



Creating Success

NC Community Colleges
Hope • Opportunity • Jobs

State Board of Community Colleges
Caswell Building, 200 West Jones Street
Raleigh, North Carolina
September 20, 2013
9:00 a.m.

CALL TO ORDER

Following proper public notification, Chair Linwood Powell called the State Board of Community Colleges (SBCC) Meeting to order at 9:00 a.m. in the Dr. W. Dallas Herring State Board Room of the Caswell Building. The Chair welcomed those in attendance. Mr. Jenkins called the roll and the following members were present:

Mr. K. Ray Bailey, Vice Chair
Mr. Will Collins
Treasurer Janet Cowell*
Representative Jimmie Ford
Dr. Stuart Fountain
Mr. Bobby Irwin
Mr. Matthew Jones
Ms. Janet Lowder
Dr. Linwood Powell, Chair

Dr. Sam Powell
Mr. Lynn Raye
Dr. Darrell Saunders
Mr. Scott Shook
Ms. Joanne Steiner
Mr. Hal Weatherman (for Lt.
Gov. Dan Forest)
Mr. Jerry Vaughan*
Ms. Ann Whitford
Mr. James Woody

Absent: Mr. Clyde Higgs, Ms. Hilda Pinnix-Ragland, and Dr. Candler Willis

*Participated by telephone

ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST

The Chair reminded members of the Board of the ethical requirements for those who are public servants and requested that members identify any conflicts or potential conflicts of interest that they may have with respect to any item on the agenda. Having so requested and hearing no conflict, the Chair asked that the record reflect that no conflict or potential conflict of interest was reported or identified.

APPROVAL OF THE MINUTES

Ms. Lowder made a motion to approve the minutes of the August 16, 2013 meeting of the State Board of Community Colleges. Dr. Saunders seconded the motion and the minutes were unanimously approved.

CHANGES TO AGENDA

The Chair polled the committee chairs as to any changes they might wish to make to the agenda, and the results were as follows:

POLICY COMMITTEE, Mr. Lynn Raye, Chair

Mr. Raye stated there no changes to their agenda.

PROGRAM SERVICES COMMITTEE, Dr. Sam Powell, Chair

Dr. Sam Powell stated there no changes to their agenda.

FINANCE AND CAPITAL NEEDS COMMITTEE, Mr. K. Ray Bailey, Chair

Mr. Bailey stated there were no changes to their agenda.

STRATEGIC PLANNING COMMITTEE, Dr. Stuart Fountain, Chair

Dr. Fountain stated there were no changes to their agenda.

PERSONNEL COMMITTEE, Mr. Clyde Higgs, Chair

Dr. Fountain stated there were no changes to their agenda.

APPROVAL OF THE AGENDA

Mr. Raye moved and Dr. Sam Powell seconded that the Agenda be approved as presented. By unanimous voice vote, the Agenda was approved by the Board.

APPROVAL OF THE CONSENT AGENDA

Representative Ford moved and Dr. Fountain seconded that the Consent Agenda be approved as presented. By unanimous voice vote, the Consent Agenda was approved by the Board.

Items approved on the Consent Agenda were as follows:

PROGRAMS COMMITTEE, Dr. Sam Powell, Chair

Curriculum Program Application (Existing Program) (Attachment PROG 3)

Davidson County Community College – Digital Media Technology [A25210]

Curriculum Program Application (Fast Track for Action) (Attachment PROG 4)

Durham Technical Community College – Biomedical Equipment Technology [A50100]

Continuing Education Master Course List (Attachment PROG 5)

New Course Approvals and Tier Designation

Courses of Instruction for Captive/Co-opted Groups (Attachment PROG 6)

Basic Skills:

Pitt Community College

Eastern Carolina Vocation Center (ECVC)

**PROGRAMS COMMITTEE, Dr. Sam Powell, Chair
(continued)**

Courses of Instruction for Captive/Co-opted Groups (Attachment PROG 6)

Continuing Education:

Richmond Community College

Morrison Correctional Institution

HRD Career Readiness/Pathways (Career Readiness/Pathways)

HRD Technology Awareness (Introduction to Computer Skills)

HRD Financial Literacy (Economic Literacy)

Scotland Correctional Institution

HRD Employability Skills (Employability Skills)

HRD Career Planning/Assessment (Career Planning and Assessment)

HRD Career Readiness/Pathways (Career Readiness/Pathways)

HRD Technology Awareness (Introduction to Computer Skills)

HRD Motivation & Retention (Employability Motivation and Retention)

HRD Financial Literacy (Economic Literacy)

Custodial/Environmental Services (Custodial/Environmental Services)

FINANCE COMMITTEE, Mr. K. Ray Bailey, Chair

Construction and Property (Attachment FC 9)

Reports:

NCACCP, Dr. Lawrence Rouse, President, North Carolina Association of Community College Presidents

Dr. Rouse began by thanked Chair Powell and the distinguished members of the State Board for allowing him to present an update on the initiatives and activities of the North Carolina Association of Community College Presidents.

