

**MINUTES**  
**Personnel Committee**  
**State Board of Community Colleges**  
**January 19, 2017**

**PERSONNEL COMMITTEE MEMBERS PRESENT**

Mrs. Janet Lowder, Chair  
Rep. Jimmie Ford

Mr. Bobby Irwin  
Mr. Bill McBrayer

Dr. Sam Powell

Members Absent: Dr. Candler Willis

**OTHERS IN ATTENDANCE**

Ms. Jennifer Haygood

Mr. Bryan Jenkins

Mrs. Q. Shanté Martin

**WELCOME AND ETHICS STATEMENT**

Mrs. Lowder called the meeting to order at 11:30 a.m. in the AW North Carolina Conference Room of the Caswell Building. Ms. Lowder read the required Ethics Statement. No conflicts noted

**ROLL CALL**

Mr. Jenkins took the roll of the Personnel Committee members.

**APPROVAL OF THE AGENDA**

Mrs. Lowder requested a motion to approve the January 19, 2017 agenda as presented. Rep. Ford made a motion to approve the agenda and Mr. Irwin seconded the motion. The agenda was unanimously approved by the committee.

**APPROVAL OF THE MINUTES**

Mrs. Lowder asked for a motion to approve the November 17, 2016 minutes. Mr. Irwin made a motion to approve the minutes and Rep. Ford seconded the motion. The minutes were approved by the committee.

**FOR INFORMATION**

Ms. Martin presented the SBCC Code Report for information and discussion.

**FOR FUTURE ACTION**

Ms. Martin presented Attachment PER 2, Initiation of the Rulemaking Process to Amend 1C SBCCC 200.94 – “Local College Personnel Policies”, for discussion and consideration. Following a discussion, the committee suspended the rules and moved the item to For Action following a motion by Dr. Powell, a second by Mr. McBrayer, and a voice vote by the committee.

**FOR ACTION**

Following a motion by Mr. Irwin and a second by Dr. Powell, the committee approved Attachment PER 2, Initiation of the Rulemaking Process to Amend 1C SBCCC 200.94 – “Local College Personnel Policies”.

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The Board entered into closed session pursuant to North Carolina General Statute section 143-318.11(a)(1) to prevent the disclosure of information that is confidential or privileged pursuant to North Carolina General Statute section 115D-27 and pursuant to North Carolina General Statute section 143-318.11(a)(6) to consider the qualifications, competence, performance, and fitness of individual prospective public employees following a motion by Ms. Lowder, a second by Mr. Irwin, and a voice vote by the committee.

**Consideration of Candidate for Acting President of Martin Community College**

Mr. Jenkins presented, for discussion and consideration, Dr. Brian Busch as Acting President of Martin Community College. Mr. Jenkins shared background information about Dr. Busch. He also shared the Board of Trustees at Martin Community College feels Dr. Brian Busch is the ideal candidate to serve as Acting President.

The committee returned to open session following a motion by Ms. Lowder, a second by Dr. Powell, and a voice vote by the committee.

Following a motion by Mr. Irwin and a second by Dr. Powell, the committee approved Dr. Brian Busch as Acting President of Martin Community College via voice vote.

**NEW BUSINESS**

Mr. McBrayer inquired about the personnel policies currently under the purview of the SBCC. Mr. Irwin stated he, too, had questions. Ms. Martin offered a brief summary. The committee discussed and following a motion by Dr. Powell and a second by Mr. McBrayer, directed staff to research and report to the committee about potential governance changes following a voice vote.

**ADJOURNMENT**

There being no further business to come before the committee, the committee adjourned via voice vote at 12:19 p.m. following a motion by Mr. Irwin and second by Dr. Powell.

Recording Secretary,  
Bryan Jenkins