

**MINUTES**  
**State Board of Community Colleges**  
**PROGRAMS COMMITTEE**  
**Thursday, February 16, 2023**

**MEMBERS PRESENT:**

Bobby Irwin, Chair	Hari Nath	Latasha Bradford
Sarah West	Ann Whitford	Ray Russell
Grant Campbell	Burr Sullivan	
Shirley Carraway	Jonathan Harris	

\*Attended via phone or Zoom technology

**MEMBERS ABSENT:**

Ray Trapp

**NCACCP LIAISONS**

Amanda Lee, President, Bladen Community College  
Margaret Annunziata, Isothermal Community College

**SYSTEM OFFICE STAFF AND OTHERS:**

Levy Brown, Senior Vice President	Lori Byrd Hilmi Lahoud	Nathan Harris Bob Witchger
Alex Doles	Mary Olvera	Barbara Boyce
Bill Carver	Michelle Lair	Jeff Cox, President, Wilkes Community College
Kimberly Gold	Tawanda Artis	Patrick Crane
Sondra Jarvis	Aaron Mabe	
James Willamor	Lisa Eads	

**WELCOME AND ETHICS STATEMENT:** Chairman Irwin called the meeting to order at 1:37p.m. in the J. Gregory Poole Conference Room, at the Caswell Building. Roll was taken and there was a quorum. Chairman Irwin read the Ethics Awareness and Conflict of Interest Statement and asked if there were any known conflicts. None were noted.

**APPROVAL OF THE AGENDA:** Chairman Irwin requested a motion to approve the February 16, 2023, agenda. Ms. West made the motion, seconded by Dr. Campbell. The agenda was approved via voice vote by the committee.

**APPROVAL OF THE MINUTES:** Chairman Irwin made a motion to approve the January 19, 2023, minutes. Mr. Nath made the motion, seconded by Dr. Carraway. It was approved via voice vote by the committee.

---

**FOR ACTION:****Legislative Reports for Career and College Promise (CCP) and Cooperative Innovative High Schools (CIHS) (Attachment PROG 01)**

Chair Irwin and Dr. Brown reviewed the item. All documents are in order.

Dr. Carraway asked that, with this report, will there be a potential shift to have the public school calendar and the community college calendar align in order to reduce scheduling barriers for dual-enrolled students. It was noted that these conversations do occur at the local level but there could be opportunities to align following more research and inquiries. The community colleges typically have summer sessions that can impact the start and end dates for the Fall and Spring semesters. Calendar alignment tends to be less of a barrier for early colleges.

Dr. Campbell asked if there have been discussions on establishing separate early college locations that would not be restricted by community college calendar restrictions as the calendar seems to be impacted by classroom and campus availability. It was noted that the calendar issue more impacts students who are taking both high school and community college courses versus early college students who are taking community college courses.

President Cox commented that he has children in the early college program and lauded the opportunities available to students, whether in early colleges or Career and College Promise (CCP) programs. He stated that it takes exceptional students to complete these programs and that students can complete an associate degree at the same time as their high school diplomas.

On a motion made by Dr. Carraway, seconded by Ms. West, PROG 01 was approved for the For Action Agenda at their meeting on February 17, 2023. The motion was approved by voice vote.

---

**FOR CONSENT AGENDA****Curriculum Program Applications – Fast Track for Action (Attachment PROG 02)**

- Alamance Community College
  - Practical Nursing (Diploma) (D45660)
- Blue Ridge Community College
  - Civil Engineering Technology (A40140)
  - Environmental Engineering Technology (A40150)
- Fayetteville Technical Community College
  - Baking and Pastry Arts (A55130)

Dr. Brown reviewed the item. All documents are in order.

Dr. Carraway asked the rationale behind the one college indicating disagreement with the impact statement for the Baking and Pastry Arts program. The college stated that they believe the program could impact their enrollment as the college received students from the Fayetteville service area but still supported the program as it was a logical addition to the culinary program.