At the last State Board meeting, Dr. Rouse advised the Board that the Presidents Association officers, committee chairs and co-chairs would hold a planning retreat. The retreat was held August 22, 2013 at Burroughs Welcome Fund in the Research Triangle Park with fifteen presidents in attendance along with Dr. Ralls and Dr. Morrissey. The retreat was held to discuss challenges and opportunities facing North Carolina Community Colleges, the Presidents' Association and the System Office. A secondary outcome of the retreat was to develop a comprehensive plan for the current year and beyond.

The top challenges that will face the System Office and the Community Colleges in the next 3-5 years are:

1. Sustainability of higher education in North Carolina the place of the NC Community College System within the system of public education particularly in light of declining funding
2. Performance Funding
3. Developing a concise/marketable strategic plan for the legislature as opposed to a session by session approach
4. Local Funding
5. Rapid rate of external changes that impact planning at the college

The presidents then discussed strategies to address the concerns. The members present decided that an agenda must be developed with a long-term approach. The financial/legislative agenda proposed

Reports:

**NCACCP, Dr. Lawrence Rouse, President, North Carolina Association of Community College Presidents
(continued)**

will include a financial plan developed through an assessment of the fiscal requirement to sustain the community college system. The plan will incorporate several elements and strategies to insure that it comprehensive yet clear. The theme of a unified coalition of presidents, trustees, faculty, students and the System Office was dominate in the discussion.

After the retreat, the NCACCP met at the NCACCT Leadership Seminar in Wilmington where they discussed additional strategies. The monthly meeting of the NCACCP was held at the System Office on Wednesday, September 18 by a majority of the presidents, Dr. Ralls, Dr. Hunter, and North Carolina Community College System Office staff. The meeting centered on planning for the upcoming year, discussion addressing items from the retreat, and the presidents also approved recommendations of changes to the NCACCP constitution and guidelines for advertising within the college service area.

The next meeting of the Presidents Association will be on Wednesday, October 23, but during the interim there will be several phone meetings.

Dr. Donny Hunter, President & CEO, North Carolina Association of Community College Trustees

Ms. Julie Woodson, Director of Communications and Special Projects with the North Carolina Association of Community College Trustees (NCACCT) presented the report in the absence of Dr. Hunter. Dr. Hunter is in New York to talk with community college trustees about the economic development efforts in our state and how community colleges are impacting those efforts. Dr. Mary Rittling, Dr. Larry Keen, Dr. Randy Parker and Dr. Stelphanie Williams attended with Dr. Hunter and shared information about the good things going on in North Carolina.

The NCACCT Leadership Seminar was held September 4-6 in Wilmington and was very well attended. Based on feedback from the 275 trustees and presidents who attended, it was one of the best seminars NCACCT has had. Ms. Woodson thanked President Ralls, Chair Linwood Powell, Ms. Haygood, Ms. Weiner, and Ms. Shuping for attending.

Ms. Woodson stated that Dr. Hunter discussed with the Board Members at the last board meeting about the trustees training that will take place of the coming months by virtue of a grant from the Gates Foundation. The training will focus specifically on The Role of Trustees in Student Success, including oversight, a select group of presidents and their academic officers met on August 27 to begin developing the curriculum and plan-of-action for the training. This group will have two additional meeting in November and the actual nineteen training sessions will begin in January 2014.

N4CSGA, Mr. Matthew Jones, President

Since the last meeting, Mr. Jones stated he attended the N4C Executive Board meeting in Charlotte to view the venue for the fall conference, and to discuss planning for the Division meetings coming up in October. The Local Interactions Chair, Emily Hamrick, has been working hard developing the survey to be sent out to the advisors at each college. Mr. Jones has been in contact with Dr. Rouse to discuss a possible partnership between the N4C and the Presidents Association. Last year, the N4C joined

**N4CSGA, Mr. Matthew Jones, President
(continued)**

forces with the Presidents Association and their Legislative visit revolved around the Help Wanted Initiative brought to them by the Presidents Association.

Mr. Jones stated their Executive Board is growing. N4C has a potential candidate coming from Alamance Community College and he is pursuing the Parliamentarian position. They are still waiting on Isothermal Community College paperwork for the Public Information candidate.

