



## State Board of Community Colleges

Caswell Building, 200 West Jones Street  
Raleigh, North Carolina  
April 17, 2015  
9:00 a.m.

### CALL TO ORDER

Following proper public notification, Chair Linwood Powell called the State Board of Community Colleges (SBCC) Meeting to order at 9:00 a.m. in the Dr. W. Dallas Herring State Board Room of the Caswell Building. The Chair welcomed those in attendance. Mr. Bryan Jenkins called the roll and the following members were present:

Mr. K. Ray Bailey, Vice Chair  
Treasurer Janet Cowell  
\*Representative Jimmie Ford  
Dr. Stuart Fountain  
Mr. Wesley Fricks  
Mr. Clyde Higgs  
Mr. Bobby Irwin  
Ms. Janet Lowder  
Mr. Ernest Pearson  
Ms. Hilda Pinnix-Ragland  
Dr. Linwood Powell, Chair

Dr. Samuel Powell  
Mr. Lynn Raye  
Mr. La'Quon Rogers  
Dr. Darrell Saunders  
Mr. Scott Shook  
Mr. Jerry Vaughan  
\*Mr. Hal Weatherman (Rep. for Lt.  
Governor Dan Forest)  
Ms. Ann Whitford  
Dr. Candler Willis  
Mr. James Woody

\*Attended by telephone  
Absent: none

### ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST

The Chair reminded members of the Board of the ethical requirements for those who are public servants and requested that members identify any conflicts or potential conflicts of interest that they may have with respect to any item on the agenda. Having so requested, the Chair asked that the record reflect no conflicts.

Chairman Powell asked for a moment of silence for Ron Lane of Wayne CC and his family.

### APPROVAL OF THE MINUTES

Mrs. Whitford made a motion to approve the minutes of the April 17, 2015 meeting of the State Board of Community Colleges. Mr. Raye seconded the motion and the minutes were unanimously approved.

**CHANGES TO AGENDA**

The Chair polled the committee chairs as to any changes to the agenda and the results were as follows:

**POLICY COMMITTEE, Mr. Lynn Raye, Chair**

Mr. Raye stated Policy Committee requested to suspend the rules and move Attachment POL 2 – Initiation of Rulemaking Process to amend “2A SBCCC 100.1 from Future Action to Action.

**PROGRAM SERVICES COMMITTEE, Dr. Samuel Powell, Chair**

Dr. Sam Powell stated Program Services Committee had no changes to the agenda.

**FINANCE COMMITTEE, Mr. K. Ray Bailey, Chair**

Mr. Bailey stated Finance Committee asked Ms. Haygood to review the Budget and Legislative Update information item. The Finance Committee will introduce a new item for action resulting from discussion during the issues luncheon in relation to two senate bills.

**ACCOUNTABILITY AND AUDIT COMMITTEE, Representative Jimmie Ford, Chair**

Representative Ford stated Accountability and Audit Committee had no changes to the agenda.

**STRATEGIC PLANNING COMMITTEE, Dr. Stuart Fountain, Chair**

Dr. Fountain stated Strategic Planning Committee will present some information about Align4NCWorks.

**PERSONNEL COMMITTEE, Mr. Clyde Higgs, Chair**

Mr. Higgs stated Personnel Committee had no changes to the agenda.

**APPROVAL OF THE AGENDA**

Mr. Ford made a motion to approve the agenda, Mrs. Cotton seconded the motion, and the motion was unanimously approved by voice vote.

**APPROVAL OF THE CONSENT AGENDA**

Dr. Fountain made a motion to approve the consent agenda as recommended, Mr. Raye seconded the motion, and the motion was unanimously approved by voice vote.

