

**MINUTES**  
**PROGRAMS COMMITTEE**  
**State Board of Community Colleges**  
**Thursday, February 15, 2018 – 1:30 p.m.**

**Committee Members Present:**

Sam Powell, chair  
Candler Willis, vice chair

Wade Bryan Irwin, Jr.  
Bob Stephens

Roderick Gooden  
William Holder

Absent: Lt. Governor Dan Forest

**System Office Staff and Others:**

Lisa Chapman  
Alexandra Doles  
Wesley Beddard  
James "JW" Kelley  
Bob Witchger  
Nancye Gaj

Lisa Eads  
Nate Humphrey  
Frank Scuietti  
Renee Batts  
Hilmi Lahoud  
Susan Barbitta

David Johnson (Johnston CC)  
Linda Suggs (Gates  
Foundation/Jobs for the  
Future)  
Verna Clark (Schema School)

**WELCOME AND ETHICS STATEMENT:** Dr. Powell called the meeting to order at 1:32 p.m. in the Dr. W. Dallas State Board Room in the Caswell Building. Roll was taken and there was a quorum. Dr. Powell read the Ethics Awareness and Conflict of Interest Statement and asked if there were any known conflicts. None were noted.

**APPROVAL OF THE AGENDA:** Dr. Powell requested a motion to approve the February 15, 2018 agenda. Mr. Irwin made a motion to approve the agenda and Mr. Holder seconded the motion. The agenda was unanimously approved by the committee.

**APPROVAL OF THE MINUTES:** Dr. Powell requested a motion to approve the November 16, 2017 minutes. Mr. Stephens made a motion to approve the minutes and Mr. Holder seconded the motion. The minutes were unanimously approved by the committee.

**FOR INFORMATION**

**Finance Committee Agenda Items**

**Proposed Title II Adult Education and Family Literacy Act (AEFLA) Allocation Formula**  
**(Attachment FC 10)**

Dr. Chapman reviewed the item. Under the Workforce Innovation and Opportunity Act (WIOA), Title II AEFLA must compete for federal funds for 2018-2021. Community colleges and community-based organizations act as providers for Basic Skills Education and will fall under the funding formula model if approved by the State Board. The Allocation Funding Committee, composed of a variety of providers, met and used three criteria in the development of the formula: to incent program improvement, incentivize access, and ensure equity in allocation of funds. Under the proposed formula methodology, there will also be three components to funding: a base component (15% of allocation and providers only receive one base funding), an access component (50% of allocation and determined by contact hours of participants in three weighted tiers), and a performance component (35% of allocation and

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determined by number and percentage of Basic Skills participants' periods of participation). There will be a proposed mitigation year ("transition year") that would compare the new formula calculated using 2017-18 data against the 2017-18 formula with the same data. This comparison would then be adjusted depending on how a program may be impacted.

Dr. Powell asked if most of the funds in the past went to the community colleges. In the past, there were seventy-six providers, both community colleges and community-based providers, who received funding but the community colleges were the main recipients. He then followed up asking if any colleges would lose funding with this new funding process. There is the potential for funding gain or funding loss but this is currently a proposed formula funding model. There is also an RFP process where, if interested in applying, an organization can go through that process. Dr. Powell asked if the community colleges will lose funding or if most will continue with little to no impact. This formula addresses federal funding and accounts for 20% of total college funding. The colleges will continue to receive their state funding for Basic Skills. There is a potential that the colleges could receive less funding in the future but predictions cannot be made on the impact of the new proposed formula until the model is approved and the RFP is implemented.

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Allocation for Tobacco Trust Fund Commission (Attachment FC 11)

Dr. Chapman reviewed the item. Fourteen colleges will be able to provide scholarships for students in short-term workforce training who will receive state- or industry-recognized credentials with these funds.

Mr. Stephens asked where the funds from this item originate. These funds are part of the Tobacco Trust Fund and is one of two foundations to provide funding (the other being the Golden Leaf Scholarship).