---

**Combined Course Library – Courses of Instruction to Captive/Co-Opted Groups (Attachment PROG 03)**

- Central Carolina Community College – Harnett Correctional

- Computer Basics (CIS-3100)
- Montgomery Community College – Southern Correction
  - HVAC (Intro to Air Conditioning) (AHR-3131)
- Richmond Community College – Richmond (Morrison) Correctional
  - Horticulture (Landscaping Careers) (HOR-3307)
- Rowan-Cabarrus Community College – Cabarrus County Detention Center
  - Certified Logistics Technician (LOG-3400)
- Sandhills Community College – Sandhills Adult and Teen Challenge in Moore County
  - Employability Skills (HRD-3001)
  - Employability Skills Lab (HRD-3002)
  - Career Planning and Assessment (HRD-3003)
  - Career Readiness/Pathways (HRD-3004)
  - Workplace Survival Skills (HRD-3006)
  - Financial Literacy (HRD-3008)
  - Working Smart (HRD-4100)
- Western Piedmont Community College – Foothills Correctional
  - Veterinary Assistant (ANS-3011)
  - Commercial Driver License (TRA-3605)

Dr. Brown reviewed the item. All documents are in order.

The committee noted how the two Consent Agenda items support the new Strategic Plan through traditional and non-traditional programs.

Mrs. Whitford asked if students in the Captive/Co-Opted courses leave the correctional facilities to attend classes. Community college faculty travel to the correctional facilities to teach the courses. Opportunities are being offered through online courses to meet student needs.

Mrs. Whitford noted the costs the state of North Carolina saves by offering these courses as they can contribute to reducing recidivism.

Mr. Irwin asked how students who are released from the correctional facilities before they finish their courses can complete the programs. Community college and facility staff hold these conversations with the students to ensure a smooth transition. He asked if any tracking has been done to determine if students are hired once released. It is difficult to track students through Commerce data as the community colleges do not have access to those databases.

On a motion made by Dr. Carraway, seconded by Ms. West, PROG 02 and 03 were approved for the Consent Agenda at their meeting on February 17, 2023. The motion was approved by voice vote.

---

**FOR INFORMATION**

Associate in Arts in Teacher Preparation (AATP) (A1010T) and Associate in Science in Teacher Preparation (ASTP) (A1040T) as Approved by the System President (Attachment PROG 04)

- Roanoke-Chowan Community College

Dr. Brown reviewed the item. All documents are in order.

The committee had no questions or concerns.

---

Elementary Education Residency Licensure Certificate (C55490) and Educator Preparation Program (EPP) Request as Approved by the System President (Attachment PROG 06)

- Alamance Community College
- Central Piedmont Community College
- Fayetteville Technical Community College
- McDowell Technical Community College
- Western Piedmont Community College

Dr. Brown reviewed the item. All documents are in order.

The committee had no questions or concerns.

---

Curriculum Program Applications as Approved by the System President (Attachment PROG 07)

- Blue Ridge Community College
  - Entrepreneurship (A35490)
  - Medical Office Administration (A25310)
- James Sprunt Community College
  - Industrial Systems Technology (A50240)

Dr. Brown reviewed the item. All documents are in order.

The committee had no questions or concerns.

---

Curriculum Program Revision as Approved by the System President (Attachment PROG 10)

- Occupational Education Associate (A55320)

Dr. Brown reviewed the item. All documents are in order.

The committee had no questions or concerns.

---

Curriculum Program Terminations as Approved by the System President (Attachment PROG 10)

- Edgecombe Community College
  - Ophthalmic Medical Personnel (A45210)

Dr. Brown reviewed the item. All documents are in order.

Dr. Carroway asked when the program started and if the program termination was impacted by the pandemic. The program started in 2019. System Office staff can reach out to the college. Dr. Campbell noted that these types of programs require on-site shadowing and the pandemic caused many clinics to close their doors to these opportunities during that time for many of the health science programs.

---

**OTHER BUSINESS**

**ADJOURN**

The meeting was adjourned at 2:17 p.m. by Chairman Irwin.

Recording Secretary

Alex Doles