



State Board of Community Colleges

Caswell Building, 200 West Jones Street
Raleigh, North Carolina
March 20, 2015
9:00 a.m.

CALL TO ORDER

Following proper public notification, Chair Linwood Powell called the State Board of Community Colleges (SBCC) Meeting to order at 9:00 a.m. in the Dr. W. Dallas Herring State Board Room of the Caswell Building. The Chair welcomed those in attendance. Mr. Bryan Jenkins called the roll and the following members were present:

Mr. K. Ray Bailey, Vice Chair
Treasurer Janet Cowell
Dr. Stuart Fountain
Mr. Wesley Fricks
Mr. Clyde Higgs
Mr. Bobby Irwin
Ms. Janet Lowder
Mr. Ernest Pearson
Ms. Hilda Pinnix-Ragland
Dr. Linwood Powell, Chair
Dr. Samuel Powell

Mr. Lynn Raye
Mr. La'Quon Rogers
Dr. Darrell Saunders
Mr. Scott Shook
Mr. Jerry Vaughan
Mr. Hal Weatherman (Rep. for Lt.
Governor Dan Forest)
Ms. Ann Whitford
Dr. Candler Willis
Mr. James Woody

*Attended by telephone

Absent: Representative Jimmie Ford

ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST

The Chair reminded members of the Board of the ethical requirements for those who are public servants and requested that members identify any conflicts or potential conflicts of interest that they may have with respect to any item on the agenda. Having so requested, the Chair asked that the record reflect no conflicts.

APPROVAL OF THE MINUTES

Mr. Raye made a motion to approve the minutes of the March 20, 2015 meeting of the State Board of Community Colleges. Dr. S. Powell seconded the motion and the minutes were unanimously approved.

CHANGES TO AGENDA

The Chair polled the committee chairs as to any changes to the agenda and the results were as follows:

POLICY COMMITTEE, Mr. Lynn Raye, Chair

Mr. Raye stated Policy Committee requested to suspend the rules and move Attachment POL 2 – Review for Approval of Initial Proprietary School Licensure from Future Action to Action.

PROGRAM SERVICES COMMITTEE, Dr. Samuel Powell, Chair

Dr. Sam Powell stated Program Services Committee requested to suspend the rules and move Attachment PROG 4 – Basic Skills Revised State Plan from Future Action to Action.

FINANCE COMMITTEE, Mr. K. Ray Bailey, Chair

Mr. Bailey stated Finance Committee stated that they will be introducing New Business – Proposed Factors for Ranking Capital Improvement Projects.

STRATEGIC PLANNING COMMITTEE, Dr. Stuart Fountain, Chair

Dr. Fountain stated Strategic Planning Committee had all their items for information.

PERSONNEL COMMITTEE, Mr. Clyde Higgs, Chair

Mr. Higgs stated Personnel Committee no changes to the agenda.

APPROVAL OF THE AGENDA

Mr. Irwin made a motion to approve the agenda, Dr. Fountain seconded the motion, and the motion was unanimously approved by voice vote.

APPROVAL OF THE CONSENT AGENDA

Mr. Vaughan made a motion to approve the consent agenda as recommended, Ms. Lowder seconded the motion, and the motion was unanimously approved by voice vote.

Items approved on the Consent Agenda were as follows:

PROGRAMS COMMITTEE, Dr. Sam Powell, Chair

Multiple Measures for Placement (Attachment PROG 7)

Curriculum Standard Revisions (Attachment PROG 8)

Cape Fear Community College – Marine Technology [A15320]

Cleveland Community College – Automation Engineering Technology [A40120]

College of The Albemarle – Aviation Systems Technology [A60200]

Haywood Community College – Medical Assisting [A45400]

Lenoir Community College – Therapeutic Massage [A45750]

Cooperative Innovative High School (Attachment PROG 9)

Curriculum Program Application (Existing) (Attachment PROG 10)

Bladen Community College – Emergency Medical Science [A45340]

PROGRAMS COMMITTEE, Dr. Sam Powell, Chair (continued)

Curriculum Program Applications (Fast Track for Action) (Attachment PROG 11)

Central Piedmont Community College
Biomedical Equipment Technology [A50100]
Broadcasting and Production Technology [A30120]
Truck Driver Training (Certificate) [C60300]

Rowan-Cabarrus Community College
Emergency Medical Science [A45340]

Stanly Community College
Air Conditioning, Heating, and Refrigeration Technology [D35100]
Computer Integrated Machining [D50210]
Culinary Arts [A55150]

Courses of Instruction to Captive/Co-opted Groups (Attachment PROG 12)

