

**MINUTES**  
**State Board of Community Colleges**  
**PROGRAMS COMMITTEE**  
**Thursday, August 15, 2019**

**MEMBERS PRESENT:**

Sam Powell, Chairman	Hari Nath	Jesse Watts
Wade Bryan Irwin, Jr., Vice Chair	Robert Stephens Ann Whitford	Bill McBrayer Breedon Blackwell, Chairman

**MEMBERS ABSENT:**

William Holder	David Willis	Candler Willis
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**SYSTEM OFFICE STAFF AND OTHERS:**

Kimberly Gold	Margaret Robertson	Frank Scuiletti
Alex Doles	Gilda Rubio-Festa	Maureen Little
Wesley Beddard	Lisa Eads	Jane Stancill
JW Kelley	Hilmi Lahoud	Matt Meyer
Bob Witchger	Lori Byrd	Linda Suggs

**WELCOME AND ETHICS STATEMENT:** Dr. Powell called the meeting to order at 1:45 pm at Caswell Building, Gregory Poole Conference Room. Roll was taken and there was a quorum. Dr. Powell read the Ethics Awareness and Conflict of Interest Statement and asked if there were any known conflicts. None were noted.

**APPROVAL OF THE AGENDA:** Dr. Powell requested a motion to approve the August 15, 2019 agenda. Mr. Nath made a motion to approve the agenda and Mr. Irwin seconded the motion. The agenda was unanimously approved by the committee.

**APPROVAL OF THE MINUTES:** Dr. Powell requested a motion to approve the July 18, 2019 minutes. Mr. Irwin made a motion to approve the minutes and Mr. Nath seconded the motion. It was unanimously approved by the committee.

**FOR FUTURE ACTION:**

**Temporary Amendments to 1D SBCCC 300.11 – Education Services through Career and College Promise  
(Curriculum) (Attachment PROG 01)**

Dr. Gold reviewed the item.

Ms. Whitford asked if each of the 58 community colleges offer all four of the pathways. All of the colleges offer at least some of the pathways and is based on what programs the colleges are approved to offer. Ms. Whitford asked how students are informed that dual-enrollment is available for those who are interested in that option. Each of the colleges have their own marketing strategy but also work closely with their local high schools. Family support, word of mouth, and community marketing is also a positive communication tool.

Dr. Powell asked if the career coaches work with ninth and tenth grade students. Career Coaches work with high schools and inform eligible students in all grades about these pathways.

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Dr. Powell asked how long this rule would be considered ‘temporary’. This temporary rule addresses half of a provision. The other half relates to transfer pathways for academically gifted students, but this portion requires more conversation before a code piece addressing it is available. The goal is to have both pieces fully codified by the Spring semester.

Mr. Irwin asked if there is a definition of “academically gifted”. There is no standardized definition of “academically gifted”. There is a framework that local school districts must abide by but, within those districts, there is flexibility in how they demonstrate and document that they have met that framework. The new code piece would create a standardized definition to demonstrate qualifications of “academically gifted” students.

Mr. Nath asked about business technology and construction technology pathways. These programs have always been available to junior and senior students, but it is now available to freshmen and sophomores.

On a motion by Mr. Irwin, seconded by Mr. Nath, the rules were suspended, and this item was moved to the “For Action” agenda at this meeting; the Full Board will be asked to suspend the rules and place this item on the “Action” agenda at their meeting on August 16, 2019. On a motion made by Mr. Irwin, seconded by Mr. Nath, the above item was approved.

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**FOR ACTION:**

**Curriculum Program Applications – Fast Track for Action (FTFA) (Attachment PROG 02) [CA]**

- Brunswick Community College
  - Emergency Medical Science (A45340)

Dr. Gold reviewed the item. All documents are in order.

Mr. Irwin asked why this program is on the Fast Track for Action when the program will not start until Spring 2020. There is a bit of lead time needed to set up programs and many colleges will start to register students and begin to publish class schedules in the Fall Semester for the Spring Semester.

On a motion made by Mr. Irwin, seconded by Ms. Whitford and approved via voice vote, PROG 02 was approved for action and placed on the full board “Consent Agenda” for action at their August 16, 2019, meeting.

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**Courses of Instruction – Captive/Co-opted Groups (Attachment PROG 03) [CA]**

- Davidson County Community College – Davidson Correctional Center
  - CAR-3124 – Carpentry: Framing
    - (Carpentry: Framing)
  - HRD-3005 – HRD Technology Awareness
    - (Basic Computer Skills for Employment)
- Lenoir Community College – Eastern Correctional Institution

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- TRA-3605 – Commercial Driver License
  - (Introduction to CDL or Driver Training)
- Lenoir Community College – Maury Correctional Institution
  - TRA-3605 – Commercial Driver License
    - (Introduction to CDL or Driver Training)
- Sampson Community College – Sampson Correctional Institution
  - HOS-3072 – Food Service Sanitation/Safety
    - (Food Service Sanitation/Safety)
  - HRD-4100 – Working Smart
    - (Working Smart)
  - MNT-3103 – Fork Lift Operator
    - (Fork Lift Operator)

Dr. Gold reviewed the item. All documents are in order.