Items approved on the Consent Agenda were as follows:

**PROGRAMS COMMITTEE, Dr. Sam Powell, Chair**

Curriculum Program Application (New to System) (Attachment PROG 7)

    Cleveland Community College

        Mission Critical Operations (A40xxx)

        Tiered Funding Formula Recommendation – MCO Mission Critical Operations

Curriculum Standard Revision (Attachment PROG 8)

    Wayne Community College

        Mobile Equipment Maintenance and Repair Transportation Cluster

Curriculum Program Applications (Fast Track for Action) (Attachment PROG 9)

    Asheville-Buncombe Technical Community College

        Environmental Engineering Technology (A40150)

        Health and Fitness Science (A45630)

    Carteret Community College

        Human Services Technology (A45380)

**PROGRAMS COMMITTEE, Dr. Sam Powell, Chair (continued)**

Curriculum Program Applications (Fast Track for Action) (Attachment PROG 9) (continued)

Isothermal Community College

Accounting (A25100)

Robeson Community College

Accounting (A25100)

Baking and Pastry Arts (A55130)

**FINANCE COMMITTEE, Mr. K. Ray Bailey, Chair**

Construction and Property (Attachment FC 2)

**REPORTS:**

**Dr. Donny Hunter, President and CEO, North Carolina Association of Community College Trustees**

Dr. Hunter discussed the 2015 Law/Legislative Seminar and thanked members who were able to attend. The NCACCT continues advocacy efforts and tracking bills. Continue to fight and remaining hopeful about faculty and staff salaries. Concerned about two senate bills that will be discussed today.

The Presidents' Association has asked the Trustees' Association to conduct Executive Assistants Training and training has been arranged for this summer. There will be an executive board retreat in June. Dr. Hunter mentioned they have a new NCACCT part time employee April Allen.

**N4CSGA, Mr. La'Quon Rogers, President**

Mr. Rogers reviewed the activities of the N4CSGA including ACCT National Legislative Summit, N4CSGA 2015 Spring Conference, and how the organization plans to answer the call for change, regarding the issues that matter most to the North Carolina Community College System. We are joining forces with the Presidents Association and the Faculty Senate to address budget cuts. I believe we are answering the call and embodying the phrase "Together we stand, divided we fall." A visit to the legislature has been scheduled for April 28, 2015 – student representatives from across the state are scheduled to participate.

**STANDING COMMITTEE REPORTS**

**POLICY COMMITTEE, Mr. Lynn Raye, Chair**

Attachment POL 2 – Mrs. Martin reviewed the changes reflected.

On behalf of the Policy Committee, Mr. Raye reviewed, recommended and moved that the following item be approved by the board:

Initiation of Rulemaking Process to Amend "2A SBCCC 100.1 – Definitions" (Attachment POL 2)

The above item was unanimously approved by voice vote.

**PROGRAMS COMMITTEE, Dr. Sam Powell, Chair**

Dr. Sam Powell asked Dr. Lisa Chapman to review Biennial Comprehensive Articulation Agreement (CAA) Report to the Legislature (Attachment PROG 4) for the board. Dr. Chapman shared the information in the report showing the progress that has been made since this agreement was adopted.

Attachment PROG 3 – Dr. Chapman reviewed how this agreement, along with the agreement with the UNC system would benefit students. Mr. Vaughan asked what share of the transfer students went to the UNC system. Mr. Shook said he would like to see a prediction for transfers. Dr. Chapman said she doesn't have the number handy, but the UNC system tracks transfers and reports that information annually on their dashboard.

On behalf of the Programs Committee, Dr. Powell recommended and moved that the following item be approved by the board:

Independent Comprehensive Articulation Agreement (ICAA) (Attachment PROG 3)

The above item was unanimously approved by voice vote.

Attachment PROG 6 – Dr. Powell said the board is being asked to endorse the definition which has already been endorsed by Department of Public Instruction and University of North Carolina system.

On behalf of the Programs Committee, Dr. Powell recommended and moved that the following item be approved by the board:

NC Ready for Success – Career and College Readiness Definition (Attachment PROG 6)

The above item was approved by voice vote with one dissenting vote.

Dr. Ralls reviewed the information shared in the handout from Southern Regional Education Board State Data Exchange Information for Community Colleges. He felt this would help the board members understand the enrollment declines that we see across the nation.