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Allocation for Small College Prison Program (Attachment FC 13)

Mr. Humphrey reviewed the item. This is a recurring appropriation meant to help with start-up programs during the first year so that the FTE model could help maintain the programs beyond that initial year. Many of the items being generated through the prison facilities are sold through Correction Enterprises.

Mr. Holder asked if all the funds from the sales go back into the program. Yes, the plan is that these funds go back into the program. Mr. Holder followed up asking how an inmate in the facility can join these programs. During the Intake process, skills and interest are assessed and those who show interest can be matched and enroll in these programs as part of the rehabilitation program. Participants can be relocated from one facility to another if they meet the requirements to participate in these programs.

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Mr. Gooden asked which colleges receive credits for providing these programs. Approximately 45 colleges have a facility within the service area and those colleges will be identified to serve the facility and receive the instructional credits.

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Contract Award to Vendor for Construction/Contractor Careers Branding (Attachment FC 15)

Dr. Chapman reviewed the item. Funds were awarded to the Community College System by the Legislature to rebrand the contracting and contractor careers as this field is struggling attracting employees and generating interest. This rebranding will assist in helping students connect to job opportunities and address great needs in North Carolina.

Dr. Powell asked if this contract award will grant certificates and awards. This funding is meant to inform the public and students about this field as a potential career that can provide sustaining wages.

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**Programs Committee Information Items**

Three-Year Accountability Reports – Programs Implemented Fall 2017 (Attachment PROG 01)

Dr. Chapman reviewed the item. These programs were implemented in Fall 2014 and therefore colleges submitted Three-Year Accountability Reports in Fall 2017. There were some programs that were scheduled for implementation in Fall 2014, but colleges either delayed implementation of the program or terminated those programs so accountability reports were not gathered from those colleges.

The committee had no questions or concerns.

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Curriculum Program Application as Approved by the System President (Attachment PROG 02)

- Fayetteville Technical Community College
  - Entrepreneurship (A25490)

Dr. Chapman reviewed the item. All documents were in order.

The committee had no questions or concerns.

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Curriculum Program Terminations as Approved by the System President (Attachment PROG 03)

- Beaufort County Community College
  - Diesel and Heavy Equipment Technology (A60460)
  - Electrical Systems Technology (A35120)
- Brunswick Community College
  - Nurse Aide (Certificate) (C45840)
- Carteret Community College
  - Healthcare Business Informatics (A25510)
- College of The Albemarle
  - Marine Science (A15310)

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- Gaston College
  - Nuclear Technology (A50460)
- Pamlico Community College
  - Human Services Technology/Gerontology (A4538B)
- Piedmont Community College
  - Historic Preservation Technology (A35110)
- Pitt Community College
  - Alternative Transportation Technology (Diploma) (D60420)

Dr. Chapman reviewed the item. All documents were in order.

Mr. Irwin asked what the enrollment was in Gaston College's Nuclear Technology program prior to termination. Enrollment was not high as this course was more theoretical or academic and the hands-on training and work was done at the Duke Energy plants, who was the main employer for graduating students. Duke Energy recently decided to no longer hire interns who were an integral part of this program design and, while a great field, the job prospects are not high as positions are not opening from retirements within the field. The college will continue to monitor the industry for interest and offer appropriate training in other programs as necessary to meet needs.

Mr. Gooden asked the circumstances behind Marine Sciences being terminated in a coastal college like College of The Albemarle. The college has been diligent in monitoring the job market as this is a niche program in the coastal areas but these skill sets could be addressed in other areas like short-term training.

Mr. Irwin asked if the Gerontology portion of the Human Services Technology degree at Pamlico Community College is being ended completely. Gerontology is still being taught at the college but not as a specific program.

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**FOR FUTURE ACTION:**

**Addition to Special Curriculum Program Application List (Attachment PROG 04)**

- Construction Technologies

Dr. Chapman reviewed the item. This item is in response to industry needs on the part of the construction industry and community colleges as needs cannot be met in a timely manner. Colleges will still need to submit applications for these programs but placing Construction Technologies on the Special Application list will remove barriers and speed up the process to implement programs. All documents were in order.

