

**MINUTES**  
**State Board of Community Colleges**  
**PROGRAMS COMMITTEE**  
**Friday, April 17, 2020**

**MEMBERS PRESENT:**

Sam Powell, Chair*	Mary Ann Rice*	Hari Nath*
Bobby Irwin, vice chair*	David Willis*	Ann Whitford*
William Holder*	Scott Shook*	Breeden Blackwell*

\*attended via phone

**MEMBERS ABSENT:**

Jesse Watts

**SYSTEM OFFICE STAFF AND OTHERS:**

Kimberly Gold	Hilmi Lahoud	Jane Stancill
Alex Doles	Lori Byrd	Tony Reggi
Wesley Beddard	Frank Scuiletti	Chris Droessler
James Kelley	Jonathan Harris	Tonya Clark
Bob Witchger	Mary Olvera	Marlena Everett
Margaret Roberton	Michelle Lair	David Heatherly (NCACCP)
Gilda Rubio-Festa	Patti Coulter	Amanda Lee (NCACCP)
Lisa Eads	Sondra Jarvis	Walter Dalton (NCACCP)

**WELCOME AND ETHICS STATEMENT:** Dr. Powell called the meeting to order at 9:32am (telephonically). Roll was taken and there was a quorum. Dr. Powell read the Ethics Awareness and Conflict of Interest Statement and asked if there were any known conflicts. None were noted.

**APPROVAL OF THE AGENDA:** Dr. Powell requested a motion to approve the April 17, 2020 agenda. Ms. Whitford made a motion to approve the agenda and Mr. Shook seconded the motion. The agenda was unanimously approved by the committee.

**APPROVAL OF THE MINUTES:** Dr. Powell requested a motion to approve the February 20, 2020 minutes. Mr. Irwin made a motion to approve the minutes and Mr. Nath seconded the motion. The minutes were unanimously approved by the committee.

**FOR ACTION:**

Curriculum Program Applications – New to the System (Attachment PROG 01)

- Fayetteville Technical Community College
  - Natural Hair Care (C55xxx)
- North Carolina Community College System
  - Associate in Arts in Teacher Preparation (AATP) Degree (A1010T)
  - Associate in Science in Teacher Preparation (ASTP) Degree (A1040T)
  - Career and College Promise College Transfer Pathways Leading to the Associate in Arts in Teacher Preparation (P1012T)

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- Career and College Promise College Transfer Pathways Leading to the Associate in Science in Teacher Preparation (P1042T)

Mr. Beddard reviewed this item.

Ms. Whitford asked if the teacher preparation programs are being developed for students to finish a four-year degree while remaining in their communities rather than leaving to continue at a university outside of that community. The goal for this program is to create a pipeline and partnership with universities and independent colleges that allows students to remain within their own communities but there is no restriction that prohibits a student from continuing at a four-year university outside of their community if that is the desire.

On a motion made by Ms. Whitford, seconded by Mr. Nath, the above item was approved for action and forwarded to the April 17, 2020 meeting.

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**Curriculum Program Applications – Fast Track for Action (FTFA) (Attachment PROG 02) [CA]**

- Cape Fear Community College
  - Health and Fitness Science (A45630)
- Central Carolina Community College
  - Bioprocess Technology (A50440)
- Rockingham Community College
  - Emergency Medical Science (A45340)
- Sampson Community College
  - Surgical Technology (A45740)
- Surry Community College
  - Emergency Medical Science (A45340)
- Wilkes Community College
  - Agriculture Technology (A15100)

Dr. Gold reviewed this item.

The committee had no questions or concerns.

On a motion made by Mr. Irwin, seconded by Mr. Nath, the above item was approved for action, and placed on the full board “Consent Agenda” at their April 17, 2020, meeting.

