



1 State Board of Community Colleges Code  
2 TITLE 2 –PROPRIETARY SCHOOLS

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4 CHAPTER A. PROPRIETARY SCHOOLS

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6 SUBCHAPTER 400 GENERAL PROVISIONS

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8 **2A SBCCC 400.2 Admission Requirements**

9 (a) The admission requirements for schools licensed under Article 8 of Chapter 115D of the  
10 General Statutes of North Carolina shall be made available to the public and administered as  
11 written.

12 (b) As a prerequisite to enrolling in a certificate or diploma course offered by the school, the school  
13 shall require one of the following:

14 (1) Graduation from a ~~public~~public, or private, or home high school that operates in  
15 compliance with ~~State~~state or local law;

16 (2) ~~Graduation from a state registered home high school~~A certificate of high school  
17 equivalency;

18 (3) ~~A certificate of high school equivalency~~Graduation from a community college or university  
19 that operates in compliance with state or local law;

20 (4) Completion of secondary education that is equivalent to high school education in the  
21 United States;

22 (4)(5) The student's signed, notarized attestation of ~~either~~ graduation from a ~~public~~public,  
23 ~~or private~~private, or home high school that operates in compliance with ~~State~~state or local  
24 law, ~~graduation from a state registered home school,~~ or receipt of a certificate of high  
25 school equivalency, graduation from a community college or university that operates in  
26 compliance with state or local law, or completion of secondary education equivalent to  
27 high school education in the United States;

28 (5)(6) For persons at least 18 years old who did not graduate from a public, private, or  
29 state ~~registered~~ home high school, ~~or~~ obtain a certificate of high school equivalency,  
30 graduate from a community college or university that all operate in compliance with state  
31 or local law, or complete secondary education equivalent to high school education in the

1 United States; demonstration of an ability to benefit as determined by any test instrument  
2 approved by the Department of Education.

3 ~~(6)~~(7) The school shall only admit a student pursuant to Subsection (b)~~(4)~~(5) if the student  
4 provides the school with written evidence of the student's inability to obtain a copy of the  
5 student's high school ~~transcript~~transcript, or certificate of high school equivalency, community  
6 college or university transcript, or completion of secondary education equivalent to high school  
7 education in the United States.

8 The school shall not permit high school students to attend the school during the time that high  
9 schools are in regular session, except in individual cases approved by the student's high school  
10 principal in writing. The proprietary school shall include a copy of the approved form in the  
11 student's record.

12 (c) Schools shall maintain a copy of the high school transcript in the student's record for students  
13 ~~the school admits~~admitted pursuant to ~~Subsections~~Subsection (b)(1) and (b)(2) of this Section.

14 (d) Schools shall maintain a copy of the certificate of high school equivalency in the student's  
15 record for students ~~the school admits~~admitted pursuant to ~~Subsection (b)(3)~~Subsection (b)(2).

16 (e) Schools shall maintain a copy of the community college or university transcript in the student's  
17 record for students admitted pursuant to Subsection (b)(3).

18 (f) Schools shall maintain a copy of the educational diploma or transcript, translated in English,  
19 for students admitted pursuant to Subsection (b)(4).

20 ~~(e)~~(g) Schools shall maintain a copy of the student's signed, notarized attestation for students ~~the~~  
21 ~~school admits~~admitted pursuant to ~~Subsection (b)(4)~~Subsection (b)(5).

22 ~~(f)~~(h) Schools shall maintain the results of the ability to benefit test in the student's record for  
23 students admitted pursuant to ~~Subsection (b)(5)~~Subsection (b)(6).

24 ~~(g)~~(i) The school may admit students to special courses or subjects which are part of the approved  
25 curriculum offered by the school when the school deems the student can benefit from the  
26 instruction offered.

27 ~~(h)~~(j) If total tuition is greater than five-thousand dollars (\$5,000), the school may collect up to  
28 50 percent of the total tuition prior to that mid-point of the program. The remainder of the  
29 tuition may be collected only when the student has completed one-half of the program. Federal  
30 regulations regarding the disbursement of tuition shall supersede state disbursement  
31 regulations stated in this Rule.

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2 *History Note: Authority G.S. 115D-89; 115D-90;*

3 *Eff. September 1, 1993;*

4 *Amended Eff. March 1, 2016; August 1, 2014; December 1, 2004.*

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