

MINUTES
Programs Committee
State Board of Community Colleges
March 16, 2017

MEMBERS PRESENT:

Sam Powell, chair	Breeden Blackwell	Kirsten Stovall*
Candler Willis, vice chair	Bill McBrayer	Ann Whitford

Absent: Lt. Governor Dan Forest
*attended via phone

SYSTEM OFFICE STAFF AND OTHERS:

Lisa Chapman	Frank Scuiletti	Shanté Martin
Wesley Beddard	Bob Witchger	Jenn Selby (Rowan- Cabarrus CC)
Alexandra Doles	Nancye Gaj	Michael Stephenson (Pitt CC)
Lisa Eads	Nate Humphrey	
J.W. Kelley	Jennifer Frazelle	
Hilmi Lahoud	Renee Batts	
Leslie Leake	Arbony Cooper	

WELCOME AND ETHICS STATEMENT: Dr. Powell called the meeting to order at 1:37 p.m. in the J. Gregory Poole Conference Room in the Caswell Building. Roll was taken and there was a quorum. Dr. Powell read the Ethics Awareness and Conflict of Interest Statement and asked if there were any known conflicts. None were noted.

APPROVAL OF THE AGENDA: Dr. Powell requested a motion to approve the March 16, 2017 agenda. Dr. Willis made a motion to approve the agenda and Mr. McBrayer seconded the motion. The agenda was unanimously approved by the committee.

APPROVAL OF THE MINUTES: Dr. Powell requested a motion to approve the February 16, 2017 minutes. Dr. Blackwell made a motion to approve the minutes and Mr. McBrayer seconded the motion. It was unanimously approved by the committee.

FOR INFORMATION

Finance Committee Agenda Items

Allocation for Small College Prison Program Start (Attachment FC 03)

Mr. Humphrey stated that this is an annual recurring item in collaboration with the Department of Public Safety (DPS). DPS has a \$50,000 allocation in their budget to facilitate the start-up of programs and coursework at their facilities in partnership with community colleges. This allocation is intended to primarily support instructional cost in the first year with budget FTE covering the costs in subsequent years. Certain qualifications must be met for colleges to be considered a "small college" such as budget FTE of 2500 or less in last fiscal year. The committee had no questions or concerns.

MINUTES
Programs Committee
State Board of Community Colleges
March 16, 2017

Programs Committee Information Items

Curriculum Program Application as Approved by the System President (Attachment PROG 1)

- Johnston Community College
 - Early Childhood Administration (Certificate) (C55850)
 - Early Childhood Preschool (Certificate) (C55860)

Dr. Eads stated that these are new certificates that are being added to program options and allow for potential stackable credentialing as well as allowing students to receive certifications early in the program. All documents were in order. The committee had no questions or concerns.

Curriculum Program Termination as Approved by the System President (Attachment PROG 2)

- College of The Albemarle
 - Mechanical Engineering Technology (A40320)
- Craven Community College
 - Computer Engineering Technology (A40160)
- Isothermal Community College
 - Healthcare Management Technology (A25200)
- Sandhills Community College
 - Practical Nursing (Diploma) (D45660)
- Western Piedmont Community College
 - School-Age Care (Certificate) (C55450)

Dr. Chapman stated that these are programs that may or may not have seen enrollment in the past few years. The above listed colleges are phasing out these programs and combining them with other programs and certifications that meet the same needs for students or better meet students' needs in those locations.

Ms. Whitford asked what age would the school-age program be addressing. "School-age" is considered K-6 and includes after-school programs and teaching assistant positions. Currently, there are not as many jobs across the state for teaching assistants leading to low- or no-enrollment in these programs.

SBCC Code Report (Attachment PROG 3)

Ms. Leslie Leake reviewed the report.

The committee had no questions or concerns.

FOR FUTURE ACTION:

New Curriculum Standards – Associate in General Education Nursing and Career and College Promise Associate Degree Nursing Pathway (Attachment PROG 04)

A revised attachment was distributed to committee members. The revision clarified the approval process for colleges to obtain the Associate in General Education (AGE) Nursing program and the Career and College Promise (CCP) Associate Degree Nursing (ADN) Pathway, and provided a revised description and program code for the Pathway.

MINUTES
Programs Committee
State Board of Community Colleges
March 16, 2017

Ms. Batts highlighted the information provided in the summary and noted that the two new curriculum standards were developed based on a recommendation from the Future of Community College Nursing Education ad hoc committee.

The AGE Nursing program facilitates a student's eligibility for financial aid and is based on Blocks 1 through 3 of the Uniform Articulation Agreement between the University of North Carolina's RN to BSN programs and the NC Community College System ADN programs. The CCP ADN pathway provides fee waived tuition for high school students and is based on Block 1 of the agreement.

The committee asked for clarification on the differences between two biology sequences (BIO 165/166 Anatomy and Physiology I and II and BIO 168/169 Anatomy and Physiology I and II). It was clarified that these two sequences offer the same content but in an alternate sequence.

FOR ACTION:

Associate in Fine Arts Uniform Articulation Agreement (Attachment PROG 05)

Mr. Beddard stated that this agenda item was discussed last month. The AFA held statewide conference with public and private colleges and both two-year and four-year colleges. A college asked for the language to be slightly changed from "if the student is dissatisfied" to "student may appeal". This will be going before the UNC Board of Governors in May for consideration.