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**Combined Course Library – Continuing Education (Attachment PROG 03) [CA]**

- New Course Approvals, Modifications, and Tier Designations
  - New Course Approvals – Davidson Community College/Piedmont Community College
    - IT Support Technician (CTS-3255)
  - Course Modification – NC Emergency Management/NCCCS
    - NIMS: ICS-300 (EPT-4300)

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- NIMS: ICS-400 (EPT-4400)

Ms. Roberton reviewed this item.

The committee had no questions or concerns.

On a motion made by Ms. Rice, seconded by Ms. Whitford, the above item was approved for action, and placed on the full board “Consent Agenda” at their April 17, 2020, meeting.

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**Career and Technical Education State Plan (Attachment PROG 04)**

Dr. Witchger reviewed this item.

Dr. Powell requested for Dr. Witchger to comment on correctional institutions and their involvement in the plan. There is a request to put money aside in order to enhance career and technical programs for correctional and juvenile institutions which will be distributed by the Department of Corrections.

Ms. Whitford asked if there is a formal effort to recruit women into non-traditional occupations. Any occupation that has 25% or less of men or women is considered a “non-traditional” occupation. These occupations fall under the updates in this state plan and are expected to be addressed in local assessment plans.

On a motion made by Mr. Irwin, seconded by Mr. Nath, the above item was approved for action and forwarded to the April 17, 2020 meeting.

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**Review of Public Comments on and Possible Adoption of 1D SBCCC 400.6 – Curriculum Program**

**Approvals and Terminations (Attachment PROG 05)**

Dr. Gold and General Counsel Harris reviewed this item.

The North Carolina Association of Community College Presidents (NCACCP) has requested to extend the comment period to July 15, 2020.

Mr. Holder asked for clarification concerning the NCACCP request to establish a committee staffed by community college presidents and that no System Office staff would not be on said committee. Dr. Powell clarified that the presidents had stated that they are still reviewing this code and that they felt that presidents would review these situations so that conflicts could be resolved prior to needing System Office or State Board involvement.

Mr. Holder asked if having this committee formed by college presidents would create conflict between the presidents whereas the System Office president would be a neutral party.

President Heatherly, on behalf of the NCACCP, stated that the presidents are still discussing this committee and how this committee would look like. The goal is to not place the State Board or the

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NCCCS President in a position where they are declaring a “winner”. Rather, they prefer to have the colleges, as professionals, resolve issues amongst themselves without placing the State Board or the System Office in a difficult position.

Ms. Whitford clarified that in a mediation situation where there are sides, there will always be one party that will be unhappy with the results of the mediation. She asked if there are issues with how the State Board previously resolved a prior program application conflict where the board listened to both sides of the conflict and determined the best course of action. She finished that she did not see any issues with the State Board’s current role in these scenarios and did not see a need to revise their role in the decision-making process.

Dr. Powell reiterated that the NCACCP, according to a letter submitted to the State Board, feels that placing the System Office president or the State Board in a position where they are determining the “winner” could be detrimental to the working relationships between the presidents and the State Board. They state that an independent mediator looking at this issue would be accepted by the presidents in a different way than if the State Board or the System Office made the final decision.

Ms. Whitford asked if the NCACCP representatives could discuss what the association viewed as an independent mediator. There have been discussions around this but due to addressing the impact of COVID-19 on the colleges, these discussions have not been completed and is the reason why the association is asking for an extension of the comment period.

President Heatherly clarified that no matter how the mediation played out before the committee, the program application would still need to come before the State Board for approval. The State Board could still then deny the program.

Ms. Whitford followed asking if the State Board and the Programs Committee would be privy to the arguments and comments from both sides. President Heatherly stated that if a case did go through mediation, there would likely be a background included when the item went before the State Board. He again reiterated that the goal is to design a system where the colleges work together and resolve issues.

Mr. Shook stated that the role of the State Board is not inherently changing. Rather, it is clarifying the process when the application and conflict is still being resolved at the college level. The item would still need to go before the Programs Committee and the State Board for approval. Dr. Powell confirmed that this revision is discussing the process in dealing with the issues and that the State Board is still the final arbiter.

