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State Board of Community Colleges
Caswell Building, 200 West Jones Street
Raleigh, North Carolina
January 17, 2014
9:00 a.m.

CALL TO ORDER

Following proper public notification, Chair Linwood Powell called the State Board of Community Colleges (SBCC) Meeting to order at 9:00 a.m. in the Dr. W. Dallas Herring State Board Room of the Caswell Building. The Chair welcomed those in attendance. Mr. Jenkins called the roll and the following members were present:

Mr. K. Ray Bailey, Vice Chair
Treasurer Janet Cowell*
Representative Jimmie Ford
Lt. Governor Dan Forest
Dr. Stuart Fountain
Mr. Wesley Fricks
Mr. Clyde Higgs
Mr. Bobby Irwin
Mr. Matthew Jones
Ms. Janet Lowder

Ms. Hilda Pinnix-Ragland
Dr. Linwood Powell, Chair
Dr. Sam Powell
Mr. Lynn Raye
Dr. Darrell Saunders
Mr. Scott Shook
Mr. Jerry Vaughan
Ms. Ann Whitford
Dr. Candler Willis
Mr. James Woody

*Participated by telephone

ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST

The Chair reminded members of the Board of the ethical requirements for those who are public servants and requested that members identify any conflicts or potential conflicts of interest that they may have with respect to any item on the agenda. Having so requested and hearing no conflict, the Chair asked that the record reflect that no conflict or potential conflict of interest was reported or identified.

ADMINISTRATION OF OATH OF OFFICE

The Chair recognized Chief Justice Paul Newby from the North Carolina Supreme Court and thanked him for coming to the January 2014 meeting of the State Board. Chief Justice Newby administered the oath of office to Mr. Wesley Fricks.

APPROVAL OF THE MINUTES

Mr. Higgs made a motion to approve the minutes of the November 15, 2013 meeting of the State Board of Community Colleges. Mr. Raye seconded the motion and the minutes were unanimously approved.

CHANGES TO AGENDA

The Chair polled the committee chairs as to any changes they might wish to make to the agenda, and the results were as follows:

POLICY COMMITTEE, Mr. Lynn Raye, Chair

Mr. Raye stated there were no changes to their agenda.

PROGRAM SERVICES COMMITTEE, Dr. Sam Powell, Chair

Dr. Sam Powell requested that Attachment PROG 4 – NC DAP Placement Policy Revision: Math be moved from For Future Action to the Consent Agenda.

FINANCE AND CAPITAL NEEDS COMMITTEE, Mr. K. Ray Bailey, Chair

Mr. Bailey requested that Attachment FC 8 – Allocation for Virtual Learning Community Course Enhancement be moved from For Action to the Consent Agenda.

PERSONNEL COMMITTEE, Mr. Clyde Higgs, Chair

Mr. Higgs stated they had two new items For Action.

APPROVAL OF THE AGENDA

Representative Ford made a motion to approve the agenda, Dr. Sam Powell seconded the motion, and the motion was unanimously approved by voice vote by the Board.

APPROVAL OF THE CONSENT AGENDA

Dr. Fountain made a motion to approve the consent agenda, Mr. Higgs seconded the motion, and the motion was unanimously approved by voice vote by the Board.

Items approved on the Consent Agenda were as follows:

PROGRAMS COMMITTEE, Dr. Sam Powell, Chair

NC DAP Placement Policy Revision: Math (Attachment PROG 4)

Basic Skills Plus Program Requests (Attachment PROG 6)

Curriculum Standard Revision (Attachment PROG 7)

Central Carolina Community College – Sustainable Agriculture [A15410]

Curriculum Program Applications (New to System) (Attachment PROG 8)

Durham Technical Community College – Medical Product Safety/Pharmacovigilance [A45xxx]

Tiered Funding Formula Recommendations (Attachment PROG 9)

Curriculum Program Applications (Fast track for Action) (Attachment PROG 10)

College of The Albemarle – Human Services Technology [A45380]

Tri-County Community College – Culinary Arts [A55150]

Location Waiver Request for Cooperative Innovative High Schools (Attachment PROG 11)

**PROGRAMS COMMITTEE, Dr. Sam Powell, Chair
(continued)**

Courses of Instruction to Captive/Co-opted Groups (Attachment PROG 12)

Continuing Education:

Vance-Granville Community College – Polk Correctional Institution

HRD Career Readiness/Pathways (Career Readiness/Pathways)

FINANCE COMMITTEE, Mr. K. Ray Bailey, Chair

Allocation for BioNetwork Centers (Attachment FC 6)

Allocation for Space Grant (Attachment FC 7)

Allocation for Virtual Learning Community Course Enhancement (Attachment FC 8)

Contract Renewal for Broadband Connectivity (Attachment FC 10)

Construction and Property (Attachment FC 11)

Reports:

NCACCP, Dr. Lawrence Rouse, President, North Carolina Association of Community College Presidents

Dr. Rouse began by thanking Chair Powell and the distinguished members of the State Board for allowing him to present an update on the initiatives and activities of the North Carolina Association of Community College Presidents (NCACCP).

