



1                                   **State Board of Community Colleges Code**  
2                                   **TITLE 3 – RULEMAKING PROCESS AND CODIFICATION SYSTEM**

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4                                   **CHAPTER B.    RULEMAKING PROCESS**

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6                                   **SUBCHAPTER 200.   PUBLIC INPUT**

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8   **3B SBCCC 200.1   Publication of Proposed Rule**

- 9   (a) The text of the proposed rule adoption, amendment, or repeal (Notice of Proposed  
10       Rule) shall be published conspicuously on the NCCCS website within two business  
11       days of the SBCC voting to initiate the rulemaking process.
- 12   (b) The text of the proposed rule adoption, amendment, or repeal shall comply with 3C  
13       SBCCC 200.1.
- 14   (c) The Notice of Proposed Rule shall have an explanation detailing the basis for the  
15       proposed adoption, amendment, or repeal.

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17   *History Note: Authority G.S. 115D-5;*  
18                                   *Eff.    [June 1, 2014.](#)*

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20   **3B SBCCC 200.2   Written Notification of Proposed Rules**

21   Any person, organization, or entity may request written notification of a proposed rule  
22   adoption, amendment, or repeal by submitting a request via electronic mail to  
23   sbcccodenotifications@ncccommunitycolleges.edu. NCCCS will provide copies of a  
24   proposed rule adoption, amendment, or repeal to requestors via electronic mail.

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26   *History Note: Authority G.S. 115D-5;*  
27                                   *Eff.    [February 1, 2017.](#)*

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29   **3B SBCCC ~~200.2~~200.3   Public Comment Period**

- 1 (a) The SBCC will accept oral or written comments on the proposed rule for at least 30  
2 calendar days after the Notice of Proposed Rule is published on the NCCCS website  
3 or until the date of the public hearing, whichever is longer.
- 4 (b) To ensure receipt, written comments shall be submitted via one of the following  
5 methods:
- 6 (1) Electronic mail to [publiccomments@ncccommunitycolleges.edu](mailto:publiccomments@ncccommunitycolleges.edu);  
7 (2) Postal mail to NCCCS Rulemaking Coordinator, 5001 Mail Service Center;  
8 Raleigh, NC 27699-5001; or  
9 (3) Facsimile to (919) 807-7171.

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11 *History Note: Authority G.S. 115D-5;*

12 *Eff. ~~June 1, 2014.~~ June 1, 2014;*

13 *Amended Eff. February 1, 2017.*

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15 **3B SBCCC ~~200.3~~200.4 Public Hearing**

- 16 (a) If the SBCC receives a written request for a public hearing via one of the methods  
17 specified in 3B SBCCC 200.3(b) within 15 calendar days of publication of the Notice  
18 of Proposed Rule on the NCCCS website, the SBCC must hold a public hearing and  
19 publish notice of the hearing conspicuously on the NCCCS website. There must be  
20 at least 10 calendar days between the notice of hearing and the actual date of the  
21 hearing.
- 22 (b) If the SBCC does not receive a written request for a public hearing, it is within the  
23 SBCC's discretion to determine whether it will hold a public hearing.

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25 *History Note: Authority G.S. 115D-5;*

26 *Eff. ~~June 1, 2014.~~ June 1, 2014;*

27 *Amended Eff. February 1, 2017.*