Mr. Nath asked for details about Working Smart. Working Smart is an employability skills course developed with CharlotteWorks and is utilized by several the community colleges across the state.

Ms. Whitford asked if this course addresses applications. This specific course does not but there are HRD courses that cover interviewing, resumes, and other job-attaining skills. These course focuses on employability issues that those who have been incarcerated may face when looking for employment.

On a motion made by Ms. Whitford, seconded by Mr. Nath and approved via voice vote, PROG 03 was approved for action and placed on the full board “Consent Agenda” for action at their August 16, 2019, meeting.

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**Combined Course Library – Continuing Education (Attachment PROG 04) [CA]**

- New Course Approvals, Modifications, and Tier Designations
  - New Course Approval – NC Department of Public Safety (NCDPS)/System Office
    - Corrections Exploration: Corrections (HRD-4001)
    - Basic Correctional Officer (CJC-5034)

Dr. Gold reviewed the item. All documents were in order.

The committee had no questions or concerns.

On a motion made by Mr. Stephens, seconded by Mr. Irwin and approved via voice vote, PROG 04 was approved for action and placed on the full board “Consent Agenda” for action at their August 16, 2019, meeting.

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**FOR INFORMATION**

**Customized Training Report 2018-2019 (Attachment PROG 05)**

Ms. Little reviewed the item. Last year, over 1,000 companies were served through customized training and expended \$13.4 million in training 38,000 individuals at a cost of \$349 per trainee due to North Carolina's unique community college infrastructure. While an impressive amount has been done with the \$12.5 million budget from a General Assembly appropriation, this budget is limited and the work that Customized Training is doing in supporting industry is decreasing that reserve.

Mr. Nath asked why Asheville-Buncombe Community College is the only college investing in company contribution. This is part of the System's opportunity to identify Subject Matter Experts from a company. In this specific case, this is a direct reimbursement from the community college to the business and allowed for employees of GE Aviation to travel off-site for further training. The other colleges could show \$0 as it shows that these services are available at the local level and direct reimbursement is not needed.

Mr. Nath followed asking if companies provide assistance to the colleges so that money can be spread to more colleges. There is a cap to be used for instructional support so that there are more opportunities for more companies and colleges to utilize this resource. Companies can also request to use specified vendors or instructors for training and the NC Community College System Office will partner with the business to have this training.

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**ApprenticeshipNC Annual Report 2018-2019 (Attachment PROG 06)**

Ms. Little review the item. All documents are in order. Ms. Little informed the committee that 11,399 apprentices were served, and 109 new registered apprenticeship programs were started. This year's goal is 15,000 new apprentices.

Dr. Powell asked if the System Office has received any feedback, positive or otherwise, concerning this program. The System Office believes that the Legislature will be very impressed with the numbers that are presented in this report. Currently, there is a \$1.2 million budget from the Legislature to administer this program and, without the further support of grants, this program would not be possible. There may need to be future work to address funding from the State.

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**Programs Committee Charter (Attachment PROG 07)**

Dr. Gold reviewed the item.

The committee had no questions or concerns.

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**Finance Committee Information Items**

Allocation of Title II, Adult Education and Family Literacy Act (AEFLA) Section 225, Corrections Education and Other Institutionalized Individuals (C&I) (Attachment FC 01)

Dr. Gold reviewed the item.

The committee had no questions or concerns.

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Allocation of Title II, Adult Education and Family Literacy Act (AEFLA) Section 243, Integrated English Literacy and Civics Education (Attachment FC 02)

Dr. Gold reviewed the item.

The committee had no questions or concerns.

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Allocation for Food and Nutrition Services: Employment and Training Program Grant (Attachment FC 03) [CA]

Dr. Gold reviewed the item.

The committee had no questions or concerns.

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Allocation for NC Space Grant Undergraduate Student Research (Attachment FC 04) [CA]

Dr. Gold reviewed the item.

The committee had no questions or concerns.

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Allocation for Pamlico Community College Recidivism Pilot Project (Attachment FC 05) [CA]

Dr. Gold reviewed the item.

The committee had no questions or concerns.

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**OTHER BUSINESS**

Dr. Witchger discussed an upcoming update to Perkins funding. The next five-year plan is being written and it will be available to the State Board for review next month and for vote in January 2020.

**ADJOURN**

The meeting was adjourned at 2:48pm on a motion Ms. Whitford, seconded by Mr. McBrayer, and approved via voice vote.

Recording Secretary  
Alexandra Doles