### **FINANCE COMMITTEE, Mr. K. Ray Bailey, Chair**

Ms. Haygood reviewed three items of importance from the Governor's budget filed at the general assembly late on Thursday, April 16.

- Provide funding to colleges for year around FTE. The colleges who implement summer programs based on the potential of this passing do so without the funding in place this year.
- Bond Proposal – there would be a vote put to the people (\$1.5 of highway and \$1.5 of infrastructure). Within the budget bill, the system would receive \$200 million if enacted into law and approved by voters. It is a bit disappointing. Still waiting to get an idea of what the general assembly's reaction will be.
- Salary increases greater than 10% would still be required, however the responsibility would be moved to the local board.

Mr. Bailey reviewed the following bills which the Trustees have already voted to oppose.

S328

**SECTION 3.** G.S. 115D-58.16 reads as rewritten:

**"§ 115D-58.16. Audits.**

(a) Each community college shall be subject to a financial audit a minimum of once every two years. Community colleges ~~may use State funds to~~ shall contract with the State Auditor ~~or with a certified public accountant~~ to perform the ~~audits.~~ audits and shall use Sate funds to pay for these contracts. The colleges shall submit the results of the audits to the State Board of Community Colleges.

S281

**SECTION 2.** G.S. 147-64.6(c)(2) reads as rewritten:

- "(c) The Auditor shall be responsible for the following acts and activities:
- (2) Financial and compliance audits may be made at the discretion of the Auditor without advance notice to the organization being ~~audited~~-audited, provided that the Auditor shall conduct a financial audit of (i) all principal State departments annually and (ii) all other State departments and agencies once every two years. The format for the financial audits required under this subdivision shall be determined through consultation with the Office of the State Controller, and the Auditor is authorized to charge and collect from each State department or agency the actual costs of this required audit work. Audits of economy and efficiency and program results shall be discussed in advance with the prospective auditee unless an unannounced visit is essential to the audit."
- (4) ~~"State agency"~~.State agency. – Any department, institution, board, commission, committee, division, bureau, officer, official or any other entity for which the State has oversight responsibility, including but not limited to, any university, mental or specialty hospital, community college, or clerk of court."

On behalf of the Finance Committee, Mr. Bailey recommended and moved that the following item be approved by the board:

Oppose Senate Bill 328 and 281 and restating that we support the Program Audit Study Committee's recommendations and that we allow the colleges to continue the flexibility of private audit.

The motion was approved by voice vote.

#### **STRATEGIC PLANNING COMMITTEE, Dr. Stuart Fountain, Chair**

Dr. Fountain said the Align4NCWorks Draft Strategic Plan (Attachment PLAN 1) is a future action item. He recommended that members review the document before next month's vote. The goal is to have a comprehensive plan throughout North Carolina government to develop workforce preparation.

#### **PERSONNEL COMMITTEE, Mr. Clyde Higgs, Chair**

On behalf of the Personnel Committee, Mr. Higgs recommended and moved the following items be approved by the board:

Salary Increases Greater than 10% (Attachment PER 1)

The motion was unanimously approved by voice vote.

#### **NEW BUSINESS**

Mr. Pearson asked about the search process for the new president. He said he would like to discuss what attributes the board would like to see in the incoming president. Chair Powell said that he has the topic of the search committee on his agenda for new business today. He has spoken to the individuals that he would like to serve on this committee. Each individual needs to make sure that they maintain

the courage of their convictions and not allow outside influences to change your mind to accept anyone not qualified based on the criteria that we set forth.

The new search committee will be made up of the following board members:

Clyde Higgs, Chair	Jimmie Ford
Scott Shook	Bobby Irwin
Jerry Vaughan	Linwood Powell
Janet Lowder	Garrett Hinshaw (NCACCP)
Darrell Saunders	Q. Shanté Martin (staff)
Lynn Raye	Bryan Jenkins (staff)

## **PRESIDENT'S REPORT TO THE STATE BOARD OF COMMUNITY COLLEGES**

President Ralls presented the "System Office MVP/MVT Awards" to the following:

- Glenda Burch – April 2015

President Ralls' report is available on the NCCCS website and will be included in the official State Board records.

