved to approve, with the condition removed, the proprietary school licensure for Umanah Health Care Institute in Gastonia, NC. The motion passes.

PROGRAM SERVICES COMMITTEE, Ms. Norma Turnage, Chair

Ms. Turnage stated that the Program Services Committee had one item coming before the board, Attachment PROG 4 – Proposed Policy: Multiple Measures for Placement. The committee presented a proposed North Carolina Community College System Policy using high school transcript, GPA and standardized test scores for student placement or referred to as Multiple Measures for Placement. Ms. Turnage asked Dr. Morrissey to give an explanation of the policy. Dr. Morrissey stated there were three monumental changes in the policy which were changes in curriculum redesign and the developmental math and the English and reading curriculum in our community college system that have been completely redesigned, the development of a new customized diagnostic assessment for North Carolina that will better assess student skill weaknesses, and the policy which concerns the use of measures other than a placement test to place students in our college programs.

On behalf of the Program Services Committee, Ms. Turnage recommended and so moved to approve the proposed Multiple Measures Policy that establishes a hierarchy of measures that colleges will use

**PROGRAM SERVICES COMMITTEE, Ms. Norma Turnage, Chair
(continued)**

to determine students readiness for college level courses as set forth in Attachment PROG 4. The above items were properly unanimously voice adopted by the Board.

FINANCE AND CAPITAL NEEDS COMMITTEE, Mr. K. Ray Bailey, Chair

Mr. Bailey reminded the board that the General Assembly asked our System to look at our Performance Measures and that was accomplished and approved by this board a year or so ago. The General Assembly also asked us to look at Performance Based Funding in a model that would embed the Performance Funding into the Formula Allocations. A committee was formed and for the past several months they have been looking at the report. As a reminder, this committee had some guiding principles that had been established earlier and those were to reward both student progress and completion, to provide opportunities for all colleges to benefit, to value progress and improvement in college performance, to accommodate the fact that colleges are different and reward both quality and impact.

On behalf of the Finance and Capital Needs Committee, Mr. Bailey recommended and so moved to approve the following:

Performance Based Funding Report (Attachment FC 7)

The above item was properly unanimously voice adopted by the Board.

STRATEGIC PLANNING COMMITTEE, Dr. G. Thomas Houlihan, Chair

Dr. Sam Powell stated that all items on their Agenda were for Information.

NEW BUSINESS

Chair Pinnix-Ragland read the resolution to rename the State Board Room as the Dr. W. Dallas Herring State Board Room. Mr. Raye made a motion to approve the resolution, Ms. Steiner seconded and it was unanimously approved by voice vote. On March 6, 2013 Dr. Herring's picture will be hung and a celebration will take place here and at all the community colleges. Dr. Ralls stated this is part of the 50th Anniversary celebration. Everyone is invited to come to the celebration starting around lunchtime. The North Carolina Community College Foundation Board will have a meeting that morning. The Foundation Board members will spend some time going across the street to work with Legislators and State Board members also asked to join them.

PRESIDENT'S REPORT TO THE STATE BOARD OF COMMUNITY COLLEGES

President Ralls announced that the February 2013 "System Office MVP Award" recipient was Ms. Georgianne Frederick. The nomination is available at the link below and will be included as Exhibit A in the official State Board records.

http://www.nccommunitycolleges.edu/pr/awards/System%20Office%20Recognition/MVPAwardsDetails.htm#February_2013

PRESIDENT'S REPORT TO THE STATE BOARD OF COMMUNITY COLLEGES

(continued)

President Ralls' report is available on the NCCCS website, as listed below, and will be included as Exhibit B in the official State Board records.

<http://www.nccommunitycolleges.edu/pr/PresidentsReports/2013/Feb2013BoardReport.pdf>

CHAIR'S REMARKS

The Chair thanked Dr. Myra Johnson for her leadership for over thirty years for her service and leadership.

BOARD MEMBERS QUESTIONS/COMMENTS

There were no questions or comments.

DATE OF NEXT MEETING

The next State Board Meeting will be held telephonically on Thursday, March 14, 2013 originating in the State Board Room located in the Caswell Building in Raleigh, North Carolina. More information regarding this meeting will be communicated.

EXPIRING TERMS AND VACANCIES

The Chair stated there are currently no terms expiring and there is no vacancy for the membership of the State Board.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Representative Ford to adjourn the meeting. After being properly seconded by Mr. Higgs, the motion was adopted by unanimous voice vote and the Board was adjourned at 10:43 a.m.

RESPECTFULLY SUBMITTED BY:
Secretary

APPROVED BY:

Dr. R. Scott Ralls, System President

Ms. Hilda Pinnix-Ragland, Chair