

MINUTES
State Board of Community Colleges
SBCC BOARD POLICY AND GOVERNANCE COMMITTEE
Thursday, October 20, 2022

SBCC BOARD POLICY AND GOVERNANCE COMMITTEE MEMBERS PRESENT

Mr. Jerry Vaughan, Chair	Dr. Shirley Carraway	Hon. Ray Russell
Ms. Lisa Estep, Vice-Chair	Mr. Mark Merritt	Ms. Ann Whitford
Ms. LaTasha Bradford	Mr. Hari Nath	

*Attended via Zoom

Members Absent: Ms. Julie Ryan

OTHER BOARD MEMBERS PRESENT

Dr. Grant Campbell	Mr. Burr Sullivan	Ms. Sarah West
Mr. Bobby Irwin		

*Attended via Zoom

OTHERS IN ATTENDANCE

Ms. Brandy Andrews	Mr. Patrick Fleming	Mr. James "JW" Kelley
Atty. Tawanda Artis	Dr. Kimberly Gold	Ms. Hannah McClellan, EdNC
Dr. Levy Brown	Mr. David Heatherly, CCCC	Ms. Sondra Jarvis
Dr. Bill Carver, NCCCS	Dr. Jason Hurst, Cleveland CC*	Dr. Gregory McLeod, Edgecombe CC*
Mr. Patrick Crane	Ms. Carolina Hipple, NCACCT	Ms. Halima Sharif
Dr. Jeffrey A. Cox, Wilkes CC	Ms. Tiffany Howell	

*Attended via Zoom

CALL TO ORDER

Mr. Vaughan called the SBCC Policy and Governance Committee meeting to order at 3:04 p.m.

ROLL CALL

General Counsel Artis called the roll of the SBCC Policy and Governance Committee members.

ETHICS STATEMENT

Attorney Artis read the Ethics Awareness and Conflict of Interest Statement. No conflicts were noted.

APPROVAL OF THE AGENDA AND MINUTES

Mr. Vaughan requested a motion to approve the agenda. Ms. Estep motioned to approve the agenda, seconded by Mr. Merritt, and the motion was approved by voice vote. Mr. Vaughan requested a motion to approve the minutes from September 15, 2022. Mr. Merritt motioned to approve the minutes, seconded by Ms. Estep, and the motion was approved by a voice vote.

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FOR FUTURE ACTION

State Board Handbook (Attachment SBPG 01)

Attorney Artis stated the State Board handbook was updated to include the foreword from the President of the System Office. As well, she noted there would be an additional item added to the handbook that would provide the legislative representation per regions. This would work in conjunction with the regions map already in the handbook. She further added that the handbook was for information today pending the finalization of the bylaws and committee charters.

At the request of Ms. Whitford, Attorney Artis stated the committees' membership information can be included in the handbook along with the System Office organization chart. Ms. Estep recommend that a listing of the President and Trustee's liaisons as well as other special committees be included in the handbook. Mr. Nath inquired about a soft copy of the handbook being available online. Attorney Artis stated a copy of the final State Board handbook would be available online at some point. She added that the handbook would be in a binder form so that it could be more easily updated.

State Board Bylaws (Attachment SBPG 02)

Attorney Artis discussed the State Board Bylaws advising there were no updates to the bylaws. She also mentioned that this item was available to be moved from For Future Action to For Action with the Committee's approval. Ms. Estep clarified that any Board member may bring an issue to a committee chair as long as the issue pertains to the specific committee. The member does not necessarily have to be on the actual committee.

Mr. Vaughan requested a motion to move the State Board Bylaws from For Future Action to For Action at the full Board meeting on Friday. Mr. Merritt motioned to approve, seconded by Dr. Carraway, and approved by a voice vote.

Mr. Vaughan requested a motion to approve the State Board Bylaws. Ms. Estep motioned to approve, seconded by Dr. Carraway, and approved by voice vote.

FOR ACTION

Approval of State Board Policy and Governance Committee Charter (Attachment SBPG 03)

Mr. Vaughan stated the committee charter had been reviewed previously and requested a motion for the approval of State Board Policy and Governance Committee Charter. Dr. Carraway motioned to approve, seconded by Ms. Estep, and approved by voice vote.

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FOR INFORMATION

Report from Governance Subcommittee on Board Engagement

Mr. Merritt stated the committee will reconvene to discuss the issues raised from last month's meeting. One topic at the top of the list was the appropriate boundary between Board policy setting and oversight and management prerogative. With two Board committees pending in early 2023, Mr. Sullivan stated the Board and staff communications document would have to be finalized by the Governance Subcommittee prior to the formation of the new committees to avoid overstepping boundaries and miscommunication. Ms. Estep suggested that the board-staff communications document include communication with the 58 community colleges.

Mr. Nath suggested adding a clear description of the responsibilities of a board liaison in either the bylaws or the handbook. Attorney Artis stated she can add a section in the handbook which would address both the System Advisory Council and address the responsibilities of a board liaison as well. Mr. Merritt suggested informing candidates of the responsibilities of a liaison before appointing them to the role of liaison. Mr. Sullivan agreed to having a section added to the State Board handbook pertaining to the special committees for more clarification.

NEW BUSINESS

No new business.

ADJOURNMENT

Mr. Vaughan declared the meeting adjourned at 3:40 pm.

Respectfully submitted,
Halima Sharif
Recording Secretary