President Lee supported President Heatherly’s comments and stressed that the association does not see this item as the process was not working correctly before, but rather that the processes in the code were not aligned. In an effort to better align, the colleges are in a position where they are not ready to

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make a presentation of a process that would work more fluidly and more appropriately that is a direct reflection of what the colleges are currently doing.

Ms. Whitford asked if the association is asking for the committee to table this item.

President Dalton stated that the presidents value the work the State Board of Community Colleges and thanked the committee and Board members for their service. He clarified that the NCACCP and the SBCC have a great working relationship and the association does not want anything to harm that relationship. While looking over this code item, he confirmed that the State Board would have confirmatory authority over this but by placing the System Office president and the State Board in a position where mediating between two colleges could create acrimony. This could spill out beyond the mediation process and harm the relationship between the State Board and the presidents, which could then lead to allegations of bias, whether true or not. The thought is that there could be an independent mediator so that bad feelings could be insulated without impacting working relationships. He provided some examples of how this process could look like and the pros and cons of those examples. The presidents would thus like the opportunity to further vet the examples as COVID-19 has not allowed the presidents to give this the attention it deserves.

Mr. Nath expressed his support of an independent mediator.

Dr. Powell stated that the State Board has allowed the individual colleges to work out their solutions amongst themselves. This has occurred repeatedly in the past and it is very seldom where there is not a resolution of an issue among college presidents. It is a very serious situation and that there may need to be another step or process in place to resolve these issues before they come to the State Board.

On a motion made by Mr. Nath, seconded by Mr. Whitford, the above item was approved to extend the comment period from April 15, 2020 to July 15, 2020, and forwarded to the April 17, 2020 meeting.

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**FOR INFORMATION**

**Curriculum Program Applications as Approved by the System President (Attachment PROG 06)**

- Blue Ridge Community College
  - Manicuring/Nail Technology (Certificate) (C55400)
- Cape Fear Community College
  - Public Safety Administration (A55480)
- Sampson Community College
  - Air Conditioning, Heating and Refrigeration Technology (A35100)
  - Construction Management Technology (A35190)
  - Electrical Services Technology (A35130)
- Sandhills Community College
  - Criminal Justice Technology/Forensic Science (A5518C)

Dr. Gold reviewed the item. All documents are in order.

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The committee had no questions or concerns.

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**Curriculum Program Standard Revision as Approved by the System President  
(Attachment PROG 07)**

- Information Technology (A25590)

Dr. Gold reviewed the item. All documents are in order.

The committee had no questions or concerns.

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**Curriculum Program Termination as Approved by the System President (Attachment PROG 08)**

- Cape Fear Community College
  - Industrial Systems Technology (A50240)
- Western Piedmont Community College
  - Environmental Science Technology (A20140)

Dr. Gold reviewed the item. All documents are in order.

The committee had no questions or concerns.

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**SBCC Code Report – February 2020 (Attachment SBCCC 01)**

Dr. Gold reviewed the item. All documents are in order.

The committee had no questions or concerns.

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**Finance Committee Information Items**

**Allocation for Golden LEAF Scholars – Emergency Aid (Attachment FC 03)**

Dr. Gold reviewed the item.

The committee had no questions or concerns.

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**Allocation for Golden LEAF Scholar Program – Two-Year Colleges (Attachment FC 04) [CA]**

Dr. Gold reviewed the item.

The committee had no questions or concerns.

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**Contract for Adult Education Literacy System (Attachment FC 04)**

Dr. Gold reviewed the item.

The committee had no questions or concerns.

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**OTHER BUSINESS**

**ADJOURN**

The meeting was adjourned at 10:44 am on a motion by Mr. Holder, seconded by Mr. Nath, and approved via voice vote.

Recording Secretary  
Alexandra Doles