

**STATE BOARD OF COMMUNITY COLLEGES
Request to Extend Proprietary License Renewal Date**

For the reasons attached herein, the State Board of Proprietary Schools requests to extend the proprietary license renewal date from July 1, 2015, until such time that the State Board of Community Colleges calendars consideration of the 2015-2016 renewal application of the proprietary school below:

Proprietary School: NORTH CAROLINA MEDICAL INSTITUTE
(formerly CNA-Health Courses)
114 Anderson Street
Fayetteville, NC 28301

School Administrator: Sherita McQueen

Proprietary License Renewal Deadline – Pursuant to State Board Code (2A SBCCC 300.2), schools desiring the renewal of their license shall submit an application on or before March 15th of each year. North Carolina Medical Institute filed a timely application for license renewal.

Recommendation of the State Board of Proprietary Schools – On May 8, 2015, the State Board of Proprietary Schools met to consider schools for license renewal. By unanimous vote, the Board refused to recommend North Carolina Medical Institute for license renewal for fiscal year July 1, 2015 – June 30, 2016.

Due Process for North Carolina Medical Institute – Pursuant to 2B SBCCC 100.2, the Executive Director of Proprietary Schools will notice the school administrator within five (5) business days of the Proprietary Board's recommendation. The Notice will advise the administrator that the school has the right to respond in writing to the recommendation within ten (10) business days of receiving the Notice.

Authority – Pursuant to N.C.G.S. § 115D-91, proprietary licenses shall be renewable annually on July 1, unless a duration is otherwise prescribed by the State Board of Community Colleges.

Request to Extend License Renewal Date – The State Board of Proprietary Schools respectfully requests that the State Board of Community Colleges prescribe a proprietary license renewal date for North Carolina Medical Institute to include the time from July 1, 2015, until such time as the State Board of Community Colleges can properly calendar consideration of the school's 2015- 2016 renewal application.