Ms. Jenn Selby, Chair in Fine and Applied Arts at Rowan-Cabarrus Community College and president of the Associate in Fine Arts Association (AFAA), and Mr. Michael Stephenson, Coordinator for Music and Drama at Pitt Community College, discussed potential future articulation agreements in music and theater and Dr. Chapman mentioned another potential track for an Associate in Education. The staff reviewed the status behind the multiple articulation agreements and how the System Office was awarded funding by The Aspen Institute and the John Gardner Institute for an upcoming two-day event involving the UNC partners and the community college partners to continue strengthening the work done with the transfer system.

A motion was made by Dr. Blackwell to approve the Associate in Fine Arts Uniform Articulation Agreement, seconded by Mr. McBrayer and approved via voice vote.

Items for the Consent Agenda [CA]

Curriculum Program Applications (Fast Track for Action) (Attachment PROG 06)

- Guilford Technical Community College
 - Health Information Technology (A45360)

Dr. Chapman stated that this program application met all Fast Track for Action criteria.

A motion was made by Ms. Whitford to move Curriculum Program Applications (Fast Track for Action) to the Consent Agenda and seconded by Dr. Blackwell and approved via voice vote.

MINUTES
Programs Committee
State Board of Community Colleges
March 16, 2017

A motion was made by Ms. Whitford to approve Curriculum Program Applications (Fast Track for Action), seconded by Dr. Blackwell and approved via voice vote.

Curriculum Standard Revision (Attachment PROG 07)

- Cape Fear Community College
 - Chemical Technology (A20120)
- Wilson Community College
 - Recommended Mathematics

Mr. Sculetta reviewed the request from Wilson Community College. This revision would have no negative effect on the curriculum and there have been no negative responses received from the colleges concerning the revision. The staff informed the committee about the Outdoor Leadership Program and the outdoor and physical fitness courses as well as the management and curriculum courses that are built into this program.

Ms. Stovall asked that if one school submits a provision, are the other colleges that offer the program required to accept the provision or only the college submitting the provision. The staff stated that when the State Board approves the revision to a standard, then all colleges must accept the revision but the math courses being discussed are recommended courses. Colleges can choose which courses to build into their local program from the list of recommended courses.

Dr. Chapman stated that the proposed revisions remove several courses and add courses that incorporate new technologies and equipment in a lab setting which result in the reduction of the number of core hours and streamline the program. Dr. Willis asked if there would be a redundancy in courses (such as the basic chemistry courses) between the Science/Chemistry department and the Chemical Technology/Application department. It was explained that this degree is more of an applied chemistry course for technicians that focuses on how to use chemistry-based analytic equipment and instruments rather than the theoretical topics incorporated in an AS degree.

A motion made by Ms. Whitford to move Curriculum Standard Revision to the Consent Agenda and seconded by Dr. Blackwell and approved via voice vote.

A motion was made by Mr. McBrayer to approve Curriculum Standard Revision, seconded by Dr. Willis, and approved via voice vote.

Curriculum Program Application to Captive/Co-opted Groups (Attachment PROG 08) [CA]

- Stanly Community College – Albemarle Correctional Institution
 - Sustainability Technologies (D40370)

Mr. Humphrey stated that Stanly Community College in collaboration with NCDPS and Albemarle Correctional Institute submitted the request due to their other two courses being full. All documents were in order. The committee had no questions or concerns.

MINUTES
Programs Committee
State Board of Community Colleges
March 16, 2017

A motion was made by Dr. Willis to approve Curriculum Program Application to Captive/Co-opted Groups, seconded by Mr. McBrayer, and approved via voice vote.

Courses of Instruction to Captive/Co-opted Groups (Attachment PROG 09) [CA]

- Continuing Education
 - Asheville-Buncombe Technical Community College – Craggy Correctional Center
 - HOS-3041 - Quantity Food Service (Basic Culinary Skills; Advanced Culinary Skills)
 - Asheville-Buncombe Technical Community College – Swannanoa Correctional Center for Women
 - HRD-4100 - Working Smart (Working Smart)

Mr. Humphrey stated that Asheville-Buncombe Technical Community College in collaboration with NCDPS and Craggy Correctional Center requested a new course that would allow students to gain culinary skills. The skills would prepare students for work within the facility and to enter culinary careers upon release. Additionally, Asheville-Buncombe Technical Community College in collaboration with NCDPS and Swannanoa Correctional Center for Women requested a course in soft skills designed to provide work and life skills that enhance employee productivity through modules focused on self-awareness, self-management, work ethics, communication skills, and problem solving.

A motion made by Dr. Willis to approve Courses of Instruction to Captive/Co-opted Groups, seconded by Mr. McBrayer and approved via voice vote.

OTHER BUSINESS

Residency Determination Service (RDS) Update:

Dr. Kelley give overview and update on the Residency Determination Service (RDS) to the committee. The RDS system is an online interview that all North Carolina universities, community colleges, and independent colleges applying to state grants that all students would need to complete in their admissions packet to obtain their initial residency determination. The goal is to have consistency that removes the guesswork or “shopping” from residency determination and can determine changes in a student’s status that could affect residency. If there is an appeal, then this process would also go through the RDS system. There are currently five pilot community colleges using this system and there will be a phased implementation over the next several months. All sixteen universities are now live on the RDS system.

ADJOURN

The meeting was adjourned at 2:36 pm on a motion by Dr. Willis, seconded by Dr. Blackwell.

Recording Secretary
Alexandra Doles