The NCACCP would like to encourage the North Carolina Community College State Board to endorse the North Carolina Community College Legislative Strategy and Dr. Rouse thanked the Board members on the behalf of the community college presidents for their support in that effort. Dr. Rouse also asked for the continued advocacy of the Board throughout the short session of North Carolina Legislature as the NCACCP continues to support community colleges across North Carolina.

The Legislative Strategy was recently presented to the North Carolina Association of Community College Trustees (NCACCT) at their executive board committee meeting on January 12, 2014. The trustees endorsed the Legislative Strategy along with a resolution. He thanked Dr. Donny Hunter as well as the trustees for their support.

On January 25, 2014, the Legislative Strategy along with a resolution from the NCACTT will be presented by Dr. Rouse and Dr. Dale McInnis to the North Carolina Community College Faculty Association and request their endorsement. It is the NCACCP's hope to mobilize our faculty to advocate for our community colleges during the short session.

The Legislative Strategy will also be presented to the N4CSGA at their February meeting.

As you can see, the NCACCP is engaging everyone in their advocacy efforts who has a stake in community colleges in North Carolina.

The President's Association will hold its biannual meeting on January 29-31, 2014 in Raleigh. The meeting will focus on professional development for presidents and selected college staff. Dr. Rouse stated that there will be representation from fifty-five of the fifty-eight community colleges registered with a total of one hundred and seven participants. Dr. Rouse thanked Ms. Linda Suggs with the Gates

Reports:

**NCACCP, Dr. Lawrence Rouse, President, North Carolina Association of Community College Presidents
(continued)**

Foundation for her support. At this meeting, there will be discussion using data to address the skills gap and communicate the value of workforce training through economic impact analysis. There will be a presentation on serving students with authenticity and begin to review performance based funding.

Dr. Donny Hunter, President & CEO, North Carolina Association of Community College Trustees

The Executive Committee of the North Carolina Association of Community College Trustees (NCACCT) met on Friday, January 10, 2014. Chair Linwood Powell and Ms. Jennifer Haygood attended. The Legislative Strategy was unanimously endorsed. Dr. Dale McInnis and Dr. Ken Boham presented the strategy at the meeting. Dr. Hunter looks forward to working with all the partners on this strategy.

Dr. Hunter stated they have been working on putting together a training program for the trustees on student success. The training will begin the later part of January. The NCACCT has been working with a select committee made up of college presidents and senior staff from local colleges to develop the curriculum. The curriculum developed will be used in the community colleges across the state. When the project is finished there will be a trustee's manual that will be provided electronically to each college to use in their role in student success. Dr. Hunter thanked Dr. Sharon Morrissey for help in this project. The NCACCT's goal in this is to change the conversation at current board meetings. Hopefully, local boards will talk about student success and how the president and the board can work together to move forward will become the heart of the conversation rather than talk about student success if time permits. This is the first step and hopefully will continue to be what is talked about.

N4CSGA, Mr. Matthew Jones, President

Mr. Jones stated on November 22, 2013 Crystal Thomas, former Senior Advisor to N4C stepped down allowing Mr. Shane Bryson, from Randolph Community College, to assume the position. Mr. Bryson carries with him a passion for community college students as well as the advancement of the N4CSGA. Since the N4CSGA fall conference, three new board members have been appointed: Aubrey Gardner from Gaston College to serve as the Western Division Representative, Juliana Whisnant from Western Piedmont Community College to serve as Public Information Officer and Anastasia Izkelova from College of The Albemarle to serve as Secretary.

The Legislative visit is rapidly approaching and their Local Interactions Chair person, Emily Hamrick, is working with Mary Shuping to insure they have a successful visit. The date and time of this visit will be announced as soon as details are finalized. Prior to N4CSGA meeting in February, the N4C Executive Board will meet with Dr. Lawrence Rouse, President of the NCACCP, to discuss the Legislative visit.

Mr. Bryson and Mr. Jones opted to have a video conference meeting in December to discuss modifying their Operational Guidelines, going over everybody's roles and responsibilities, and funding for the spring semester. The meeting concluded with the announcement of their January 18, 2014 meeting at Piedmont Community College in Roxboro, NC.

**N4CSGA, Mr. Matthew Jones, President
(continued)**

As a leader, Mr. Jones said it would be amiss if he didn't say that they are very proud of each and every one of their N4C staff members, and that they are now, more than ever determined in making this a successful new year. He would also like to give a big thank you to North Carolina Community College System's Academic and Student Services Division along with Shane Bryson for offering advice and guidance, not only to him but to his entire board. Your words have not fallen on deaf ears.

As with all of his reports, he left the board with a simple quote: "You have to think anyway, so why not think big?" – Donald Trump

STANDING COMMITTEE REPORTS

POLICY COMMITTEE, Mr. Lynn Raye, Chair

Mr. Raye stated Policy Committee had no items to come before the board for approval.