Mr. Gooden asked how many of these programs offer internships. Several of these programs are associated with work-based learning but there is not a systematic, state-wide internship requirement/program at this time and colleges may have local relationships to address that need.

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Early Childhood Education Articulation Agreement (Attachment PROG 05)

Dr. Eads reviewed the item. This item is a Legislative mandate and between the NC Community College System and the UNC system. This agreement has both licensure and non-licensure transfer options and was modeled on the best practices from other Articulation Agreements currently approved. All fifty-eight community colleges offer the Early Childhood Education Associates Degree and ten University of North Carolina programs offer credentials in the licensure area and eight in the non-licensure area.

Mr. Irwin asked how long it took for this articulation agreement to be drafted. It was one year from the legislation to draft the current item but this discussion has been in the process for much longer. Mr. Irwin asked if the three courses are all that is needed to achieve this credential. The three courses are a minimum to offer childcare but this program builds upon those three courses to provide a degree program.

Mr. Gooden asked, regarding the work environment, do we foresee any requirement changes in the future between hiring employees with the higher versus lower degrees and paying them accordingly. There is a discussion in the state concerning the rules governing the childcare industry. To address these concerns, this articulation agreement allows for stackable credentials and special certificates so that if a student wants to only take the minimum courses, they can still attain a certificate to allow them to work now and can earn a degree later if more credentials are needed.

Mr. Irwin asked if the work from the other articulation agreements helped propel this articulation agreement and other programs. Once an established pattern was found and better ways to collect and present the data were in place, the Community College System is better able to provide the information that shows the viability of these agreements.

Dr. Powell asked if there could be an overall picture of where the state is with articulation agreements such as the number of students who are able to attain degrees due to the agreements and where the System could be in five years to showcase what has been accomplished thus far.

Dr. Powell asked if this item needs to have the rules suspended and move the item from For Future Action to For Action as the Legislature placed a deadline of March 1, 2018. This item was planned to reach the Legislature in April so there is no need to suspend the rules.

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Proposed Curriculum Standard Revision (Attachment PROG 06)

- Early Childhood Education (A55220)

Dr. Eads reviewed the item. Some colleges expressed concerns about the Fall 2018 implementation, course revisions, and advising. This deadline is legislatively mandated and faculty are working on addressing the other concerns. All documents were in order.

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Mr. Gooden asked if the changes affect students who are already enrolled. Students can remain in the program they started in or can segway into the newest program. For many students, there won't be a fundamental change to the program except for an additional class depending on the path they choose to pursue.

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**FOR ACTION:**

**Legislative Report – Progress on the Implementation of the Career and College Readiness Graduates Program (Attachment PROG 07)**

Ms. Barbitta reviewed the item. This item is an update on the Career College Readiness Graduate alignment and the program is currently in the second year of a three-year rollout with twenty-three community colleges and approximately fifty-five high schools participating. There is a state-wide English course that has received approval from The University of North Carolina system and will go before the State Board of Education to seek approval as an alternative to English IV. The data from this semester will be reviewed to make adjustments to the eligibility criteria requirements as needed. The program is meant to complete a full roll-out in Fall 2018 but a request for a delayed/graduated roll-out has been submitted and is waiting approval from the bill sponsor in the Legislature.

Dr. Powell asked about a reference to major challenge of locating computers and Chromebooks for the classrooms. These were mainly the high schools and they have applied for mini-grants to purchase Chromebooks for high school seniors. Dr. Powell suggested that this could be forwarded as a potential need funded by the Community College Foundation.

Mr. Irwin moved to approve Agenda Item 07, Mr. Gooden seconded, and the motion passed via voice vote.

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**Cooperative Innovative High School (CIHS) Approval Request (Attachment PROG 08)**

Dr. Eads reviewed this item. All documents were in order.

The committee had no questions or concerns.

Dr. Willis moved to approve Agenda Item 08, Mr. Holder seconded, and the motion passed via voice vote.