Forsyth Community College – Forsyth Correctional Center
HRD Employability Skills (HRD Cognitive Behavioral Intervention)

Martin Community College – Bertie Correctional Institution
Small Engine Mechanic (Small Engine Repair)
Carpentry: Core Skills (Carpentry I)
HRD Employability Skills (Career Readiness)
HRD Financial Literacy (Real Life Economic Concepts)

Wayne Community College – DART Cherry
Operating Systems (Computer Repair A+ Cert Prep)
Food Service Sanitation/Safety (ServSafe Food Safety Training)
HRD Employability Skills (Career Readiness I)
HRD Career Readiness/Pathways (Personal & Home Care Aide/PHCAST I)

Wayne Community College – Neuse Correctional Institution
Custodial/Environmental Services (Environmental Services)
Food Service Sanitation/Safety (ServSafe Food Safety Training)
HRD Employability Skills (Career Readiness I)
HRD Career Readiness/Pathways (Personal & Home Care Aide/PHCAST I)
HRD Technology Awareness (HRD Technology Awareness)
HRD Financial Literacy (Money Smart)
Manufacturing Production Tech. (Mfg-Certified Production Technology)

FINANCE COMMITTEE, Mr. K. Ray Bailey, Chair

FY 2015-16 NC Community College Grant Program Payment Schedule (Attachment FC 4)

FY 2015-16 State Financial Aid Allocation for the Targeted Assistance Student Program
(Attachment FC 5)

Allocation for Prison Education Program Start-Up – South Piedmont CC (Attachment FC 6)

Contract for Integrated Library System (Attachment FC 7)

Construction and Property (Attachment FC 9)

INTRODUCTION OF NEW PRESIDENT

Chair Powell recognized Trustee Chair Mr. Grayson Whitt who introduced Dr. Mark Kinlaw as their new President at Rockingham Community College. President Kinlaw has served at Robeson Community College for 27 years as well as in the public school system for three years prior.

Reports:

Dr. Garrett Hinshaw, President, North Carolina Association of Community College Presidents

Dr. Hinshaw stated that the association has been communicating and planning strategy for advocacy. The colleges are losing key faculty and staff to private industry due to compensation levels. This affects the classroom as well as the long term quality of workforce of North Carolina. The presidents are working with the System Office and trustees to develop a plan. Presidents are working with trustees, local business partners, students, faculty, and staff to direct a plan that gives consistent information about the importance and value of the community college system.

Wednesday, March 18, 2015 the association kicked off our advocacy at the Joint Education Committee where Dr. Ralls made a presentation. There were forty presidents in attendance which sent a strong message to the committee. We have to get resources in place to take care of compensation and equipment issues to give the students the best opportunity for success.

The Tuition Study committee is working on their plan and intends to present a recommendation to the presidents at the fall meeting. The BSN committee is continuing to work on issues facing healthcare professions. Neither of these are long session issues, they will be dealt with through the association, the trustees, and the system office.

We have a chance to make a difference, we are going to have to do things the way we have never done before.

Dr. Donny Hunter, President and CEO, North Carolina Association of Community College Trustees

Dr. Hunter stated that when the governor's budget came out it was like the movie Groundhog Day. We have been here before and we will be there again. The budget was disappointing in the way the system was treated. There was no sensitivity to our faculty and staff pay issues. The good news is that the governor's budget is not the final budget.

Dr. Hunter recognized the organization that President Hinshaw and the NCACCP has put into this session. Trustees are putting together an anecdotal report of how the colleges are being affected. The information is being provided to his staff by the presidents.

Dr. Hunter expressed concerns about a few bills being considered by the Legislature.

The Legislative Law Seminar is coming up on April 8-10, 2015 and Lee Roberts, North Carolina Budget Director, Representative Allen McNeill, and hopefully Governor Pat McCrory will all be able to attend. There are legislators who have agreed to come and do roundtable sessions. The presidents' association will be meeting during the same time. There is a reception for the legislators.

Mr. Woody asked if Dr. Hunter knows where the Office of State Auditor bill came from. He said that the senator who introduced the bill said he is concerned with lack of standardization across the state.

Secretary Cowell asked about the fiscal impact on getting instructors to a competitive wage. President Ralls said our legislative goal is to retain the recurring \$59 million in management flex resource in the budget to apply to salaries which would move us above the midpoint for the southeast region. It would be \$30 million for the first year and \$29 million for the second year.

N4CSGA, Mr. La’Quon Rogers, President

Mr. Rogers said the N4CSGA Executive Board seems to stay between two stages – planning and execution. He highlighted achievements at the Spring Division Meetings. The association is continuing to recruit inactive schools and encouraged the members to make sure their community colleges have an active SGA.

