MINUTES
State Board of Community Colleges
SBCC BOARD POLICY AND GOVERNANCE COMMITTEE MEETING
Thursday, April 20, 2023

SBCC BOARD POLICY AND GOVERNANCE COMMITTEE MEMBERS PRESENT

Hon. Ray Russell, Chair	Mr. Mark Merritt	Ms. Sarah West
Ms. LaTasha Bradford	Mr. Hari Nath	
Dr. Shirley Carraway	Ms. Julie Ryan	

*Attended via Zoom
Absent Members: Ms. Lisa Estep, Ms. Ann Whitford

OTHER BOARD MEMBERS PRESENT

Mr. David Price	Mr. Burr Sullivan

*Attended via Zoom

OTHERS IN ATTENDANCE

Attorney Tawanda Artis	Dr. Kimberly Gold	Ms. Halima Sharif
Dr. Jeff Cox, Wilkes CC	Dr. David Heatherly, CCCC	Mr. James Willamor
Dr. Patrick Crane	Dr. Bruce Mack*	

*Attended via Zoom

CALL TO ORDER
Mr. Russell called the SBCC Policy and Governance Committee meeting to order at 4:19 p.m.

ROLL CALL
Attorney Artis called the roll of the SBCC Policy and Governance Committee members.

ETHICS STATEMENT
Attorney Artis read the Ethics Awareness and Conflict of Interest Statement. No conflicts were noted.

APPROVAL OF AGENDA AND MINUTES
Mr. Russell requested a motion to approve the agenda. Mr. Merritt offered the motion, seconded by Ms. West, and approved by voice vote. Mr. Russell requested a motion to approve the minutes from the March 16, 2023 meeting. Mr. Merritt offered the motion, seconded by Mr. Sullivan, and approved by voice vote.

FOR FUTURE ACTION
N4CSGA Support from the Foundation
The Honorable Ray Russell stated the N4CSGA Support from the Foundation item was a request made by current N4CSGA President Ms. LaTasha Bradford for assistance with expenses for the N4CSGA board members. The NCCC Foundation agreed to fund the request for reimbursement of the

members' time and incidental expenses. The President of the N4CSGA's board would receive $500.00 paid annually and the remaining eleven (11) board members would receive $250.00 paid annually. The members would receive payment at the end of the fiscal year when they have completed their service on the board. Mr. Russell stated this matter would be on the agenda as a *For Action* item at the next Committee meeting in May.

FOR ACTION

Policy on Duties, Responsibilities, and Expectations of Board Members (Attachment SBPG 01)

Mr. Merritt stated the policy was drafted by modeling it after the Board of Governors' policy. The changes to the policy affected the section on *Sanctions* so that the policy complied with the statutory limitations on the recommendation of removal of a Board member. After a suggestion from a Committee member, Mr. Merritt suggested an amendment to the policy in *Section IV - Complaints* for more clarification.

Mr. Merritt motioned to amend Section IV (a) of the policy by including the statement that the Chair of the Committee shall inform the Board 's chair of the complaint promptly after its receipt. Mr. Sullivan seconded the motion, and it was approved by voice vote.

Mr. Russell entertained a motion to adopt the policy as amended. The motion was proposed by Ms. West, seconded by Dr. Carraway, and approved by voice vote.

NEW BUSINESS

No new business.

ADJOURNMENT

Mr. Russell declared the meeting adjourned at 4:31 p.m.

Respectfully submitted,
Halima Sharif
Recording Secretary