PROGRAMS COMMITTEE, Dr. Sam Powell, Chair

Dr. Powell stated Program Committee had no items to come before the board for approval. Dr. Powell requested permission to discuss an item that will become before the February Board. The Articulation Agreement between the North Carolina Community College System and the University of North Carolina University System has been worked on to better integrate the courses we teach to be acceptable into the University System. This effort started back in 1995. The General Assembly passed two bills that initiated the first comprehensive articulation agreement. Since that time, we have had a lot of students transferring credits to the universities. The problem has been that too many students lose credits in the transfer process. In January 2013, a revision effort was started to improve the process of the articulation agreement. Faculty discipline teams were convened. During October and November 2013, the proposed revisions were reviewed by the colleges and the universities. In February 2014, the Programs Committee will bring to the board for approval the revised articulation agreement. This vote will be taken in February during the joint meeting between the North Carolina Community College State Board and the University of North Carolina Board of Governors. Dr. Morrissey gave a broad overview of what the articulation agreement looks like today and what it will look like for approval in February.

FINANCE COMMITTEE, Mr. K. Ray Bailey, Chair

On behalf of the Finance Committee, Mr. Bailey recommended and so moved that the following items be approved by the board:

2014-15 Budget Priorities (Attachment FC 4)

Multi-Campus Center Approval Process Report (Attachment FC 5)

The above items were unanimously approved by voice vote.

Mr. Bailey informed the Board that Art Pope, State Budget Director, sent a letter to every state agency asking them to identify a two-percent reduction in their current budget and included in that are the expansion budget items. A committee was pulled together last week that represented State Staff, State Board, Presidents Association, and Trustees Association to talk about the items that could be included in the effort to identify two-percent. The Board chair will keep the Board up-to-date on what direction will be taken.

PERSONNEL COMMITTEE, Mr. Clyde Higgs, Chair

Mr. Higgs moved to go into closed session pursuant to North Carolina General Statute Section 143-318.11(a)(1) to prevent the disclosure of information that is confidential or privileged pursuant to North Carolina General Statute Section 126.22126-22. He also moved to go into closed session pursuant to North Carolina General Statute Section 143-318.11(a)(2) to prevent the premature disclosure of an honorary award. Mr. Bailey seconded the motion and it was approved by voice vote.

Mr. Higgs moved to reconvene in open session, it was seconded by Representative Ford and it was approved by voice vote.

The board is asked to approve salary increases that are greater than 10 percent and less than \$10,000. Attachment PER 1 represents salary increases for the colleges because their responsibilities have increased. The System staff and the Personnel Committee have reviewed all the requests for approval. On behalf of the Personnel Committee, Mr. Higgs recommended and so moved that Attachment PER 1 – Request to Provide Salary Increases Greater than 10% - FY 2013-2014 be approved by the board. James Sprunt Community College’s request was denied. The request to approve salary increases was unanimously approved by voice vote.

On behalf of the Personnel Committee, Mr. Higgs recommended and so moved that Attachment PER 2 – Consideration of Candidate for Executive Director of BioNetwork and Life Science Initiatives, Maria Pharr, be hired effective January 31, 2014 with a salary of \$97,370 be approved by the Board. The request was unanimously approved by the voice vote.

On behalf of the Personnel Committee, Mr. Higgs recommended and so moved that Attachment PER 3 – Consideration of Winners of State Board Awards be approved by the Board. The winners were:

- Excellence in Teaching – Jennifer Brown, Biology Instructor at Robeson Community College
- Staff Member of the Year – Ed Bowling, Executive Director, Completion by Design, Guilford Technical Community College
- President of the Year – Dr. Steve Thornburg, Cleveland Community College
- Distinguished Partners in Excellence – Currituck County and College of The Albemarle, Elizabeth City, NC

The request to approve the award winners was unanimously approved by voice vote by the board.

NEW BUSINESS

There was not any new business.

PRESIDENT’S REPORT TO THE STATE BOARD OF COMMUNITY COLLEGES

President Ralls presented Ms. Dorrine Fokes the October 2013 “System Office MVP Award” recipient. President Ralls announced that the January 2014 “System Office MVP Award” recipient was Mr. Rick Bundy. The nominations is available at the link below and will be included as Exhibit A in the official State Board records.

<http://www.nccommunitycolleges.edu/pr/awards/System%20Office%20Recognition/>

PRESIDENT'S REPORT TO THE STATE BOARD OF COMMUNITY COLLEGES

(continued)

President Ralls' report is available on the NCCCS website, as listed below, and will be included as Exhibit B in the official State Board records.

http://www.nccommunitycolleges.edu/pr/PresidentsReports/2014/January_2014_Final.pdf

BOARD MEMBERS QUESTIONS/COMMENTS

None were noted.

DATE OF NEXT MEETING

The next State Board Meeting will be held on Friday, February 21, 2014 originating at SAS Campus in Cary, North Carolina. More information regarding this meeting will be communicated.

EXPIRING TERMS AND VACANCIES

There are currently no terms expiring and one vacancy for the membership of the State Board.

ADJOURNMENT

There being no further business to come before the Board, Chair Linwood Powell adjourned the meeting at 11:03 a.m.

RESPECTFULLY SUBMITTED BY:

Secretary

APPROVED BY:

Dr. R. Scott Ralls, System President

Dr. Linwood Powell, Chair