Mr. Rogers introduced the new board members. He invited the members to the N4CSGA Spring Conference which will be held on March 27-29 at the Durham Sheraton Imperial.

STANDING COMMITTEE REPORTS

POLICY COMMITTEE, Mr. Lynn Raye, Chair

Mr. Raye asked Mrs. Shuping to review the Legislative Update that she gave in the committee meeting. She echoed the positive impact of the presidents on Wednesday in the Joint Education Committee. Mrs. Shuping invited all board members, if they have any questions about legislative issues, please call her cell or email her. She encourages members to visit their representatives and she can help arrange those meetings.

Mr. Woody asked about H188 – Isothermal trustee appointments. President Dalton said the bill was a surprise to many. There is concern and it is being researched.

On behalf of the Policy Committee, Mr. Raye reviewed, recommended and moved that the following item be approved by the board:

Review for Approval of Initial Proprietary School Licensure (Attachment POL 2)
Astro Code School – Durham, NC

The above item was unanimously approved by voice vote.

PROGRAMS COMMITTEE, Dr. Sam Powell, Chair

On behalf of the Programs Committee, Dr. Powell recommended and moved that the following item be approved by the board:

Basic Skills Revised State Plan (Attachment PROG 4)

The above item was unanimously approved by voice vote.

Attachment PROG 6 – Ms. Haygood stated that due to a number of changes to the GED program it has been removed from the Performance Measures report. Once the transition period is complete, adding it may be revisited.

Secretary Cowell asked if there is a website where the composite school scores and financial impact can be reviewed. Ms. Haygood said there is \$24 million (\$3 million per measure for eight measures) base budget at this time. One of the items that is going to be discussed is what we would do with the money if it does drop to seven measures. The performance measure support is on the website. We are working with SAAS to make this even more transparent. There is a one page summary showing each colleges’ performance. President Ralls said the intent is not to be an evaluation of the college. The

committee is still working and striving for more detailed data collection. The desire is for it to be relevant and meaningful.

Mrs. Whitford asked if there is anything built in to show improvement throughout the year. Ms. Haygood said the way it works currently is that there is a statewide baseline and goal and stated that if the college is between the baseline and the goal they would receive some money. Currently the model does not measure improvement, it had been discussed and the committee decided to not include it in the model. There is an effort to provide technical assistance as a community to colleges who need support.

On behalf of the Programs Committee, Dr. Powell recommended and moved that the following item be approved by the board:

Proposed Modification to CC Performance Measures (Attachment PROG 6)

The above item was unanimously approved by voice vote.

FINANCE COMMITTEE, Mr. K. Ray Bailey, Chair

Attachment FC 2 – Mr. Bailey asked Ms. Haygood to review the Budget Update based on the governor’s budget. Mr. Bailey pointed out that there is a tuition increase in the budget, where the money collected from that increase will not go back into the college budgets. President Ralls said that we are disappointed that we did not make greater traction with our priorities, especially faculty and staff salaries. Also the tuition increase that will not be used to support our priorities. We are positive about year around funding being in the governor’s budget. Currently colleges stretch fall and spring funding into the summer. Allowing colleges to earn FTE for summer classes enables the colleges to be in year around production, supports students in completion, and help retains faculty. Secretary Cowell asked if faculty salary to support year round FTE is taken into account when comparing salaries. President Ralls said there is no appropriation with this authorization to claim FTE and it would take time to grow into funding year round. Mr. Pearson commented that it is puzzling how the governor’s budget does not reflect the promise made to emphasize schools. He emphasized the need to have more advocacy for the community colleges with the governor and his staff. Secretary Cowell said part of the disconnect is the governor came on a moderate platform and the General Assembly cut more than he had planned.

Attachment FC 3 – Ms. Haygood reviewed the Enrollment Update, the growth since pre-recession and how colleges are dealing with change in enrollment. She pointed out that size of a college is not a factor in how they have fared through the recession. Mr. Vaughan asked if the system office offers technical assistance to colleges at risk. Ms. Haygood said she is working with Dr. Chapman and Mr. Schneider to determine better services and resources to the colleges. President Ralls said that our enrollment changes are consistent with the national trend. The enrollment challenges will continue for several years. Secretary Cowell asked if there are geographical concentrations where colleges are declining. President Ralls said you can see certain places around the state that are consistent, however even areas that are comparable are still not seeing the same dynamics. Mr. Shook recommended using the articulation agreement as a marketing tool within the high schools.