## **BOARD MEMBERS QUESTIONS/COMMENTS**

Dr. Candler Willis mentioned that he would not be here in May, so he wanted to let those members with expiring terms that he has enjoyed working with them.

Mrs. Whitford asked if there would be any announcements from the nominating committee for the NCCCS State Board Chair. Dr. Fountain said that he would discuss the progress at the next meeting.

## **DATE OF NEXT MEETING**

The next State Board Meeting will be held on Thursday, May 14, 2015 through Friday, May 15, 2015 in the Dr. W. Dallas Herring State Board Room located in the Caswell Building in Raleigh, North Carolina. Currently, a June telephonic meeting is planned. More information regarding these meetings will be communicated.

## **EXPIRING TERMS AND VACANCIES**

There are currently no terms expiring and no vacancies for the membership of the State Board.

## **RECESS**

Mr. Raye made a motion to go into recess at 10:23 a.m. with the intent of the members on the search committee to reconvene. Mr. Higgs seconded the motion, and the motion was unanimously approved by voice vote.

Search committee reconvened at 10:27 a.m. Mr. Higgs reminded everyone that this is a continuance of the prior meeting.

## **ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST**

Mr. Higgs reminded members of the Board of the ethical requirements for those who are public servants and requested that members identify any conflicts or potential conflicts of interest that they may have with respect to any item on the agenda. No conflicts were reported.

Chair Powell led a discussion about process used in the past search.

- Hire a consultant or not
- Develop profile of the type of individual they wish to consider
- Plan various venues to allow input from around the state
- Interview process
- Presenting the final candidates to the board and get input

Mrs. Martin said that no decisions or motions have to be made today.

Mr. Raye said that a search firm can open up the search nationwide. Dr. Saunders said he could see doing the search in house to save the money. Mr. Vaughan said he could see having an intermediary to sift through applicants objectively.

Mr. Shook stated it would make sense to first decide what the Committee want to look for in a candidate, then decide if we want to pay for a search firm.

Mrs. Lowder asked if things such as background checks and credit checks can be done in house. Mr. Higgs said that a hybrid model may be needed. The committee do the initial search, but the background checks be done by a firm.

Mr. Irwin said he doesn't want to be pushed into a decision, so he wants to see a transition plan. Dr. Powell said there will need to be an interim put in place. Mr. Raye said most president searches take at least a year.

Mr. Vaughan asked how an interim will be identified. Dr. Powell said that he is going to speak to some people about serving as interim. He would like to see someone that will help continue to have everything continue to move forward.

Mr. Raye reminded the committee that once we hire someone we need to let them do their job and not tie their hands. Mr. Vaughan asked if the same issues with salary are having an impact here with senior staff and will it give us problems with the hiring process. Mr. Higgs said that senior staff would have to answer that. There has to be a good fit and comfort with those you work with as much as a monetary compensation.

Mr. Higgs said that he would like to set up a process to make sure that everyone has a role. No solutions needed today, but there is a need to move forward. Mrs. Martin said that the committee can meet as often and anywhere it chooses as long as a public notice is sent out 48 hours in advance. The only closed session discussions are once you are down to final candidates, individual personnel issues. The process has to be open.

Mrs. Weiner stated a press release will be sent. Any questions that come to the committee members should be directed to her staff. Also, please let Megen Hoenk know anytime there is a meeting planned.

Mrs. Martin said any emails or texts about this topic no matter the media, it is subject to public disclosure.

## **ADJOURNMENT**

**APPROVED MINUTES: April 17, 2015**

There being no further business to come before the Board, Chair Linwood Powell declared the meeting adjourned at 11:01 a.m. unanimously approved by voice vote.

RESPECTFULLY SUBMITTED BY:  
*Secretary*

APPROVED BY:

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Dr. R. Scott Ralls, System President

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Dr. Linwood Powell, Chair