



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
Thomas A. Stith III, President

STATE BOARD HANDBOOK

PROPOSED TABLE OF CONTENTS

Table of Contents

Foreword by the System President	4
Overview of the System	5
Mission Statement	6
Brief History of the NC Community College System	6
System Philosophy	8
The State Board of Community Colleges	9
Ethics and Conflicts of Interests	9
Selection and Seating of Board Members	10
Duties and Responsibilities of the Individual Board Member	11
Duties and Responsibilities of the State Board Chair	11
State Board Meetings	11
Setting the Agenda for Board and Committee Meetings	11
Standing and Special Committees	12
Open Meetings Law Overview	12
Public Records Law Overview	12
Logistics	13
Directions and Parking	
Map of Downtown Raleigh and the State Government Complex	
Hotel Reservations	
Travel Reimbursements	
Access to System Office/Badges	
System Office Website	20
Role of the System President and Biography	20
Political Activities	21
Financing the Community College System	21
SBCC Roster	23
Trustee Regions Map	25
State Board Meetings Calendar	26
Listing of Colleges, Presidents, and Contact Information	27

North Carolina Association of Community College Presidents (NCACCP)	27
North Carolina Association of Community College Trustees (NCACCT)	29
North Carolina Community College Faculty Association (NCCCFA)	29
Appendices	
Appendix 1 -- Glossary of Relevant Terms	31
Appendix 2-- List of Community College Acronyms	32
Appendix 3 – State Board of Community Colleges By-laws	36
Appendix 4 – Statutory Obligations of the State Board	42
Appendix 5 – Executive Order #1 regarding Ethics	47
Appendix 6 – Attorney General’s Opinion regarding NC Open Meetings Law	59
Appendix 7 – Contact Listing for System Office Senior Staff	63
Appendix 8 – Parliamentary Procedure Quick Reference Chart	69
Appendix 9 –Directory of Restaurants Close to the Longleaf Hotel	70