Attachment FC 8 – Mr. Pearson asked if this yearly contract increases steadily. Dr. Williams said that the increase is steady and is consistent with the industry. Using a system across all 58 colleges we save \$10-12 million dollars. Mr. Higgs asked if the cost is charged back to the colleges. Dr. Williams said

this is a system office expense. President Bailey mentioned that we have resources to support the contract through 2016. In the future we will need to request additional funding to support this continued contract increase. Mr. Woody asked what will be done if additional funding is not provided. Ms. Haygood said that we would have to realign and fund from somewhere else.

On behalf of the Finance Committee, Mr. Bailey recommended and moved that the following item be approved by the board:

Service Agreement for College Information Systems – Enhancement and Support Services Agreement (Attachment FC 8)

The above item was unanimously approved by voice vote.

Mr. Bailey introduced new business: Proposed Factors for Ranking Capital Improvement Projects (Will be included in official State Board records). Ms. Haygood reviewed the information about the governor's bond referendum and how we would determine what projects would be supported by the referendum. President Ralls said that the main goal of the priority factors is to have a fair, unbiased ranking. Each factor is not weighted, everything is only weighted within the factor.

On behalf of the Finance Committee, Mr. Bailey recommended and moved that the following item be approved by the board:

Approval of the process of ranking Capital Improvement Projects for recommendation to Governor McCrory's office.

The motion was approved by voice vote with one dissenting vote.

STRATEGIC PLANNING COMMITTEE, Dr. Stuart Fountain, Chair

Dr. Fountain the Planning Committee only had information items.

PERSONNEL COMMITTEE, Mr. Clyde Higgs, Chair

On behalf of the Personnel Committee, Mr. Higgs recommended and moved the following items be approved by the board:

Salary Increases Greater than 10% (Attachment PER 1)

The motion was unanimously approved by voice vote.

Also, on behalf of the Personnel Committee, Mr. Higgs recommended the EPA Personnel Manual be updated to reflect a change allowing EPA staff to earn vacation leave time at the maximum allowable State rate. The motion was unanimously approved by voice vote.

Mr. Higgs moved to into closed session pursuant to North Carolina General Statute section 143-318.11(a)(1) to prevent the disclosure of information that is confidential or privileged pursuant to North Carolina General Statute sections 115D-27 and 126-22. Additionally, I move to go into closed session pursuant to North Carolina General Statute section 143-318.11(a)(6) to consider the qualifications, competence, performance, and fitness of individual employees and prospective public employees. The motion was unanimously approved by voice vote.

The Board discussed the presidency of Montgomery Community College.

The Board also discussed the conditions of Dr. Ralls' appointment.

The Board returned to open session following voice vote.

On behalf of the Personnel Committee, Mr. Higgs recommended and moved the following items be approved by the board:

Approval of Dr. Chad Bledsoe as President of Montgomery Community College

The motion was unanimously approved by voice vote.

Mr. Higgs voiced his concern about faculty salaries. President Ralls said that in the southeast region we are rated 11th out of 16 for compensation.

NEW BUSINESS

Chairman Powell informed the members that elections for Chair and Vice Chair will be in July 2015. The Nominating committee consists of the following people:

- Dr. Stuart Fountain, Chair
- Mrs. Ann Whitford
- Mr. Jimmie Ford

Staffed by:

- Mrs. Q' Shanté Martin
- Mr. Bryan Jenkins

PRESIDENT'S REPORT TO THE STATE BOARD OF COMMUNITY COLLEGES

President Ralls presented the "System Office MVP/MVT Awards" to the following:

- Bryan Jenkins for January 2015
- Duane Maxie for February 2015
- Core Network Switch Refresh Project Team for March 2015.

(Will be included in official State Board records)

President Ralls' report is available on the NCCCS website, as listed below, and will be included in the official State Board records.

<http://www.nccommunitycolleges.edu/about-us/north-carolina-community-college-president/president-r-scott-ralls/presidents-reports>

BOARD MEMBERS QUESTIONS/COMMENTS

There were no questions or comments.

DATE OF NEXT MEETING

The next State Board Meeting will be held on Thursday, April 16, 2015 through Friday, April 17, 2015 in the Dr. W. Dallas Herring State Board Room located in the Caswell Building in Raleigh, North Carolina. More information regarding this meeting will be communicated.

EXPIRING TERMS AND VACANCIES

APPROVED MINUTES: March 20, 2015

There are currently no terms expiring and no vacancies for the membership of the State Board.

ADJOURNMENT

There being no further business to come before the Board, Chair Linwood Powell made a motion to adjourn the meeting at 11:41 a.m. The motion was seconded by Mrs. Pinnix-Ragland and unanimously approved by voice vote.

RESPECTFULLY SUBMITTED BY:

Secretary

APPROVED BY:

Dr. R. Scott Ralls, System President

Dr. Linwood Powell, Chair