On September 27, Mr. Jones will travel to Guilford Technical Community College to co-facilitate an anti-bullying workshop with one of his Student Leadership Development teammates Amelia Satterfield. Over the next few weeks, the N4C will facilitate this same workshop at Piedmont Community College. Bullying is a very real situation facing each and every one of us. Let us work together to educate our students, faculty, and administration on ways to combat this terrible virus plaguing our institutions.

Mr. Jones' quote for this meeting was from Mr. Lee Iacocca: *"Motivation is everything. You can do the work of two people, but you can't be two people. Instead, you have to inspire the next guy down the line and get him to inspire his people."*

STANDING COMMITTEE REPORTS

POLICY COMMITTEE, Mr. Lynn Raye, Chair

Mr. Raye stated Policy Committee had one information item.

PROGRAMS COMMITTEE, Dr. Sam Powell, Chair

Dr. Powell stated Program Committee had one item for Future Action – Tiered Funding Formula Recommendations – Attachment PROG 2) and all other items were on the Consent Agenda.

FINANCE COMMITTEE, Mr. K. Ray Bailey, Chair

On behalf of the Finance Committee, Mr. Bailey recommended and so moved that the following items be approved by the board:

- North Carolina Back-to-Work State Allocations (Attachment FC 5)
- Allocation for Minority Male Mentoring (Attachment FC 6)
- Allocation for Practical Nursing and Nursing Assistant Curriculum Review Project
(Attachment FC 7)
- Allocation for Start-Up Funds for Small Colleges for Prison Education (Attachment FC 8)

The above items were unanimously approved by voice vote.

STRATEGIC PLANNING COMMITTEE, Dr. Stuart Fountain, Chair

Dr. Fountain stated all items on the Strategic Planning Committee agenda were for information. He brought the board's attention to Attachment PLAN 1 regarding the October Planning Meeting at South Piedmont Community College. He reminded them that the Governor has put a lot of emphasis on Economic Development and Workforce Development in relation to education.

PERSONNEL COMMITTEE, Mr. Clyde Higgs, Chair

Dr. Stuart Fountain stood in for Mr. Clyde Higgs who could not attend the meeting. The board is asked to approve salary increases that are greater than 10 percent and less than \$10,000. Attachment PER 1 represents salary increases for the colleges because their responsibilities have increased. The System staff and the Personnel Committee have reviewed all the requests for approval. On behalf of the Personnel Committee, Dr. Fountain so moved that Attachment PER 1 – Request to Provide Salary Increases Greater than 10% - FY 2013-2014. Attachment PER 1 was unanimously approved by voice vote.

NEW BUSINESS

There was no new business.

PRESIDENT’S REPORT TO THE STATE BOARD OF COMMUNITY COLLEGES

President Ralls announced that the September 2013 “System Office MVP Award” recipient was Ms. Karen O’Neal. The nomination is available at the link below and will be included as Exhibit A in the official State Board records.

<http://www.nccommunitycolleges.edu/pr/awards/System%20Office%20Recognition/>

President Ralls’ report is available on the NCCCS website, as listed below, and will be included as Exhibit B in the official State Board records.

<http://www.nccommunitycolleges.edu/pr/PresidentsReports/2013/September2013.pdf>

BOARD MEMBERS QUESTIONS/COMMENTS

Chair Linwood Powell informed the board members that Ms. Joanne Steiner turned in her resignation effective with the September 2013 meeting. He thanked her for her fifteen years of service and stated that the board and system would forever be indebted to her. Ms. Steiner said it was heartfelt honor to serve on the board and she feels the board gives people hope. Dr. Ralls recalled one of the significant accomplishments of the North Carolina Community College System over the last twenty years has been the creation of BioNetwork. North Carolina Community Colleges is the leading state by far in Biotechnology training at the two year level. If it had not been for an industry leader, Ms. Steiner, who worked at that time at Novo-Nordisk, we would not be where we are today with BioNetwork training.

DATE OF NEXT MEETING

The next State Board Meeting will be held on Friday, October 18, 2013 originating in Building A, Salon A at South Piedmont Community College in Monroe, North Carolina. More information regarding this meeting will be communicated.

EXPIRING TERMS AND VACANCIES

The Chair stated there are currently no terms expiring for membership of the State Board.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Representative Ford to adjourn the meeting. After being properly seconded Mr. Raye, the motion was adopted by unanimous voice vote and the Board was adjourned at 11:30 a.m.

RESPECTFULLY SUBMITTED BY:
Secretary

APPROVED BY:

Dr. R. Scott Ralls, System President

Dr. Linwood Powell, Chair