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**Legislative Reports (Attachment PROG 09)**

- Career and College Promise (CCP) Study
- Career and College Promise (CCP) Annual Report
- Cooperative Innovative High Schools (CIHS) Annual Report

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Dr. Eads reviewed this item. These reports review the CCP and CIHS programs to assess the programs. These reports include data from the Community Colleges, the Department of Public Instruction, and The University of North Carolina. In 2016-17, over 90,000 courses were accessed by the CIHS students and the completion rates were higher than the average student. Over 1150 degrees were awarded in the last academic year. There is still a need to make sure all students are aware of the opportunities in these programs and more work can be done to ensure that we continue to work towards economic mobility that is critical to the state.

Mr. Holder moved to approve Agenda Item 09, Mr. Gooden seconded, and the motion passed via voice vote.

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Curriculum Programs to be Archived (Attachment PROG 10) [CA]

Dr. Chapman reviewed the item. All documents were in order.

Dr. Willis asked if programs are archived so that colleges can implement them later and for clarification between “archived” and “terminated”. These programs are archived as they are not to be offered at any of the colleges in the curriculum or if they are being moved to Continuing Education. These programs can be brought back later if a college goes through the application process and shows that there is a need at the curriculum level.

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Curriculum Program Applications – Fast Track for Action (Attachment PROG 11) [CA]

- Wayne Community College
  - Swine Management Technology (A15150)

Dr. Chapman reviewed the item. All documents were in order.

Mr. Holder asked if this field is large enough to need a degree. In some areas of the state, there is a high need for this degree.

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Curriculum Standard Revisions (Attachment PROG 12) [CA]

- Pitt Community College
  - Industrial Management Technology (A50260)

Dr. Chapman reviewed the item. All documents were in order.

The committee had no questions or concerns.

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Combined Course Library – Continuing Education (Attachment PROG 13) [CA]

- New Course Approvals, Modification, and Tier Designations
  - New Course Approval – NCCCS EMS Advisory committee and North Carolina Office of Emergency Medical Services

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- EMS Instructor Methodology (EMS-4502)
- Course Modification – Craven Community College
  - Central Sterile Processing (MED-3002)

Dr. Chapman reviewed this item. All documents were in order.

The committee had no questions or concerns.

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Courses of Instruction – Captive/Co-Opted Groups (Attachment PROG 14) [CA]

- Gaston College – Gaston Correctional Center
  - MNT-3103 Fork Lift Operator
    - Fork Lift Operator

Dr. Chapman reviewed this item. All documents were in order.

The committee had no questions or concerns.

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Curriculum Program Applications – Captive/Co-opted (Attachment PROG 15)

- Pamlico Community College
  - Human Services Technology (A45380)

Dr. Chapman reviewed this item. All documents were in order.

The committee had no questions or concerns.

Mr. Gooden moved to recommend Agenda Items 10-15 be included in the Consent Agenda and recommend approval, Mr. Holder seconded, and the motion passed via voice vote.

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Uniform Articulation Agreement Between North Carolina Independent Colleges and Universities RN to BSN Programs and North Carolina Community College System Associate Degree Nursing Programs (Attachment PROG 16)

Ms. Batts reviewed the item. The courses identified in the 5 Block Degree Plan are identical courses to the 5-Block Degree Plan in place with The University of North Carolina RN to BSN programs and allows for community college students to take courses for the associate degree and then transfer to an independent university with all courses transferring. In the future, additional independent colleges could sign on to this agreement once their nursing programs which are still in the infancy stage have graduated a full nursing class.

Dr. Powell asked if this articulation agreement will solve the issue of students taking classes that they do not need for their degrees, thereby wasting a student's time and money in acquiring their nursing

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degrees. This is a work between the community colleges and the universities to address the challenge of general education courses that did not count towards the nursing degree. This articulation agreement and the one with The University of North Carolina system removes that obstacle as long as students complete a course with a C or higher and meet application requirements.

Mr. Irwin moved to approve Agenda Item 16, Dr. Willis seconded, and the motion passed via voice vote.

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**NEW BUSINESS**

**ADJOURN**

The meeting was adjourned at 2:56 pm via voice vote. Dr. Willis made a motion, Mr. Irwin seconded and approved via voice vote.

Recording Secretary  
Alexandra Doles