



1 **State Board of Community Colleges Code**
2 **TITLE 3 – RULEMAKING PROCESS AND CODIFICATION SYSTEM**

3
4 **CHAPTER B. RULEMAKING PROCESS**

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6 **SUBCHAPTER 200. PUBLIC INPUT**

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8 **3B SBCCC 200.1 Publication of Proposed Rule**

- 9 (a) The text of the proposed rule adoption, amendment, or repeal (Notice of Proposed
10 Rule) shall be published conspicuously on the NCCCS website within two business
11 days of the SBCC voting to initiate the rulemaking process.
- 12 (b) The text of the proposed rule adoption, amendment, or repeal shall comply with 3C
13 SBCCC 200.1.
- 14 (c) The Notice of Proposed Rule shall have an explanation detailing the basis for the
15 proposed adoption, amendment, or repeal.

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17 *History Note: Authority G.S. 115D-5;*
18 *Eff. [June 1, 2014.](#)*

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20 **3B SBCCC 200.2 Written Notification of Proposed Rules**

21 Any person, organization, or entity may request written notification of a proposed rule
22 adoption, amendment, or repeal by submitting a request via electronic mail to
23 sbcccodenotifications@ncccommunitycolleges.edu. NCCCS will provide copies of a
24 proposed rule adoption, amendment, or repeal to requestors via electronic mail.

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26 *History Note: Authority G.S. 115D-5;*
27 *Eff. [February 1, 2017.](#)*

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29 **3B SBCCC ~~200.2~~200.3 Public Comment Period**

- 1 (a) The SBCC will accept oral or written comments on the proposed rule for at least 30
2 calendar days after the Notice of Proposed Rule is published on the NCCCS website
3 or until the date of the public hearing, whichever is longer.
- 4 (b) To ensure receipt, written comments shall be submitted via one of the following
5 methods:
- 6 (1) Electronic mail to publiccomments@ncccommunitycolleges.edu;
7 (2) Postal mail to NCCCS Rulemaking Coordinator, 5001 Mail Service Center;
8 Raleigh, NC 27699-5001; or
9 (3) Facsimile to (919) 807-7171.

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11 *History Note: Authority G.S. 115D-5;*
12 *Eff. [June 1, 2014](#).*

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14 **3B SBCCC ~~200.3~~200.4 Public Hearing**

- 15 (a) If the SBCC receives a written request for a public hearing via one of the methods
16 specified in 3B SBCCC 200.2(b) within 15 calendar days of publication of the Notice
17 of Proposed Rule on the NCCCS website, the SBCC must hold a public hearing and
18 publish notice of the hearing conspicuously on the NCCCS website. There must be
19 at least 10 calendar days between the notice of hearing and the actual date of the
20 hearing.
- 21 (b) If the SBCC does not receive a written request for a public hearing, it is within the
22 SBCC's discretion to determine whether it will hold a public hearing.

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24 *History Note: Authority G.S. 115D-5;*
25 *Eff. [June 1, 2014](#).*